



# TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER  
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INCLUDING G.S.T.

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

## Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

[www.jobs.tas.gov.au](http://www.jobs.tas.gov.au)

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

### Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person. Application forms are available from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site and from the Agency that has advertised the vacancy.

### Submission of Applications

**Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.**

Late applications may be accepted at the discretion of the Head of Agency.

### Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

### Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site. A list of currently operating registers is also available from this site.

## Tasmanian Government Gazette

### Email text copy to

**govt.gazette@mercurywalch.com.au**

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

### State Service Notices

#### Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7387 or email: *jobs@dpac.tas.gov.au*

#### Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

#### Deadlines

*Government Gazette* :—  
Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices*:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication  
Telephone (03) 6232 7462

#### Deadlines will be strictly adhered to

**Subscription or account enquiries phone (03) 6232 2137.**

#### Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at:—  
**www.gazette.tas.gov.au**

### EDUCATION

#### *Assistant Principal, Rosny College (2 Vacancies).*

Applications Close:—Friday, 13 March 2015.

Salary:—\$106,175 p.a.

Teaching Service (Tasmanian Public Sector) Award, Assistant Principal, Band 3, Level 3.

Vacancy No. 954627.

Permanent full-time 70 hours per fortnight (52 weeks per year).

Location:—Rosny College.

Vacancy No. 202090.

Permanent full-time 70 hours per fortnight (52 weeks per year).

Location:—Rosny College.

To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Deb Day, Principal, Department of Education, phone (03) 6244 9201, email *deb.day@education.tas.gov.au*.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to *recruitment@education.tas.gov.au* or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

### EDUCATION

#### EARLY YEARS AND SCHOOLS

##### *Curriculum Services*

#### *Network Lead Teacher, Literacy and Numeracy (964932).*

Applications Close:—Friday, 13 March 2015.

Salary:—\$106,175 pro rata, per annum.

Teaching Service (Tasmanian Public Sector) Award, Principal (Non Teaching), Band 3, Level 3.

Fixed-term full-time 70.00 hours per fortnight from 28 April 2015 to 28 August 2015.

Location:—Curriculum Services.

Work with the Assistant Manager Curriculum and the relevant stakeholders to:—provide leadership, direction and high level support to school leadership teams and teachers across the network in the implementation of the Literacy and Numeracy Framework; identify literacy and numeracy professional learning in collaboration with the Principal Network Leaders and the Professional Learning Institute and support the development, implementation, monitoring and reporting of Raising the Bar (RTB).

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.



# RBF **Aspire** Program

## MEMBER SCHOLARSHIPS

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## How would \$5,000 help you to advance your career?

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The RBF Aspire Program helps RBF members undertake a conference, course or workshop to advance their professional development and career opportunities.

**Nominations are now open for member scholarships!**

For conditions of entry and more information  
please visit the RBF website at [www.rbf.com.au](http://www.rbf.com.au)



Member scholarships are only open to RBF members who have been with RBF for 12 months. The RBF Board (ABN 97 724 593 931) is the trustee of the Retirement Benefits Fund (ABN 51 737 334 954). When considering an RBF product, please refer to the product disclosure documents available at [www.rbf.com.au](http://www.rbf.com.au).

Enquiries to Andy Kowaluk, Department of Education, phone (03) 6165 5777, email Andy.Kowaluk@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION  
LEARNING SERVICES  
*Learning Services (South)*  
Clarence High School

***Assistant Principal, Clarence High School (965766).***

Applications Close:—Friday, 13 March 2015.

Salary:—\$106,175 p.a.

Teaching Service (Tasmanian Public Sector) Award, Assistant Principal, Band 3, Level 3.

Permanent full-time 70.00 hours per fortnight.

Location:—Clarence High School.

To assist the Principal in the general educational leadership, management and administration of a school or college.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Marcelle Watts, Principal, Clarence High School, Department of Education, phone (03) 6244 2544, email marcelle.watts@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

*Learning Services (South)*

Jordan River Learning Federation, Senior School

***Teacher Assistant, School Farm (953706).***

Applications Close:—Friday, 13 March 2015.

Salary:—\$50,767 – \$54,369 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time 73.50 hours per fortnight, 40 weeks per year.

Location:—Jordan River Learning Federation, Senior School.

Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Tanya Kerfoot, Department of Education, phone 0408 159 051, email tanya.kerfoot@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

*Learning Services (South)*

Hobart College

***Manager Sustainability Learning Centre, Hobart College (965221).***

Applications Close:—Friday, 13 March 2015.

Salary:—\$94,869 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70.00 hours per fortnight.

Location:—Hobart College.

To develop and manage sustainability programs at the Sustainability Learning Centre/Hobart College, providing leadership and support to schools statewide. To liaise and

network with sustainability education stakeholders and partners, including Greening Australia and CSIRO Education, to make opportunities available to schools.

**Essential Requirements:**—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

**Desirable Requirements:**—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005. A degree in Science and/or equivalent experience. A current driver's licence.

Enquiries to Tracy Siedler, Department of Education, phone (03) 6220 3133, email [tracy.siedler@education.tas.gov.au](mailto:tracy.siedler@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au) or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services Northern Region*

#### Devonport High School

#### **TAPPS Liaison Officer, Devonport High School (9639)**

Applications Close:—Friday, 13 March 2015.

Salary:—\$64,119 – \$73,199 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term part-time 14.70 hours per fortnight, as soon as possible to 18 December 2015.

Location:—Devonport High School

Please note this vacancy has been withdrawn.

**Description of the role:**—Provide general clerical and administrative support for Business and Apprenticeship Placement TAPPS Program as well as the whole school as required, including organising work placements, supporting students with resourcing and job applications, word processing operations and other duties as required.

**Essential Requirements:**—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

**Desirable Requirements:**—Knowledge of, and experience in organising work experience placements and assisting host employers meet all government requirements as needed.

Enquiries to Rob Fleming, Department of Education, phone (03) 6424 9461, email [rob.fleming@education.tas.gov.au](mailto:rob.fleming@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au) or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services Northern Region*

#### Latrobe Primary School

#### **Teacher Assistant, Latrobe Primary School (960892).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$50,767 – \$54,369 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 30 hours per fortnight.

Location:—Latrobe Primary School.

**Description of the role:**—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

**Essential Requirements:**—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

**Desirable Requirements:**—College or TAFE studies in health and/or education support.

Enquiries to Melissa Allison, Department of Education, phone (03) 6426 1203, email [melissa.allison@education.tas.gov.au](mailto:melissa.allison@education.tas.gov.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au) or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

## LEARNING SERVICES

*Learning Services Northern Region*

## Sheffield School

**Assistant Principal, Sheffield School (965788).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$106,175 p.a.

Teaching Service (Tasmanian Public Sector) Award, Assistant Principal, Band 3, Level 3.

Permanent full-time.

Location:—Sheffield School.

Description of the role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Ron Daly, Department of Education, phone (03) 6491 8222, email ron.daly@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail.

Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

## LEARNING SERVICES

*Learning Services Northern Region*

## Sheffield School

**Teacher (Music and Drama K-10), Sheffield School (201112).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$54,732 – \$88,242 pro rata, per annum.

Teaching Service (Tasmanian Public Sector) Award, Teacher.

Permanent part-time 56 hours per fortnight.

Location:—Sheffield School.

Description of the role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Carmen Pearce, Department of Education, phone (03) 6491 8222, email carmen.pearce@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

## LEARNING SERVICES

*Learning Services Northern Region*

## Don College

**Teacher (Animal Studies), Don College (966466).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$54,732 – \$88,242 pro rata, per annum.

Teaching Service (Tasmanian Public Sector) Award, Teacher.

Fixed-term part-time 31.5 hours per fortnight from 20 April to 12 December 2015.

Location:—Don College.

Description of the role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

In order to deliver Animal Studies and TCE subjects of this role, applicants are to demonstrate appropriate VET and Vocational Competence.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to John Thompson, Department of Education, phone (03) 6424 0200, email john.thompson@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services Northern Region*

#### Don College

#### **Teacher (VET Building and Construction), Don College (968454).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$54,732 – \$88,242 p.a.

Teaching Service (Tasmanian Public Sector) Award, Teacher. Permanent full-time.

Location:—Don College.

Description of the role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

In order to deliver VET Building and Construction and TCE subjects of this role, applicants are to demonstrate appropriate VET and Vocational Competence.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the

Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to John Thompson, Department of Education, phone (03) 6424 0200, email john.thompson@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## EDUCATION

### LINC TASMANIA

#### *Literacy Services*

#### Kingston LINC

#### **LINC Services Co-ordinator, Information Services (700435).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$84,539 – \$94,996 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time 73.50 hours per fortnight.

Location:—Kingston LINC.

Manage and co-ordinate the provision of assigned information, community learning or adult and family literacy services and programs in an urban catchment area and contribute directly to the formulation of LINC Tasmania policies.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Appropriate academic/professional qualifications.

Enquiries to Janet Thorp, Department of Education, phone (03) 6165 6209, email Janet.Thorp@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*Ambulance Tasmania*

**Paramedic Intern (Various).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$52,447 p.a.

Ambulance Tasmania Agreement 2013, Paramedic Intern (Base).

Fixed-term full-time shiftwork, for up to a period of 15 months.

Location:—All Regions, South, North and North West.

Please Note: All applicants may be considered for future vacancies for a period of 12 months from the date of this advertisement.

Ambulance Tasmania are seeking Paramedic Interns to join our team under the direct supervision of a suitably qualified Paramedic to provide pre-hospital care in a competent and expedient manner and transport patients by ambulance or other appropriate means. The Paramedic Intern will successfully progress through the Ambulance Tasmania (AT) Transition to Practice Program completing practical and theoretical assessments as required.

Essential Requirements:—Holds a Bachelor of Paramedic Science or other qualification as approved by the Service.

Physical fitness, medical suitability and psychological characteristics appropriate to the duties of a Paramedic.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Matthew Eastham, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5770, email matthew.eastham@ambulance.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

*Children and Youth Services*

**Nurse Unit Manager, CHaPS (500825).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$88,861 – \$95,153 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 7a, Year 1 to Grade 7a, Year 4.

Permanent full-time day work (part-time hours may be considered by negotiation).

Location:—Children and Youth Services, Child Health and Parenting Services, North West.

Duties:—The Nurse Unit Manager—Provides leadership to the Child Health and Parenting Services.

Ensure the efficient and effective provision of care, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework by co-ordinating the clinical, management, education and nursing research functions within the Child Health and Parenting Service.

Leads and manages the co-ordination of overall patient care and is responsible for managing the allocated human, material and financial resources for service delivery within the Child Health and Parenting Service.

Selection criteria includes:—Demonstrated advanced clinical knowledge, skills and experience in child health and family nursing.

Comprehensive knowledge of and experience in contemporary nursing management practice, including: clinical governance; clinical risk management; evidence based practice; research; clinical standards; ethics; and legislation.

Demonstrated capability to promote a shared vision and purpose, and positively influence others (internally and externally) to ensure optimal client outcomes and build a culture of success, commitment and active contribution by all staff within the practice area.

Demonstrate capability to be focussed on: understanding the business of the organisation; the business unit and the practice area; and delivering the best care outcomes within the available resources.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:—Relevant post-graduate qualification.

Post-graduate qualifications in Child and Family Health Nursing and health management.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Cherie Neilson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6434 6201, mobile 0419 344 763, email cherie.neilson@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Launceston General Hospital*

**Hospital Aide (521555).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$45,102 – \$45,829 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time day work, working 8 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—Perioperative, Orthopaedic and Stomal Clinics, LGH Charles Street, Launceston.

Duties:—To assist with the management of all ward supplies (excepting drugs) to ensure the delivery of a high standard of patient care in the hospital.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Kelly Fabian, NUM, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7367, email [kelly.fabian@dhhs.tas.gov.au](mailto:kelly.fabian@dhhs.tas.gov.au) or Sue Delanty, A/NUM, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7367, email [sue.delanty@dhhs.tas.gov.au](mailto:sue.delanty@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Launceston General Hospital*

**Medical Scientist (503660).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$51,797 – \$83,520 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 1-2.

Permanent full-time shift work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Pathology Department, Launceston General Hospital.

Duties:—Contribute to the provision of effective pathology services.

Under general guidance from the Scientist in Charge, perform professional work in one or more sections of the Pathology Department.

Perform normal professional work and complex or critical laboratory work under professional supervision.

Please note: Experience in Anatomical Pathology would be highly desirable as the position will be to perform duties mainly in the Anatomical Pathology Department.

Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Desirable Requirements:—A Bachelor of Applied Science (Medical Laboratory Science) or equivalent university degree.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Peter Dadson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7668, email [peter.dadson@dhhs.tas.gov.au](mailto:peter.dadson@dhhs.tas.gov.au).

Please do not send applications to the Contact Person.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN  
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

*Launceston General Hospital*

**Registrar (Non-Accredited) Surgical (522043).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$78,220 – \$110,682 pro rata, per annum.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner in Training Level 1, Level 2 (Salary commensurate with qualifications and experience).

Fixed-term full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence As soon as possible until 1 February 2016.

Location:—LGH Charles Street, Launceston.

Please note, applications submitted by agencies on behalf of individuals will not be accepted for this vacancy.

Duties:—Daily management of the Surgical Unit's patients and clinical activities within the limits specified with your clinical privileges.

Desirable Requirements:—Study for, possession of, the relevant post-graduate qualifications.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Jaime Rainbow, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7593, email [jaime.rainbow@dhhs.tas.gov.au](mailto:jaime.rainbow@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

*North West Regional Hospital*

##### **Hospital Aide (501938).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$45,102 – \$45,829 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual as and when required.

Location:—North West Regional Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking motivated and experienced Hospital Aides to join the casual pool at the North West Regional Hospital. The primary responsibilities of this role are to maintain clean hygienic surroundings to facilitate the control of infection, basic ward equipment and adequate stores. Additionally you will assist patients with aspects of daily living under the supervision of a Registered Nurse.

The ideal candidate will have demonstrated knowledge of the cleaning standards required to prevent infection. You will use your ability to monitor equipment, stock and stores and order when appropriate to ensure adequate supplies are maintained on the ward. Previous experience of working with patients is desirable.

Do you have?

Demonstrated knowledge of the standards required to prevent infection.

The ability to prioritise work.

Sound communication and interpersonal skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Hayley Elmer, Co-Director of Nursing, THO-North West, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6503, email [hayley.elmer@dhhs.tas.gov.au](mailto:hayley.elmer@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Statewide Mental Health Services*

##### **Registered Nurse, Community Mental Health (514804).**

Applications Close:—Friday, 20 March 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shift work (fully rotational), working 48 hours per fortnight.

Location:—South.

Please note: Access to the Grade 4 salary range \$75,612, \$79,964 is subject to successful application for progression to Grade 4.

Duties:—The Registered Nurse – Mental Health Service Helpline, provides clinical triage assessments for all referrals to Mental Health Services – Statewide, including all age groups, child and adolescents, adult and older persons.

The role includes liaising closely with CAT staff, treatment teams and emergency services to facilitate assessment and intervention for persons in need, and or provide advice on how to access other services.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Desirable Requirements:—Possess specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification.

Enquiries to Vicki Polanowski, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6282 0700, mobile 0408 125 912, email [vicki.polanowski@dhhs.tas.gov.au](mailto:vicki.polanowski@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

##### *Clinical Support Services*

#### **Medical Scientist, Microbiology (510229).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$51,797 – \$83,520 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 1-2.

Permanent full-time shift worker (with on-call) working 76 hours per fortnight.

Location:—Microbiology, Royal Hobart Hospital.

The Tasmanian Health Organisation, South is seeking applications for a permanent Medical Scientist vacancy in Microbiology, Royal Hobart Hospital.

Duties:—In the role of Medical Scientist, Microbiology you will work as part of a team of professional staff engaged in the provision of an efficient and high quality diagnostic clinical microbiology service.

You are expected to:—Demonstrate competence and proficiency compatible with their level of experience in the provision of this service.

Be an effective team member and contribute to new initiatives in the Department of Microbiology.

The Medical Scientist (Microbiology) will work as part of a team of professional staff engaged in the provision of an efficient and high quality diagnostic clinical microbiology service.

The occupant will be expected to:—Demonstrate competence and proficiency compatible with their level of experience in the provision of this service.

Be an effective team member and contribute to new initiatives in the Department of Microbiology.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to David Jones, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8909, email [david.jones@dhhs.tas.gov.au](mailto:david.jones@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink

HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

##### *Clinical Support Services*

#### **Operations Manager (510151).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$123,315 – \$123,932 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 5, Grade 4.

Permanent part-time day worker, working 60.8 hours per fortnight.

Location:—Medical Imaging Department, Royal Hobart Hospital.

The Tasmanian Health Organisation, South is seeking applications for a part-time Operations Manager vacancy to work in the Medical Imaging Department, Royal Hobart Hospital.

Duties:—In the role of Operations Manager you will ensure delivery of a quality medical imaging service within a tertiary hospital setting and in accordance with the Agency's policies, procedures and legal requirements, the Operations Manager supports the Director – Medical Imaging.

You are expected to:—Provide leadership and direction in the strategic development and governance of Imaging Services, within the Department of Medical Imaging at the Royal Hobart Hospital (RHH) and RHH off-site facilities.

Work collaboratively with the Director – Medical Imaging and other senior staff to optimise human, financial and physical resources through the effective operational management of staff including Allied Health Professionals.

Participate as an effective member of Clinical Support and Allied Health Professional Services (AHPS) in the implementation of strategic direction, review and evaluation of services, development of policies, clinical governance and improvement of business practices.

Essential Requirements:—Registered with the Medical Radiation Practice Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Wendy Rowell, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8261, email [wendy.rowell@dhhs.tas.gov.au](mailto:wendy.rowell@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

If you are applying online you do not need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Complex Chronic and Community Services*

##### **Endoscopy Technician (516446).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$51,115 – \$53,673 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Permanent full-time day work, working 76 hours per fortnight.

Location:—Endoscopy Unit, Royal Hobart Hospital.

The Tasmanian Health Organisation, South is seeking applications for a permanent Endoscopy Technician vacancy in the Endoscopy Unit, Royal Hobart Hospital.

Duties:—In the role of Endoscopy Technician you will be a health care team member responsible for decontaminating, packaging, disinfecting and sterilising endoscopes and other equipment and supplies appropriate to the specialist area of Endoscopy. You are expected to maintain clean and hygienic surroundings to facilitate the control of infection in the Endoscopy Unit.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Michelle Kent, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7880, email [michelle.kent@dhhs.tas.gov.au](mailto:michelle.kent@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Complex Chronic and Community Services*

##### **Hospital Assistant (505584).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$47,227 – \$48,915 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent full-time shift work (fully rotational), working 76 hours per fortnight.

Location:—Whittle Ward, Repatriation Centre, Hampden Road.

The Tasmanian Health Organisation, South is seeking applications for a full-time Hospital Assistant to work in the J.W. Whittle Palliative Care Unit.

Duties:—As a part of a team you are expected to perform Hospital Assistant duties consistent with the relevant standards and guidelines to provide general housekeeping, portering and catering services to palliative care inpatients, their families and carers.

Your duties will include:—general housekeeping, cleaning, ensure equipment is clean and maintained, audit checks, day-to-day infection control, assist nursing staff with transferring and positioning patients, catering services, maintaining linen stocks.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Angela Kosmeyer, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6220 2400, email [angela.kosmeyer@dhhs.tas.gov.au](mailto:angela.kosmeyer@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

*Complex Chronic and Community Services*

##### **Research Assistant, Clinical Trials (522117).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$50,183 – \$53,673 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term part-time day work, working 40 hours per fortnight commencing as soon as possible for 12 months.

Location:—Cancer Services, Royal Hobart Hospital.

The Tasmanian Health Organisation, South is seeking applications for a fixed term part-time Research Assistant vacancy in Cancer Services.

Duties:—In the role of Research Assistant, Clinical Trials you will provide research assistance to the Cancer Services Clinical Trials Unit through collaboration with all disciplines associated with the unit.

You will assist in the collation of clinical trials proposals for submission to the Ethics Committee and other review bodies. You are also responsible for creating and maintaining comprehensive databases for the Clinical Trials Unit.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Louise Nicholson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8338, email [louise.nicholson@dhhs.tas.gov.au](mailto:louise.nicholson@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

##### *Hotel Services and Logistics*

#### **Storeperson, Food Services (512429).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$50,183 – \$53,673 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work.

Location:—South.

Duties:—In accordance with established Food Safety guidelines, standards and process, the Storeperson, Food Services provides an efficient food stores service. This includes:—preparing, receiving, issuing and delivering food orders; maintaining computerised records of food production items (controlled stock) and recording quality and temperatures of received goods.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Desirable Requirements:—Current Driver's Licence.

Enquiries to Ian Norris, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6274 5204, email [ian.norris@dhhs.tas.gov.au](mailto:ian.norris@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

##### *Surgical Services*

#### **Consultant, Quality and Risk (522022).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$83,601 – \$94,132 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term full-time day work, working 76 hours per fortnight commencing as soon as possible for 12 months.

Location:—Surgical Services Group, Royal Hobart Hospital.

Duties:—As a senior member of the Surgical Services Leadership Team, the Consultant, Quality and Risk ensures the delivery of safe, effective clinical care within Surgical Services' Clinical Governance and National Safety and Quality Health Service (NSQHS) frameworks, Agency policy, legal requirements, relevant standards and professional competencies. This includes:

Leading the co-ordination, implementation, evaluation and promotion of Surgical Services' Quality, Safety and Risk Management Agenda and integrated programs at a local level and aligned with regional and statewide directions.

Overseeing Surgical Service's quality and safety review and accreditation processes.

Providing authoritative advice to Surgical Services' staff supporting the implementation and evaluation of quality improvement activities which includes the co-ordination of:—Risk management systems, Complaint processes, Quality improvement initiatives.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Geoffrey Wieczorski, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6166 7345, email [geoffrey.wieczorski@dhhs.tas.gov.au](mailto:geoffrey.wieczorski@dhhs.tas.gov.au).

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

##### *Surgical Services*

#### **Consultant, Quality and Risk (522022).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$83,601 – \$94,132 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

WITHDRAWN

Permanent full-time day work, working 76 hours per fortnight.

Location:—Surgical Services Group, Royal Hobart Hospital.

Duties:—As a senior member of the Surgical Services Leadership Team, the Consultant, Quality and Risk ensures the delivery of safe, effective clinical care within Surgical Services' Clinical Governance and National Safety and Quality Health Service (NSQHS) frameworks, Agency, legal requirements, relevant standards and professional competencies. This includes:

Leading the co-ordination, implementation, evaluation and promotion of Surgical Services' Quality and Risk Management Agenda and integrated practice at a local level and aligned with regional and statewide functions.

Overseeing Surgical Service's compliance and safety review and accreditation processes.

Providing authoritative advice to Surgical Services' staff supporting the implementation and evaluation of quality improvement activities. This includes the co-ordination of:—Risk management systems, Complaint processes, Quality improvement initiatives.

The Head of State Service has determined that the person nominated for this position is to satisfy a pre-employment check before making up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Geoffrey Wieczorski, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6166 7345, email geoffrey.wieczorski@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## JUSTICE

### **Legal Secretary, Family Law (356702).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$50,767 – \$54,369 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time 73.5 hours per fortnight.

Location:—Devonport.

Duties:—Co-ordinate Family Law secretarial and administrative functions for Family Law practitioners to ensure best practice delivery of services to clients.

Be the first point of contact between Family Law practitioners and clients, members of the public, legal profession and staff in other government agencies and instrumentalities, and receive all mail and incoming telephone calls on behalf of the Commission's Family Law practice.

Provide secretarial and administrative support in the Commission's Family Law practice including:—The maintenance of Family Law practitioners' files within the Commission's computer system, resubmit systems, diary and any other systems used for support of the in-house Family Law practice; the carrying out of electronic lodgement of application forms for legal assistance, electronic claims on behalf of Family

Law practitioners and disbursement invoices and electronic closing of files on completion of each matter; Produce and process confidential documents and correspondence using a broad range of computer software, audio equipment and word processing systems.

As receptionist, act as first point of contact for telephone and counter enquiries.

At the direction of the Family Practice Manager, perform such other secretarial or administrative functions in appropriate areas of the Commission as required.

Desirable Requirements:—Significant current secretarial experience in the Family Law jurisdiction. Familiarity with the operations of the Legal Aid Commission of Tasmania.

Contact:—A Statement of Duties, Information for Applicants and an Application for Employment are available at [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au), or by contacting Karen Gillie on (03) 6236 3820 or [karen.gillie@legalaid.tas.gov.au](mailto:karen.gillie@legalaid.tas.gov.au).

Enquiries to Karen Gillie, Director's Assistant, Department of Justice, Legal Aid Commission of Tasmania, 158 Liverpool Street, Hobart, phone (03) 6236 3820, fax (03) 6236 3811, email [karen.gillie@legalaid.tas.gov.au](mailto:karen.gillie@legalaid.tas.gov.au).

Applications to Karen Gillie, Director's Assistant, Department of Justice, Legal Aid Commission of Tasmania, G.P.O. Box 1422, Hobart 7001, phone (03) 6236 3820, fax (03) 6236 3811, email [karen.gillie@legalaid.tas.gov.au](mailto:karen.gillie@legalaid.tas.gov.au).

## JUSTICE

### BUILDING STANDARDS AND OCCUPATIONAL LICENSING

### **Gas Specialist, Supply, Reliability and Programs (355659).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$84,539 – \$94,996 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time 73.5 hour per fortnight (part-time/flexible work practices will be considered).

Location:—Rosny or Burnie (negotiable).

Duties:—Objectives:., With a state wide gas industry focus maintain specialist knowledge of gas safety, gas combustion and major appliance standards, public risk and gas supply reliability enabling delivery of complex safety advice to the public, gas entities and contractors to ensure acceptable risk. Contribute to bring about best practice in the operations reliability, technical and safety standards of the gas supply industry and the community by providing specialist knowledge, understanding, analysis, and assessment of the gas industry infrastructure and gas supply industry to ensure performance with standards which emphasise safety, efficiency and reliability compliance with the Tasmanian legislation.

Desirable Requirements:—Holder of, or demonstrated ability to obtain Practitioner's Licences:—Gas Certifier, NG and/or LPG. Gas (Certifier), Type B Standard Level 2.

High level gas supply, utilisation, reliability and safety knowledge gained through experience and satisfactory completion of an appropriate course of study.

Current Tasmanian Drivers Licence.

Enquiries to Andrew Ayton, Manager Gas Safety, Building Standards and Occupational Licensing, Department of Justice, phone (03) 6477 7150, email [andrew.ayton@justice.tas.gov.au](mailto:andrew.ayton@justice.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6165 4912, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Andrew Ayton on (03) 6477 7150.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE  
SUPREME COURT

**Chief Justice Associate.**

Applications Close:—Friday, 13 March 2015.

Salary:—\$57,249 – \$61,373 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Vacancy No. 350387.

Fixed-term full-time 73.50 Hours per fortnight for the period 10 August 2015 until 19 August 2016.

Location:—Hobart.

Applicants are required to lodge a separate application for each position they wish to be considered for and ensure that a copy of their Resume/CV and a certified copy of their graduate results is attached to their application. Please note that intrastate travel will apply.

Duties:—Co-ordinate proceedings in court and in chambers including conducting pre-trial documentation checks, obtaining authorities, monitoring and recording proceedings and performing formal procedural roles including empanelling juries, taking pleas and swearing witnesses. Undertake legal research tasks as directed by the Chief Justice.

Essential Requirements:—Graduate in 2015 of the Tasmanian Legal Practice Course at the Centre for Legal Studies, Hobart, or, other Practical Legal Training Course approved by the Board of Legal Education, and who expect to be admitted in Tasmania by the end of August 2015.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—A full current driver's licence.

Enquiries to Ann-Marie Nuttall, Executive Support Officer (Judges Chambers), Supreme Court of Tasmania, Department of Justice, phone (03) 6165 7424, email [annmarie.nuttall@supremecourt.tas.gov.au](mailto:annmarie.nuttall@supremecourt.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a

Statement of Duties cannot be downloaded, please contact Ann-Marie Nuttall on (03) 6165 7424.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Applicants are to ensure that a copy of their Resume/CV and a certified copy of their graduate results is attached to their application. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE  
SUPREME COURT

**Judges Associate.**

Applications Close:—Friday, 13 March 2015.

Salary:—\$57,249 – \$61,373 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Vacancy No. 354846.

Fixed-term full-time 73.50 Hours per fortnight for the period 10 August 2015 until 19 August 2016.

Location:—Launceston.

Vacancy located in the following Chambers:.  
354846, Chambers of Justice Pearce.

Applicants are required to lodge a separate application for each position they wish to be considered for and ensure that a copy of their Resume/CV and a certified copy of their graduate results is attached to their application. Please note that intrastate travel will apply.

Duties:—Co-ordinate proceedings in court and in chambers including conducting pre-trial documentation checks, obtaining authorities, monitoring and recording proceedings and performing formal procedural roles including empanelling juries, taking pleas and swearing witnesses. Undertake legal research tasks as directed by the Judge.

Essential Requirements:—Graduate in 2015 of the Tasmanian Legal Practice Course at the Centre for Legal Studies, Hobart, or, other Practical Legal Training Course approved by the Board of Legal Education, and who expect to be admitted in Tasmania by the end of August 2015.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—A full current driver's licence.

Enquiries to Ann-Marie Nuttall, Executive Support Officer (Judges Chambers), Supreme Court of Tasmania, Department of Justice, phone (03) 6165 7424, email [annmarie.nuttall@supremecourt.tas.gov.au](mailto:annmarie.nuttall@supremecourt.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Ann-Marie Nuttall on (03) 6165 7424.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Applicants are to ensure that a copy of their Resume/CV and a certified copy of their graduate results is attached to their application. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE  
SUPREME COURT

**Judges Associates (354792, 355549).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$57,249 – \$61,373 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Vacancy No. 354792, 355549.

Fixed-term full-time 73.50 Hours per fortnight for the period 10 August 2015 until 19 August 2016.

Location:—Hobart.

Vacancies are located in the following Chambers:—

354792, Chambers of Justice Porter.

355549, Chambers of Justice Wood.

Applicants are required to lodge a separate application for each position they wish to be considered for and ensure that a copy of their Resume/CV and a certified copy of their graduate results is attached to their application. Please note that intrastate travel will apply.

Duties:—Co-ordinate proceedings in court and in chambers including conducting pre-trial documentation checks, obtaining authorities, monitoring and recording proceedings and performing formal procedural roles including empanelling juries, taking pleas and swearing witnesses. Undertake legal research tasks as directed by the Judge.

Essential Requirements:—Graduate in 2015 of the Tasmanian Legal Practice Course at the Centre for Legal Studies, Hobart, or, other Practical Legal Training Course approved by the Board of Legal Education, and who expect to be admitted in Tasmania by the end of August 2015.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—A full current driver's licence.

Enquiries to Ann-Marie Nuttall, Executive Support Officer (Judges Chambers), Supreme Court of Tasmania, Department of Justice, phone (03) 6165 7424, email [anmarie.nuttall@supremecourt.tas.gov.au](mailto:anmarie.nuttall@supremecourt.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email

[applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Ann-Marie Nuttall on (03) 6165 7424.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Applicants are to ensure that a copy of their Resume/CV and a certified copy of their graduate results is attached to their application. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE  
TASMANIA PRISON SERVICE

**Executive Officer, Corrective Services Administrators Conference (356006a).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$77,012 – \$79,354 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time 73.50 hours per fortnight for a period of 12 months.

Location:—Risdon Prison.

Duties:—Provide secretariat support to Correctional Services Administrators' Conference and Corrective Services Ministers' Conference through the provision of high level administrative and liaison support and research, analysis and policy assistance.

Essential Requirements:-

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Jackie Campbell, Manager Directorate Office, Tasmania Prison Service, Department of Justice, phone (03) 6216 8125, email [jackie.campbell@justice.tas.gov.au](mailto:jackie.campbell@justice.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6165 4912, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Jackie Campbell on (03) 6216 8125.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

## POLICE AND EMERGENCY MANAGEMENT

## SOUTHERN DISTRICT

*Southern Regional Prosecution Services***Legal Officer (002941).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$50,936 – \$64,177 pro rata, per annum.

Legal Practitioners Agreement 2014, Level 1.

Fixed-term part-time 12 months from April 2015 at 0.5 FTE.  
Hours of work to be negotiated.

Location:—Hobart.

Duties:—Safe at Home is a pro arrest, pro prosecution response to family violence that integrates and extends the range of services available to support victims and children. Safe at Home Legal Practitioners will provide prosecutorial support to the Department, in particular, matters relating to family violence issues.

Qualifications and Experience:—Admitted, or qualified for and entitled to be admitted, as a Barrister or a practitioner of the Supreme Court of Tasmania under the provisions of the Legal Profession Act 2007.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Enquiries to Inspector Ian Lindsay, Southern Regional Prosecution Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart Tas, 7001, phone (03) 6173 2316, email [Ian.Lindsay@police.tas.gov.au](mailto:Ian.Lindsay@police.tas.gov.au).

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308, HOBART TAS, 7001, phone (03) 6273 2071, email [Applications@police.tas.gov.au](mailto:Applications@police.tas.gov.au).

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

## POLICE AND EMERGENCY MANAGEMENT

## TASMANIA FIRE SERVICE

*Operations***Community Engagement Officer (521586).**

Applications Close:—Monday, 16 March 2015.

Salary:—\$81,633 – \$84,115 p.a.

Tasmanian State Service Award, TFS General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Duties:—To build understanding and acceptance of fuel reduction and other bushfire mitigation activities through engagement with landowners, communities, interest groups and agency stakeholders within their area.

Essential Requirements:—The Head of the State Service has determined that a person nominated for appointment as Community Engagement Officer is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted:—Conviction check in the following areas: Arson and fire setting; Sexual offences; Crimes involving dishonesty (e.g. theft, burglary, breaking and entering, fraud); Crimes involving deception (e.g. obtaining an advantage by deception); Making false declarations; Violent crimes and crimes against the person; and Malicious damage and destruction to property. Accordingly a person nominated for appointment to a position of Community Engagement Officer will be required to provide a Record of Convictions in relation to the above from Tasmania Police prior to appointment. 2. Identity check. 3. Disciplinary action in a previous employment check.

Desirable Requirements:—Recognised qualifications in community engagement or other relevant field.

Drivers 'car' licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Rochelle Richards on (03) 6230 8713 or from [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au).

Enquiries to Rochelle Richards on (03) 6230 8713.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email [employment@fire.tas.gov.au](mailto:employment@fire.tas.gov.au).

## PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

## EPA DIVISION

*Policy and Business***Senior Compliance Officer (North-West) (707051).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$84,539 – \$94,996 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Ulverstone, or an alternative location is subject to negotiation.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Undertake and oversee compliance investigations into referred breaches of environmental laws and obligations in accordance with the compliance policy of the Agency and other specific policies for legislation administered by, or relevant to, the EPA Division. Provide consultative support and advice on compliance and enforcement issues to senior management and Division staff. Collect, analyse and prepare scientific and technical evidence for civil and criminal litigation. Assist with operational response and advice in relation to pollution incidents, including marine pollution and oil spills.

Essential Requirements:—Certificate IV in Government (Investigation) and Certificate IV in Government (Statutory Compliance) or equivalent. A current motor vehicle driver's licence. A workplace Level 2 First-Aid Certificate, or equivalent, or the ability to acquire prior to appointment.

Desirable Requirements:—A Degree in Science, relevant to the professional duties to be undertaken, as provided by a university.

Enquiries to Jo Goudie, phone (03) 6165 4502, email [jo.goudie@environment.tas.gov.au](mailto:jo.goudie@environment.tas.gov.au).

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3174, fax (03) 6233 3682, email [job.applications@dpiwwe.tas.gov.au](mailto:job.applications@dpiwwe.tas.gov.au).

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

*Operations*

North West Region

**Information/Education Officer (705895).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$39,511 – \$48,474 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Permanent part-time working a minimum of 20 hours per week (employed on a roster basis).

Location:—Within the North West Region, initially located at Stanley. The occupant may be required to work at other field centres within the Region.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—Provide site specific information to visitors, basic administrative duties associated with the enterprise, general cleaning and presentation of site amenities and infrastructure.

The Head of the State Service has determined that the person nominated for this position is to satisfy pre-employment checks before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check, Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty.

Desirable Requirements:—A current motor vehicle drivers licence. A current First Aid certificate or capacity to obtain.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIWWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Lesa Scott, phone (03) 6458 1100, mobile 0429 197 475, email [Lesa.Scott@parks.tas.gov.au](mailto:Lesa.Scott@parks.tas.gov.au).

Applications to Manager, Human Resources Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3178, fax (03) 6233 3682, email [job.applications@dpiwwe.tas.gov.au](mailto:job.applications@dpiwwe.tas.gov.au).

TASTAFE

VOCATIONAL EDUCATION AND TRAINING

*Business and ICT*

Business Management Nth-NW and Commercial

**Teacher, Workplace Health and Safety (967571).**

Applications Close:—Friday, 13 March 2015.

Salary:—\$56,488 – \$87,584 p.a.

TasTAFE Teaching Staff Award, Teacher.

Permanent full-time 70 hours per fortnight (52 weeks per year) from 13 April 2015.

Location:—South.

An Advanced Diploma of Workplace Health and Safety, Certificate IV in Training and Assessment or equivalent industry experience would be advantageous.

Undertake teaching and assessment duties in a variety of contexts and in line with relevant standards and compliance requirements. The occupant is required to regularly monitor and evaluate practice in order to maintain a focus on continuous improvement.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Eligible for Specialist Vocational Education and Training registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. A person with a limited authority to teach can only be employed on a Fixed-term basis.

Desirable Requirements:—Experience in a vocational education training environment.

Enquiries to Christopher McGimpsey, Educational Team Leader, TasTAFE, phone (03) 6777 2462, email [christopher.mcgimpsey@TasTAFE.tas.edu.au](mailto:christopher.mcgimpsey@TasTAFE.tas.edu.au).

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au) or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

## Staff Movements

### *Permanent Appointments*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse	R. Dargavel	6 months	06.03.15
Health & Human Services & Tasmanian Health Organisations	Child Protection Worker	T. Popowski	6 months	10.03.15
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	E. Barham	6 months	02.03.15
Health & Human Services & Tasmanian Health Organisations	Child Protection Worker	A. Johnston	6 months	10.03.15
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	G. Mack	6 months	01.03.15
Health & Human Services & Tasmanian Health Organisations	Radiographer	K. McDonough	6 months	16.02.15
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	S. Holland	6 months	01.03.15
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	S. Heys	6 months	12.04.15
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse	D. McGee	6 months	02.03.15
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	K. Gray	Nil	15.03.15
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse	R. Spence	6 months	02.03.15
Justice	CSO Support Officer	L. Tuttle	6 months	23.02.15
Justice	CSO Support Officer	M. Fourie	6 months	23.02.15
Premier & Cabinet	Service Delivery Officer	G. Quarrell	6 months	02.03.15
Premier & Cabinet	Executive Assistant	A. Hill	6 months	18.02.15
Primary Industries, Parks, Water & Environment	Client Service Officer	R. Dolzan	1 month	24.02.15

### *Promotion of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Police & Emergency Management	B. Lawrence	Manager	17.02.15
Primary Industries, Parks, Water & Environment	P. Middleton	Fisheries Officer	24.02.15
Primary Industries, Parks, Water & Environment	A. Pearce	Manager Finance	26.02.15

### *Resignation of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Physiotherapist	M. Portelli	24.02.15
Health & Human Services & Tasmanian Health Organisations	Pharmacy Stores Manager	C. Hipwood	28.02.15
Health & Human Services & Tasmanian Health Organisations	Staff Specialist	K. Wheeler	27.02.15
Health & Human Services & Tasmanian Health Organisations	Supply Officer - Warehouse	L. Apted	20.02.15
Health & Human Services & Tasmanian Health Organisations	Assistant Director of Nursing (ADON) - Medical	D. West	21.02.15
Health & Human Services & Tasmanian Health Organisations	HR Advisor	R. Cohen	27.02.15
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	R. Oates	16.02.15
Premier & Cabinet	Technical Specialist Infrastructure Services	A. Wells	27.02.15
State Growth	Project Manager	S. Desai	28.02.15

## Staff Movements

### *Retirement of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Nurse Unit Manager (Wound Care Consultant)	A. Smith	25.02.15
Health & Human Services & Tasmanian Health Organisations	Administrative Assistant	H. Lanzlinger	26.02.15
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	C. Shipton	20.02.15
Primary Industries, Parks, Water & Environment	Senior Ranger	S. Beams	27.02.15
Primary Industries, Parks, Water & Environment	Liaison Officer	B. Spinks	06.03.15

### *Transfer of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	N. Kelly	Premier & Cabinet	Deputy Director Service Tasmania	12.02.15

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