



TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER
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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Tasmanian Government Gazette

Email text copy to

govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7387 or email: *jobs@dpac.tas.gov.au*

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—
Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6232 2137.

Gazette and State Service Online
The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

EDUCATION

EARLY YEARS AND SCHOOLS

Educational Performance Services

Educational Review Officer, Educational Performance Services (964446).

Applications Close:—Friday, 14 August 2015.

Salary:—\$84,539 – \$94,996 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time 73.50 hours per fortnight.

Location:—Educational Performance Services.

Description of Role:—Assist in implementing the program of evaluation of students' achievements and school performance with reference to quality assurance matters. Analyse, report on and develop performance indicators and evaluation strategies as part of the Department's accountability and school improvement processes.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A Degree or tertiary qualification or equivalent in a relevant discipline is desirable.

Enquiries to Paul Becker, Department of Education, phone (03) 6165 5705, email *Paul.Becker@education.tas.gov.au*.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format.

Additional paper copies of applications should not be sent through the mail.

Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to *recruitment@education.tas.gov.au* or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

School Psychologist Behavioural Specialist, School Support Southern Region (965762).

Applications Close:—Friday, 14 August 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, School Psychologist (Behavioural).

Fixed-term full-time 70 hours per fortnight from 26 October 2015 to 27 October 2017.

Location:—South.

Description of the role:—Provide leadership to and work as part of multidisciplinary teams to provide a child and adolescent psychological service which supports schools, students and families, including a focus responsibility in behaviour as it affects schools, families and students. The role will contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—Registration as a Psychologist within Tasmania in accordance with the provisions of the Psychologists Registration Act 2000 or possesses a degree with a fourth year qualification in Psychology which will enable registration following two years of supervised practice as a School Psychologist.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A current driver's licence.

Eligible for membership of the Australian Psychological Society.

Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award.

Enquiries to William Linton, Department of Education, phone (03) 6165 6477, email *william.linton@education.tas.gov.au*.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Triabunna District High School

Education Facility Attendant, Triabunna District School (954652).

Applications Close:—Friday, 14 August 2015.

Salary:—\$40,063 – \$45,264 pro rata, per annum.

Education Facility Attendant Salaries and Conditions of Employment Industrial Agreement 2013, Education Facility Attendant, Level 1-3.

Permanent part-time 60.00 hours per fortnight.

Location:—Triabunna District School.

As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Louise Stranan, Department of Education, phone (03) 62573199, email louise.stranan@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Behavioural Learning Leader, School Support Southern Region (965745).

Applications Close:—Friday, 14 August 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Fixed-term full-time 70 hours per fortnight from 26 October 2015 to 27 October 2017.

Location:—South.

Description of the role:—To provide strategic educational leadership that builds the capacity of classroom teachers, school leaders and support staff to incorporate the Respectful Schools Framework and positive behaviour support approaches into their implementation of the Australian Curriculum. Work with a multi-disciplinary Learning Service Support Team.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to William Linton, Department of Education, phone (03) 6165 6477, email william.linton@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Respectful Schools Support, Teacher Learning Leader, School Support Southern Region (965752).

Applications Close:—Friday, 14 August 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Fixed-term part-time 70 hours per fortnight from 26 October 2015 to 27 October 2017.

Location:—South.

Description of the role:—Work with schools, support teachers and families in order to support the learning of students with additional needs who require an educational adjustment to access the Australian Curriculum and work with the school leadership team to build the capacity of the school community to meet the individual needs of students. Work with a multi-disciplinary Learning Service Support Team. Ensure an efficient and effective approach to the provision of learning support within the framework of the Australian and Tasmanian curriculum. Ensure compliance with the Disability Standards for Education.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to William Linton, Department of Education, phone (03) 6165 6477, email william.linton@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Respectful Schools Support, Teacher Learning Leader, School Support Southern Region (965751).

Applications Close:—Friday, 14 August 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher Band 2.

Fixed-term full-time 70 hours per fortnight from 26 October 2015 to 27 October 2017.

Location:—South.

Description of the role:—Work with schools, support teachers and families in order to support the learning of students with additional needs who require an educational adjustment to access the Australian Curriculum and work with

the school leadership team to build the capacity of the school community to meet the individual needs of students. Work with a multi-disciplinary Learning Service Support Team. Ensure an efficient and effective approach to the provision of learning support within the framework of the Australian and Tasmanian curriculum. Ensure compliance with the Disability Standards for Education.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to William Linton, Department of Education, phone (03) 6165 6477, email william.linton@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Early Childhood Intervention Service, Hobart

Teacher Assistant, Early Childhood Intervention Service (963131).

Applications Close:—Friday, 14 August 2015.

Salary:—\$50,767 – \$54,369 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 20.00 hours per fortnight, up to 42 weeks per annum.

Location:—Early Childhood Intervention Service, Tasmania Hobart.

Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Robyn Loh, Department of Education, phone (03) 6231 1625, email robyn.loh@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Ogilvie High School

Advanced Skills Teacher, Ogilvie High School (951088).

Applications Close:—Friday, 14 August 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Permanent full-time 70.00 hours per fortnight.

Location:—Ogilvie High School.

To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Julie Bird, Department of Education, phone (03) 6228 8800, email julie.bird@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Behavioural Learning Leader, School Support Northern Region (965748).

Applications Close:—Friday, 14 August 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Fixed-term full-time 70 hours per fortnight from 26 October 2015 to 27 October 2017.

Location:—North.

Description of the role:—To provide strategic educational leadership that builds the capacity of classroom teachers, school leaders and support staff to incorporate the Respectful Schools Framework and positive behaviour support approaches into their implementation of the Australian Curriculum. Work with a multi-disciplinary Learning Service Support Team.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Trudy Pearce, Department of Education, phone 0409 584 652, email trudy.pearce@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

*Learning Services Northern Region****Respectful Schools Support, Teacher Learning Leader, School Support Northern Region (965753).***

Applications Close:—Friday, 14 August 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Fixed-term full-time 70 hours per fortnight from 24 October 2015 to 27 October 2017.

Location:—North.

Description of the role:—Work with schools, support teachers and families in order to support the learning of students with additional needs who require an educational adjustment to access the Australian Curriculum and work with the school leadership team to build the capacity of the school community to meet the individual needs of students. Work with a multi-disciplinary Learning Service Support Team.

Ensure an efficient and effective approach to the provision of learning support within the framework of the Australian and Tasmanian curriculum. Ensure compliance with the Disability Standards for Education.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Trudy Pearce, Department of Education, phone 0409 584 652, email trudy.pearce@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

*Learning Services Northern Region****School Psychologist Behavioural Specialist, School Support Northern Region (965763).***

Applications Close:—Friday, 14 August 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, School Psychologist (Behavioural).

Fixed-term full-time 70 hours per fortnight from 26 October 2015 to 27 October 2017.

Location:—North.

Description of the role:—Provide leadership to and work as part of multidisciplinary teams to provide a child and adolescent psychological service which supports schools, students and families, including a focus responsibility in behaviour as it affects schools, families and students. The role will contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—Registration as a Psychologist within Tasmania in accordance with the provisions of the Psychologists Registration Act 2000 or possesses a degree with a fourth year qualification in Psychology which will enable registration following two years of supervised practice as a School Psychologist.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A current driver's licence.

Eligible for membership of the Australian Psychological Society.

Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award.

Enquiries to Trudy Pearce, Department of Education, phone 0409 584 652, email trudy.pearce@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Launceston College

Education Facility Attendant (Maintenance) (968872).

Applications Close:—Friday, 14 August 2015.

Salary:—\$40,063 – \$45,264 p.a.

Education Facility Attendant Salaries and Conditions of Employment Industrial Agreement 2013, Education Facility Attendant, Level 1-3.

Permanent full-time 80.00 hours per fortnight.

Location:—Launceston College.

As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping,

kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Amanda Smith, Administrative Manager, Department of Education, phone (03) 63327777, email amanda.smith@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Behavioural Learning Leader, School Support Northern Region (965749).

Applications Close:—Friday, 14 August 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Fixed-term full-time 70 hours per fortnight from 26 October 2015 to 27 October 2017.

Location:—North-West.

Description of the role:—To provide strategic educational leadership that builds the capacity of classroom teachers, school leaders and support staff to incorporate the Respectful Schools Framework and positive behaviour support approaches into their implementation of the Australian Curriculum. Work with a multi-disciplinary Learning Service Support Team.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Jeffrey Triffitt, Department of Education, phone (03) 6478 4332, email jeffrey.triffitt@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

Respectful Schools Support, Teacher Learning Leader, School Support Northern Region (965754).

Applications Close:—Friday, 14 August 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher, Band 2.

Fixed-term full-time 70 hours per fortnight from 26 October 2015 to 27 October 2017.

Location:—North-West.

Description of the role:—Work with schools, support teachers and families in order to support the learning of students with additional needs who require an educational adjustment to access the Australian Curriculum and work with the school leadership team to build the capacity of the school community to meet the individual needs of students. Work with a multi-disciplinary Learning Service Support Team. Ensure an efficient and effective approach to the provision of learning support within the framework of the Australian and Tasmanian curriculum. Ensure compliance with the Disability Standards for Education.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Jeffrey Triffitt, Department of Education, phone (03) 6478 4332, email jeffrey.triffitt@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LEARNING SERVICES

Learning Services Northern Region

School Psychologist Behavioural Specialist, School Support Northern Region (965764).

Applications Close:—Friday, 14 August 2015.

Salary:—\$96,766 p.a.

Teaching Service (Tasmanian Public Sector) Award, School Psychologist (Behavioural).

Fixed-term full-time 70 hours per fortnight from 26 October 2015 to 27 October 2017.

Location:—North-West.

Description of the role:—Provide leadership to and work as part of multidisciplinary teams to provide a child and adolescent psychological service which supports schools, students and families, including a focus responsibility in behaviour as it affects schools, families and students. The role will contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—Registration as a Psychologist within Tasmania in accordance with the provisions of the Psychologists Registration Act 2000 or possesses a degree with a fourth year qualification in Psychology which will enable registration following two years of supervised practice as a School Psychologist.

The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A current driver's licence.

Eligible for membership of the Australian Psychological Society.

Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award.

Enquiries to Jeffrey Triffitt, Department of Education, phone (03) 6478 4332, email jeffrey.triffitt@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

EDUCATION

LINC TASMANIA

Community Learning

Burnie LINC

Education Facility Attendant, Wynyard (700028).

Applications Close:—Friday, 14 August 2015.

Salary:—\$40,063 – \$45,264 pro rata, per annum.

Education Facility Attendant Salaries and Conditions of Employment Industrial Agreement 2013.

Permanent part-time 12 hours per fortnight.

Location:—Burnie LINC, Wynyard site.

Description of Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning and maintenance of facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Roslyn Rockliff, Department of Education, phone (03) 6477 7405, email roslyn.rockliff@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, or email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail.

When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LINC TASMANIA

Regional Services

George Town LINC

Customer Services Officer, George Town Community Hub (968703).

Applications Close:—Friday, 14 August 2015.

Salary:—\$57,249 – \$61,373 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time 73.50 hours per fortnight.

Location:—George Town Community Hub.

Description of Role:—Undertake a range of multiple, diverse and complex tasks and provide support to a range of customer-focused services and programs in a LINC Tasmania environment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this office is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Anne Blythman, Department of Education, phone 0428 283 609, email anne.blythman@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Ambulance Tasmania

Emergency Medical Dispatcher (519531).

Applications Close:—Friday, 14 August 2015.

Salary:—\$50,239 – \$58,520 p.a.

Ambulance Tasmania Agreement 2015, Communications Officer Year 1 to Year 4.

Permanent full-time.

Location:—Ambulance Tasmania, Hobart.

PLEASE NOTE:—Please note that permanent full-time or part-time vacancies, and fixed term full-time and part-time vacancies may be filled from this selection process.

Duties:—As a member of the Ambulance Communications Centre Team, receive record and prioritise requests for ambulance services.

Co-ordinate and dispatch ambulance vehicles and resources.

Co-ordinate patient movements, using telephone, radio and computer aided dispatch systems and other ancillary communications equipment.

Essential Requirements:—Holds Certificate 4 in Ambulance Communications or other qualification as approved by the Service.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Brendan Smith, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6230 8577, email brendan.smith@ambulance.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Ambulance Tasmania

Emergency and Medical Services

Duty Manager, Communications (520469).

Applications Close:—Friday, 14 August 2015.

Salary:—\$84,579 p.a.

Ambulance Tasmania Agreement 2015, Ambulance Manager, Level 1.

Permanent full-time shift work.

Location:—Ambulance Tasmania, Hobart.

Duties:—The occupant of this position will undertake an operational management role in overseeing the day to day activities of the Communications Section. This includes:—

a) Providing direction and supervision to a small team of communication officers, ensuring services comply with national standards and operational policies.

b) Allocating and monitoring resources to meet service priorities. Reporting regularly to the Manager State Communications in relation to service activities, performance of the team and issues which may impact on the team's ability to deliver services.

c) Ensuring the Communications Unit works as a cohesive unit, including facilitating regular team meetings, ensuring each team member has a current personal development plan and promoting opportunities for training and development.

d) Contributing to the development and implementation of a quality improvement program for the Communications Unit.

Develop recommendations for the enhancement of operational and administrative procedures and as required contribute to the review and development of policies and protocols relating to communication services.

As part of the senior management team, contribute to the implementation of strategic direction, review and evaluation of services, development of policies and improvement of operational practices across the Group.

Essential Requirements:—Holds a Bachelor of Paramedic Science or other qualification approved by the Service and relevant work experience with an additional qualification in management or equivalent. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Brendan Smith, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6230 8577, email brendan.smith@ambulance.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Ambulance Tasmania

Emergency and Medical Services

Senior Communications Officer (521220).

Applications Close:—Friday, 14 August 2015.

Salary:—\$61,281 p.a.

Ambulance Tasmania Agreement 2015, Senior Communications Officer.

Permanent full-time shift work, See Note below.

Location:—Ambulance Tasmania, Hobart.

Please Note:—Other permanent full-time and fixed term full-time vacancies, that may arise in the near future may also be filled from this selection process.

Duties:—The Senior Communications Officer is a key position within the State Communications Centre, providing supervision and direction to the Call Taker and Dispatch teams, and ensuring service provision complies with national standards and operational policies.

The Senior Communications Officer has a pivotal role in ensuring Ambulance Tasmania (AT) meets its mandatory performance standards and targets.

The position provides front-line team leadership necessary for the attainment of the State Communications Centre operational goals.

Desirable Requirements:—Accreditation in and experience with AMPDS.

Qualifications in Leadership or equivalent.

Essential Requirements:—Holds Certificate 4 in Ambulance Communications or other qualification as approved by the Service.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Brendan Smith, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6230 8577, email brendan.smith@ambulance.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Children and Youth Services

Child Protection Worker (Multiple vacancies) (501529).

Applications Close:—Friday, 14 August 2015.

Salary:—\$51,797 – \$83,520 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 1-2.

Permanent full-time day work, SEE NOTE BELOW.

Location:—Children and Youth Services, Hobart.

PLEASE NOTE:—Permanent full-time day work, 5 vacancies.

Permanent part-time day work (45.6 hours per fortnight), 1 vacancy.

Fixed term full-time day work, commencing As soon as possible for a period of 12 months, 6 vacancies.

Other permanent full-time and part-time vacancies, and fixed term full-time and part-time vacancies, that may arise in the near future may also be filled from this selection process.

*** Applicants are encouraged to read the further information available on child protection careers ***

Working in Child Protection in Tasmania.

Choose a career in Child Protection.

Duties:—The Children, Young Persons and their Families Act 1997 provides the legal mandate for the department to take action to protect children and young people from abuse and neglect and promote their safety stability and development. Child Protection Workers have a specific statutory role in protecting children and young people from harm and promoting their rights and healthy development. In Tasmania Child Protection Workers work within a legislative framework, the Child Protection Practice Framework and the Child Protection Professional Practice Standards.

Child Protection Workers are responsible for receiving, investigating and assessing notifications of children at risk of harm from abuse or neglect. They work with families and other professionals to resolve problems and keep children safe. In circumstances of severe risk, the Child Protection Worker may be involved in legal interventions in the Magistrates Court.

Child Protection Workers have sound self-management skills, self-awareness, and emotional maturity, with the ability to understand the personal impacts of child protection work and strategies for managing stress and building resilience. It is important that Child Protection Workers have the ability to conduct work with integrity and honesty; adhere to confidentiality requirements; and demonstrate a commitment to working with children, young people and their families.

Selection criteria includes:—Your sound skills in building relationships, casework, interpreting and analysing information, and communication will be highly valued. Demonstrated abilities and experience will include:—Identifying and initiating contact with key individuals and groups who are important in decision making processes and providing expertise or assistance, investing time to create and maintain professional relationships based on mutual respect and contributing to a supportive and collaborative team environment.

Knowledge of and/or experience in assessment and casework intervention with individuals and families who have complex needs, and knowledge of theoretical perspectives that relate to child protection practice and application of this in a service delivery context.

Note:—Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Essential Requirements:—A Bachelor of Social Work or a Diploma of Community Welfare Work or other tertiary qualifications at Diploma or above level which include units of study in case management/casework practice and supervised practical work placements in relevant fields. Current Working with Children Registration. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to LeeAnn Russell, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6165 7878, email leeann.russell@dhhs.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Children and Youth Services

Team Leader (CYS), 2 vacancies (501538).

Applications Close:—Friday, 14 August 2015.

Salary:—\$83,105 – \$91,756 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 3.

Permanent full-time day work, See NOTE Below.

Location:—Children and Youth Services, South.

Please Note:—Permanent full-time day work, 1 vacancy.

Fixed term full-time day work commencing As soon as possible for a period of 12 months, 1 vacancy.

Other permanent full-time or part-time vacancies, and fixed term full-time and part-time vacancies, that may arise in the near future may also be filled from this selection process.

Duties:—Co-ordinate the service delivery, including the management of financial, human and physical resources, of Child Protection staff employed to perform all functions of the statutory Child Protection program.

Selection criteria includes:—Significant post graduate experience in a relevant field.

A demonstrated ability to provide supervision, leadership and direction to field staff.

A high level of knowledge and understanding of current statutory requirements and Departmental procedures or the ability to acquire such knowledge.

Note:., Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Current Working with Children Registration. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to LeeAnn Russell, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6165 7878, email leeann.russell@dhhs.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Corporate, Policy and Regulatory Services

HR Management and Strategy

Organisation Design, Recruitment and Selection

HR Administrative Assistant (511960).

Applications Close:—Friday, 14 August 2015.

Salary:—\$50,183 – \$53,673 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term full-time day work, commencing As soon as possible to 12 December 2015.

Location:—Hobart.

Duties:—We are seeking a HR Administrative Assistant to join our team. If you are successful you will be responsible for the provision of an efficient and effective administrative and clerical service for HR and Workplace Safety staff and clients in an accurate and timely manner whilst maintaining confidentiality.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Natalie Jackson, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 3848, email natalie.jackson@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Corporate, Policy and Regulatory Services

HR Management and Strategy

Organisation Design, Recruitment and Selection

Senior HR Officer, ODRS (511521).

Applications Close:—Friday, 14 August 2015.

Salary:—\$63,262 – \$72,204 pro rata, per annum.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 4.

Fixed-term full-time day work, commencing as soon as possible to 23 July 2016.

Location:—Hobart.

Duties:—The Department of Health and Human Services seeks to appoint a Senior HR Officer to join the Organisational Design, Recruitment and Selection team. As a member of our team you will provide accurate advice, information and support to managers and business support staff on a range of human resource practices and procedures relating to the Agencies' establishment, including:—Variations and systems reporting.

Statement of duty reviews.

Job classifications.

Organisational restructures.

Related projects.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Natalie Jackson, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 3848, email natalie.jackson@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Housing, Disability and Community Services

Community Liaison Advisor (519406).

Applications Close:—Friday, 14 August 2015.

Salary:—\$83,601 – \$94,132 pro rata, per annum.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 6.

Permanent part-time day work (45.6 hours per fortnight).

Location:—DHHS, Disability and Community Services, Community Partnership Team, North West.

Duties:—As a member of the Community Partnership Team, the Community Liaison Advisor is responsible for the development and maintenance of collaborative relationships with Community Sector Agencies and liaison and participation in negotiations on behalf of the unit with those agencies funded by Disability and Community Services (DCS); negotiating and managing funding agreements and contracts for agencies and providing high level advice in areas of performance monitoring and quality improvement; co-ordinating and undertaking investigations into client complaints and incidents and actively contributing to the DCS strategic planning of service delivery.

Selection criteria includes:—Demonstrated experience in, and/or knowledge of, human service programs together with the management of funding and contractual relationships with Community Sector Organisations and service providers.

Demonstrated high level strategic, conceptual, analytical and creative skills including an ability to understand and identify relevant issues in the political, social and organisational environment.

Ability to synthesize complex and unstructured information into cohesive information and provide recommendations and strategies based on evidence and policy and legislative frameworks.

Note:—Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:—Tertiary qualification or equivalent experience appropriate to the role.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Laura Williams, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6477 7609, email laura.williams@dhhs.tas.gov.au.

You are encouraged to apply online, or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Public Health Services

Policy and Project Officer, Emergency Preparedness and Medical Workforce (516149).

Applications Close:—Friday, 14 August 2015.

Salary:—\$83,601 – \$94,132 p.a.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 6.

Permanent full-time day work.

Location:—Hobart.

Duties:—As a member of the Emergency Preparedness and Co-ordination and Medical Workforce teams, duties of the Project and Policy Officer include:.

Developing policy, plans and procedures and support the implementation of projects and initiatives that contribute to development and enhancement of DHHS emergency management capability.

Providing high-level advice on emergency management and medical workforce issues at a State and national level.

Representing the Agency on working groups, inter-agency committees and decision making bodies, as and when required.

Researching and preparing background papers, briefings and correspondence on emergency management and medical workforce issues as and when required.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Duncan Jones, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 0409, email duncan.jones@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

HEALTH AND HUMAN SERVICES

Public Health Services

Tobacco Control Officer (513636).

Applications Close:—Friday, 14 August 2015.

Salary:—\$63,262 – \$72,204 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent part-time day work, 60.8 hours per fortnight.

Location:—Hobart.

Duties:—We are seeking a Tobacco Control Officer to join our team. If you are successful you will be providing tobacco control services in southern Tasmania in partnership with key stakeholders, including the provision of information and support to Nominated Officers and retailers. Also developing and implementing controlled purchase operations in southern Tasmania, including the gathering of relevant evidence, preparing statements and participating in successful prosecutions on behalf of Public and Environmental Health Services (PEHS).

Desirable Requirements:—Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Stuart Heggie, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 0698, email stuart.heggie@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Administrative Assistant (521496).

Applications Close:—Friday, 14 August 2015.

Salary:—\$50,183 – \$53,673 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day work, working 35 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Womens and Childrens Services, Queen Victoria Outpatients.

Duties:—Provide an efficient administrative and clerical support service to the Nurse Unit Manager and other clinical staff in the Outpatient Department of Women's and Children's Services. Act as the Outpatient Department's receptionist.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ping Bullock, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 8990, email ping.bullock@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Clerical Officer (512459).

Applications Close:—Friday, 14 August 2015.

Salary:—\$50,183 – \$53,673 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term full-time day work. To commence 17 August until 18 April 2016. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Rostering and Information Office.

Duties:—Provide efficient and effective clerical, administration and reception support in the Rostering and Information Office, with functions undertaken under general direction, based on established procedures and practices.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kendall Newman, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6564, email kendall.newman@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Clinical Nurse Consultant, SAFE (2 Vacancies).

Applications Close:—Friday, 14 August 2015.

Salary:—\$86,869 – \$90,857 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 3.

Vacancy No. 519007.

Permanent part-time day work (with oncall), working 16 hours per fortnight.

Location:—Sexual Assault Forensic Examination (SAFE).

Vacancy No. 521207.

Permanent part-time day work (with oncall), working 8 hours per fortnight.

Location:—LGH Charles Street, Launceston.

Duties:—Functions as an advanced clinical practitioner within the Sexual Assault Forensic Examination (SAFE) service and provides management support in the development of policies, procedures and service delivery to the Co-Directors of Women's and Children's Services for the provision of forensic examination and forensic specimen collection.

Conducts forensic and physical examinations of victims of alleged sexual assaults, within a best practice framework in accordance with national policies, guidelines and frameworks, including providing treatment for injuries, the collection and preparation of evidence for the judicial system, and appearance as an expert witness as required.

Co-ordinates and provides internal and external education, advice and support in relation to sexual assault forensic medical examinations.

Desirable Requirements:—Holds or is working towards a

post-graduate qualification in the area of sexual assault forensic and medical examination.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Janette Tonks, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 8976, email janette.tonks@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Food Services Assistant (515605).

Applications Close:—Friday, 14 August 2015.

Salary:—\$42,777 – \$44,247 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Permanent part-time shift work (fully rotational), working 32 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Food Services Department.

Duties:—To provide a high standard of meal service to hospital patients and patrons of the Launceston General Hospital (LGH) Cafeteria.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dale Anderson, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 7525, email dale.anderson@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Registered Nurse (Midwife) (517156).

Applications Close:—Friday, 14 August 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shift work (fully rotational), working 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 4N.

Please note: access to the Grade 4 salary range \$75,612 – \$79,964 is subject to successful application for progression to Grade 4.

Duties:—Strengthens health outcomes through the provision of safe quality, clinically appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Christine Coker, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 8942, email christine.coker@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Registrar O and G (Casual) (Various positions).

Applications Close:—Friday, 14 August 2015.

Salary:—\$84,478 – \$138,222 pro rata, per annum.

Salaried Medical Practitioners Interim Agreement 2015, Medical Practitioner, Level 5-13 (Registrars).

Fixed-term casual shift work, working as and when required hours. To commence as soon as possible to 31 January 2016.

Location:—Department of Women's and Children's Services, Launceston General Hospital, Charles Street, Launceston.

Please note – applications submitted by agencies on behalf of

individuals will not be accepted for this vacancy.

Duties:—To provide high quality day to day medical services in the Obstetrics and Gynaecology (O and G) Departments within Women's and Children's Services of the Launceston General Hospital.

Essential Requirements:—General or limited registration with the Medical Board of Australia and has had a minimum of one year post-graduate experience.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Toly Pavlov, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 8972, email anatoly.pavlov@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Resident Medical Officer (512720).

Applications Close:—Friday, 14 August 2015.

Salary:—\$68,636 – \$100,275 pro rata, per annum.

Salaried Medical Practitioners Interim Agreement 2015, Medical Practitioner, Level 2-8 (Residents).

Fixed-term full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence as soon as possible to 11 January 2016.

Location:—Clinical Management LGH.

Please note – applications submitted by agencies on behalf of individuals will not be accepted for this vacancy.

Duties:—Responsible for the day to day management of private and public inpatients and outpatients within the Hospital. Provide after-hours emergency cover at the hospital as determined by the Medical Staffing Unit.

Essential Requirements:—General or limited registration with the Medical Board of Australia and has had a minimum of one year post-graduate experience.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Zac Scollard, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6008, email zac.scollard@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, North, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

Staff Specialist (Paediatrics) (513868).

Applications Close:—Friday, 14 August 2015.

Salary:—\$140,592 – \$213,700 pro rata, per annum.

Salaried Medical Practitioners Interim Agreement 2015, Specialist Medical Practitioner, Level 1 to Senior Specialist Medical Practitioner, Level 3.

Permanent part-time day work (with on-call), working 35 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence as soon as possible.

Location:—Department of Women's and Children's Services, Launceston General Hospital, Charles Street, Launceston.

'Access to the Senior Specialist Medical Practitioner salary range \$202,452–\$213,700 is subject to the successful applicant satisfying the criteria for Senior Specialist Medical Practitioner Level 1, 2 or 3 as described in the Salaried Medical Practitioners Interim Agreement 2015.'

Please note – applications submitted by agencies on behalf of individuals will not be accepted for this vacancy.

Duties:—Provide quality specialist medical services to the Launceston General Hospital within the limits of specified clinical privileges.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Christopher Bailey, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 8978, email chris.bailey@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Launceston General Hospital

**Technical/Integration Applications Specialist, ARIA
Electronic Medical Record (521361).**

Applications Close:—Friday, 14 August 2015.

Salary:—\$83,601 – \$94,132 p.a.

Health and Human Services (Tasmanian State Service) Award, ICT 3.

Permanent full-time day worker (with on-call) working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—WP Holman Clinic, Launceston General Hospital, Charles Street, Launceston.

Duties:—The Technical/Integration Applications Specialist ARIA Electronic Medical Record (EMR) is responsible for continued enhancement, development and implementation of the ARIA Oncology EMR for statewide cancer services.

The position will manage technical configuration, systems integration and support elements including digital workflow mapping and screen design, technical configuration and post implementation technical support.

Please refer to the Statement of Duties for the selection criteria relating to this vacancy. This criteria must be addressed in your application.

Desirable Requirements:—Significant experience and qualifications in the provision of technical support within a complex healthcare environment.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Grant Smith, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 6159, email grant.smith@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service -Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Primary Health North

Beaconsfield District Health Service

Maintenance Officer (504478).

Applications Close:—Friday, 14 August 2015.

Salary:—\$47,227 – \$48,915 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent part-time day work, working 24 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant.

Location:—Bolton Street Beaconsfield.

Duties:—Undertake routine and preventative non trade maintenance to mechanical plant, machinery, buildings and equipment. Maintain the gardens and grounds of the Beaconsfield District Hospital.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Steven Yearsley, A/Co-ordinator, Support Service, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6702 6060, email steven.yearsley@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Primary Health North

Community Dementia Service

Administrative Assistant (520114).

Applications Close:—Friday, 14 August 2015.

Salary:—\$50,183 – \$53,673 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term part-time day work, working 32 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant. To commence As soon as possible until 31 December 2015.

Location:—Allambi Building, Howick Street, Launceston.

Duties:—To provide effective and efficient administrative and clerical support service to the Community Dementia Service.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check

in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Michelle Igoe, A/Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6777 4656, email michelle.igoe@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Northern Region

Primary Health North

Deloraine District Hospital and Community Health Service

Home Help (518135).

Applications Close:—Friday, 14 August 2015.

Salary:—\$45,102 – \$45,829 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term part-time day work, working 10 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant. To commence as soon as possible until 30 June 2016.

Location:—Home Help and Personal Care South Esk, Lansdown Place Deloraine.

Duties:—Within a primary health care framework, provide a range of basic home care support services for frail aged people, younger disabled and their carers.

Note: Please refer to the Statement of Duties for the selection criteria relating to this vacancy. These criteria must be addressed in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Lester Jones, Director of Nursing/Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6701 2111, email lester.jones@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, Northern Region, P.O. Box 1963, Launceston 7250. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Medicine Services

Clinical Nurse Specialist, DCCM (509198).

Applications Close:—Friday, 14 August 2015.

Salary:—\$81,214 – \$84,989 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 5, Year 1 to Grade 5, Year 4.

Permanent full-time day work, working 76 hours per fortnight.

Location:—Department of Critical Care Medicine, Royal Hobart Hospital.

Duties:—As a member of the multidisciplinary team within the Department of Critical Care Medicine (DCCM), the Clinical Nurse Specialist (CNS), Critical Care Liaison supports the continuity of care and patient flow and minimises relocation stress for patients and their families through improving patient outcomes, staff satisfaction, patient safety and an overall reduction in Critical Care length of stay. In doing so, the CNS, Critical Care:—leads case management, including complex patients/clients, in the clinical management and ongoing co-ordination of nursing team activities to achieve continuity and quality of patient/client care in conjunction with other members of the health care team, acts as a clinical expert and educational resource for nursing, medical and allied health staff involved in the management of patients with complex care needs within the ward setting, develops and maintains collaborative links between nursing, medical and allied health staff and the DCCM and acts as a bridge between the skills and resources of the DCCM and the ward environment.

Desirable Requirements:—Relevant post graduate qualifications.

5 year's minimum experience in DCCM as a senior clinician.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Felicity Geeves, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 8856, email felicity.geeves@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Mental Health Services, Southern Region

Clinical Nurse Educator, Department of Psychiatry (519134).

Applications Close:—Friday, 21 August 2015.

Salary:—\$86,869 – \$90,857 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 3.

Permanent full-time day work.

Location:—Royal Hobart Hospital.

PLEASE NOTE: This is a full-time role, but part-time hours will also be considered.

Duties:—As a member of the Department of Psychiatry clinical leadership team, the Clinical Nurse Educator, Psychiatry facilitates and supports the development of the nursing workforce, including undergraduate and enrolled nursing students. This role:—promotes and facilitates the advancement of evidence based practices in the mental health practice setting, plans, implements and evaluates educational activities/programs to ensure they are in alignment with an educational plan and needs of the organisation and nursing workforce, works within a Practice Development framework that fosters research, the implementation of evidence based knowledge and person centred care, incorporates activities associated with transition programs, clinical practice placement programs as a component of pre and post-registration and enrolment courses; and professional development programs in recognition of the requirements of the different clinical settings, works in accordance with the strategic directions of the THO-South, Mental Health and Statewide Services and the Centre for Education and Research, Nursing and Midwifery.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Deb Solomon, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 8804, mobile 0400 750 086, email deb.solomon@ths.tas.gov.au.

You are encouraged to apply online. When applying online please do not send a duplicate hard copy application.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service – Southern Region, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Mental Health Services, Southern Region

Pharmacy Technician, Correctional Health (Relief) (522269).

Applications Close:—Friday, 14 August 2015.

Salary:—\$56,487 – \$60,553 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term casual day work, working as and when required, commencing As soon as possible for a period of 12 months.

Location:—Risdon Prison Hospital.

PLEASE NOTE: This position attracts a 6.5% Correctional Health Allowance.

Duties:—In accordance with established guidelines, processes and procedures and under the supervision of the Senior Pharmacist, Correctional Health, the Pharmacy Technician, Correctional Health, provide a comprehensive pharmaceutical service within a Correctional Health Service environment.

Essential Requirements:—Possess or be actively enrolled in Certificate III or IV in Health Services Assistance (Hospital and Community Health Pharmacy Assistance) from a recognised education institution; or Possess or be actively enrolled in Certificate III or IV in Hospital/Health Services Pharmacy Support from a recognised educational institution; or An Associate Diploma from a recognised educational institution, or an equivalent qualification, that is relevant to the work of a pharmacy technician.

The Head of the State Service has determined that the person nominated for this job is to satisfy a pre-employment check before taking up the appointment, on promotion or transfer. The following checks are to be conducted:—conviction checks in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check. A person nominated for this position must also satisfy a further criminal history check in accordance with the Director of Prison's Standing Orders established under the Corrections Act 1997. Standard Operating Procedure – Tasmanian Prison Service Identification (ID) Cards MH5.02.1. A nominated person cannot be employed within Correctional Health Services if excluded from entry to Tasmanian Prison Services under the Corrections Act 1997.

Enquiries to Claire Sutton, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6216 8253, email claire.sutton@ths.tas.gov.au.

You are encouraged to apply online. When applying online please do not send a duplicate hard copy application.

If you are not able apply online please forward your hard copy application quoting the vacancy number to: Recruitment Services, Tasmanian Health Service – Southern Region, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Surgical Services

Staff Specialist (Cardiothoracic Surgery) (517448).

Applications Close:—Friday, 21 August 2015.

Salary:—\$140,592 – \$213,700 p.a.

Salaried Medical Practitioners Interim Agreement 2015, Specialist Medical Practitioner, Level 1 to Senior Specialist, Medical Practitioner, Level 3.

Permanent full-time day work (with on-call), working 76 hours per fortnight.

Location:—Cardiothoracic Unit, Royal Hobart Hospital.

Please note that access to the Senior Specialist Medical Practitioner salary range \$202 452 – \$213 700 is subject to the successful applicant satisfying the criteria for Senior Specialist Medical Practitioner Level 1, 2 or 3 as described in the Salaried Medical Practitioners Interim Agreement 2015.

Duties:—The Royal Hobart Hospital is a tertiary hospital in the state of Tasmania serving a population of around half a million. It is also the apex trauma care centre for the state. The Cardiothoracic unit was established in 1992 and has performed

over 9000 cases.

We are looking for a fully trained Cardiothoracic Surgeon with Australian Qualifications in Cardiothoracic Surgery [FRACS] and with additional skills in minimally invasive surgery, EVAR, ECMO and Surgical Trauma. Additional experience in pacemakers and other implantable devices and surgical critical care would be valuable.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant speciality.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Ashutosh Hardikar, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6166 8999, mobile 0428 107729, email ashutosh.hardikar@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application with a c.v and two recent references quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Service, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Womens and Childrens Services

Clinical Nurse Specialist, Diabetes (509761).

Applications Close:—Friday, 21 August 2015.

Salary:—\$81,214 – \$84,989 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 5, Year 1 to Grade 5, Year 4.

Permanent part-time day worker, 38 hours per fortnight, commencing as soon as possible.

Location:—Paediatric Outpatients, Royal Hobart Hospital.

Duties:—The Clinical Nurse Specialist, Diabetes holds, or is working towards, a relevant post graduate qualification, together with highly developed contemporary knowledge and skills in chronic disease and self-care management practices with recent clinical experience, or demonstrated interest, in diabetes management.

The Clinical Nurse Specialist, Diabetes will provide specialist nursing expertise within an interdisciplinary framework to assist individuals and their families/carers to adjust to living with diabetes and/or other endocrinology conditions, including the provision of education and health promotion activities and acts as a clinical resource for internal and external stakeholders, including community organisations and health professionals, to provide specialist advice, knowledge and support.

Desirable Requirements:—Credentialed with the Australian Diabetes Educators Association (CDEO).

Member of the ADEA or other relevant professional organisation(s).

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Heather Giannaros, Department of Health and Human Services and Tasmanian Health Service, phone (03) 62228766, mobile 0407189222, email heather.giannaros@tho.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload a separate Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

Southern Region

Womens and Childrens Services

Registered Midwife (Multiple vacancies) (509809).

Applications Close:—Friday, 14 August 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term full-time and part-time hours available, shift work, fully rotational, commencing as soon as possible for a period of 12 months. Notwithstanding, hours per fortnight negotiable with successful applicants.

Location:—Royal Hobart Hospital, Maternity Unit, Liverpool Street.

Please note:—Access to the Grade 4 salary range \$75,612 – \$79,964 is subject to successful application for progression to Grade 4.

This selection process may be used to fill subsequent Fixed-term, full-time, part-time, shift or day work vacancies arising within Maternity Unit within the next six months.

Duties:—The Registered Midwife strengthens health outcomes through the provision of safe quality, clinically appropriate midwifery care in partnership with women, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Midwife.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Becky French, Assistant Director of Nursing, Women's, Adolescent and Children's Services, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6222 8299, email becky.french@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, Southern Region, G.P.O. Box 1061, Hobart 7001. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mental Health Services North West Region

Clinical Lead (504801).

Applications Close:—Friday, 14 August 2015.

Salary:—\$95,983 – \$101,483 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Professional, Level 4.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Strahan Street, Burnie.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Allied Health Professional or Clinical Nurse Consultant to take up the position of both the Burnie Adult Community Mental Health Service (BACMHS) and the North West Crisis Assessment and Treatment Team (CATT).

Reporting to the Team Leader, this role encompasses a wide range of responsibilities such as actively contributing to the clinical leadership and management of both teams, taking a lead role in the oversight of designated clinical processes.

Do you have?

A minimum of 3 years post graduate clinical experience in the context of a community mental health team.

Demonstrated capacity to effectively undertake a co-ordination/leadership.

Proven high level interpersonal skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

Please note that this position is being advertised as both nursing and allied health.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—A minimum of 3 years post graduate clinical experience in the context of a community mental health team.

Essential Requirements:—Degree in Social Work giving eligibility for membership of the Australian Association of Social Workers; or Registered with the Occupational Therapy Board of Australia; or Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sue Mitchell, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6434 6434, email susan.mitchell@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mental Health Services North West Region

Clinical Nurse Consultant, Clinical Lead (504801d).

Applications Close:—Friday, 14 August 2015.

Salary:—\$86,869 – \$90,857 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 3.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Parkside, Burnie.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Allied Health Professional or Clinical Nurse Consultant to take up the position of both the Burnie Adult Community Mental Health Service (BACMHS) and the North West Crisis Assessment and Treatment Team (CATT).

Reporting to the Team Leader, this role encompasses a wide range of responsibilities such as actively contributing to the clinical leadership and management of both teams, taking a lead role in the oversight of designated clinical processes.

Do you have?

A minimum of 3 years post graduate clinical experience in the context of a community mental health team.

Demonstrated capacity to effectively undertake a co-ordination/leadership.

Proven high level interpersonal skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

Please note that this position is being advertised as both nursing and allied health.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—A minimum of 3 years post graduate clinical experience in the context of a community mental health team.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse and possess specialist tertiary graduate or post graduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, an accredited hospital based program that lead to registration as a psychiatric nurse by the relevant nurse regulatory authority within Australia, New Zealand, Canada or the United Kingdom.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sue Mitchell, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6434 6434, email susan.mitchell@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mental Health Services North West Region

Community Mental Health Nurse (522295).

Applications Close:—Friday, 14 August 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term part-time day worker, working 60.8 hours per fortnight for a 12 month period.

Location:—1 Strahan Street, Burnie.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurse to work in a fixed term capacity for 12 months. The successful candidate will need to be passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Clinical Lead, you will contribute to the health outcomes of your patients through concentrating on a comprehensive recovery-focused clinical service including triage, crisis response, assessment, treatment and assertive case-management to a designated number of consumers and their families.

Do you have?
 Current Registration.
 Relevant mental health/psychiatric nursing experience.
 Sound interpersonal and communication skills.
 Knowledge of continuous quality improvement.
 Ability to undertake client education.
 What can we offer?
 Flexible work/life balance.
 Attractive Salary Package.
 Dynamic team environment.
 Commitment to ongoing professional development.

For more information please contact Sue Mitchell on (03) 6434 6434 or email susan.mitchell@ths.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse and possess specialist tertiary graduate or post graduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, an accredited hospital based program that lead to registration as a psychiatric nurse by the relevant nurse regulatory authority within Australia, New Zealand, Canada or the United Kingdom. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sue Mitchell, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6434 6434, email susan.mitchell@dhhs.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mental Health Services North West Region

Registered Nurse (502134).

Applications Close:—Friday, 14 August 2015.

Salary:—\$58,432 – \$79,964 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term full-time shift worker, working 76 hours per fortnight until 30 June 2017.

Location:—North West Regional Hospital, Burnie.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurse working on a fixed term basis who is passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Recent experience in Paediatric Nursing (Preferable not mandatory).

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Chris Fisher, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6430 6553, email christine.fisher@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Mental Health Services North West Region

**Team Leader, Child and Adolescent Mental Health Services
(CAMHS) (502812).**

Applications Close:—Friday, 14 August 2015.

Salary:—\$111,607 – \$112,165 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THS Allied Health Manager, Level 5 Grade 1.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Reece House, Burnie.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

This position takes the lead of our Child and Adolescent Mental Health Services (CAMHS). CAMHS services are located across the THS-North West region.

Who are we looking for?

We are seeking a motivated and experienced Team Leader to take up this role supporting our CAMHS services across THS-North West Region. In this role you can expect to lead a multidisciplinary team while providing leadership and direction in the strategic development and management of a comprehensive service.

Reporting directly to the General Manager of Mental Health North West, this role encompasses a wide range of responsibilities including, but not limited to, co-ordinating the effective management of all resources including the planning, organisation, preparation and analysis of budgets, budgetary and service control and staff appointments.

Do you have?

Current Registration.

Current Driver's Licence.

Completion or progression towards the completion of a post-graduate qualification relevant to the position.

Significant high level management experience in a community mental health setting.

Demonstrated ability to manage human, financial and physical resources.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Sue Wyeth on (03) 6434 4070 or email sue.wyeth@ths.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Current Driver's Licence.

Completion or progression towards the completion of a post-graduate qualification relevant to the position.

Essential Requirements:—Degree in Social Work giving

eligibility for membership of the Australian Association of Social Workers; or Registered with the Occupational Therapy Board of Australia; or Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sue Wyeth, General Manager, Mental Health North West, Department of Health and Human Services and Tasmanian Health Service, email sue.wyeth@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

North West Regional Hospital

Registered Nurse (502165) (502165).

Applications Close:—Friday, 14 August 2015.

Salary:—\$58,432 – \$79,964 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term full-time shift worker, working 76 hours per fortnight until 30 June 2016.

Location:—North West Regional Hospital, Burnie.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Registered Nurse, to work for a fixed term period until 30 June 2016, who is passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?
 Flexible work/life balance.
 Attractive Salary Package.
 Dynamic team environment.
 Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jo Lodge, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6430 6558, email Johanna.lodge@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Primary Health North West

Co-Director of Nursing, Chronic, Complex and Community Services (516653) (516653).

Applications Close:—Friday, 14 August 2015.

Salary:—\$108,399 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 8, Level 3.

Fixed-term full-time day worker, working 76 hours per fortnight.

Location:—Level 4 Parkside, 1 Strahan St.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a Co-Director of Nursing who will be responsible for the overall management and leadership in the Chronic Complex and Community Service in a fixed term capacity until mid-January.

Based out of Parkside, Burnie, the Co-Director of Nursing Chronic, Complex and Community Services provides effective leadership and management in a complex multi-disciplinary environment to achieve the defined objectives of the clinical

services within Tasmanian Health Service -North West Region operations.

To be successful in this role the applicant should have extensive and diverse clinical and management experience. The role is responsible for the provision of community, palliative care, ACAT and chronic disease clinical nurse specialists programs and the effective utilisation of human, financial, physical and material resources.

Despite the roles managerial focus and oversight, a comprehensive understanding of contemporary nursing practice and emerging health service delivery issues will be needed. Extensive, highly developed communication, negotiation and conflict resolution skills will be essential for the successful applicant.

Do you have?

Current Registration.

High level interpersonal and communication skills.

Sound knowledge of the Primary Health setting.

Demonstrated ability to provide leadership.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ange Downie, Acting General Manager, Primary Health, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6440 7000, email ange.downie@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH SERVICE

TASMANIAN HEALTH SERVICE

North West Region

Primary Health North West

Devonport Community Health

Administrative Assistant (502578) (502578).

Applications Close:—Friday, 14 August 2015.

Salary:—\$50,183 – \$53,673 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Devonport Community Health Centre.

Who are we?

The Tasmanian Health Service is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community. We are committed to providing the highest levels of healthcare and services.

Who are we looking for?

We are seeking a motivated and experienced Administrative Assistant to join our team. In this role you will provide an efficient and effective administrative and clerical support to the Devonport Community Health Nursing and Home Care Service.

Working under the general direction and supervision the successful candidate will be responsible for the relevant day to day administration processes including, provision of an effective confidential service. You will be responsible for preparation of basic correspondence and reports as well as data base entry tasks. Additionally you will be responsible for maintaining adequate office supplies, photocopying and filling.

Do you have?

Strong communication and interpersonal skills.

Sound understanding of and experience in managing databases.

Ability to be flexible and work with minimal supervision.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jacky Taylor, Nurse Unit Manager, Department of Health and Human Services and Tasmanian Health Service, phone (03) 6421 7700, email jacky.taylor@ths.tas.gov.au.

You are encouraged to apply online or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Service, North West Region, P.O. Box 274, Ulverstone 7315. Please note if you are applying online you DO NOT need to upload an Application for Employment form.

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JUSTICE

TASMANIA PRISON SERVICE

Sentence Management Support and Reintegration

Drug and Alcohol Counsellor (Readvertised) (356722, 356655 2 Vacancies).

Applications Close:—Friday, 14 August 2015.

Salary:—\$58,394 – \$94,996 p.a.

Tasmanian State Service Award, Professional Stream, Band 1-2.

Permanent full-time working 73.5 hours per fortnight and Permanent full-time working 73.5 hours per fortnight.

Location:—Risdon Prison.

Additional Information:—Shortlisted applicants will be required to undergo psychological assessment prior to the interview being conducted. More information on the assessment is available by downloading the 'Recruitment of Integrated Offender Management Staff Policy' from the job kit available on the jobs website.

Duties:—Deliver counselling treatment services, including counselling, assessment for substance use and screening for mental health problems, treatment planning, brief interventions and early interventions which may include motivational interviewing, goal setting, and goal setting, and further exploration of criminogenic program concepts, relapse prevention and referral to appropriate services. Deliver counselling services in accordance with evidence-based practice and appropriate standards, harm minimisation policy and practice and the Tasmanian Prison Services Drug Strategy.

Essential Requirements:—A degree of at least three years duration relevant to the professional duties to be undertaken is required, as provided by a recognised university.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Katie Duggan, Senior Facilitator Programs, Tasmania Prison Service, Department of Justice, phone (03) 6216 8206, email katie.duggan@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas, 7001, phone (03) 6165 4908, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Katie Duggan on (03) 6216 8206.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

CORPORATE SERVICES

Information Services

Vetting/Systems Compliance Officer (003285, 003286, 003287, 003288).

Applications Close:—Friday, 14 August 2015.

Salary:—\$57,249 – \$61,373 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Duties:—Ensure the accurate recording, use, disclosure and vetting of operational policing, intelligence holdings and court outcome data in compliance with state and national legislative and policy provisions, including agreements established for the exchange of international criminal history and other data.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Qualifications and Experience:—Knowledge and expertise consistent with qualifications recognised at Certificate 3 and 4 or equivalent level.

Enquiries to Mr Neil Ward, Operations Manager, Information Services, Department of Police and Emergency Management, phone (03) 6173 2278, email neil.ward@police.tas.gov.au.

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, Tas, 7018, phone (03) 6173 2071, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

HUMAN RESOURCES

Police Academy

Library Technician (003242).

Applications Close:—Friday, 14 August 2015.

Salary:—\$57,249 – \$61,373 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time 0.5FTE (Wednesday, other days/hours neg).

Location:—Rokeby.

Duties:—To assist the Librarian with the provision of an efficient and effective client-focused library and information service.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Desirable Requirements:—Certificate 1V in Library/Information Services or equivalent would be advantageous.

Enquiries to Ms Sandra Harvey, Librarian, Human Resources, Department of Police and Emergency Management, phone (03) 6173 2068, email sandra.harvey@police.tas.gov.au.

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, Tas, 7001, phone (03) 6173 2071, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection

criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

SPECIAL RESPONSE AND COUNTER TERRORISM UNIT

Administration Officer (002701).

Applications Close:—Friday, 14 August 2015.

Salary:—\$57,249 – \$61,373 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Duties:—Provide administrative, clerical and keyboard support to the Director and other staff in the Special Response and Counter-Terrorism Unit (SRCTU) with a focus on co-ordination of the administrative functions of security checks.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Knowledge and Skills:—Knowledge and expertise consistent with qualifications recognised at Certificate 3 and 4 or equivalent level.

Enquiries to Inspector George Cretu, Special Response and Counter-Terrorism Unit, Department of Police and Emergency Management, phone (03) 6173 2523, email george.cretu@police.tas.gov.au.

Applications to Co-ordinator, Employee Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, Tas, 7001, phone (03) 6173 2071, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Services on (03) 6173 2071. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Chief Executives Office

Personal Assistant (520068T).

Applications Close:—Monday, 17 August 2015.

Salary:—\$61,670 – \$71,325 p.a.

Tasmanian State Service Award, TFS General Stream, Band 4.

Fixed-term full-time from Monday, 7 September 2015 to Friday, 19 February 2016.

Location:—Hobart.

Duties:—Provide high level executive, administrative,

clerical, secretarial and reception support to the Chief Officer, Deputy Chief Officer and Director Human Services. Facilitate the efficient and effective management of the Executive Support Unit.

Desirable Requirements:—Knowledge of Microsoft Office applications a distinct advantage.

A current driver's licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Nicholas Wilson on (03) 6225 8501 or from www.jobs.tas.gov.au.

Enquiries to Nicholas Wilson on (03) 6225 8501.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email employment@fire.tas.gov.au.

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Operations

Community Engagement Officer (521588).

Applications Close:—Monday, 17 August 2015.

Salary:—\$73,938 – \$77,323 p.a.

Tasmanian State Service Award, TFS General Stream, Band 5.

Permanent full-time.

Location:—Burnie.

Duties:—To build understanding and acceptance of fuel reduction and other bushfire mitigation activities through engagement with landowners, communities, interest groups and agency stakeholders within their area.

Essential Requirements:—The Head of the State Service has determined that a person nominated for appointment as Community Engagement Officer is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following pre-employment checks are to be conducted: 1. Conviction check in the following areas:—Arson and fire setting; Sexual offences; Crimes involving dishonesty (e.g. theft, burglary, breaking and entering, fraud); Crimes involving deception (e.g. obtaining an advantage by deception); Making false declarations; Violent crimes and crimes against the person; and Malicious damage and destruction to property. Accordingly a person nominated for appointment to a position of Community Engagement Officer will be required to provide a Record of Convictions in relation to the above from Tasmania Police prior to appointment. 2. Identity check. 3. Disciplinary action in a previous employment check.

Desirable Requirements:—Recognised qualifications in community engagement or other relevant field.

Drivers 'car' licence.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Sandra Whight on (03) 6225 8713 or from www.jobs.tas.gov.au.

Enquiries to Sandra Whight on (03) 6225 8713.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email employment@fire.tas.gov.au.

PORT ARTHUR HISTORIC SITE MANAGEMENT AUTHORITY

Fixed Term and Casual Employment Register.

Applications Close:—Sunday, 31 July 2016.

Salary:—\$39,511 – \$60,593 See Below.

Port Arthur Historic Site Management Authority Award, General Stream, Band 1.

Vacancy No. FTR 2015/16.

Register, Fixed-term (full-time and part-time) and casual positions.

Location:—Port Arthur, Hobart.

Inclusion on the fixed term and casual employment register does not guarantee that an offer of employment will be made.

PAHSMA is seeking applications for Fixed-term roles at the Port Arthur Historic Site in the following positions:—

Tourism Operations Assistant: in Ticketing, Food and Beverage or the Retail Gift Shop; Rostered Day Worker hourly rate commencing at \$24.99.

Tour Guide: Presenting Day Tours (Rostered Day Worker hourly rate commencing at \$24.99) and/or Ghost Tours (Rate commencing at \$33.68, Training Rate \$25.11).

Cook: Rostered Day Worker rate commencing at \$32.11.

Cleaner: Mon-Fri hourly rate commencing at \$19.99.

Works Assistant: in either Grounds and Gardens or Building and Works, Mon-Fri rate commencing at \$19.99.

There are also Fixed-term positions available at the Cascades Female Factory at South Hobart for:—

Cascades Female Factory Assistant: in either retail and/or guiding, Rostered Day Worker commencing at \$24.99.

Intending applicants should obtain the Application Form, the How to Apply document and Statement of Duties (SOD) for the position(s) in which they may be interested. Intending applicants should follow the instructions on how to apply, carefully. These instructions are contained in the Information for Applicants and How to Apply documents.

The Fixed Term and Casual Employment Register will be used to fill short term vacancies which occur during the period 1 August 2015 and 31 July 2016. Interested applicants can lodge their application at any time during this period, but as most vacancies occur during the 2015/16 summer tourist season, intending applicants are encouraged to lodge their application(s) as early as possible.

All applications must be completed according to the instructions given in the Information for Applicants and the How to Apply documents. For further information on the Register, specific roles or to obtain copies of the application documentation, please contact Human Resources on (03) 6251 2357 or email recruitment@portarthur.org.au. Application documentation can also be obtained from the www.jobs.tas.gov.au or www.portarthur.org.au websites.

The service needs and employment opportunities at the Port Arthur and Cascades Female Factory Historic Sites vary depending on seasonal fluctuations. Additionally, in recent years PAHSMA has experienced significant growth in the number of international visitors. Given this increasing service need PAHSMA welcomes applications from individuals with proficiency in languages in addition to English.

Enquiries to Kelly Proposch, Human Resources Officer, Port Arthur Historic Site Management Authority, phone

(03) 6251 2357, email recruitment@portarthur.org.au.

Applications to Recruitment, Port Arthur Historic Site Management Authority, 6973 Arthur Highway, Port Arthur, TAS 7182, phone (03) 6251 2357, email recruitment@portarthur.org.au.

PREMIER AND CABINET

TMD

*Computing Services and HR Systems***Technology Team Manager (001732).**

Applications Close:—Friday, 14 August 2015.

Salary:—\$109,279 – \$115,977 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Permanent full-time.

Location:—Hobart.

Duties:—Lead and extract value from a team of technical specialists to support the whole-of-government IT Strategy.

Desirable Requirements:—Formal tertiary or industry recognised qualifications in IT or a related discipline will be regarded as an advantage.

Enquiries to David Briggs, Manager Service Delivery, TMD, Department of Premier and Cabinet, phone (03) 6166 3007, email david.briggs@dpac.tas.gov.au.

Applications to Sarah Warner, Human Resources Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tas 7001, phone (03) 6270 5599, email job.application@dpac.tas.gov.au.

PREMIER AND CABINET

TMD

*Service Delivery***Client Services Officer (001793).**

Applications Close:—Friday, 14 August 2015.

Salary:—\$57,249 – \$61,373 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term full-time from early October 2015 until 30 June 2016, or until the return of the substantive occupant, whichever is the sooner.

Location:—Hobart.

Duties:—To provide first response client services for customers and support integrated communication technologies including Connect V, specialist systems, mobile telephony and National Broad-Band Network. To assist TMD customers to obtain maximum value from the services and features available by providing them with first level quality advice and training on integrated telephony services. This is a phone intensive job with the majority of time spent in telephone customer service.

Enquiries to John Fletcher, SMC Team Manager, TMD, Department of Premier and Cabinet, phone (03) 6166 3090, email john.fletcher@dpac.tas.gov.au.

Applications to Sarah Warner, Human Resources Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tas 7001, phone (03) 6270 5599, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

BIOSECURITY TASMANIA

*Biosecurity Operations***Senior Detector Dog Handler (707409).**

Applications Close:—Friday, 14 August 2015.

Salary:—\$64,119 – \$73,199 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Launceston.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To undertake clearances of passengers, freight and vehicles at border and post-border environments in Tasmania and assist in the management and deployment of Detector Dogs and supervision of Dog Handlers.

Essential Requirements:—A current motor vehicle driver's licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following check is to be conducted: satisfactory security clearance as required by port authorities.

Desirable Requirements:—A Certificate III or Certificate IV qualification in companion animal services or dog handling and government investigations or statutory compliance relevant to the nature of the work to be undertaken, as provided by either a university, a vocational education organisation or a registered and accredited training provider.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Colin Spry, phone (03) 6777 2186, email colin.spry@dpipwe.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3198, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

CORPORATE SERVICES

*Human Resources***Senior Human Resources Officer (Employment) (701501).**

Applications Close:—Friday, 14 August 2015.

Salary:—\$57,249 – \$61,373 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To undertake a wide range of employment related operational activities and provide advice on employment matters to ensure a timely and client focused service to support the activities of the Human Resources (HR) Branch.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Sarah Whitehouse, phone (03) 6165 3207, email sarah.whitehouse@dpiuwe.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3198, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations

GIS Officer (707167).

Applications Close:—Friday, 14 August 2015.

Salary:—\$64,119 – \$73,199 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time (from 6/10/2015 to 05/10/2016) or until the return of the substantive occupant, whichever is the sooner.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Undertake a range of complex technical duties. Provide spatial information services including data maintenance, analysis, output and support for PWS staff to achieve business outcomes. Contribute to the delivery of the GIS and Asset Management programs with PWS and Agency staff.

Desirable Requirements:—Tertiary qualification in Geographic Information Systems or similar. Several years experience in GIS, preferably MapInfo or ArcGIS. Experience with GIS scripting languages, preferably MapBasic or Python. Experience with Relational Database Management Software and use of SQL. Hold a current motor vehicle licence.

Applicants should submit an Application for Employment form, a statement addressing the selection criteria and current resume.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Roger Ling, phone (03) 6165 4235, email Roger.Ling@parks.tas.gov.au.

Applications to Manager, Human Resources, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3198, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au.

STATE GROWTH

BUSINESS SERVICES

Manager Budget (371863).

Applications Close:—Friday, 14 August 2015.

Salary:—\$100,355 – \$104,931 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Duties:—Manage the provision of budget support services

to all Branches within the Department providing specialist consultative advice to senior managers and staff to support the effective management of the Department's resources.

Develop and implement the strategies, policies, guidelines and improvements relevant to the effective and efficient management of the Department's budget. This includes ongoing education and training of departmental staff.

Manage the preparation of the Department's annual Budget Submission and Budget Papers, co-ordinate submissions to the Budget Committee and prepare information for Treasury, Ministers and Estimates Committee hearings.

Manage the process for the development of the Department's annual revenue and expenditure budgets in both a Divisional structure for internal management purposes and an output structure for external reporting. This includes monitoring the Department's budget and preparation of monthly and quarterly high level budget management reports to the Executive Team.

Manage the Department's budget management system, including internal budget models and cash flows as well as managing and maintaining Treasury's Budget Management Financial Reporting System (BMFRS), including the Public Account Cash Management System (PACMS).

Manage and undertake complex analysis and investigation into budget related issues providing recommendations to senior management, including project management of special projects.

Represent the Department at national and whole-of-government forums and advisory groups relating to budget management and financial operations, providing high level advice and recommendations back to senior management of significant changes aligned to best practice.

Desirable Requirements:—Tertiary qualifications in a relevant discipline with membership of CPA Australia or the Institute of Chartered Accountants or other professional accounting body.

A working knowledge of the public sector finance system.

Enquiries to Glen Dean, Finance Director, Department of State Growth, phone (03) 6165 5164, email Glen.Dean@stategrowth.tas.gov.au.

Applications to Human Resources, Department of State Growth, G.P.O. Box 536, Hobart TAS 7001, phone (03) 6165 5193, email recruitment@stategrowth.tas.gov.au.

STATE GROWTH

TRANSPORT SERVICES

State Roads

Manager Stakeholder Engagement (372116).

Applications Close:—Friday, 14 August 2015.

Salary:—\$100,355 – \$104,931 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Duties:—Lead, manage and supervise a team of stakeholder engagement and property acquisition staff.

In consultation with Senior Branch Managers, develop and manage the strategic direction of public relations and communications services across State Roads activities.

Anticipate, identify and analyse key communication and stakeholder management issues and associated risks for the Division, and proactively provide specialist and authoritative advice and recommendations to senior management and relevant staff within the Division. This includes during emergency management planning and response to incidents.

Ensure relevant and effective communication and stakeholder management strategies (and briefs) are designed and deployed, including those developed and delivered by external consultants. This includes a particular focus on ongoing monitoring and reviewing of strategies.

Oversee and lead the development, implementation and evaluation of the Division's communications program designed to publicise its initiatives, programs and projects, through public relations and marketing.

Develop, implement, maintain and review appropriate systems and procedures that support the effective and efficient provision of stakeholder engagement, public relations and communications activities of the Branch.

Develop and implement strategies that develop the public relations and stakeholder management skills of branch staff.

Provide support for the staging of significant stakeholder events.

Provide timely advice to senior management on any complex stakeholder issues that may affect the delivery of the Infrastructure Investment Program.

From time to time this position will be required to undertake special duties or projects within the individual's capabilities or for developmental purposes.

Essential Requirements:—A current driver's licence.

Desirable Requirements:—Tertiary qualifications in marketing, business or related discipline and/or experience in marketing activities.

Enquiries to Adrian Paine, A/G Manager Project Services, Department of State Growth, phone 0409 641 569, email Adrian.Paine@stategrowth.tas.gov.au.

Applications to Human Resources, Department of State Growth, G.P.O. Box 536, Hobart, Tas 7001, phone (03) 6165 5193, email recruitment@stategrowth.tas.gov.au.

To be considered for an interview, applicants should address the selection criteria outlined in the Statement of Duties and include a current resume.

TASTAFE

EDUCATION SERVICES

Technology Trades and Engineering

Administrative Assistant (965175).

Applications Close:—Friday, 14 August 2015.

Salary:—\$50,767 – \$54,369 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time 73.5 hours per fortnight.

Location:—South.

Description of the role:—To undertake various administrative and clerical duties that support the function of a campus, team or business unit, including providing a customer focussed reception service. Assist with operational processes including the maintenance of databases and related matters.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Andrew Mellas, Education Manager, TasTAFE, phone (03) 6165 6497, email andrew.mellas@TasTAFE.tas.

edu.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Electronic applications must be in Microsoft Word or PDF format. Additional paper copies of applications should not be sent through the mail. Receipt of electronic applications will be acknowledged by return email within two working days.

Applications to recruitment@education.tas.gov.au or Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

All applicants are required to supply a valid email address with their application for the purposes of email communication.

TREASURY AND FINANCE

OFFICE OF THE SECRETARY

Senior Executive Officer (722469).

Applications Close:—Friday, 14 August 2015.

Salary:—\$77,012 – \$79,354 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time or part-time (no less than 0.8 FTE).

Location:—Hobart.

Duties:—As part of a small and dynamic multi-skilled team, the Senior Executive Officer will contribute to the key roles of the Office of the Secretary by co-ordinating and undertaking the Department's responsibilities under the Right to Information Act 2009, supporting the development of the Corporate Plan and Annual Report; managing relations between the Department and the Office of the Treasurer, Cabinet office and the Executive Council; supporting major Departmental Committees; and providing high level analytical, research and administrative support to the Secretary and Deputy Secretaries.

In the context of the selection criteria, to be successful in the position applicants will have:—high level verbal and written communication skills; high level analytical skills including the ability to interpret legislation; an ability to liaise with a wide range of stakeholders and project management and self-management skills.

Desirable Requirements:—completion or partial completion of relevant tertiary qualifications and/or professional affiliation, particularly in the area of administrative law or experience in the interpretation of legislation.

Enquiries to Kim Enkelaar, Assistant Director, Office of the Secretary, Department of Treasury and Finance, phone (03) 6166 4071, email kim.enkelaar@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, HOBART TAS 7001, phone (03) 6166 4450, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the right hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6166 4450.

Tasmanian Government Senior Executive Service

JUSTICE CROWN LAW

Director Crown Law (354819).

Applications Close:—Friday, 14 August 2015.

Salary:—\$121,318 – \$133,450 p.a.

Senior Executive, Level 1, Payment of Salary above the base salary of the advertised range is subject to an annual performance assessment.

Senior Executive fixed term full-time 5 year contract.

Location:—Hobart.

Duties:—The purpose of this role is to contribute to the achievement of organisational objectives by managing the resources of Crown Law to provide the optimum professional environment in which to deliver a comprehensive professional legal service to the Crown consistent with the requirements of the Director of Public Prosecutions Act 1973, the Solicitor—The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer:—The following checks are to be conducted; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order

or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Tertiary qualifications in an appropriate discipline are considered important for this position, together with experience in a legal field.

Enquiries to Simon Overland, Secretary, Department of Justice, phone (03) 6165 4943, email secretary@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart Tas 7001, phone (03) 6165 4912, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Natalie Boxall on (03) 6165 4943.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

Staff Movements

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Customer Services Officer	S. Burgess	19.06.15
Education	Senior Audit Consultant	S. Wade	17.06.15
Education	Senior IT Support Officer	P. Loenneker	12.06.15
Education	Teacher Assistant	A. Lee	03.07.15
Health & Human Services & Tasmanian Health Service	Staff Specialist - DEM	H. Cooley	01.08.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	P. Curtis	18.07.15
Justice	Correctional Officer	G. Oakford	03.08.15
Justice	Correctional Officer	R. Raju	28.07.15
Primary Industries, Parks, Water & Environment	Visitor Reception Officer	G. Vaughan	29.07.15
Primary Industries, Parks, Water & Environment	Visitor Services Officer	J. Woodward	11.08.15
Primary Industries, Parks, Water & Environment	Visitor Reception Officer	G. Peters	24.07.15

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
State Growth	C. Hanson	Primary Industries, Parks, Water & Environment	Section Head (Northern Regulations)	03.08.15
Education	T. Smith	TasTAFE	Business Development Consultant	20.07.15

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Education Facility Attendant	M. Potts	6 months	06.07.15
Education	Education Facility Attendant	M. Vince	6 months	06.07.15
Health & Human Services & Tasmanian Health Service	Registered Nurse	J. Lyons	6 months	25.07.15
Health & Human Services & Tasmanian Health Service	Enrolled Nurse	N. Marshall	6 months	11.07.15
Health & Human Services & Tasmanian Health Service	Registered Nurse - Community Mental Health	P. Ostarek-Gammon	5 months	18.07.15
Health & Human Services & Tasmanian Health Service	Registered Nurse - Community Mental Health	M. Cassidy	5 months	18.07.15
Public Trustee	Solicitor	G. Stevens	6 months	20.07.15
Tasmanian Audit Office	Publications Officer	T. Cox	6 months	04.08.15

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Public Trustee	Assistant Client Account Manager	M. Readett	2 years	22.07.15
Tourism Tasmania	International Marketing Specialist	K. Dale	3 years	10.08.15

Appointment of Officers

<i>Agency</i>	<i>Officers Name</i>	<i>Duties Assigned</i>	<i>Date of Appointment</i>	<i>Duration</i>
Premier & Cabinet	K. Cockerill	Manager Commercial Strategy	01.08.15	5 Years

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Service	S. White	Manager - Aero-medical and Special Operations	30.07.15
Justice	A. Gallagher	Deputy Chief Superintendent	30.07.15
Justice	R. McCafferty	Deputy Chief Superintendent	30.07.15
Justice	A. Rees	Chief Superintendent	23.07.15
State Growth	D. Dunn	Manager, Workforce Development & Training	20.07.15

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher	J. Barclay	29.05.15
Education	Manager	R. Eastley	06.07.15
Education	Teacher	D. Holmes	03.07.15
Education	Teacher	S. Holden	03.07.15
TasTAFE	Teacher	L. Mahoney	17.07.15

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