

## TASMANIAN STATE SERVICE **NOTICES**

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CONTENTS.

#### VACANCIES—

| Education                             | 696 |
|---------------------------------------|-----|
| Health and Human Services             | 700 |
| Justice                               | 714 |
| Public Trustee                        | 714 |
| TASTAFE                               | 715 |
|                                       |     |
| SENIOR EXECUTIVE SERVICE—             |     |
| State Growth                          | 716 |
| STAFF MOVEMENTS—                      |     |
| Appointments                          | 716 |
| · · · · · · · · · · · · · · · · · · · | /10 |

Promotions.....

Resignations .....

Retirements.....

#### Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill

subsequent or similar vacancies on the same conditions as

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania

Further Information Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov. au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has

Late applications may be accepted at the discretion of the Head of Agency.

#### Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

#### Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the *www.jobs. tas.gov.au* site. A list of currently operating registers is also available from this site.

### Vacancies—General Information

The State Service provides a reasonable opportunity

to members of the community to apply for State Service

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

#### www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

No. 21 428-7 May 2014-2

employment.

#### 7 May 2014

## Tasmanian Government Gazette

## Email text copy to govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

#### **State Service Notices**

#### Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: *jobs@dpac.tas.gov.au* 

#### **Order Information**

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

#### Deadlines

Government Gazette :— Copy must be received by Mercury Walch Pty Ltd by last mail or 4pm Friday prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication Telephone (03) 6232 7462

#### Deadlines will be strictly adhered to

## Subscription or account enquiries phone (03) 6232 2137.

Gazette and State Service Online The Tasmanian Government Gazette and State Service Notices are now available online at: www.gazette.tas.gov.au

#### **EDUCATION**

CORPORATE SERVICES

Human Resources Management

Human Resource Services

#### Regional HR Co-ordinator (950395).

Applications Close:-Friday, 16 May 2014.

Salary:—\$80,669 - \$92,670 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time 73.5 hours per fortnight.

Location:-Hobart.

Description of the Role:—Provide high level advice to the Regional HR Manager, schools, colleges, TasTAFE and the Learning Service on human resource issues, and resolve complex problems.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Debby Crespan, A/Regional HR Manager, Department of Education, phone (03) 6165 6580, email debby.crespan@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@ education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

#### EDUCATION

LEARNING SERVICES

Learning Services (North).

Senior Speech and Language Pathologist, Student Support North (308722).

Applications Close:-Friday, 16 May 2014.

Salary:—\$90,389 – \$99,876 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DOE, DPEM, DOJ, Allied Health Professional, Level 4.

Permanent full-time up to 76 hours per fortnight.

Location:-Student Support, Learning Services North.

Description of Role:—Works in schools as a member of a multidisciplinary Learning Service support team to provide a speech and language pathologist service which supports students and families. Contributes to capacity building of school communities to improve access, participation and achievement of students. Provides high level advice and undertake professional speech and language pathology leadership to the Learning Services as identified by the General Manager Learning Services.

Essential Requirements:—A degree in Speech Pathology from an Australian University, Institute of Technology or College of Advanced Education or an equivalent award from a recognised overseas institution.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:-A current Driver's Licence.

Eligibility for membership of Speech Pathology Australia.

Enquiries to Craig Tyeson, Department of Education, phone (03) 6777 2440, email craig.tyeson@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

# RBF**Aspire**Program

## How would \$5,000 help you to advance your career?

RBF is pleased to introduce the RBF Aspire Program to help RBF members undertake a conference, course or workshop to advance their professional development and career opportunities.

## Nominations are now open for Member scholarships!

For conditions of entry and more information please visit the RBF website at www.rbf.com.au



Member scholarships are only open to RBF members who have been with RBF for 12 months. The RBF Board (ABN 97 724 593 931) is the trustee of the Retirement Benefits Fund (ABN 51 737 334 954). When considering an RBF product, please refer to the product disclosure documents available at **www.rbf.com.au**.

#### EDUCATION

#### LEARNING SERVICES

#### Learning Services (North)

#### Scottsdale High School

#### Advanced Skills Teacher, Scottsdale High School (203934).

Applications Close:—Friday, 16 May 2014.

Salary:—\$94,869 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher Band 2.

Permanent full-time 70 hours per fortnight.

Location:—Scottsdale High School.

Description of Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Natalie Odgers, Principal, Scottsdale High School, Department of Education, phone (03) 6352 6333, email natalie.odgers@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

#### **EDUCATION**

#### LEARNING SERVICES

#### Learning Services (South)

Jordan River Learning Federation

#### Senior School

#### Assistant Principal, JRLF Senior School (2 Vacancies).

Applications Close:-Friday, 16 May 2014.

Salary:-\$106,175 p.a.

Teaching Service (Tasmanian Public Sector) Award, Assistant Principal Band 3 Level 3.

Vacancy No. 965254.

Permanent full-time 70 hours per fortnight.

Location:—JRLF Senior School.

Vacancy No. 965758.

Permanent full-time 70 hours per fortnight. Location:—JRLF Senior School.

Description of role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Robyn Storey, Principal, Department of Education, mobile 0418 813 914, email robyn.storey@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

#### **EDUCATION**

#### LEARNING SERVICES

#### Learning Services (South)

#### Orford Primary School

## Education Facility Attendant, Orford Primary School (953390).

Applications Close:—Friday, 16 May 2014.

Salary:—\$39,063 - \$44,039 pro rata, per annum.

Facility Attendants (Tasmanian State Service) Award, Education Facility Attendant, Level 1-3.

Permanent part-time 20 hours per fortnight (52 weeks per year).

Location:-Orford Primary School.

Description of role:—As part of a team or alone, perform various facets of the attendant role, which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Mary-Anne Pyke, School Business Manager, Department of Education, phone (03) 6257 1126, email maryanne.pyke@education.tas.gov.au. Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

#### **EDUCATION**

#### LEARNING SERVICES

#### Learning Services (South)

Rokeby High School

#### Advanced Skills Teacher, Rokeby High School (954801).

Applications Close:-Friday, 16 May 2014.

Salary:—\$94,869 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher Band 2.

Permanent full-time 70 hours per fortnight.

Location:-Rokeby High School.

Description of role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Gill Berriman, Principal, Department of Education, phone (03) 6247 7800, email gill.berriman@ education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@ education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

#### **EDUCATION**

#### LEARNING SERVICES

#### Learning Services (South)

Rosny College

#### Clerk, Rosny College (953669).

Applications Close:-Friday, 16 May 2014.

Salary:—\$48,823 – \$53,038 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time 73.5 hours per fortnight (52 weeks per year).

Location:-Rosny College.

Description of role:—Carry out clerical, keyboard and general administrative duties as required in relation to the functions of an office, section or unit. Supervise the records of the office, section or unit. Assist in routine operational processes.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Denise Hallett, Administrative Manager, Department of Education, phone (03) 6244 9206, email denise.hallett@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

#### **EDUCATION**

#### LEARNING SERVICES

#### Learning Services (South)

Bowen Road Primary School

#### Aboriginal Education Worker, Bowen Road Primary School (968560).

Applications Close:-Friday, 16 May 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time up to 20 hours per fortnight, 40 weeks per year from as soon as possible until 19 December 2014.

Location:-Bowen Road Primary School.

Description of Role:—Provide assistance to teacher(s) to support implementation of the Closing the Gap in Aboriginal Educational Outcomes 2010-2014 strategy and other relevant initiatives that contribute to improvement in the attendance, participation and educational outcomes of Aboriginal students, Prep – Year 8. Essential Requirements:—The Director, State Service Management Office has determined that this position is an Aboriginal identified position and that it can only be filled by Aboriginal people or Torres Strait Islanders in accordance with Employment Direction No. 10 Aboriginal and Torres Strait Islander Employment in the Tasmanian State Service.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Post year 10 studies in health and/or education.

Enquiries to Sue Richardson, Department of Education, phone (03) 6228 1549, email susan.richardson@ education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@ education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

#### **EDUCATION**

#### LEARNING SERVICES

Learning Services (South)

Taroona High School

#### Assistant Principal, Taroona High School (954849).

Applications Close:-Friday, 16 May 2014.

Salary:—\$106,175 p.a.

Teaching Service (Tasmanian Public Sector) Award, Assistant Principal, Band 3, Level 3.

Permanent full-time 70 hours per fortnight.

Location:-Taroona High School.

Description of role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to John ORourke, Department of Education, phone (03) 6227 7700, email john.orourke@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

#### HEALTH AND HUMAN SERVICES

Children and Youth Services

#### Psychologist, Family Violence Service (517844).

Applications Close:—Friday, 23 May 2014.

Salary:-\$78,035 - \$89,509 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Permanent part-time day work (60.8 hours per fortnight).

Location:--Children and Youth Services, Family Violence Service, North West.

Duties:—To work as an effective member of the Family Violence Counselling and Support Service (FVCSS) in the Children and Young Person's Program (CYPP), established as part of the Tasmanian Government's Safe at Home initiative.

Provide specialist therapeutic services to children, young people and their caregivers affected by family violence, in accordance with best practice principles, and within a collaborative and multidisciplinary framework.

Provide therapeutic interventions that incorporate multilevel assessments to address the needs of children and young people affected by family violence.

Oversee all psychometric testing and interpretation undertaken by CYPP, North West.

Selection Criteria includes:—Demonstrated knowledge and understanding of family violence and its impact on the developmental needs of children and young people.

Demonstrated knowledge and experience in the provision of assessments, support and therapeutic services to children and young people with complex needs, including the ability to liaise effectively with caregivers and other service providers.

Demonstrated ability to incorporate a trauma recovery framework into interventions with children and young people and their caregivers, and develop and deliver community education activities on matters relating to family violence.

Note :, Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Desirable Requirements:—Registered Psychologist, giving eligibility for membership of the Australian Psychological Society, with relevant tertiary qualifications and clinical experience in the human services sector.

Essential Requirements:—Registered with the Psychology Board of Australia. The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Current Driver's Licence is an essential requirement of this position.

Enquiries to Heather Malerbi, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 2283, email heather.malerbi@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

#### HEALTH AND HUMAN SERVICES

#### Disability, Housing and Community Services

#### Disability and Community Services

#### Project Support Officer (505673).

Applications Close:-Friday, 16 May 2014.

Salary:-\$60,914 - \$70,436 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:-Disability and Community Services - South.

Duties:—Undertake project tasks that may include planning, organising, co-ordinating, monitoring and review of service delivery for people with a disability. Co-ordinate projects and service development activities related to the operations of Disability and Community Services under the guidance of the Area Manager. Provide support to the Area Manager and the Disability Assessment and Advisory Team to co-ordinate individual client support requirements and provide assistance to team members with allocated work projects. Assist and facilitate the operations of an Allied Health Professional Team in the delivery of services to people with a disability, including the provision of high level administrative/executive support.

Desirable Requirements:-Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Annie Curtis, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 7600, email annie.curtis@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

#### HEALTH AND HUMAN SERVICES

#### Shared Services

#### Payroll

#### Statewide Advisor Payroll Services (500398).

Applications Close:-Friday, 16 May 2014.

Salary:-\$73,098 - \$76,431 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Permanent full-time daywork.

Location:-Hobart.

Duties:—Payroll Services provides payroll support services to Tasmanian Health Organisations (THOs) and the Department of Health and Human Services (DHHS). The Statewide Advisor Payroll Services provides advice, leadership, and guidance to Payroll Services staff and key stakeholders on complex payroll reconciliation issues and creditor matters.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Christine Miller, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 2023, email christine.miller@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

#### TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

#### Recruitment Support Officer (521117).

Applications Close:-Friday, 16 May 2014.

Salary:-\$54,267 - \$59,071 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term full-time day work. To commence for a 12 month period. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:-Anne O'Byrne Building, Launceston.

Duties:—The Recruitment Support Officer will perform a range of tasks in support of the Recruitment Services Team of THO-North and prepare a wide range of recruitment correspondence and the processing of recruitment requests.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check. Enquiries to James Bellinger, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5597, email james.bellinger@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

#### TASMANIAN HEALTH ORGANISATION, NORTH

#### Launceston General Hospital

#### Theatre Support Officer (Multiple Vacancies).

Applications Close:-Friday, 16 May 2014.

Salary:--\$49,183 - \$52,359 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Vacancy No. 521888.

Permanent full-time and part-time shift work hours available. Notwithstanding, hours to be negotiated with the successful applicants.

Location:—Operating Room Suite, LGH Charles Street, Launceston.

Duties:—Within the established guidelines and procedures, provide an efficient and effective support service to the Operating Room Suite (ORS).

Note: Please refer to the Statement of Duties for all the Selection Criteria of this position to be addressed in your application.

Essential Requirements:-Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Tonia Harper, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7626, email orsnum@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

#### TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

#### THO-North Doctors in Training (Interns) Recruitment Campaign 2015 (Multiple Vacancies).

Applications Close:-Friday, 6 June 2014.

Salary:-\$60,427 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Medical Practitioner in Training (Intern). Fixed-term full-time 12 month program.

Location:-THO-North, Launceston General Hospital, Charles Street, Launceston.

Our Intern program presents an ideal opportunity to put your education into practice, facilitating your transition from medical student to intern. A major advantage of starting your career with us is the opportunity to develop practical skills in a variety of specialities. To find out more about our practice settings, application, referee report and selection processes, visit our website at www.dhhs.tas.gov.au/drs\_in\_training.

Essential Requirements:—Provisional or limited registration with the Medical Board of Australia and is eligible for employment in a position normally occupied by an Intern.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Debbie West, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7008, email debbie.west@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting 'Interns', to: Medical Staffing Unit, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

#### Visiting Medical Specialist, Anaesthesia (504810).

Applications Close:-Friday, 16 May 2014.

Salary:—\$284,248 – \$341,670 pro rata, per annum.

Health and Human Services Tasmanian Visiting Medical Practitioners (Public Sector) Agreement 2009, Visiting Medical Specialist (RUR).

Fixed-term part-time day work (with oncall), working 18 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence As soon as possible for a period of two years.

Location:—Department of Anaesthesia, Launceston General Hospital, Charles Street Launceston.

Please note, applications submitted from Recruitment Agencies, on behalf of individuals, will not be accepted.

Duties:—To provide quality specialist medical services to the Launceston General Hospital (LGH), within the limits of specified clinical privileges.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check. Enquiries to Maurice Vialle, Director of Anaesthesia, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7576, email maurice.vialle@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

#### TASMANIAN HEALTH ORGANISATION, NORTH

#### Primary Health Services North

#### Aged Care Assessment Team

#### Clinical Nurse Specialist, ACAT Assessor (506467).

Applications Close:-Friday, 16 May 2014.

Salary:—\$79,622 - \$83,323 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 5, Year 1 to Grade 5, Year 4.

Permanent part-time day work, working 38 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant.

Location:-John L Grove Centre, Howick Street, Launceston.

Duties:—Within a primary health care framework, the Clinical Nurse Specialist (CNS) Aged Care Assessment Team (ACAT) Assessor provides discipline-specific expertise, support and advice within the multidisciplinary ACAT Service, acute and rural hospitals and other services both within and outside of the regional Tasmanian Health Organisations. Assesses and identifies the needs of older persons and appropriate younger people with disabilities and their carers, and facilitates access to appropriate community and residential Commonwealth Government-subsidised services, through a multidisciplinary team approach.

Note: Please refer to the Statement of Duties for all the Selection Criteria of this position to be addressed in your application.

Desirable Requirements:—Post-graduate qualifications or proven experience in the assessment and management of clients with dementia.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Anthea Cooper, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4144, fax (03) 6336 4145, email anthea.cooper@ dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

#### TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

George Town Hospital and Community Centre

#### Hospital Aide (517512).

Applications Close:-Friday, 16 May 2014.

Salary:—\$45,602 - \$47,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual shift work, working as and when required. Notwithstanding, hours to be negotiated with the successful applicant. To commence As soon as possible to 26 April 2016.

Location:-George Town District Hospital and Community Centre.

Duties:—Working as part of a multidisciplinary team, the occupant will provide a high standard of care for patients in the areas of personal care, patient transfer and operational support, such as general cleaning and maintaining of unit supplies.

Note :, Please refer to the Statement of Duties for all the Selection Criteria of this position to be addressed in your application.

Desirable Requirements:—A certificate of attainment or equivalent demonstrating competence in personal care or personal support.

Essential Requirements:-Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Diane Jessup, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6380 3620, email diane.jessup@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

#### THO-North West Doctors in Training (Interns) Recruitment Campaign 2015 (Multiple Vacancies).

Applications Close:-Friday, 6 June 2014.

Salary:—\$60,427 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Medical Practitioner in Training (Intern).

Fixed-term full-time shift worker, working 76 hours per fortnight.

Location:—North West Regional Hospital, Burnie and Mersey Community Hospital, Latrobe.

We appreciate the important introduction and foundation that our intern program provides for working within the hospital

7 May 2014

system. THO-North West Intern Program is facilitated by the Director of Clinical Training and Medical Education Advisors. Our intern program presents an ideal opportunity to put your education into practice, facilitating your transition from medical student to Intern. A major advantage of starting your career with us is the opportunity to develop practical skills in a wide variety of specialities.

Our Intern year comprises of Orientation and four terms, which include Medicine, Surgery and Emergency Medicine and Relief/Ward Cover. You will receive active support from our Consultants to enhance your career choices pathways, and your on-the-job experience will be boosted by targeted training and development programs. Our program provides support for the personal welfare of interns and ensures that you receive quality supervision, feedback and experiences. You will receive ongoing support to enable you to develop the capacity to practice independently and confidently, and consistent with the requirements to gain General Registration with AHPRA. One of the special aspects of working with us will be the close contact you will have with your Consultant, and the hands-on working environment you will experience, in dedicated teams. The volume and casemix of work is excellent, and access to facilities and technology is very good, so you can obtain solid experience with us.

We recognise that learning and development can be unique for every doctor, so we will endeavour to identify your interests and skills to target development and growth. Our Consultants balance the need for guidance and support with opportunities for innovation, autonomy and scope to develop your areas of interest.

Essential Requirements:—Provisional or limited registration with the Medical Board of Australia and is eligible for employment in a position normally occupied by an Intern.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

#### Mental Health North West

#### Clinical Nurse Specialist (516327).

Applications Close:-Friday, 16 May 2014.

Salary:---\$79,622 - \$83,323 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 5, Year 1 to Grade 5, Year 4.

Permanent full-time day worker, working 76 hours per fortnight.

Location:-60 Cattley Street Burnie.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Clinical Nurse Specialist with Mental Health experience to join the Older Persons Mental Health team. We are looking for a person who is passionate about providing the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Team Leader, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Sue Mitchell on 0409 250 777 or (03) 6434 6434 or email susan.mitchell@ dhhs.tas.gov.au.

In order to be considered for this position, it is a requirement that you address the Selection Criteria, which are located in the Statement of Duties.

Desirable Requirements:—Extensive, relevant psychiatric nursing experience and/or is credentialed as a Mental Health Nurse by the Australian and New Zealand College of Mental Health Nurses Inc. or equivalent.

Holds, or is working towards, relevant tertiary qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse and possesses specialist graduate tertiary graduate or post graduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand, Canada or the United Kingdom.- Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

## Clinical Nurse Educator/Clinical Midwifery Educator (518991).

Applications Close:—Friday, 16 May 2014.

Salary:—\$83,323 – \$89,075 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Fixed-term full-time day worker, working 76 hours per fortnight until April 2016.

Location:-Mersey Community Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Clinical Nurse Educator/Clinical Midwifery Educator (CNE/CME) to facilitate and support the undergraduate placements at the Mersey Community Hospital.

In this role you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Assistant Director of Nursing, Education and Research, your main duties will be to plan, develop, implement and evaluate nurse education programs and activities. In addition, you will act as a leader in the workplace and promote patient-centred inter-professional learning and education.

Do you have?

Current Registration.

Demonstrated advanced level knowledge, skills and clinical experience.

Sound knowledge of contemporary education, health and professional development issues.

Hold, or be working towards, relevant post-graduate qualifications.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information, please contact Jo Reid on (03) 6430 6811 or email jo.reid@dhhs.tas.gov.au.

In order to be considered for this position, it is a requirement that you address the Selection Criteria which are located in the Statement of Duties.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

#### Nurse Unit Manager (NUM) (514582).

Applications Close:-Friday, 23 May 2014.

Salary:---\$87,119 - \$93,287 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 7a, Year 1 to Grade 7a, Year 4.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Womens Health Unit, Mersey Community Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services, and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

This role is based at the Women's Health Unit, Mersey Community Hospital, Latrobe.

Who are we looking for?

We are seeking a motivated and experienced Nurse Manager looking to bring their existing skills and knowledge to this exciting leadership position, in which you will provide leadership, strategic direction, and operational management to a friendly and dynamic Womens Health Service.

Reporting to the Co-Director of Nursing, this role encompasses a wide range of responsibilities, including ensuring exceptional clinical care is provided to each patient, providing leadership, and managing budgets.

Do you have?

Current AHPRA registration.

Recent management experience.

Relevant clinical experience within maternity services.

A consultative leadership style and ability to build rapport.

Ability to manage budgets, rosters, KPIs, computer literacy and commitment to quality management.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Great team environment.

Commitment to professional development.

This is a fantastic opportunity to progress your career, please don't miss out! Call the Co-Director of Nursing Julie Duff on (03) 6426 5468 or email julie.duff@dhhs.tas.gov.au for confidential discussion about your application.

In order to be considered for this position, it is a requirement that you address the Selection Criteria.

Desirable Requirements:—Relevant post-graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Julie Duff, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6426 5468, email julie.duff@dhhs.tas.gov.au.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

#### TASMANIAN HEALTH ORGANISATION, NORTH WEST

#### North West Regional Hospital

#### Diabetes Specialist Dietitian (519189).

Applications Close:-Friday, 30 May 2014.

Salary:-\$89,509 - \$98,998 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 4.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Diabetes Centre, North West Regional Hospital. Who are we?

The Tasmanian Health Organisation (THO, North West) is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services, and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Diabetes Specialist Dietitian to join the friendly and professional team at the Diabetes Centre in THO-North West.

The primary duties of this role are to provide a chronic disease-focused specialist nutrition and dietetic service at the North West Regional Hospital (NWRH) Diabetes Centre to clients from the THO-North West. Within this clinical role you will be responsible for promoting preventative health measures, co-ordinating the nutrition and dietetic services provided by the NWRH Diabetes Centre, and the planning and development of innovative best practice strategies in the area of medical nutritional therapy for people with diabetes. The role provides management, including paediatrics, insulin pump therapy, pregnancy, obesity and complex type 1 and 2 diabetes.

This position also undertakes an authoritative leadership role and maintains specialised knowledge to ensure nutrition and dietetic services provided are in accordance with organisational policies, best practice standards and the Dietitians Association of Australia (DAA) Code of Conduct.

You will have proven ability to function autonomously and within a team environment, exercise a high degree of independent professional judgement in the resolution of complex and critical problems, and act as a specialised diabetes dietetic resource for health professionals within the organisation.

#### Do you have?

Extensive clinical experience and expertise.

Proven ability to function autonomously.

Demonstrated ability to be able to work effectively as part of a multidisciplinary team.

Proven high level of negotiation and conflict resolution skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information, please contact Giuliana Murfet on 0419 568 176 or email giuliana.murfet@dhhs.tas.gov.au.

In order to be considered for this position, it is a requirement that you address the Selection Criteria, which are located in the Statement of Duties.

Desirable Requirements:—Holds, or is working towards, Credentialed Diabetes Educator status.

Essential Requirements:—Approved Bachelor of Science degree, or equivalent, from a University or other tertiary institution, majoring in appropriate subjects, and a graduate diploma or post graduate degree course in dietetics of one or two years, or an approved four year undergraduate degree majoring in nutrition and dietetics at a recognised Australian tertiary institution, or a pass in the Dietitians Association of Australia (DAA) examination in dietetics for overseas trained Dietitians.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

#### **TASMANIAN HEALTH ORGANISATION - NORTH WEST**

#### Clerk (520757).

Applications Close:- Friday, 16 May 2014.

Salary:- \$48,265 - \$52,359 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-Term full-time day worker, working 76 hours per fortnight.

Location:- Health Information Management Service, Mersey Community Hospital.

Who are we?

The Tasmanian Health Organisation - North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services, and our values are Patient Centred Care, Respect, Integrity, Dedication and Excellence.

Who are we looking for?

We are seeking a motivated and experienced person with excellent communication and interpersonal skills to take up the role of Clerk. As a part of Health Information Management Services (HIMS) you will be responsible of a vast array of tasks associated with maintaining patients' medical records.

An important aspect of this role is the ability to be flexible and work autonomously to maintain an effective and timely service. Attention to detail will be an indispensable attribute to successfully fulfil this role. Key components of your duties will be identification, collation and preparation of clinical documentation for placement in the Digital Medical Record, maintaining the integrity of the clinical information contained within the Digital Medical Record, problem solving, and rectifying metadata failures in relation to scanning and maintenance of paper medical records. The successful applicant will be responsible for updating the patient administration system with the location of medical records and location of any notes.

Your ability to maintain a high level of confidentiality in your day-to-day dealings with patient details and personal medical records is invaluable.

Do you have?

Demonstrated knowledge of records management procedures within the healthcare and hospital system.

Skills in the use of electronic information systems and the Microsoft suite.

Excellent communication and interpersonal skills.

What can we offer?

Flexible work/life balance. Attractive Salary Package. Dynamic team environment. Commitment to ongoing professional development.

For more information, please contact Allyson Clark on (03) 6426 5656 or email allyson.clark@dhhs.tas.gov.au.

In order to be considered for this position, it is a requirement that you address the Selection Criteria which are located in the Statement of Duties.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences, serious drug offences and crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation - North West, PO Box 274, Ulverstone, Tasmania, 7315.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

Clinical Nurse Consultant, Continence (521832).

Applications Close:-Friday, 23 May 2014.

Salary:---\$83,323 - \$89,075 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 6, Year 1 to Grade 6, Year 4.

Permanent full-time day worker, working 76 hours per fortnight.

Location:-Devonport Community Health Centre.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services, and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Clinical Nurse Consultant to take up this role in the Community Continence Service. In this role you will be passionate about providing the greatest quality of care and ensuring that you work in a collaborative manner with members of the interdisciplinary healthcare team.

Reporting to the Co-Director of Nursing, Chronic, Complex and Community Services, you will undertake professional specialised clinical leadership and expertise in the provision of clinical assessment, interventions and advice, based on best practice in continence health care management. You will undertake a broad consultative and educational role by initiating and maintaining a comprehensive network with community and support groups and professional associates. It is essential that you are able to develop professional collaborative linkages with other health professionals across the acute and community sectors, and work as part of the multidisciplinary community health team and in close collaboration with clients, General Practitioners and Specialists.

Do you have?

Current Registration.

Current Driver's Licence.

Sound interpersonal and communication skills.

Hold, or be working towards, relevant tertiary qualification in bladder and/or bowel dysfunction and management.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information, please contact Angella Downie on 0458 342 089 or email ange.downie@dhhs.tas.gov.au.

In order to be considered for this position, it is a requirement that you address the Selection Criteria, which are located in the Statement of Duties.

Desirable Requirements:—Relevant post-graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence. The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

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#### HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

#### Primary Health North West

#### Enrolled Nurse (519332).

Applications Close:—Friday, 16 May 2014.

Salary:-\$51,727 - \$57,286 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade G to Grade 2, Year 4.

Fixed-term casual shift worker, working as and when required.

Location:-West Coast District Hospital, Queenstown.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services, and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

The West Coast District Hospital in Queenstown is recruiting an enthusiastic, motivated and experienced Enrolled Nurse to provide nursing care to its patients on a casual basis.

The hospital is part of the Tasmanian Health Organisation, North West and has 10 sub-acute care beds and 16 residential aged care beds, along with Accident and Emergency facilities. The facility is a contemporary, well-resourced working environment and is co-located with Community Nursing, GP Practice, X-Ray, Pathology, and a range of local and visiting allied health personnel.

As an Enrolled Nurse, you will enjoy the diversity this position offers and contribute to the health outcomes of your patients and residents through excellence in practice, fostering a learning culture, contributing to quality improvement activities, and working collaboratively with other members of the health team.

Previous experience working in remote or rural locations would be a distinct advantage. We will offer you a welcoming and supportive environment and excellent remuneration.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer? Flexible work/life balance. Attractive Salary Package. Dynamic team environment.

Commitment to ongoing professional development.

For more information, please contact Danny Saunders to discuss your application today on (03) 6472 2300 or email danny.saunders@dhhs.tas.gov.au.

In order to be considered for this position. it is a requirement that you address the Selection Criteria, which are located in the Statement of Duties.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (holds Board-approved qualification in Administration of Medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

#### Registered Nurse, Community Nurse (502624).

Applications Close:-Friday, 16 May 2014.

Salary:---\$74,129 -- \$78,396 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 4, Year 1 to Grade 4, Year 4, CH FCH.

Permanent full-time day worker, working 76 hours per fortnight.

Location:-Devonport Community Health Centre.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services, and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Community Nurse who is passionate about providing the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your clients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team. Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information, please contact Jacky Taylor on (03) 6421 7700 or email jacky.taylor@dhhs.tas.gov.au.

In order to be considered for this position, it is a requirement that you address the Selection Criteria, which are located in the Statement of Duties.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

#### TASMANIAN HEALTH ORGANISATION, SOUTH

#### Project Manager, Emergency Department Information System Renewal Project (520725).

Applications Close:-Friday, 16 May 2014.

Salary:—\$94,893 - \$101,403 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Fixed-term full-time day work, working 76 hours per fortnight.

Location:-Emergency Department, Royal Hobart Hospital.

The three Tasmanian Health Organisations are implementing a new state-wide Emergency Department Clinical Information System. This is an exciting opportunity for an experienced Project Manager to manage the initiative through to successful deployment.

The successful applicant for this appointment will be a person who can hit the ground running, has a demonstrated track history in successfully applying project management principles to achieve successful outcomes, and can work collaboratively with a wide variety of stakeholders.

Duties:—Under the direction of the Project Sponsor and the EDISRP Steering Committee, and in conjunction with relevant business and operational units, the Project Manager, Emergency Department Information System Renewal Project, will achieve the Project objectives and outcomes through leadership of the Project team in the day-to-day implementation of the Project, within the budget, available resources and timeframe for completion of the Project.

Desirable Requirements:—Clinical/health professional background.

Relevant tertiary qualifications.

Relevant industry experience. Current Driver's Licence.

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The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Sean Collins, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7944, email sean.collins@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

THO-South Doctors in Training Intern Recruitment Campaign 2015 (various).

Applications Close:-Friday, 6 June 2014.

Salary:—\$60,427 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Medical Practitioner in Training (Intern).

Fixed-term full-time 12 month program, commencing 5 January 2015.

Location:-Royal Hobart Hospital.

Duties:—Our Intern program presents an ideal opportunity to put your education into practice, facilitating your transition from medical student to intern. A major advantage of starting your career with us is the opportunity to develop practical skills in a variety of specialities. To find out more about our practice settings, application, referee report and selection processes, visit our website at www.dhhs.tas.gov.au/drs\_in\_training.

Essential Requirements:—Provisional or limited registration with the Medical Board of Australia and is eligible for employment in a position normally occupied by an Intern.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Alison Hallam, Department of Health and Human Services and Tasmanian Health Organisations, email stafflink@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

#### TASMANIAN HEALTH ORGANISATION, SOUTH

Statewide Mental Health Services

Enrolled Nurse (Medication Endorsed) (512465a).

Applications Close:—Friday, 16 May 2014.

Salary:---\$51,727 - \$57,286 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade G to Grade 2, Year 4.

Fixed-term casual working as and when required, commencing As soon as possible for a period of 2 years.

Location:---Various sites within Mental Health Services South.

Duties:—The Tasmanian Health Organisation, South is seeking Medication Endorsed Enrolled Nurses to join Mental Health Services, South on a casual basis, as and when required. Your duties will include delivering evidence-based care under the direct supervision of the Registered Nurse/Midwife. Contribute to the development of patient/client nursing care plans, the evaluation of care and healthcare information in collaboration with the Registered Nurse/Midwife. Participate in decision making within the multidisciplinary team to achieve planned patient outcomes.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (holds Board-approved qualification in Administration of Medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Frans Van Wessel, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 7940, email frans.van.wessel@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

#### TASMANIAN HEALTH ORGANISATION, SOUTH

Statewide Mental Health Services

#### Psychologist (515674).

Applications Close:-Friday, 16 May 2014.

Salary:---\$78,035 - \$89,509 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional Level 3.

Fixed-term part-time day work, working 45.6 hours per fortnight from 2 June 2014 to 2 December 2014.

Location:-Mental Health Services, South.

Duties:—The Tasmanian Health Organisation, South is seeking an experienced Psychologist to join the multidisciplinary team delivering high quality mental health services through the provision of assessment, case management and individual therapies, including specialised therapies for clients and their families or carers. Your duties will include the delivery of quality care to clients of the Child and Adolescent, Adult Community, Inpatient and Extended Treatment and Older Persons Mental Health Service, based on best practice principles and within a collaborative and multi-disciplinary framework. Providing a specialist assessment and treatment service to clients and their families or carers. Promoting community awareness in relation to mental health and act as a consultant to other agencies with regard to the support and management of clients with mental health needs.

Essential Requirements:--Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Peter Baker, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6261 8000, email peter.baker@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7001.

Please do not send hard copy applications to the contact person.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

#### TASMANIAN HEALTH ORGANISATION, SOUTH

Statewide Mental Health Services

#### Registered Nurse (Relief) (512467).

Applications Close:—Friday, 16 May 2014.

Salary:-\$57,286 - \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual working as and when required, commencing As soon as possible for a period of 2 years.

Location:---Various sites within Mental Health Services South.

Please note that access to the Grade 4 salary range \$74,129, \$78,396 is subject to successful application for progression to Grade 4.

Duties:—The Tasmanian Health Organisation, South is seeking Registered Nurses to join Mental Health Services, South on a casual basis (as and when required). The Registered Nurse strengthens health outcomes through the provision of safe quality, clinically-appropriate nursing care in partnership with patients/clients, their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Frans Van Wessel, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6230 7940, email frans.van.wessel@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

#### Advanced Clinical Lead Podiatrist (521794).

Applications Close:-Friday, 16 May 2014.

Salary:-\$89,509 - \$98,998 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 4.

Permanent part-time day work, working 22.8 hours per fortnight.

Location:-Podiatry South.

The Tasmanian Health Organisation, South is seeking a permanent part-time Advanced Clinical Lead Podiatrist to work in Podiatry South Services.

Duties:—In the role of Advanced Clinical Lead Podiatrist you will co-ordinate Podiatry South clinical services to ensure best practice and positive patient-focused outcomes, with an evidence-based, patient-centred approach.

Specifically, the role will include co-ordination of the multidisciplinary high risk foot clinic, and directing and supporting clinical and research initiatives for staff, students and other clinicians.

More generally, your duties will include provision of clinical leadership and imparting specialist podiatry knowledge, skills and services to podiatry and multidisciplinary clinical education programs.

It will be expected that you provide professional support in quality improvement initiatives, in line with THO-S guidelines.

Desirable Requirements:—Minimum of 5 years clinical experience.

Hold, or be working towards, relevant post-graduate qualifications.

Current Driver's Licence.

Essential Requirements:-.

Registered with the Podiatry Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted.—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check. Enquiries to Helen Burnet, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8601, email helen.burnet@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

#### Nurse Unit Manager (505591).

Applications Close:-Friday, 16 May 2014.

Salary:—\$93,287 – \$97,641 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 7b, Year 1 to Grade 7b, Year 4.

Permanent full-time day work.

Location:-JW Whittle Unit.

Duties:—The Nurse Unit Manager provides leadership to J.W. Whittle Unit, Community Palliative Care and the Royal Hobart Hospital (RHH) hospital-based palliative care team, at the Repatriation Centre and RHH. Ensures the efficient and effective provision of care, based on clinical standards and best practice principles, within a collaborative and multidisciplinary framework, by co-ordinating the clinical, management, education and nursing research functions within the J.W. Whittle Unit, Community Palliative Care and the RHH hospital-based palliative care team. Leads and manages the co-ordination of overall patient care, and is responsible for managing the allocated human, material and financial resources for service delivery within the J.W. Whittle Unit, Community Palliative Care and the RHH hospital-based palliative care team.

Desirable Requirements:—Relevant post-graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Ann Allanby, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 6763, email ann.allanby@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Stafflink HR, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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#### 7 May 2014

## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

#### Registered Nurse (510460).

Applications Close:-Friday, 16 May 2014.

Salary:—\$57,286 - \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual shift work (fully rotational) working as and when required for a period of 2 years.

Location:-Midlands Multi Purpose Centre, Oatlands.

Please note that access to the Grade 4 salary range \$74,129, \$78,396 is subject to successful application for progression to Grade 4.

Duties:—The Midlands Multi Purpose Centre, Oatlands, is seeking to employ experienced casual relief Registered Nurses on an as and when required basis. Your duties will include interacting effectively with the families of patients/ clients families and other health team members to facilitate the provision of optimum patient/client care. Work effectively within a multidisciplinary team, contributing to a strong team approach through open communication and a positive and supportive approach.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Sandy Carmichael, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6254 5030, email sandy.carmichael@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Stafflink HR, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

#### Registered Nurse, Community Nurse (506260).

Applications Close:-Friday, 23 May 2014.

Salary:—\$57,286 - \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4, CH FCH.

Permanent part-time day work, working 40 hours per fortnight.

Location:—Glamorgan/Spring Bay Community Nursing, Triabunna.

(Please note that access to the Grade 4 salary range \$74,129 - \$78,396 is subject to successful application for progression to Grade 4).

Fixed-term casual (as and when required) positions may also be filled from this selection process.

Duties:—Glamorgan/Spring Bay Community Nursing, Triabunna is seeking to employ an experienced Registered Nurse, Community Nurse in a permanent part- time capacity. Casual (as and when required) positions are also available. The Registered Nurse, Community Nurse, consistent with ongoing experience, strengthens health outcomes through the provision of safe quality, clinically-appropriate nursing care in partnership with patients/clients, their families and other health professionals within the defined community practice area. Your duties will include, implementing and evaluating patient/client care, involving patients/clients and their families/significant others in the planning and implementation of care.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Susanne Khan, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6257 3356, email sue.khan@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Stafflink HR, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

#### Registered Nurse, Older Person Unit (2 Vacancies).

Applications Close:-Friday, 16 May 2014.

Salary:-\$57,286 - \$78,396 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

#### Vacancy No. 520669.

Fixed-term full-time shift work (fully rotational) commencing 1 June 2014 until 30 May 2015 (Part-time hours will be considered).

Location:-Older Persons Unit, Royal Hobart Hospital.

Vacancy No. 520669.

Fixed-term part-time shift work (fully rotational), (hours to be negotiated), commencing 1 June 2014 until 3 June 2015.

Location:-Older Persons Unit, Royal Hobart Hospital.

PLEASE NOTE: Access to the Grade 4 salary range \$74,129 - \$78,396 is subject to successful application for progression to Grade 4.

Duties:—The Older Person Unit, Royal Hobart Hospital is seeking experienced Registered Nurses on a temporary basis. The role of the Registered Nurse is to strengthen health outcomes through the provision of safe quality, clinicallyappropriate nursing care in partnership with patients/clients, their families and other health professionals. Your duties will include interacting effectively with the families of patients/ clients and other health team members to facilitate the provision of optimum patient/client care. Work effectively within a multidisciplinary team, and contribute to a strong team approach through open communication and a positive and supportive approach.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Lynda Styles, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7920, email lynda.styles@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: Stafflink HR, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

#### TASMANIAN HEALTH ORGANISATION, SOUTH

#### Hotel Services and Logistics

#### Group Manager (520026).

Applications Close:-Friday, 16 May 2014.

Salary:-\$104,109 - \$112,116 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 8.

Permanent full-time day work, working 76 hours per fortnight.

Location:-Hotel Services and Logistics Group Hobart.

Duties:—The Tasmanian Health Organisation, South is seeking a suitably experienced manager to lead our Hotel Services and Logistics Group. As a member of the THO-South Executive, you will play a key role in setting strategic direction for corporate services which enhances THO-South patient care capability, viability and reputation as a leading tertiary teaching and research facility.

You will provide leadership and direction to the corporate services of the THO-South, including Environmental Services, Supply, Food Services and Medical Orderly and Security Services. Additionally you will develop, implement and monitor risk management systems that will build organisational capability to support the safe, efficient and effective utilisation of resources and delivery of services.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Scott Adams, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7382, email scott.adams@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

#### Medicine Services

#### Staff Specialist, General Medicine (515002).

Applications Close:-Friday, 16 May 2014.

Salary:-To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term part-time day work (with on-call) working 38 hours per fortnight. Commencing as soon as possible until 14 February 2015.

Location:-Department of General Medicine, Royal Hobart Hospital.

Duties:—The Tasmanian Health Organisation, South is seeking an experienced Staff Specialist to join our team. The Staff Specialist assists in providing specialist General Medical services to patients attending the Royal Hobart Hospital (RHH). They are involved in quality improvement activities, undergraduate and post-graduate teaching and research at the RHH. They deliver in-patient and out-patient services in General Medicine, including multidisciplinary, clinical audit, safety and service development activities.

Desirable Requirements:—A physician with subspeciality training in Infection Diseases.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Nicole Hancock, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7170, email nicole.hancock@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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## HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Medicine Services

#### Triage Clerk (two vacancies) (516716).

Applications Close:—Friday, 16 May 2014.

Salary:-\$54,267 - \$59,071 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent part-time shift work (fully rotational), working 56 hours per fortnight. Please note these vacancies require predominantly night duty.

Location:—Department of Emergency Medicine, Royal Hobart Hospital.

Please note, this selection process may be used to fill identical permanent, Fixed-term and casual positions for six months from the date of this advertisement.

Duties:—Provide an efficient and effective emergency reception service, including immediate attention to patients presenting for treatment and admission. Initial interview and registration provides verification of patient identification data. Process all emergency admissions and after hours direct admissions. Liaise and assist in the co-ordination of the dayto-day functions of the Department of Emergency Medicine. Provide a clerical support service in relation to all the administrative functions associated with primary patient care.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas: crimes of violence, sex related offences, serious drug offences crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Teena Devine, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6166 8861, email teena.devine@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application, quoting the vacancy number, to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

#### JUSTICE

#### BIRTHS DEATHS AND MARRIAGES

#### Administration Assistant (354214).

Applications Close:-Friday, 16 May 2014.

Salary:—\$48,823 - \$53,038 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time 73.50 hours per fortnight.

Location:-Hobart.

Duties:—Attend to customer enquiries over the phone, by mail, fax and e-mail. Liaise with Service Tasmania staff in the provision of basic information relating to the procedures, practices and legislation administered by the Registry. Prepare routine correspondence, receive and process applications, including the preparation of outward mail for despatch.

Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex

related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Clerical experience and general administrative skills relevant to the nature of the duties or be able to develop these skills within a reasonable timeframe. A basic knowledge of the records, procedures and practices of the Office of Births, Deaths and Marriages or a demonstrated ability to acquire such knowledge. Good communication and interpersonal skills, including the ability to liaise effectively with clients and staff at all levels.

Enquiries to Ann Owen, Manager, Births, Deaths and Marriages, Department of Justice, phone (03) 6165 3451, email ann.owen@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6165 4912, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Ann Owen on (03) 6165 3451.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

#### PUBLIC TRUSTEE

#### CORPORATE SERVICES

#### Finance Officer (790191).

Applications Close:—Friday, 16 May 2014.

Salary:—\$55,005 - \$59,871 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term full-time to 27th January 2015.

Location:-Hobart.

Duties:—The Finance Officer is required to administer client group investment funds, investment reviews and other investment arrangements operated by the Public Trustee, including:—analysis and reporting as required; administration of the client insurance (bulk and non-bulk) registers; undertake corporate transaction processing, balancing and account reconciliations; assist with client transaction receipting and payments; administer the collation, publication and remittance of unclaimed monies and contribute to the achievement of business unit objectives by assisting with financial management projects as required.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—crimes involving dishonesty, crimes of violence, serious drug offences, sex related offences.

Shortlisted applicants may be required to undergo a psychometric assessment as part of the selection process.

Desirable Requirements:—The applicant selected for this position will have:—demonstrated experience in undertaking clerical tasks in a financial environment, or the ability to gain such experience within a reasonable time frame; demonstrated capacity to organise, schedule, prioritise and complete assigned tasks, and deliver outcomes with a client focus; demonstrated experience in using current office technology including computerised financial management systems and an ability to adapt to new technology and procedures as required; effective oral and written communication skills, including the ability to liaise professionally with clients and staff at all levels and the ability to work effectively autonomously, as well as part of a team in the efficient and timely delivery of client services.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the Selection Criteria contained in the Statement of Duties. The Statement of Duties may be downloaded from the www.jobs.tas.gov.au website.

Enquiries to Glenn Lucas, Chief Financial Officer, P (03) 6235 5230, email glucas@publictrustee.tas.gov.au.

Applications to Karyne Johns, Human Resources Officer, Public Trustee, 116 Murray Street, Hobart, Tas, 7000, phone 6235 5241, email kjohns@publictrustee.tas.gov.au.

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent trustee services to the Tasmanian Community. Further information about our services is available at www.publictrustee.tas.gov.au.

#### TASTAFE

#### BUSINESS AND PERFORMANCE

Student Systems and Information

#### Senior Project Officer (965324).

Applications Close:-Friday, 16 May 2014.

Salary:---\$95,836 - \$102,362 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time 73.5 hours per fortnight.

Location:-Hobart.

Description of role:—Research and project manage activities associated with the implementation and continuous improvement of Student Management Systems for TasTAFE.

Provide strategic advice and technical support to the Manager and senior management staff on matters relating to the VET Student Management Systems including ongoing business improvement projects.

Responsible for the successful completion of project documentation associated with the implementation and continuous improvement of the VET Student Management Systems including the functional requirements, specifications, project plans, and liaise with external consultants on best practices.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Experience in a vocational and education training environment.

A relevant tertiary qualification.

Enquiries to Marg Carr, Manager, Student Systems and Information, TasTAFE, phone (03) 6165 5909, mobile 0447 303 349, email marg.carr@tastafe.tas.edu.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

#### TASTAFE

VOCATIONAL EDUCATION AND TRAINING

Construction Allied Trades and Electrotechnology

#### Teacher (Electrotechnology North-West) (967405).

Applications Close:—Friday, 16 May 2014.

Salary:—\$56,488 - \$87,584 pro rata, per annum.

TAFE Teachers Award, Teacher.

Fixed-term full-time As soon as possible until 19 December 2014.

Location:-North-West.

Description of the role:—Undertake teaching and assessment duties in a variety of contexts and in line with relevant standards and compliance requirements. The occupant is required to regularly monitor and evaluate practice in order to maintain a focus on continuous improvement.

Experience with Telecommunications would be advantageous.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Eligible for Specialist Vocational Education and Training registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. A person with a limited authority to teach can only be employed on a Fixedterm basis.

Desirable Requirements:—Experience in a vocational education training environment.

Enquiries to Ralph Berry, TasTAFE, phone (03) 6777 2601, email ralph.berry@TasTAFE.tas.edu.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@ education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

#### Tasmanian Government — Senior Executive Service

#### STATE GROWTH

OFFICE OF THE SECRETARY

#### Secretary, Department of State Growth.

Applications Close:-Friday, 16 May 2014.

Salary:—To be

Senior Executive.

Location:-Hobart.

Critical Leadership Role.

Key Role for growing Tasmania's Economy.

Leading change, creating new entity.

The Department of State Growth (DSG) is to be a newly established Tasmanian Government agency to oversee the key economic drivers of infrastructure, energy, forestry, mining and economic development.

DSG is to be created from the amalgamation of the existing Department of Infrastructure, Energy and Resources and parts of the existing Department of Economic Development, Tourism and the Arts, and possibly relevant units from other agencies. The Tasmanian Government is seeking a highly credentialed leader with policy expertise of relevance to this portfolio and a proven track record of strategic leadership. This includes the following attributes:—demonstrated capability in managing economic development/growth issues; an ability to effectively manage change and establish a fresh identity and purpose of a large diverse organisation; an ability to inspire confidence, engender enthusiasm in others and unify disparate groups to work to a common purpose; high level strategic, conceptual, creative and analytical thinking skills; a positive and strong outcome orientation and presence and confidence to work across government and industry at the highest level.

The successful candidate will report to relevant portfolio Ministers, and will be accountable to those Ministers and the Premier of Tasmania.

An employment contract up to five years and an attractive remuneration package will be negotiated.

Applications may be forwarded in confidence to Richard Besley of Amrop Cordiner King via email to: tasgrowth@ amrop.com.au by Friday 16 May, 2014. Telephone enquiries, including requests for the information package, may be directed to (03) 9617 7212.

#### **Staff Movements**

| Agency                                                      | Duties Assigned                                    | Employee    | Probation<br>Period | Date of<br>Effect |
|-------------------------------------------------------------|----------------------------------------------------|-------------|---------------------|-------------------|
| Education                                                   | Customer Services Officer                          | M. Earl     | 6 months            | 06.05.14          |
| Education                                                   | Senior Planning and Policy Officer                 | A. Foster   | 6 months            | 28.04.14          |
| Education                                                   | Youth Attendance & Retention Support<br>Counsellor | P. Bishop   | 6 months            | 14.04.14          |
| Education                                                   | Centre Leader                                      | J. Mountney | 6 months            | 04.04.14          |
| Education                                                   | Education Facility Attendant                       | D. Barrett  | 6 months            | 21.04.14          |
| Health & Human Services & Tasmanian Health<br>Organisations | Communications Adviser (Graphic Designer)          | C. Hemmings | 1 month             | 16.04.14          |
| Justice                                                     | Court Diversion Officer                            | E. Ryan     | 6 months            | 30.04.14          |
| Justice                                                     | Probation Officer                                  | D. Bolam    | Nil                 | 05.05.14          |
| Primary Industries, Parks, Water & Environment              | Graduate, Northern Regulation                      | A. Clayton  | 6 months            | 05.05.14          |

#### Permanent Appointments

Fixed-term Appointments of Greater than 12 Months

| Agency  | Duties Assigned    | Employee    | Term    | Date of Effect |
|---------|--------------------|-------------|---------|----------------|
| Justice | Legal Practitioner | H. Phillips | 2 years | 05.05.14       |

#### TASMANIAN GOVERNMENT GAZETTE

#### Promotion of Permanent Employees

| Agency                                                   | Employee    | Duties Assigned               | Date of Effect |
|----------------------------------------------------------|-------------|-------------------------------|----------------|
| Education                                                | A. Thompson | School Administration Officer | 18.04.14       |
| Education                                                | S. Sutczak  | School Business Manager       | 24.04.14       |
| Health & Human Services & Tasmanian Health Organisations | M. Hamilton | Clinical Coordinator Ward 5A  | 11.05.14       |
| Justice                                                  | J. White    | Senior Operations Officer     | 12.05.14       |

| Agency                                                   | Duties Assigned                                   | Employee          | Date of<br>Effect |
|----------------------------------------------------------|---------------------------------------------------|-------------------|-------------------|
| Education                                                | Advanced Skills Teacher Information<br>and Access | B. Vince          | 18.04.14          |
| Health & Human Services & Tasmanian Health Organisations | Registered Nurse                                  | A. Knight         | 02.05.14          |
| Health & Human Services & Tasmanian Health Organisations | Nurse Unit Manager                                | M. Pendell        | 26.04.14          |
| Health & Human Services & Tasmanian Health Organisations | Food Services Officer                             | I. Koroma         | 26.04.14          |
| Health & Human Services & Tasmanian Health Organisations | Registered Nurse                                  | D. Oakford-Rayner | 25.04.14          |
| Health & Human Services & Tasmanian Health Organisations | Care Package Coordinator                          | H. Jappe          | 29.04.14          |
| Health & Human Services & Tasmanian Health Organisations | Hospital Aide                                     | M. Absolom        | 03.05.14          |
| Health & Human Services & Tasmanian Health Organisations | Administrative Assistant                          | P. Sulzberger     | 11.04.14          |
| Health & Human Services & Tasmanian Health Organisations | Tenancy Officer                                   | G. Kelly          | 25.04.14          |
| Health & Human Services & Tasmanian Health Organisations | Registered Nurse                                  | S. Rix            | 02.05.14          |
| Health & Human Services & Tasmanian Health Organisations | Executive Director of Medical Services            | A. Sandford       | 27.04.14          |
| Health & Human Services & Tasmanian Health Organisations | Housing Access Officer                            | N. Campbell       | 28.04.14          |
| Health & Human Services & Tasmanian Health Organisations | Health Promotion Officer                          | L. Benson         | 25.04.14          |
| Health & Human Services & Tasmanian Health Organisations | Registered Nurse                                  | J. Sinclair       | 25.04.14          |
| Health & Human Services & Tasmanian Health Organisations | Registered Nurse                                  | A. McDevitt       | 24.04.14          |
| Health & Human Services & Tasmanian Health Organisations | Senior Social Worker                              | A. Clutterbuck    | 29.04.14          |
| Health & Human Services & Tasmanian Health Organisations | Registered Nurse                                  | P. Batt           | 22.04.14          |
| Justice                                                  | Administrative Assistant                          | D. Brown          | 24.04.14          |
| Justice                                                  | CSO Supervisor North West                         | J. Sowiak         | 29.04.14          |
| Justice                                                  | Inspector                                         | B. Smith          | 30.04.14          |
| Primary Industries, Parks, Water & Environment           | Principal Fisheries Management Officer            | A. Sullivan       | 16.04.14          |

#### Resignation of Permanent Employees

Retirement of Permanent Employees

| Agency                                                   | Duties Assigned                                  | Employee     | Date of<br>Effect |
|----------------------------------------------------------|--------------------------------------------------|--------------|-------------------|
| Education                                                | Organisational Design Consultant                 | T. Batchelor | 17.04.14          |
| Education                                                | Manager, Learning Technology                     | P. Higgs     | 16.04.14          |
| Education                                                | Principal Network Leader                         | C. Marshall  | 11.04.14          |
| Education                                                | General Manager Learning Services                | B. Cameron   | 08.04.14          |
| Health & Human Services & Tasmanian Health Organisations | Hospital Aide                                    | C. Byers     | 24.04.14          |
| Health & Human Services & Tasmanian Health Organisations | Enrolled Nurse                                   | L. Newman    | 26.03.14          |
| Justice                                                  | Principal Policy Adviser (Workers' Compensation) | R. Lethborg  | 25.04.14          |
| Primary Industries, Parks, Water & Environment           | Executive Support Officer                        | B. McLeod    | 06.05.14          |



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