



TASMANIAN STATE SERVICE NOTICES

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Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Tasmanian Government Gazette

Email text copy to
govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: **jobs@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—

Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6232 2137.

Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at:—
www.gazette.tas.gov.au

TASMANIAN GOVERNMENT GAZETTE AND TASMANIAN STATE SERVICE NOTICES PUBLICATION AND COPY CLOSURE DATES

Easter 2014

COPY deadlines for the *Tasmanian Government Gazette* and *Tasmanian State Service Notices* to be published on Wednesday 23 April 2014:—

All copy for the General Gazette must be received by 12 noon on Thursday 17 April 2014.

All copy for the State Service Notices must be received by 12 noon on Thursday 17 April 2014.

NOTE: Applications for positions advertised in the State Service Notices of 23 April 2014 will close at 5 p.m. on 2 May 2014.

ANZAC Day 2014

AS ANZAC Day falls on Friday 25 April 2014 deadlines for copy for the *Tasmanian Government Gazette* and *Tasmanian State Service Notices* are to be received by 4 p.m. on Thursday 24 April 2014.

NOTE: Applications for positions advertised in the State Service Notices of 30 April 2014 will close at 5 p.m. on 9 May 2014.

EDUCATION

EARLY YEARS AND SCHOOLS

Education and Care Unit

Education and Care Assessor (965943).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$74,022 – \$77,411 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time 73.5 hours per fortnight.

Location:—Bellerive.

Description of the Role:—To undertake complex regulatory activities that support compliance and continuous improvement in the quality of education and care services, and specified child care services, provided to children. To educate and inform education and care services and the community in relation to the National Quality Framework (NQF).

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Early childhood and/or tertiary qualifications in a relevant field. Current Driver's Licence.

Enquiries to Wendy Burgess, Team Leader, Strategic and Operational Support, Department of Education, phone (03) 6165 5429, email **wendy.burgess@education.tas.gov.au**.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email **recruitment@education.tas.gov.au**.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Deloraine Primary School

Principal, Deloraine Primary School (205171).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$127,419 p.a.

Teaching Service (Tasmanian Public Sector) Award, Principal, Level 3.

Permanent full-time from 21 July 2014.

Location:—Deloraine Primary School.

Description of the role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Laurie Andrew, Department of Education, phone (03) 6777 2430, email laurie.andrew@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Northern Support School

Principal, Northern Support School (209104).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$119,981 p.a.

Teaching Service (Tasmanian Public Sector) Award, Principal, Level 2.

Permanent full-time from 21 July 2014.

Location:—Northern Support School.

Description of the role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Laurie Andrew, Department of Education, phone (03) 6777 2430, email laurie.andrew@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

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Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

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EDUCATION

LEARNING SERVICES

Learning Services (North)

Ravenswood Heights Primary School

Education Facility Attendant, Ravenswood Heights Primary School (964699).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$39,063 – \$44,039 pro rata, per annum.

Facility Attendants (Tasmanian State Service) Award, Education Facility Attendant, Level 1-3.

Permanent part-time up to 24 hours per fortnight.

Location:—Ravenswood Heights Primary School.

Description of Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Ann Collins, Department of Education, phone (03) 6339 1066, email ann.collins@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Riverside Primary School

Teacher Assistant, Riverside Primary School (952405).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time up to 22 hours per fortnight, 40 weeks per year.

Location:—Riverside Primary School.

Description of Role:—Provide assistance to the teacher(s) by assisting with the supervision and learning of students. Provide support and assistance to students with high and/or additional needs including but not limited to students with physical and/or intellectual disabilities and students with behavioural issues.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—College or TAFE studies in health and/or education support.

Enquiries to Jane Bovill, Department of Education, phone (03) 6327 3731, email jane.bovill@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North)

South George Town Primary School

Education Facility Attendant, South George Town Primary School (964606).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$39,063 – \$44,039 pro rata, per annum.

Facility Attendants (Tasmanian State Service) Award, Education Facility Attendant, Level 1-3.

Permanent part-time up to 41 hours per fortnight.

Location:—South George Town Primary School.

Description of Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Adam Eastley, Department of Education, phone (03) 6382 1564, email adam.eastley@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

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PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Cooee Primary School

Principal, Cooee Primary School (200117).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$112,542 p.a.

Teaching Service (Tasmanian Public Sector) Award, Principal, Level 1.

Permanent full-time from 21 July 2014.

Location:—Cooee Primary School.

Description of the role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Trudy Pearce, Department of Education, phone (03) 6477 7408, email trudy.pearce@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Devonport High School

Teacher (Maths/Science), Devonport High School (201166).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$54,732 – \$87,585 p.a.

Teaching Service (Tasmanian Public Sector) Award, Teacher.

Permanent full-time.

Location:—Devonport High School.

Description of the role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a fixed-term basis.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Rob Fleming, Department of Education, phone (03) 6424 9461, email rob.fleming@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Mountain Heights School

Teacher (Maths/Science), Mountain Heights School (200302).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$54,732 – \$87,585 p.a.

Teaching Service (Tasmanian Public Sector) Award, Teacher. Permanent full-time.

Location:—Mountain Heights School.

Description of the role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with

the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a fixed-term basis.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Ann Walker, Department of Education, phone (03) 6471 1977, email ann.walker@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

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EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Rosebery District High School

Principal, Rosebery District High School (200401).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$112,542 p.a.

Teaching Service (Tasmanian Public Sector) Award, Principal, Level 1.

Permanent full-time from 21 July 2014.

Location:—Rosebery District High School.

Description of the role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Trudy Pearce, Department of Education, phone (03) 6477 7408, email trudy.pearce@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Bagdad Primary School

Principal, Bagdad Primary School (202421).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$112,542 p.a.

Teaching Service (Tasmanian Public Sector) Award, Principal, Level 1.

Permanent full-time from 21 July 2014.

Location:—Bagdad Primary School.

Description of the role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Judy Travers, Department of Education, phone (03) 6165 6467, email judy.travers@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

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Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Bothwell District High School

Principal, Bothwell District High School (202438).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$112,542 p.a.

Teaching Service (Tasmanian Public Sector) Award, Principal, Level 1.

Permanent full-time from 21 July 2014.

Location:—Bothwell District High School.

Description of the role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Judy Travers, Department of Education, phone (03) 6165 6467, email judy.travers@education.tas.gov.au.

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EDUCATION

LEARNING SERVICES

Learning Services (South)

Cambridge Primary School

Principal, Cambridge Primary School (201483).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$127,419 p.a.

Teaching Service (Tasmanian Public Sector) Award, Principal, Level 3.

Permanent full-time from 21 July 2014.

Location:—Cambridge Primary School.

Description of the role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Judy Travers, Department of Education, phone (03) 6165 6467, email judy.travers@education.tas.gov.au.

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EDUCATION

LEARNING SERVICES

Learning Services (South)

Montagu Bay Primary School

Advanced Skills Teacher, Montagu Bay Primary Schools (964111).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$94,869 p.a.

Teaching Service (Tasmanian Public Sector) Award, Advanced Skills Teacher Band 2.

Permanent full-time 70 hours per fortnight.

Location:—Montagu Bay Primary School.

Description of role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Cathy Young, Department of Education, phone (03) 6244 1897, email cathy.young@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

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EDUCATION

LEARNING SERVICES

Learning Services (South)

Rose Bay High School

Assistant Principal, Rose Bay High School (953211).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$106,175 p.a.

Teaching Service (Tasmanian Public Sector) Award, Assistant Principal, Band 3, Level 3.

Permanent full-time 70 hours per fortnight.

Location:—Rose Bay High School.

Description of role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Jason Szczerbanik, Department of Education, phone 0414 477 536, email jason.szczerbanik@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION
LEARNING SERVICES
Learning Services (South)
Warrane Primary School

Principal, Warrane Primary School (202343).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$119,981 p.a.

Teaching Service (Tasmanian Public Sector) Award, Principal, Level 2.

Permanent full-time from 21 July 2014.

Location:—Warrane Primary School.

Description of the role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Judy Travers, Department of Education, phone (03) 6165 6467, email judy.travers@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION
LEARNING SERVICES
Learning Services (South)
Claremont College

Principal, Claremont College (953143).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$149,737 p.a.

Teaching Service (Tasmanian Public Sector) Award, Principal Level 6.

Permanent full-time from 21 July 2014.

Location:—Claremont College.

Description of the role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Judy Travers, Department of Education, phone (03) 6165 6467, email judy.travers@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION
LEARNING SERVICES
Learning Services (South)
Hobart College

Laboratory Technician, Hobart College (2 Vacancies).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$61,741 – \$71,407 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Vacancy No. 966395.

Permanent full-time 73.5 Hours per fortnight.

Location:—Hobart College.

Vacancy No. 966365.

Permanent part-time 36.75 Hours per fortnight.

Location:—Hobart College.

Description of the Role:—Co-ordinate the daily operations of a school or college science unit. Provide technical support and undertake associated administrative duties. Co-ordinate the functions and tasks, including scheduling of experiments in consultation with the supervising teacher/s. Support the supervisor in reviewing and evaluating laboratory practices and standards and provide advice, options and recommendations.

Essential Requirements:—Diploma of Laboratory Technology, or equivalent TAFE or post-secondary qualification appropriate to the nature of the work.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Post secondary studies in the fields of science and/or technology.

Enquiries to Tricia Rowley, Department of Education, phone (03) 6220 3483, email tricia.rowley@education.tas.gov.au.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Snug Primary School

Principal, Snug Primary School (204427).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$127,419 p.a.

Teaching Service (Tasmanian Public Sector) Award, Principal, Level 3.

Permanent full-time from 21 July 2014.

Location:—Snug Primary School.

Description of the role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award 2005.

Current Certificate of Registration issued by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Judy Travers, Department of Education, phone (03) 6165 6467, email judy.travers@education.tas.gov.au.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Human Resources (Vacancy and Staffing Services), Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6165 6285, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the Selection Criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. Receipt of your electronic application will be acknowledged by return email within two working days.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Pharmacy Intern Campaign (2015).

Applications Close:—Friday, 25 April 2014.

Salary:—\$53,951 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 1-2.

Fixed-term full-time day work commencing as soon as possible after completion of the Degree for a 12 month period.

Location:—Various locations.

Duties:—The Tasmanian Department of Health and Human Services seeks motivated and enthusiastic graduates in the intern training program to work as intern pharmacists with Tasmanian Hospitals. You will be assisting in the provision of a comprehensive range of pharmacy services for the hospitals while undertaking a structured pre-registration training program recognised by the Pharmacy Board of Australia.

If this sounds like you, please apply!

Essential Requirements:—Eligible for provisional registration with the Pharmacy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Tom Simpson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 6700, email tom.simpson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Disability, Housing and Community Services

Housing Tasmania

System Support Officer (500046).

Applications Close:—Friday, 25 April 2014.

Salary:—\$60,914 – \$70,436 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work.

Location:—D, H and CS, Housing Tasmania, Hobart.

Duties:—As a member of the Compliance and Corporate Support Branch, support the functions of housing information systems.

Provide systems support for Housing Tasmania's information systems, including day-to-day operations and the Tasmanian Housing Information System, Works and Assets, ASK and other related functions.

Undertake projects and activities that include training, issue identification, documentation, change management, testing and problem resolution.

Selection criteria includes:—A demonstrated customer service focus with well-developed communication, consultation and conflict resolution skills, including well-developed written communication skills and the capacity to produce a range of correspondence and documentation.

Well-developed problem solving skills with the ability to identify, investigate and analyse problems and decide or recommend options and solutions that rectify and prevent further occurrences of the problems.

Ability to plan, organise, set priorities and work effectively and efficiently to achieve set objective and meet deadlines, both individually and as part of a team.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Michael Flanagan, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6166 3645, email michael.flanagan@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Population Health

Office of the Chief Medical Officer

Specialist Radiographers, BreastScreen Tasmania Employment Register (515185).

Applications Close:—Tuesday, 24 March 2015.

Salary:—\$78,035 – \$89,509 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Register.

Location:—Various site locations.

The Tasmanian Department of Health and Human Services is seeking qualified diagnostic radiographers/mammographers with demonstrated previous clinical experience and ability to work autonomously to join BreastScreen Tasmania.

As a member of a multidisciplinary team you will facilitate client screening mammography, diagnostic and further assessment imaging as required at BreastScreen Tasmania's Screening Unit site locations.

You will have the opportunity to take a leading role in the supervision of less experienced staff. You will be required to perform duties in line with the BreastScreen Australia Program, ensuring that professional standards are maintained.

The positions are offered on a fixed-term full-time, part-time or casual basis, commencing As soon as possible for a period of up to 12 months.

A certificate of Clinical Proficiency in Mammography (CCPM) will be highly regarded but not essential and breast ultrasound skills will be considered favourably.

To find out more about this opportunity, please contact Jane Haynes by calling (03) 6216 4324 or email jane.haynes@dhhs.tas.gov.au.

This register will remain open to applicants at all times until 24 March 2015 and will be reviewed on a regular basis.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Medical Radiation Practice Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jane Haynes, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6216 4324, email jane.haynes@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Senior Social Worker, Hospital Aged Care Liaison Team (518901).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$78,035 – \$89,509 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2014, DHHS and THO Allied Health Professional, Level 3.

Fixed-term full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence As soon as possible until 1 January 2016.

Location:—Hospital Aged Care Liaison Team.

Duties:—To provide and maintain optimal specialist social work services within the interdisciplinary context of the Hospital Aged Care Liaison Team (HALT).

To undertake risk screening, specialist social assessment, care co-ordination and discharge planning for HALT clients, their carers and/or families.

To work by the Commonwealth Department of Health's 'Age-friendly principles and practices: Managing older people in the health service environment' framework.

To mentor and supervise social worker staff based on best practice, in accordance with current models, professional standards and the Australian Association of Social Workers Code of Ethics.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Degree in Social Work giving eligibility for membership of Australian Association of Social Workers.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Stewart Millar, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7247, email stewart.millar@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Staff Specialist, Obstetrics and Gynaecology (513818).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$132,011 – \$184,815 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term full-time day work (with oncall), working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Obstetrics and Gynaecology, Launceston General Hospital.

Please note that applications submitted by recruitment agencies on behalf of individuals will not be accepted for this position.

Duties:—To provide quality specialist medical services to the Launceston General Hospital within the limits of specified clinical privileges.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Anne Brierley, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 8977, email anne.brierley@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Community Dementia Service

Administrative Assistant (520114).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$48,265 – \$52,359 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term part-time day work, working 32 hours per fortnight. Notwithstanding, hours may be negotiated with the successful applicant. To commence 2 June 2014 to 31 December 2014.

Location:—Community Dementia Service, Allambi Building.

Duties:—To provide effective and efficient administrative and clerical support service to the Community Dementia Service.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Fiona Young, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 4156, email fiona.young@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Primary Health Services North

Flinders Island Multi-Purpose Centre

Health Care Assistant (518103).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$45,602 – \$47,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term part-time shift work (fully rotational), working 56 hours per fortnight. Notwithstanding, hours to be negotiated with the successful applicant. To commence As soon as possible to 31 March 2015.

Location:—Flinders Island Multi Purpose Centre.

Duties:—To provide a high standard of care to residents and to assist nursing staff in the day-to-day operation of the Flinders Island Multi-Purpose Centre.

Note: Please refer to the Statement of Duties when addressing the Selection Criteria in your application for this position.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Angela Smith, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6359 2122, mobile 0488 412 804, email angela.g.smith@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Mersey Community Hospital

Clerk (514495).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$48,265 – \$52,359 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term part-time day worker, working 45.6 hours per fortnight.

Location:—Mersey Community Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced person with excellent communication and interpersonal skills to take up the role of Clerk. As a part of Health Information Management Services (HIMS) you will be responsible of a vast array of tasks associated with maintaining patients' medical records.

An important aspect of this role is the ability to be flexible and work autonomously to maintain an effective and timely service. Attention to detail will be an indispensable attribute to successfully fulfil this role. Key component of your duties will be identification, collation and preparation of clinical documentation for placement in the Digital Medical Record, maintaining the integrity of the clinical information contained within the Digital Medical Record, problem solving and rectifying metadata failures in relation to scanning and maintenance of paper medical records. The successful applicant will be responsible for updating the patient administration

system with the location of medical records and location of any notes.

Your ability to maintain a high level of confidentiality in your day to day dealings with patient details and personal medical records is invaluable.

Do you have?

Demonstrated knowledge of records management procedures within the healthcare and hospital system.

Skills in the use of electronic information systems and the Microsoft suite.

Excellent communication and interpersonal skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Allyson Clark on (03) 6426 5656 or email allyson.clark@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the Selection Criteria which are located in the Statement of Duties.

Desirable Requirements:—Successful Completion of, or a willingness to undertake, a recognised course in business/office administration and medical terminology.

Demonstrated experience in a healthcare setting.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

CSD Technician (521908).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$49,183 – \$52,359 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Fixed-term casual shift worker, working as and when required.

Location:—Central Sterilising Department, North West Regional Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services, and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced CSD Technician to work on a casual basis as a member of the health care team in the Central Sterilising Department (CSD).

Reporting to the Nurse Unit Manager, CSD, this role encompasses a wide range of responsibilities including, but not limited to, decontaminating and processing equipment and sterile supplies appropriate to specialist and general areas, and maintaining clean and hygienic surroundings to facilitate the control of infection in CSD.

Do you have?

Knowledge, experience and/or qualifications in sterilising technology, or willingness to undertake a Sterilising Technology Course or equivalent.

Demonstrated ability to maintain the cleanliness of equipment and the environment according to Infection Control principles.

Good communication and interpersonal skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information, please contact Caroline Lovell on 6430 6663 or email caroline.lovell@dhhs.tas.gov.au.

In order to be considered for this position, it is a requirement that you address the Selection Criteria which are located in the Statement of Duties.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or to forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

Home Help Personal Carer (502744).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$43,625 – \$44,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time day worker, working 36 hours per fortnight.

Location:—Central Coast Community Health Centre (Ulverstone).

The Tasmanian Health Organisation-North West is seeking to recruit a motivated and enthusiastic Home Help/Personal Carer to work within the Central Coast community. The Home Help/Personal Carer will provide essential household/personal care duties for clients in their homes and community environment.

The successful applicant should possess excellent communication skills to work effectively with clients, their family and the community health team. The successful applicant should also demonstrate ability to work with minimal supervision, have experience in the competent performance of household duties, and have awareness of available support agencies to ensure client care requirements are efficiently met.

Ideally the successful applicant will hold a Certificate III in Aged Care, or be working towards achieving this qualification.

If you are passionate about assisting clients with their personal care needs, and assisting them to remain in their home/community environment, then this may be the career opportunity you have been waiting for.

For more information please contact Pru Enniss on 6429 8425 or email pru.enniss@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the Selection Criteria which are located in the Statement of Duties.

Desirable Requirements:—First Aid Certificate.

Essential Requirements:—Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Pru Enniss, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6429 8425, email pru.enniss@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

Registered Nurse, Community Nurse (502592).

Applications Close:—Thursday, 24 April 2014.

Salary:—\$57,286 – \$78,396 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4 CH FCH.

Fixed-term full-time shift worker, working 76 hours per fortnight.

Location:—Central Coast Community Health Centre (Ulverstone).

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Community Nurse who is passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your patients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Pru Enniss on (03) 6429 8425 or email pru.enniss@dhhs.tas.gov.au.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Pru Enniss, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6429 8425, email pru.enniss@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health North West

Registered Nurse, Community Nurse (502784).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Fixed-term casual shift worker, working as and when required.

Location:—Burnie/Wynyard.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Person Centred Care, Respect, Integrity, Dedication, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Community Nurse who is passionate about the greatest quality of care, ensuring that you collaborate with members of the multidisciplinary healthcare team on a casual basis. Within the dynamic multidisciplinary team, you will contribute to a strong professional team approach through open communication and a positive supportive environment.

Reporting to the Nurse Unit Manager, you will contribute to the health outcomes of your clients through excellence in practice, fostering a learning culture, excellent communication skills and working effectively within a multidisciplinary team.

Do you have?

Current Registration.

Sound interpersonal and communication skills.

Knowledge of continuous quality improvement.

Ability to undertake client education.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information please contact Nicola Pearson on (03) 6434 6454 or email nicola.pearson@dhhs.tas.gov.au.

Please note that access to the Grade 4 salary range is subject to successful application for progression to Grade 4.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Statewide Mental Health Services

Enrolled Nurse (Relief) (515458).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$51,727 – \$57,286 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade G to Grade 2, Year 4.

Fixed-term casual working as and when required. To commence As soon as possible for a period up to two years.

Location:—Wilfred Lopes Centre.

Duties:—The Tasmanian Health Organisation, South is seeking an experienced and motivated Enrolled Nurse to join our Mental Health Services Team. The Enrolled Nurse provides direct patient/client centered nursing care to assigned patients/clients, within the scope of practice of an Enrolled Nurse and under the direction and supervision of a Registered Nurse/Midwife to achieve planned patient outcomes.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as an Enrolled Nurse (holds Board-approved qualification in Administration of Medicine).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kim Barnes, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6216 8007, email kim.barnes@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Statewide Mental Health Services

Registered Nurse (515404).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$57,286 – \$78,396 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent full-time shift worker (fully rotational), working 76 hours per fortnight.

Location:—Wilfred Lopes Centre.

Please note that access to the Grade 4 salary range (\$74,129 - \$78,396) is subject to successful application for progression to Grade 4.

Duties:—The Tasmanian Health Organisation, South is seeking an experienced and motivated Registered Nurse to join our Mental Health Services Team. As part of the primary care health team, the Registered Nurse provides direct and indirect nursing care based on best practice principles and within a collaborative and multidisciplinary team. They participate in the development and revision of organisational documentation and policies and procedures relating to nursing-based best practice. They participate in and contribute to a learning environment, through continuing education and training, professional development and attendance at conferences and relevant forums.

Desirable Requirements:—Possess or be working towards a specialist tertiary graduate or post-graduate mental health/psychiatric nursing qualification, or have completed, prior to the transfer of nurse education to the tertiary sector, a hospital-based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand, Canada or the United Kingdom.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kim Barnes, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6216 8007, email kim.barnes@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

Director of Nursing (512457).

Applications Close:—Friday, 25 April 2014.

Salary:—\$106,274 p.a.

Nurses (TPS) Award, Registered Nurse Grade 8 Level 3.

Fixed-term full-time day work, commencing As soon as possible for a period of 12 months.

Location:—Midlands Multi Purpose Centre, Oatlands.

Who are we looking for?

The Tasmanian Health Organisation, South is seeking a motivated and experienced Director of Nursing looking to bring their existing skills and knowledge to this challenging leadership position. You will be required to undertake a leadership and management role for a range of services provided

from the Midlands Multi-Purpose Centre (MMPHC), including community, residential aged care, and acute hospital-based services. The Director of Nursing will: ensure that services meet the required Agency Standards, and comply with THO-South policy and relevant legislation; facilitate the development and maintenance of strong communication links within the Agency and other government, non-government, community health service providers, other key groups and consumers, regarding the provision of services to meet the agreed health service priorities for the local area; in collaboration with the Group Manager, Complex, Chronic and Community Service, develop and implement ongoing quality improvement and client safety programs and as part of a senior clinical practice management group, contribute to broader clinical management and service delivery issues, including policy review and the development of strategies to meet current and future service priorities.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Bruce Edwards, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8200, email bruce.edwards@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink HR, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

Youth Health Nurse

Applications Close:—Friday, 25 April 2014.

Salary:—\$57,286 – \$78,396 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse Grade 3 Year 1 to Grade 4 Year 4 CH FCH.

Vacancy No. 500941.

Fixed-term part-time day work, working 53.2 hours per fortnight commencing As soon as possible for a period of 12 months.

Location:—Youth Health Service, South.

Please note that access to the Grade 4 salary range \$74,129 - \$78,396 is subject to successful application for progression to Grade 4.

Duties:—The Tasmanian Health Organisation, South is seeking to employ a Youth Health Nurse in a fixed term capacity within its Youth Health Service. Your duties will include working with young people particularly those who are disadvantaged or at risk of being disadvantaged by their personal, social and/or economic circumstances. Work as a

member of a multi-disciplinary team and collaboratively with other professionals, agencies and community groups. Undertake nursing practices including: assessment, brief intervention, health promotion, client advocacy, referral and group work. The role provides health promotion outreach across southern Tasmania and from Pulse Youth Health Centre in Glenorchy.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia as a Registered Nurse.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Simone Zell, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 8901, email simone.zell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink HR, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Medicine Services

Senior Registrar, Pain Medicine (multiple vacancies) (521705).

Applications Close:—Friday, 9 May 2014.

Salary:—\$78,220 – \$92,847 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner in Training, Level 1 (Salary commensurate with qualifications and experience).

Fixed-term part-time day work (hours to be negotiated). Commencing As soon as possible for a period of two years.

Location:—Anaesthetics Department and Persistent Pain Service, Royal Hobart Hospital.

Duties:—The DHHS Persistent Pain Service (PPS) and Royal Hobart Hospital (RHH) Department of Anaesthesia are seeking two Senior Registrars to train and provide clinical services in Pain Medicine at the PPS in Hobart.

The Training More Doctors in Tasmania Commonwealth funding is to support the Pain Medicine workforce and address regional inequity. Therefore, one position will be oriented to Southern and one to Northern Tasmania.

Pain Medicine is a rapidly developing, accredited specialisation. In Tasmania, multiple career opportunities will exist due to anticipated, senior PPS workforce changes as well as current, unmet and regional patient care needs.

The Senior Registrars will assess and manage community and hospital patients with acute, persistent non-cancer and cancer pain. The Senior Registrars will undertake FPM training and sit the FPM Examination.

There will be support from Supervisors of Training, as well

as from very experienced senior Specialist Pain Medicine Physicians, and active collaboration and support from the Department of Anaesthesia.

The model of delivery of Training Supervision at the PPS has recently been reviewed to address patient care, changing workforce and regional needs, and the proposed changes in FPM Training.

Significant opportunities and support exist for participation in research and global outreach. Tasmanian lifestyle, quality of life and family factors may also be a major attraction for a candidate for this position.

Persistent Pain Service Overview.

The PPS is an FPM accredited, tertiary level, multidisciplinary, pain management service provider.

Staffing includes nurses, physiotherapists, psychologists, a psychiatrist and Specialist Pain Medicine Physicians from anaesthesia, general practice, neurosurgery and rheumatology backgrounds.

The PPS is located adjacent to the RHH, a tertiary institution associated with the University of Tasmania. The PPS has dedicated outpatient clinics, treatment, Pain Program and meeting areas. Procedures are undertaken at RHH.

Desirable Requirements:—Applicants should demonstrate an interest in the practice of Pain Medicine.

Applicants should demonstrate a capacity to concurrently provide quality patient care, engage in FPM training requirements, be self-directed as adult learners, and have ability to pass specialist medical examinations at Fellowship level.

Applicants should hold or will hold a specialist qualification acceptable to the Board of the FPM ANZCA, which would allow admission to the Fellowship of the FPM on the timely and successful completion of the necessary FPM Training and Examination requirements, and thus be able to practice as a Specialist Pain Medicine Physician in Tasmania at the earliest opportunity on successful completion of the FPM Fellowship.

A preparedness to provide Pain Medicine services in different locations in Tasmania.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Max Sarma, Joint Faculty of Pain Medicine Supervisor of Training, Department of Health and Human Services and Tasmanian Health Organisations, phone 0409 283 050, email max.sarma@dhhs.tas.gov.au.

Applications to Dr Hilton Francis, Director Persistent Pain Service, Department of Health and Human Services and Tasmanian Health Organisations, mobile 0408 349 421, email hilton.francis@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION - SOUTH

Women and Children Services

Registrar, Obstetrics & Gynaecology (Pelvic Surgery) (513032)

Applications Close:—Friday, 2 May 2014.

Salary:—\$78,220 – \$92,847 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner in Training, Level 1 (Salary commensurate with qualifications and experience)

Fixed-Term full-time day work (with oncall) commencing February 2015 for a period of 12 months

Location:—Department of Gynaecological Oncology and the Department of Obstetrics & Gynaecology, Royal Hobart Hospital

This position will be best suited to a level 5 or 6 trainee, with preference given to those who have passed the Membership exams. The position will be principally attached to the Gynaecology Oncology service, with other senior registrar duties including after hours cover, teaching and supervision of junior trainees. This position is particularly suited to a Trainee in their elective years who wishes to consolidate their surgical skills prior to entering specialist practice. Experience will be gained in open and laparoscopic pelvic surgery and the care of sick women.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Michael Bunting, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 62228049, email michael.bunting@dhhs.tas.gov.au.

Please send a letter of application and Curriculum Vitae to Dr Michael Bunting, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8049, email michael.bunting@dhhs.tas.gov.au.

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PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

ROYAL TASMANIAN BOTANICAL GARDENS

Cook (706537).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time (minimum 1300 hours per annum) to commence As soon as possible for 12 months.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To deliver high quality food and beverage services to all RTBG clients in a commercial hospitality environment.

To assist the RTBG in achieving improved financial outcomes through the provision of catering functions both internal and external.

Desirable Requirements:—Competent numeracy and literacy skills, Level 3 Commercial Cookery Certificate or equivalent, Food Safety Accreditation, First Aid Workplace 2 Certificate.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Brett Richardson, Department of Primary Industries, Parks, Water and Environment, phone 0408 127 419, email Brett.Richardson@rtbg.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3185, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

ROYAL TASMANIAN BOTANICAL GARDENS

Restaurant Supervisor (705535).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$61,741 – \$71,407 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term part-time (minimum 1300 hours per annum) to commence As soon as possible for 12 months.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To deliver high quality food and beverage services to all RTBG clients. To assist the RTBG in achieving improved financial outcomes through the provision of catering functions both internal and external.

Desirable Requirements:—Competent numeracy and literacy skills, Level 3 Food and Beverage Certificate or equivalent, Food Safety Accreditation, First Aid Workplace 2 Certificate, Workplace Assessor Accreditation, Responsible Service of Alcohol Certificate.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Brett Richardson, Department of Primary Industries, Parks, Water and Environment, phone 0408 127 419, email Brett.Richardson@rtbg.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 3185, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations

Track Ranger Fixed-term Employment Register (Various).

Applications Close:—Friday, 25 March 2016.

Salary:—\$48,823 – \$53,038 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Register.

Location:—Statewide.

Applications are invited from persons interested in registering for fixed-term employment as Track Rangers. The employment register will remain open for recruitment up to and including 23 March 2016.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

A percentage salary loading may be payable in addition to the annual award salary for those employees who are authorised to undertake work on weekends, public holidays, outside normal working hours and for performing first aid duties.

Duties:—Support and contribute to the visitation experience through the maintenance of huts, tracks and other facilities and the provision of information, interpretation, advice and assistance to visitors.

Undertake enforcement procedures related to minor offences involving the issuing of verbal cautions and park infringement notices.

Essential Requirements:—Satisfactory completion of medical examination and fire fighter fitness test. Workplace Level 2 First Aid Certificate.

Desirable Requirements:—.

Immunisation for Hepatitis A and B or the willingness to acquire prior to appointment. A current motor vehicle drivers' licence. Statement of competency (accreditation) in Chainsaw and Brush cutter use. Wilderness First Aid qualification.

Enquiries to Ami Alexis, Department of Primary Industries, Parks, Water and Environment, phone (03) 6165 4254, email Ami.Alexis@parks.tas.gov.au.

Applications to Ami Alexis, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6165 4254, fax (03) 6223 8308, email Ami.Alexis@parks.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

TREASURY AND FINANCE

ECONOMIC AND FINANCIAL POLICY DIVISION

Intergovernment and Financial Policy Branch

Principal Policy Analyst (724166).

Applications Close:—Wednesday, 23 April 2014.

Salary:—\$80,669 – \$92,670 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time or part-time/job share may be considered, As soon as possible until 30 January 2015.

Location:—Hobart.

Duties:—Working both individually and as a member of a small team, the Principal Policy Analyst will undertake complex policy research, investigations and analysis on economic and financial issues to support the formulation of policy proposals and advice in relation to taxation and related revenue matters.

The Principal Policy Analyst may be required to represent

the Department on committees, before inquiries and in other forums both locally and nationally.

In the context of the selection criteria, to be successful in the position applicants will:—demonstrate the ability to understand complex issues and identify possible solutions; be able to communicate precisely and succinctly to internal and external stakeholders; demonstrate leadership and initiative when undertaking complex research and investigation and possess strong analytical skills, including data analysis capabilities.

Highly Desirable Requirements:—completion or partial completion of relevant tertiary or industry qualifications, and/or professional affiliation.

Enquiries to Melissa Ford, Assistant Director, Intergovernment and Financial Policy Branch, Department of Treasury and Finance, phone (03) 6166 4260, email melissa.ford@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart Tas 7001, phone (03) 6166 4450, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6166 4450.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Executive Assistant	B. Hen	6 months	07.04.14
Education	Operations Coordinator 26TEN	C. Roscoe	6 months	09.04.14
Education	HR Operations Clerk	G. Driessen	6 months	07.04.14
Education	HR Operations Clerk	R. Clark	6 months	07.04.14
Health & Human Services & Tasmanian Health Organisations	Clinical Nurse Educator	J. Crack	6 months	07.04.14
Health & Human Services & Tasmanian Health Organisations	Community Health Nurse	L. Simons	6 months	07.04.14
Health & Human Services & Tasmanian Health Organisations	Enrolled Nurse	E. Kendall	6 months	01.04.14
Health & Human Services & Tasmanian Health Organisations	Psychologist	S. Paine	Nil	31.03.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse - Child and Family Health Nurse	J. Erb	Nil	15.04.14
Health & Human Services & Tasmanian Health Organisations	Senior Quality and Practice Advisor	C. Williams	6 months	01.04.14
Health & Human Services & Tasmanian Health Organisations	Home Help	J. Brown	6 months	04.04.14
Health & Human Services & Tasmanian Health Organisations	Microbiologist	S. Rasmussen	Nil	31.03.14
Health & Human Services & Tasmanian Health Organisations	Child Protection Worker	C. McCoach	6 months	02.04.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse - Child and Family Health Nurse	J. Theisel	6 months	01.04.14
Integrity Commission	Investigator	B. Hofman	6 months	02.04.14
Integrity Commission	Investigator (Research and Analysis)	S. Frost	Nil	28.03.14

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Rural Finance Manager	J. Sward	15 months	07.04.14

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	D. Scott	Manager Bridgewater LINC	07.04.14
Education	A. Buchanan	Regional HR Co-Ordinator	31.03.14
Health & Human Services & Tasmanian Health Organisations	P. Mansfield	Manager Health Statistics	07.04.14
Health & Human Services & Tasmanian Health Organisations	D. Lahey	Duty Manager-Aero & Medical Retrieval Operations	07.04.14
Premier & Cabinet	Z. Laskey	Senior Policy Analyst	25.03.14
Treasury & Finance	B. Fletcher	Senior Budget Analyst	31.03.14

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Administrative Assistant	D. Ulberg	04.04.14
Health & Human Services & Tasmanian Health Organisations	Clinical Psychologist	A. Dimsey	21.03.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	S. Ivory	17.03.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	K. Stone	28.02.14
Health & Human Services & Tasmanian Health Organisations	Child Protection Worker	A. Driver	27.03.14
Health & Human Services & Tasmanian Health Organisations	Emergency Department Support Officer	M. Gregory	04.04.14
Health & Human Services & Tasmanian Health Organisations	Food Services Officer	K. Cunningham	29.03.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	K. Holloway	04.04.14
Health & Human Services & Tasmanian Health Organisations	Physiotherapist	R. Anderson	27.03.14
Health & Human Services & Tasmanian Health Organisations	Registered Nurse	T. Middleton	15.03.14
Primary Industries, Parks, Water & Environment	Senior Project Officer (Facilities Management)	L. Monaghan	31.03.14

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	Social Worker	S. Campbell	18.03.14
Health & Human Services & Tasmanian Health Organisations	Health Care Assistant	J. Brown	29.03.14
Justice	Manager Building Standards and Regulation	G. Hunt	31.03.14
Public Trustee	Estate & Trust Manager	C. Whitehead	28.03.14

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	A. Hicks	Health & Human Services & Tasmanian Health Organisations	Child Protection Worker	07.04.14

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