



TASMANIAN STATE SERVICE NOTICES

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Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the State Service Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Mercury Walch Pty Ltd, 5 Bowen Road, Moonah, Tasmania 7009.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Tasmanian Government Gazette

Email text copy to

govt.gazette@mercurywalch.com.au

or fax to (03) 6232 2138. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6232 2128

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the State Service Management Office on telephone (03) 6232 7462 or email: **jobs@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Mercury Walch Pty Ltd on (03) 6232 2138

Deadlines

Government Gazette :—

Copy must be received by Mercury Walch Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6232 7462

Deadlines will be strictly adhered to
Subscription or account enquiries phone
(03) 6232 2137.

Gazette and State Service Online
The Tasmanian Government Gazette and State Service Notices are now available online at: —
www.gazette.tas.gov.au

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Jude Harris, Department of Education, phone (03) 6424 0200, email **jude.harris@education.tas.gov.au**.

All interested applicants are strongly encouraged to discuss specific details of the vacancy with the Contact Officer.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email **recruitment@education.tas.gov.au**.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Rose Bay High School

School Executive Officer, Rose Bay High School (954257).

Applications Close:—Friday, 12 July 2013.

Salary:—\$79,087 – \$90,853 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Rose Bay High School.

Description of Role:—Manage and co-ordinate the school administrative support service and assigned resources: general, financial, facility and human. Provide authoritative advice and support to the Principal and senior staff on administrative, resource and service management. Contribute significantly to the delivery and improvement of administrative service outcomes.

Essential Requirements:—The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Enquiries to Jason Szczerbanik, Department of Education, phone (03) 6242 9299, mobile 0414 477 536, email **jason.szczerbanik@education.tas.gov.au**.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email **recruitment@education.tas.gov.au**.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

EDUCATION

FURTHER EDUCATION AND TRAINING

Tasmanian Academy

Don College

Education Facility Attendant, Don College (966304).

Applications Close:—Friday, 12 July 2013.

Salary:—\$38,063 – \$43,039 p.a.

Education Facility Attendants Salaries and Conditions of Employment Industrial Agreement 2011, Education Facility Attendant, Level 1-3.

Permanent full-time.

Location:—Don College.

Description of the role:—As part of a team or alone perform various facets of the attendant role which may involve grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Student Support (South)

Social Worker, Student Support (South) (962399).

Applications Close:—Friday, 12 July 2013.

Salary:—\$50,454 – \$63,851 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DoE, DPEM, DoJ, Allied Health Professional, Level 1.

Permanent full-time with start date to be negotiated.

Location:—Learning Services South.

Description of the role:—Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a social work service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—A degree in Social Work from a University, Institute of Technology or College of Advanced Education or an equivalent award from a recognised overseas institution.

The Head of the State Service has determined that the person nominated for this role is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A current driver's licence. Eligibility for membership of the Australian Association of Social Workers.

Enquiries to Karen Medcraft, Department of Education, phone 0417 548 341, email karen.medcraft@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 4630, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Ambulance Tasmania

Aero-Medical and Medical Retrieval

Flight Paramedic, Fixed Wing (521439).

Applications Close:—Friday, 26 July 2013.

Salary:—\$72,167 p.a.

Tasmanian Ambulance Service Award, Fixed Wing Flight Paramedic (Base).

Permanent full-time shiftwork, multiple vacancies available.

Location:—Launceston.

Duties:—Attend to members of the community requiring clinical care and treatment via ambulance services. Independently or as part of a team deliver an advanced level of pre-hospital clinical care in accordance with approved clinical practice guidelines for Flight Paramedics.

Essential Requirements:—Holds a Bachelor in Paramedic Studies plus a Graduate Certificate in Emergency Health (Aeromedical Retrieval) or equivalent as determined by the Service.

Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Wolfgang Rechberger, Ambulance Tasmania Aero-Medical and Medical Retrieval Division, phone (03) 6230 8019, email wolfgang.rechberger@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Disability, Housing and Community Services

Disability and Community Services

Senior Analyst (511259).

Applications Close:—Friday, 12 July 2013.

Salary:—\$78,181 – \$90,026 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work (part-time hours may be considered by negotiation).

Location:—DHCS, Disability & Community Services, Program and Policy Unit, Hobart.

Duties:—As a member of the Performance Monitoring and Evaluation team, the Senior Analyst:—Supports the development of an effective and efficient Disability and

Community Services system; Provides high level, specialist analytic advice relating to disability and community support service strategy, planning and performance.

Selection criteria includes:—High level expertise in information management and analysis as it pertains to, planning, service system development, program design, performance monitoring and evaluation.

High level ability to review, design, develop and work with complex data base systems, metadata and standard and the ability to develop extraction scripts to address the information needs of a range of audiences.

High level ability to analyse complex quantitative and qualitative data, employ relevant statistical and modelling techniques, identify trends and issues and identify reasonable options for action and make recommendations.

Note : , Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Louise Newbery, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 4918, email louise.newbery@dhhs.tas.gov.au.

You are encouraged to apply online (below), or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Population Health

Population Health Operations

Policy Officer, Health Equity (521312).

Applications Close:—Friday, 12 July 2013.

Salary:—\$78,181 – \$90,026 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work.

Location:—Hobart or Launceston.

Duties:—We are seeking a Policy Officer, Health Equity to join our team at Population Health and Wellbeing, to promote a population health approach towards improving health and wellbeing through the development of policy and strategic frameworks, research, education, program development and evaluation with a focus on reducing health inequities.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Kate Garvey, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7720, email kate.garvey@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Shared Services

Internal Audit

Audit Consultant (513463).

Applications Close:—Friday, 12 July 2013.

Salary:—\$78,181 – \$90,026 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time daywork.

Location:—Hobart.

Assist with the effective delivery of a high level Internal Audit service that adds value and improves operations for the purpose of enhancing departmental effectiveness, efficiency and economy in pursuit of strategic and operational goals. Deliver broadly scoped high level internal audit services/ reviews either autonomously or as the lead auditor in a team review.

Desirable Requirements:—Membership of a relevant professional organisation and/ or relevant academic qualifications. Current Driver's Licence.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Christina Buell, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6236 5838, email christina.buell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Statewide and Mental Health Services

Administrative Assistant (500788).

Applications Close:—Friday, 12 July 2013.

Salary:—\$47,265 – \$51,332 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day work (15.2 hours per fortnight).

Location:—SMHS, Alcohol & Drug Services, North.

To provide comprehensive reception and administrative support to the Alcohol and Drug Service in the Northern Region.

Selection criteria includes:—Demonstrated skills in the provision of a confidential high quality receptionist service, with experience in community based service and client contact considered desirable.

Demonstrated skills in accurate computer data processing, word processing, and database management.

Demonstrated high levels of skills in maintaining an efficient and effective filing system of administrative and client files.

Note: Please refer to the Statement of Duties for all the selection criteria of this position to address in your application.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Lisa Newsum, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6336 5070, email lisa.newsum@dhhs.tas.gov.au.

You are encouraged to apply online (below), or, forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Strategic and Portfolio Services

Co-ordinator Ministerial Services (521402).

Applications Close:—Friday, 12 July 2013.

Salary:—\$78,181 – \$90,026 p.a.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 6.

Permanent full-time daywork.

Location:—Hobart.

Provide high level support to the activities of Executive, Ministerial and Parliamentary Services including providing the Ministers, the Secretary, the Manager and senior management with high quality co-ordination, information and advice on matters which are central to the Secretary's role as a leader of the Agency/Department.

This role requires an individual who is able to work in an ambiguous, dynamic and high-pressure environment and have the ability to juggle and manage competing priorities on a daily basis. The incumbent is required to have awareness of and an understanding of government agencies, ministerial offices, parliament and the frameworks and relationships that these bodies work within.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences,

serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Erin Makarewicz, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 4815, email erin.makarewicz@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Strategic Control, Workforce and Regulation

Strategic Financial Control

Specialist Financial Analyst (512704).

Applications Close:—Friday, 12 July 2013.

Salary:—\$102,068 – \$109,918 p.a.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 8.

Permanent full-time daywork.

Location:—Hobart.

Duties:—As a member of the Operational Unit's senior management team, the Specialist Financial Analyst has overall responsibility for: providing high level strategic advice and support in relation to the development, management and reporting of the Agency's budget and overall financial position to Departmental Executive and the Minister; providing high level advice on budgetary and financial issues and reforms as they arise including the financial performance of Tasmanian Health Organisations (THOs) and Operational Units; developing and implementing Whole of Agency financial policies, procedures and controls designed to improve the overall financial management, budgeting and reporting requirements of the DHHS and the THOs; ensuring that the Agency's budget is developed and managed to best achieve financial sustainability within the Government's and Agency's financial and policy objectives and overall budgetary parameters; and leading the Budget and Reporting Section in becoming a best practice environment.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Eleanor Patterson, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6236 5893, email eleanor.patterson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Strategic Control, Workforce and Regulation

Workplace Relations and Safety

HR Advisor, Redeployment (511368).

Applications Close:—Friday, 12 July 2013.

Salary:—\$71,665 – \$74,932 p.a.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 5.

Permanent full-time day work.

Location:—Hobart.

Duties:—We are seeking a HR Advisor, Redeployment to join our team. The HR Advisor, Redeployment focus of duties are in collaboration with the Manager HR, Corporate, and is responsible for the co-ordination of generalist HR functions and Redeployment performance across the Department of Health and Human Services (DHHS). The HR Advisor, Redeployment liaises with, and provides authoritative human resource (HR) advice and support to HR Managers, HR Teams, clients and other stakeholders in regard to redeployment policy and practices and general HR functions.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Liz Jessup, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 8879, email liz.jessup@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

HEALTH AND HUMAN SERVICES

Strategic Control, Workforce and Regulation

Workplace Relations and Safety

Team Leader, Strategic Staffing and Recruitment (516280).

Applications Close:—Friday, 12 July 2013.

Salary:—\$78,181 – \$90,026 p.a.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 6.

Permanent full-time day work.

Location:—Hobart.

Duties:—We are seeking a Team Leader for our Strategic Staffing and Recruitment area to lead and develop the Strategic Staffing and Recruitment team within the Department of Health and Human Services (DHHS) to ensure the continuous improvement of recruitment and employment activities. As a senior member of the Strategic Staffing and Recruitment unit,

this role supports best practices through the implementation of employment policy and practices within the DHHS and works collaboratively with Tasmanian Health Organisations (THOs). The role manages recruitment marketing activities across the Agency to help ensure it is positioned positively as employers and builds capacity in relation to these activities.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Matthew Double, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6233 3177, email matthew.double@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN
HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Physiotherapist (503787).

Applications Close:—Friday, 19 July 2013.

Salary:—\$49,785 – \$79,877 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service)
Agreement 2012, DHHS Allied Health Professional, Level 1-2.

Fixed-term full-time day work (with oncall).
Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence as soon as possible until 16 February 2014.

Location:—Physiotherapy Department.

Duties:—To provide physiotherapy assessments and treatments to patients serviced by the Launceston General Hospital Physiotherapy Department and Services supplied from that Department.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to James Darvas, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7935, email james.darvas@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH

Launceston General Hospital

Senior Neuro-Psychologist Rehabilitation (518631).

Applications Close:—Friday, 12 July 2013.

Salary:—\$87,754 – \$97,057 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 4.

Fixed-term full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence as soon as possible until 28 February 2014.

Location:—Allied Health Department.

Duties:—To participate as a member of the Rehabilitation team at LGH in the provision of strategic direction, development of policies, and evaluation of neurological and other complex medical rehabilitation services.

To provide clinical leadership, professional support and oversee clinical best practice standards for psychology services provided in LGH in accordance with Codes, Guidelines and Policies of the Psychology Board of Australia.

To provide and to oversee the provision of the highly specialised psychological assessments, neurocognitive rehabilitation and psychotherapeutic programs to brain injured clients, clients with other complex medical problems, and their families within LGH. This includes the provision of legal and other reports as required.

Provide consultancy input for management of brain injured clients and other clients with complex medical needs of the Unit.

Essential Requirements:—Registered with the Psychology Board of Australia.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Cindy Hollings, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6348 7260, email cindy.hollings@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Tasmanian Health Organisation, North, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Elder Care Senior Social Worker (521435).

Applications Close:—Friday, 12 July 2013.

Salary:—\$76,505 – \$87,754 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Fixed-term part-time day worker, working 38 hours per fortnight.

Location:—North West Regional Hospital.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced Social Worker to take up the role of Elder Care Senior Social Worker at the Mersey Community Hospital. You will have a range of experience and varying scopes of practice through your past work with elderly members of your community that will contribute to the skill set within our team.

In this role you will, for complex and high risk elderly individuals, facilitate appropriate and timely placements and services through the development and promotion of effective and positive interface between THO-NW, residential aged care facilities, supported accommodation services and other government and community based agencies.

Do you have?

Extensive social work experience in an acute care hospital.

Ability to constructively work as a multidisciplinary team member.

Well-developed communication, negotiation, advocacy and conflict resolution skills.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

For more information or to discuss your application for this exciting career opportunity today please contact Sharlene Meldrum on 0459 840 565 or email sharlene.meldrum@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

North West Regional Hospital

Physiotherapist (Paediatric Internship Position) (503080).

Applications Close:—Friday, 12 July 2013.

Salary:—\$52,893 – \$79,877 p.a.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 1-2.

Fixed-term full-time day worker, working 76 hours per fortnight.

Location:—North West Regional Hospital.

Who are we?

The Tasmanian Health Organisation, North West (THO-North West) is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

This Paediatric Internship position is applicable to the THO, North West but is based at the North West Regional Hospital in Burnie, on the North West Coast of Tasmania.

Who are we looking for?

This position is designed for a new or recent graduate to gain knowledge, skills and experience in the area of Paediatric Physiotherapy.

You will be responsible, with support and supervision, for the assessment, planning and implementation of treatment programmes for clients in order to develop your clinical skills. You will also use your excellent communication and interpersonal skills to assist with health promotion and education programmes for clients and their carers.

Additionally you will use these skills to liaise and build collaborative relationships with other health care professionals and service providers, both internal and external to the organisation.

It may be also a requirement to assist Senior Physiotherapists in providing support and clinical guidance for students.

Do you have?

Current AHPRA registration.

Well-developed communication skills.

Enthusiasm and a team focus.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Great team environment.

Friendly, experienced and supportive clinical staff.

If this sounds like your next career opportunity, please call Noel McRoberts today on (03) 6430 6608 or email noel.mcroberts@dhhs.tas.gov.au for a confidential discussion about this position and your application.

NB. In order to be considered for this position it is a requirement that you address the selection criteria as outlined in the Statement of Duties.

Desirable Requirements:—Current Driver's Licence.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

Enquiries to Noel McRoberts, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6608, email noel.mcroberts@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health Services North West

Enrolled Nurse (502542).

Applications Close:—Friday, 12 July 2013.

Salary:—\$50,713 – \$56,163 pro rata, per annum.

Nurses (TPS) Award, Enrolled Nurse, Grade G to Grade 2, Year 4.

Permanent part-time day worker, working 46 hours per fortnight.

Location:—Community Health Burnie.

Duties:—Tasmanian Health Organisation-North West is seeking to recruit an Enrolled Nurse who is passionate, motivated and enjoys working collaboratively with a team of health professionals at the Burnie/Wynyard Community Health Centre.

As an Enrolled Nurse, you will enjoy the diversity this position offers and you will contribute to the health outcomes of your patients and residents through excellence in practice, fostering a learning culture, contributing to quality improvement activities and working collaboratively with other members of the health team.

Your excellent communication and interpersonal skills will ensure that patients, residents, their families and other health clinicians, are kept informed and respond appropriately for the benefit of the patient.

We support the requirement for your education and up skilling as we value the additional benefits that this will bring to the team. We pride ourselves on being family friendly and encourage life/work balance.

We offer a welcoming work environment, excellent remuneration and superannuation and access to salary packaging. This excellent career opportunity is located on Tasmania's North West coast, the clean air, mild climate, beautiful beaches and casual lifestyle make it a fantastic and unique place to live and work. Hours are negotiable for the successful applicant.

To discuss your application and learn more about what this career opportunity, please contact Nicola Pearson on (03) 6434 6454 or email Nicola.pearson@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in Statement of Duties.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia (holds Board-approved qualification in administration of medicines).

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health Services North West

Home Help Personal Carer (502671).

Applications Close:—Friday, 12 July 2013.

Salary:—\$42,625 – \$43,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time day worker, working 20 hours per fortnight.

Location:—James Muir Community Health Centre.

Duties:—The Tasmanian Health Organisation-North West is seeking to recruit motivated and enthusiastic Home Help/Personal Carer to work within James Muir Community Health Centre and Burnie Community Health Centre. As a Home Help/Personal Carer you will provide essential household/personal care duties for clients in their home and community environment.

The successful applicant will possess excellent communication skills to effectively work with clients, their family unit and the community health team. Your ability to work with minimal supervision, experience in the competent performance of household duties and awareness of available support agencies will ensure client care requirements are efficiently met.

Ideally you will hold a Certificate III in Aged Care or be working towards the same.

If you are passionate about assisting clients with their personal care needs, assisting them to remain in their home/community environment, then this may be the career opportunity you have been waiting for.

Please call the Nurse Unit Manager, Nicola Pearson to discuss your application today on 6434 6454 or email nicola.pearson@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Current Driver's Licence.

First Aid Certificate.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health Services North West

Primary Health Assistant (519777).

Applications Close:—Friday, 12 July 2013.

Salary:—\$48,183 – \$51,330 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Fixed-term full-time day worker, working 76 hours per fortnight.

Location:—Rosebery Hospital & Community Health Centre.

Duties:—HealthWest is seeking to recruit an enthusiastic and motivated person to the role of Primary Health Assistant. The primary focus of the role is to assist health professionals with the implementation and delivery of client health programs, including health promotional and community development activities across the West Coast of Tasmania.

Ideally, you will exhibit excellent communication and interpersonal skills, be able to collaborate and network within the community and function as part of multidisciplinary team. Fostering strong relationships with other providers will be integral to the success of this role.

HealthWest takes pride in offering a high standard of service to the community and you will be expected to contribute through demonstrating initiative and being proactive among the team of health care professionals. Experience with data collection and statistical reporting is desirable.

The position is based at Zeehan Community Health Centre but the successful applicant will work across the West Coast community. HealthWest offers a welcoming and supportive work environment, strong networking and inter-professional development opportunities and excellent superannuation and salary packaging.

Find out for yourself what a great opportunity this is by calling Maggie Johnson, on (03) 6471 5945 or email: maggie.johnson@dhhs.tas.gov.au.

In order to be considered for this position it is a requirement that you address the selection criteria which are located in the Statement of Duties.

Desirable Requirements:—Certificate IV in Community Development, Youth Work, Allied Health, Mental Health, or Leisure & Lifestyle.

Essential Requirements:—Nil.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, NORTH WEST

Primary Health Services North West

Senior Paediatric Physiotherapist (503083).

Applications Close:—Friday, 12 July 2013.

Salary:—\$76,505 – \$87,754 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 3.

Fixed-term part-time day worker, working 38 hours per fortnight.

Location:—Devonport Community Health Centre.

Who are we?

The Tasmanian Health Organisation, North West is an innovative and dynamic organisation dedicated to improving the health and wellbeing of our community in Tasmania's beautiful North West. We are committed to providing the highest levels of healthcare and services and our values are Partnership, Respect, Integration, Development/Support, and Excellence.

Who are we looking for?

We are seeking a motivated and experienced a Senior Physiotherapist focussing on Paediatrics, who is passionate, motivated and enjoys working collaboratively with a team of health professionals in what can be a demanding and fast paced environment. The main duties of this role include the provision and maintenance of optimal physiotherapy care to paediatric clients in the North West. These duties include providing a consultancy and advisory service in addition to 'hands on' physiotherapy.

Support for this position is provided by a team of Senior Paediatric Physiotherapists, many of whom have significant experience and expertise in this field. This position works within a Paediatric Physiotherapy team as well as being a part of a multidisciplinary team model.

Do you have?

Current AHPRA registration.

At least 3 years post-graduate physiotherapy experience.

Excellent communication and interpersonal skills.

Enthusiasm and a team focus.

What can we offer?

Flexible work/life balance.

Attractive Salary Package.

Dynamic team environment.

Commitment to ongoing professional development.

To discuss your application and learn more about this exciting opportunity, please contact Noel McRoberts on (03) 6430 6608 or email noel.mcroberts@dhhs.tas.gov.au.

NB. In order to be considered for this position it is a requirement that you address the selection criteria as outlined in the Statement of Duties.

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

Enquiries to Noel McRoberts, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6430 6608, email noel.mcroberts@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, Tasmanian Health Organisation, North West, P.O. Box 274, Ulverstone 7315.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Booking Clerk (2 Vacancies).

Applications Close:—Friday, 12 July 2013.

Salary:—\$53,203 – \$57,913 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Vacancy No. 509564.

Permanent full-time day work, working 76 hours per fortnight.

Location:—Surgical Access Administration, Royal Hobart Hospital.

This selection process may be used to fill subsequent permanent or Fixed-term, full-time or part-time vacancies arising within the next six months.

Vacancy No. 509562.

Fixed-term casual day work, working on an as and when required basis.

Location:—Surgical Access Administration, Royal Hobart Hospital.

The Tasmanian Health Organisation, South is seeking a permanent full-time booking clerk and staff join the casual pool working in Surgical Access Administration.

Duties:—In the role of Booking Clerk you assist with provision of efficient and quality business processes associated with the Royal Hobart Hospital Elective Surgery Waiting List and Theatre bookings, utilising the Hospital Information System and communication with a wide spectrum of internal and external customers.

As part of a team you will be responsible for providing high-level administrative and clerical support to the Unit using significant initiative and discretion in support of the Liaison Nurses and Medical staff within Surgical Access Royal Hobart Hospital. An important part of the role is accurate input and maintenance of records in the CSC Health Information System Patient Modules.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Mark Upton, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8687, email mark.upton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Clinical Support Services

Dietitian (508220).

Applications Close:—Friday, 12 July 2013.

Salary:—\$49,785 – \$79,877 pro rata, per annum.

Allied Health Professionals (Tasmanian State Service) Agreement 2012, DHHS Allied Health Professional, Level 1-2.

Permanent part-time day work, working up to 22.8 hours per fortnight.

Location:—Nutrition and Dietetic Services, Tasmanian Health Organisation, South.

The Tasmanian Health Organisation, South is seeking a permanent part-time Dietitian to work in the Nutrition and Dietetic Service.

Duties:—In the role of dietitian you provide the clinical dietetic service in designated work areas and assist in the development and operation of Nutrition and Dietetics. You will also be a resource for the community and for other health workers. Working as part of a collaborative team you will advocate for appropriate nutrition for clients and staff of the Tasmanian Health Organisation, South and participate and contribute to the organisations Safety and Quality, and Work, Health and Safety processes.

Desirable Requirements:—Eligible to hold the Accredited Practising Dietitian credential with the Dietitians' Association of Australia.

Essential Requirements:—Approved Bachelor of Science degree, or equivalent, from a University or other tertiary institution, majoring in appropriate subjects, and a graduate diploma or post graduate degree course in dietetics of one or two years, or an approved four year undergraduate degree majoring in nutrition and dietetics at a recognised Australian tertiary institution, or a pass in the Dietitians Association of Australia (DAA) examination in dietetics for overseas trained dietitians.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Jean Symes, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 7204, email jean.symes@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink HR, Tasmanian Health Organisation – South, G.P.O. Box 1061, Hobart, Tasmania 7011.

Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Complex Chronic and Community Services

Health Care Assistant (517340).

Applications Close:—Friday, 12 July 2013.

Salary:—\$44,602 – \$46,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual day work, 'as and when required', commencing as soon as possible for a period of 2 years.

Location:—Central Highlands Community Health Centre, Ouse.

Duties:—The Central Highlands Community and Health

Centre is seeking to employ Health Care Assistants in a casual capacity 'as and when required'. Your duties will include providing assistance to clients with a range of activities of daily living that a person would normally do for themselves.

Desirable Requirements:—Current Driver's License.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Donna Gallagher, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6287 2010, email donna.gallagher@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink HR, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Medicine Services

Hospital Aide (two vacancies) (508468).

Applications Close:—Friday, 12 July 2013.

Salary:—\$42,625 – \$43,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time shift worker; hours to be negotiated; working up to 22 hours per fortnight.

Location:—Medical Services Unit, Royal Hobart Hospital.

Duties:—The Hospital Aide cleans, maintains and sterilises work areas and ward equipment within infection control guidelines. They provide a communication network between departments including a delivery and collection service as required. They communicate effectively with patients, relatives and staff.

Additionally, the Hospital Aide maintains ward linen stocks including the handling of foul and nauseous linen, assists with maintenance of stores; provides liquid refreshments for patients when not provided by catering staff and undertakes basic clerical duties as required.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Rachel Boughton, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8562, email rachel.boughton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Oral Health Services (Statewide)

Oral Health South

Program Manager (2 Vacancies).

Applications Close:—Friday, 12 July 2013.

Salary:—\$93,032 – \$99,415 pro rata, per annum.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 7.

Vacancy No. 517748.

Fixed-term full-time day work commencing as soon as possible for a period of 12 months.

Location:—Oral Health Services Tasmania, South.

Vacancy No. 517748.

Fixed-term full-time day work, commencing as soon as possible for a period of 6 months.

Location:—Oral Health Services Tasmania, South.

Duties:—Oral Health Services Tasmania South (OHST) is seeking to employ two Program Managers in a full-time capacity. Your duties will include collaborating with members of OHST, executive and senior clinical staff to manage the development, implementation and delivery of key OHST programs and projects, including Australian Government funded programs. Provide a leadership, mentor and support role to staff within OHST and other key stakeholders involved in the program.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Rick Monty, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6214 5425, email rick.monty@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink HR, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Surgical Services

Administrative Assistant (509132).

Applications Close:—Friday, 12 July 2013.

Salary:—\$47,265 – \$51,332 p.a.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 2.

Permanent full-time day worker, working 76 hours per fortnight.

Location:—Surgical Services Unit, Royal Hobart Hospital.

Duties:—Provide professional clerical support and assistance including: taking minutes of meetings, typing correspondence and reports from dictation or draft form; photocopying, collation and distribution of forms, documents and correspondence; assistance with preparation of visual presentations; and maintaining electronic records and databases. Assist with the organising and scheduling of meetings and other appointments, and diary management for the Senior Medical Staff. Perform personal and telephone reception duties in a courteous, discreet and confidential manner.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Adrienne Belchamber, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8216, email adrienne.belchamber@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

TASMANIAN HEALTH ORGANISATION, SOUTH

Surgical Services

Perfusionist (510486).

Applications Close:—Friday, 2 August 2013.

Salary:—\$87,754 – \$97,057 p.a.

Allied Health Professionals (Tasmanian State Service)
Agreement 2012, DHHS Allied Health Professional, Level 4.

Permanent full-time day worker (with on-call), working 76 hours per fortnight.

Location:—Surgical Services Unit, Royal Hobart Hospital.

Please note that an on-call allowance plus payments for call-backs are additional to the per-annum salary stated above.

Duties:—Assist the Clinical Perfusion Services section of the Tasmanian Cardiothoracic Unit in Cardiothoracic Surgery. Provide specialist perfusion services conducting perfusion services in cardiopulmonary bypass procedures and operating associated circulatory support systems. Provide user maintenance on a range of perfusion equipment.

Essential Requirements:—Bachelor of Science (Biological Sciences) or equivalent. Certified by the Australasian Board of Cardiovascular Perfusion.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Carmel Fenton, Department of Health and Human Services and Tasmanian Health Organisations, phone (03) 6222 8840, email carmel.fenton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Tasmanian Health Organisation, South, G.P.O. Box 1061, Hobart 7001.

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JUSTICE

CORPORATE SERVICES

Information Technology Services

Project Officer (356543).

Applications Close:—Friday, 12 July 2013.

Salary:—\$72,571 – \$75,893 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time for a period of 2 years, working 73.50 hours per fortnight.

Location:—Hobart.

Duties:—Undertake the day to day activities associated with the process of completing TMD's multi-stage Site Survey and rollout processes. Conduct an audit of all Departmental telephone services through working closely with Outputs. Working closely with staff of the Information Technology Branch to identify phone transition options, communicating options to Outputs to assist them with decision making and relaying decisions to TMD staff.

Enquiries to Richard Andrews, Senior Consultant Information Technology Corporate Services, Department of Justice, phone (03) 6242 2411, email richard.andrews@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 6254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Richard Andrews on (03) 6242 2411.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

TASMANIA PRISON SERVICE

Prison Regime (Activities)

Sport and Recreation Officer (355596).

Applications Close:—Friday, 12 July 2013.

Salary:—\$60,530 – \$70,007 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time commencing 19 August 2013 until 14 March 2014, working 73.5 hours per fortnight.

Location:—Hobart.

Duties:—Develop and implement, in cooperation with Facilities reference groups, sport and recreation programs

for inmates accommodated within Tasmania Prison Service facilities. Initiate and develop specialist sport and recreation programs for inmates, in close consultation with relevant Facility Reference Groups, in accordance with the inmates' contract level and sentence plan and the requirements of the facility.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Mike McLaughlin, PEaT Manager, Tasmania Prison Service, Department of Justice, phone (03) 6216 8050, email mike.mclaughlin@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Mike McLaughlin on (03) 6216 8050.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

HUMAN RESOURCES

Police Academy

Clerical Support Officer (003244).

Applications Close:—Friday, 12 July 2013.

Salary:—\$47,823 – \$51,998 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Rokeby.

Duties:—Provide administrative, clerical, data entry and keyboard support within the Divisional work areas of the Human Resources command including at the Police Academy and Employee Relations.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—

Conviction check for: crimes of violence, sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Qualifications and Experience:—Knowledge and expertise consistent with qualifications recognised at Certificate 3 or equivalent level.

Enquiries to Ms Christine Wright, Business Manager, Human Resources, Department of Police and Emergency Management, phone (03) 6230 2055, email christine.wright@police.tas.gov.au.

Applications to Co-ordinator, Employee Relations, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, TAS, 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

HUMAN RESOURCES

Police Academy

Hospitality Services Assistant (001618).

Applications Close:—Friday, 12 July 2013.

Salary:—\$47,823 – \$51,998 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Rokeby.

Duties:—Assist with food preparation, production, servery and cleaning duties in the provision of catering and accommodation services at the Police Academy, Rokeby.

The Head of the State Service has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check for: crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty, Serious traffic offences.

Qualifications and Experience:— Appropriate qualification, training and/or experience in the hospitality services.

Enquiries to Ms Christine Wright, Business Manager, Human Resources, Department of Police and Emergency Management, phone (03) 6230 2055, email christine.wright@police.tas.gov.au.

Applications to Co-ordinator, Employee Relations, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, TAS, 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

PREMIER AND CABINET

TMD

Program Management

Project Officer (000991, 001850 & 001893).

Applications Close:—Friday, 12 July 2013.

Salary:—\$72,571 – \$75,893 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time, (July 2013, January 2014).

Location:—Hobart.

Duties:—Support senior project management staff to deliver project management and contract management services for the development and implementation of whole of government services.

Under the guidance of senior staff, undertake research and analysis to support implementation of new initiatives and the preparation of business cases and plans.

Participate in stakeholder and change management planning and activities including communicating project progress, and assisting in roll-out and evaluation of new services.

Assist in the tracking and reporting of projects expenditure against budget.

Assist in the management of project documentation including ensuring project Gantt charts are up to date, issue, problem, change management and risk registers are current and data for project progress reports is compiled accurately and delivered on time.

Assist in the development of operational and administrative procedures to support the implementation of new services.

Participate in project reviews to assess documentation, deliverables, and project performance.

Desirable Requirements:—Tertiary qualifications in a relevant discipline or project management experience to a similar level would be an advantage.

Enquiries to Michael Mulley, Commercial Manager, TMD, Department of Premier and Cabinet, phone (03) 6232 7377, email michael.mulley@dpac.tas.gov.au.

Applications to Sarah Warner, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, TAS 7001, phone (03) 6270 5599, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

Fixed-term Employment Register (DPIPWE).

Applications Close: 30 June 2015

Location: Statewide

Employment agencies, Jet Recruitment and Hays Specialist Recruitment (Aust) Pty Limited (hereinafter called "Hays") are contracted to manage fixed-term employment registers for vacancies arising in the Department of Primary Industries, Parks, Water and Environment. The agencies provide a statewide service to clients.

Applications are invited from persons interested in being considered for full time, part time or casual employment for periods of up to 12 months. Vacancies arise from time to time in a variety of locations throughout Tasmania. Duties vary according to the particular vacancy but will require specific knowledge and skills.

For further enquiries and to register your interest, contact:-

Jet Recruitment: David Hatty, 4/95 Albert Road, Moonah, Tas, 7009, phone 6242 8400 or email reception@jetrecruitment.com.au, quoting 'Fixed Term Register' in the subject line.

Jet Recruitment: Shannon Hodgetts, 211 Wellington Street, Launceston, Tas, 7250, phone 6345 6200 or email info@jetrecruitment.com.au, quoting "Fixed Term Register" in the subject line.

Hays: Linda Dellan, NAB House, Level 8, 86 Collins Street, Hobart, Tas, 7000, phone 6234 9554 or email linda.dellan@hays.com.au.

Hays: James Ower, Gasworks, Level 1, 6 Willis Street, Launceston, Tas, 7250, phone 6333 9400 or email james.ower@hays.com.au.

For more information about the types of potential vacancies and salary details please visit www.jobs.tas.gov.au and follow the "registers" tab.

For information about the Department please visit www.dpipwe.tas.gov.au

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

ABORIGINAL HERITAGE TASMANIA

Manager Executive Services (707040).

Applications Close:—Friday, 12 July 2013.

Salary:—\$93,957 – \$100,355 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time (36.75 hours per week).

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Manage and co-ordinate executive and secretariat services for Aboriginal Heritage Tasmania. These services include communications, resource management and development of policies all of which have a significant impact and benefit to Aboriginal Heritage Tasmania and the Department.

Manage relationships and partnerships with clients of Aboriginal Heritage Tasmania including the Government, the Department, the Interim Aboriginal Heritage Council, external statutory organisations and the Tasmanian community.

Enquiries to Steve Gall, phone (03) 6233 6679, email steve.gall@heritage.tas.gov.au.

Applications to The Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, TAS 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

TREASURY AND FINANCE

REVENUE, GAMING AND LICENSING DIVISION

Revenue Branch

Client Services Officer (723981).

Applications Close:—Monday, 15 July 2013.

Salary:—\$47,823 – \$51,998 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Hobart.

Duties:—This position contributes to the efficient and effective collection of State taxation revenue and the payment of a range of grants.

In the context of the selection criteria, to be successful in the position applicants will have:—a customer service focus with a strong emphasis on good communication skills; a basic knowledge of reconciliation and other financial processes and good computer skills, including accurate data entry skills.

Desirable Requirements:—Certificate III in a relevant area or equivalent level.

Enquiries to Angelo Pavlides, Director, Revenue Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart, TAS, 7001, phone (03) 6233 6647, email angelo.pavlides@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart, TAS, 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the recruitment officer on (03) 6233 3483.

Promotions Without Advertising

HEALTH AND HUMAN SERVICES AND TASMANIAN HEALTH ORGANISATIONS

It is my intention to request the Head of the State Service to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the State Service Act 2000 and to promote the following permanent employee —.

Steven Suli.

to perform the duties of IT Support Officer 521480, ICT Technician.

Duties:—As a member of the IT Client Services team you will assist with the day to day operations of Telehealth including support and oversight of the technical aspects of the network including advising clients, scheduling and monitoring of video conference sessions, incident logging and resolution, escalation, follow-up to completion and client satisfaction, hardware and software installation and configuration.

Essential Requirements:—Evidence of the following must be provided prior to appointment to the job:

Pre-employment Checks:.

The Head of the State Service has determined that the person nominated for this job is to satisfy a pre-employment check before taking up the appointment, on promotion or transfer.

The following checks are to be conducted:—Conviction check in the following areas: Crimes of violence, Sex related crimes, Serious drug offences, Crimes of dishonesty, Identification check, Disciplinary action in previous employment check.

Desirable Requirements:—Tertiary qualifications in computer science or a related discipline.

Relevant industry experience.

A current driver's license.

State Service employees aggrieved by this intention may make application to the Tasmanian Industrial Commission for a review under section 50(1)(a) of the State Service Act 2000. Applications for review are to be lodged with the Tasmanian Industrial Commission within 14 days of the publication date of this Gazette.

M Daly.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Education Facility Attendant	P. Boonstra	6 months	06.05.13
Education	Education Facility Attendant	K. Styles	6 months	06.05.13
Education	Online Access Centre Coordinator	A. Doughty	6 months	11.06.13
Education	Customer Services Officer	R. Gibbons	6 months	01.07.13
Health & Human Services & Tasmanian Health Organisations	Paramedic	K. Ternes	6 months	18.06.13
Health & Human Services & Tasmanian Health Organisations	Child Protection Worker	N. Erb	6 months	17.06.13
Health & Human Services & Tasmanian Health Organisations	Project Manager	P. Dale	6 months	08.07.13
Health & Human Services & Tasmanian Health Organisations	Paramedic	W. Williams	6 months	18.06.13
Health & Human Services & Tasmanian Health Organisations	Communications and Media Advisor	S. Gunner	6 months	15.07.13
Health & Human Services & Tasmanian Health Organisations	Paramedic	H. Ackerly	6 months	18.06.13
Health & Human Services & Tasmanian Health Organisations	Client Support Officer	J. Leighton	6 months	01.07.13
Health & Human Services & Tasmanian Health Organisations	Paramedic	B. Cashion	6 months	18.06.13
Health & Human Services & Tasmanian Health Organisations	Business Analyst	P. Saraswati	6 months	27.06.13
Health & Human Services & Tasmanian Health Organisations	Paramedic	T. West	6 months	18.06.13
Health & Human Services & Tasmanian Health Organisations	Paramedic	J. Letton	6 months	18.06.13
Health & Human Services & Tasmanian Health Organisations	Child Protection Worker	S. Sturmer	6 months	08.07.13
Infrastructure, Energy & Resources	Graduate Policy Analyst	G. Branch	6 months	19.06.13
Justice	Executive Officer	S. McGuire	6 months	01.07.13
Justice	Community Service Order Supervisor	P. Jones	6 months	02.07.13
Justice	Legal Receptionist/Administrative Assistant	A. Clifford	6 months	01.07.13
Justice	MPES Enforcement Officer	S. Phillips	6 months	01.07.13
Primary Industries, Parks, Water & Environment	Client Services Officer	A. White	Nil	28.06.13
Primary Industries, Parks, Water & Environment	Administration Officer	K. Plischke	6 months	02.07.13
Primary Industries, Parks, Water & Environment	Technical Officer	P. Carter	6 months	01.07.13
Port Arthur Historic Site Management Authority	Cook	D. Patel	6 months	24.06.13
Tasmanian Audit Office	Principal Performance Analyst	I. Zwart	6 months	01.07.13

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	Project Officer: Abalone Biosecurity	T. Baulch	2 years	25.06.13
Primary Industries, Parks, Water & Environment	Project Officer, 707004	E. Dewar	2 years	01.07.13

Extension or Renewal of Fixed-term Appointments Beyond 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	Community Engagement and Information Officer	N. McIntosh	12 months	02.07.13

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services & Tasmanian Health Organisations	G. Middleton	Senior Project Consultant	27.06.13
Police & Emergency Management	H. Jones	Deputy Regional Chief South	19.06.13
Police & Emergency Management	I. Bounds	Deputy Regional Chief North	19.06.13
Primary Industries, Parks, Water & Environment	R. Fielding	Section Manager (Administrative Services)	26.06.13

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Sports Performance Officer (TID)	R. Elsley	01.07.13
Economic Development, Tourism & the Arts	Senior Communications Consultant	D. Peebles	03.07.13
Health & Human Services & Tasmanian Health Organisations	Administrative Assistant	S. Gibbons	20.06.13
Health & Human Services & Tasmanian Health Organisations	Registered Nurse Midwife	J. Taylor	23.06.13
Health & Human Services & Tasmanian Health Organisations	Senior Occupational Therapist	J. Thiele	22.06.13
Health & Human Services & Tasmanian Health Organisations	Youth Justice Worker	F. Morgan	25.06.13
Infrastructure, Energy & Resources	School Crossing Patrol Officer	J. Cuthbertson	28.06.13
Infrastructure, Energy & Resources	Business Systems Support Officer	S. Manten	30.06.13
Justice	Investigator	O. Hill	30.06.13
Police & Emergency Management	Information & Communications Technology Officer ICT3	T. Barlow	27.06.13
Primary Industries, Parks, Water & Environment	Visitor Services Officer	E. Ridden	23.06.13

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Senior Policy Officer	M. Wilcox	19.07.13
Health & Human Services & Tasmanian Health Organisations	House Services Assistant	T. Walters	25.06.13
Health & Human Services & Tasmanian Health Organisations	Supply Officer - Warehouse	P. Walden	28.06.13
Police & Emergency Management	Senior Planning and Education Officer	S. Sherman	05.09.13
Premier & Cabinet	Ministerial Driver	P. Dunkerley	03.07.13
Premier & Cabinet	Executive Officer	S. Smith	14.06.13

Retirement of Officers

<i>Agency</i>	<i>Officer's Name</i>	<i>Duties Assigned</i>	<i>Date Effective</i>
Primary Industries, Parks, Water & Environment	R. Hart	Project Manager (Water Management Planning)	03.07.13

Termination of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Project Manager	R. Dowty	01.07.13

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	H. Laugessen	Economic Development, Tourism & the Arts	Marketing Officer	05.08.13



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