



TASMANIAN STATE SERVICE NOTICES

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Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Tasmanian Government Gazette

Email text copy to

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: **jobsadmin@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

Deadlines

Government Gazette :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication Telephone (03) 6233 6687

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6233 3148.

Gazette and State Service Online

The Tasmanian Government Gazette and State Service Notices are now available online at: —
www.gazette.tas.gov.au

EDUCATION

CORPORATE SERVICES

Human Resources Management

HR Systems Officer (967403).

Applications Close:—Friday, 16 March 2012.

Salary:—\$58,179 – \$67,288 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time as soon as possible until 31 December 2012.

Location:—Letitia House, Mt Nelson.

Description of the Role:—Responsible for the successful operation of nominated modules, reporting and operations. Responsible for the provision of accurate advice as well as the timely and accurate completion of assigned tasks in a team environment. Overall goals and objectives set by the Manager but acts independently on a day to day basis. Advice and guidance from HR Systems and Empower-HR Pty Ltd on a range of technical and policy issues is available.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Sharon England, Manager, HR Operations, Systems and Reporting, Human Resources Management Branch, Department of Education, phone (03) 6233 3651, email **sharon.england@education.tas.gov.au**.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from **www.jobs.tas.gov.au**.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 169, Hobart 7001, phone (03) 6233 4630, fax (03) 6233 7282, email **recruitment@sharedservices.tas.edu.au**.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4630.

EDUCATION

LEARNING SERVICES

Learning Services (North)

School Support Manager, North (963277).

Applications Close:—Friday, 16 March 2012.

Salary:—\$122,168 p.a.

Teaching Service (TPS) Award, Band 3, Level 7.

Fixed-term full-time from 16 June 2011 until 31 December 2014, non teaching conditions.

Location:—School Support.

Description of Role:—Manage support to schools and colleges, including resources, HR services, and co-ordination of professional support staff. Collaborate with principals and Learning Services staff to ensure that schools and colleges have effective and timely information, staffing, support and professional services to lead school based educational improvement. Provide high-level educational leadership to school and college communities, in optimising the management and use of available resources.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

A proven senior management and leadership record in a large private or public sector organisation.

A current driver's licence.

Enquiries to Laurie Andrew, Department of Education, phone (03) 6336 2594, email **laurie.andrew@education.tas.gov.au**.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email **recruitment@education.tas.gov.au**.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. · When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

School Psychologist, School Support, North West (964830).

Applications Close:—Friday, 16 March 2012.

Salary:—\$56,436 – \$82,533 p.a.

Teaching Service (TPS) Award, School Psychologist.

Fixed-term full-time As soon as possible until 21 December 2012.

Location:—School Support.

Description of Role:—Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a child and adolescent psychological service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—Must be registered by the Psychology Board of Australia under the Health Practitioner Regulation National Law (Tasmania), or Possession of a degree with a fourth year qualification in Psychology which will enable registration following two years of supervised practice as a School Psychologist. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A current driver's licence.

Eligible for membership of the Australian Psychological Society.

Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award.

Enquiries to Sharon Williams, Department of Education, phone (03) 6431 7272, email sharon.williams@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. · When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Social Worker, School Support, North West (964605).

Applications Close:—Friday, 16 March 2012.

Salary:—\$49,465 – \$79,153 pro rata, per annum.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term part-time 30.4 hours per fortnight from as soon as possible until 21 December 2012.

Location:—School Support.

Description of Role:—Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a social work service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—A degree in Social Work from a University, Institute of Technology or College of Advanced Education or an equivalent award from a recognised overseas institution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A current driver's licence. Eligibility for membership of the Australian Association of Social Workers.

Enquiries to Maryanne Ryan, Department of Education, phone (03) 6433 0206, email maryanne.ryan1@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. · When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Reece High School

Teacher, Reece High School—2 Vacancies.

Applications Close:—Friday, 16 March 2012.

Salary:—\$56,436 – \$82,533 p.a.

Teaching Service (TPS) Award, Teacher.

Vacancy No. 201291 (Teacher, Maths/ICT).

Permanent full-time from 18 June 2012.

Location:—Reece High School.

Vacancy No. 201312 (Teacher, Maths/ICT/Science).
Permanent full-time from 18 June 2012.
Location:—Reece High School.

Duties:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Enquiries to Anne Stewart, Department of Education, phone (03) 6420 8100, email anne.m.stewart@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. · When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Social Worker, School Support, South (964464).

Applications Close:—Friday, 16 March 2012.

Salary:—\$49,465 – \$79,153 pro rata, per annum.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term full-time from as soon as possible until 1 June 2012.

Location:—School Support.

Description of Role:—Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a social work service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—A degree in Social Work from a University, Institute of Technology or College of Advanced Education or an equivalent award from a recognised overseas institution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—A current driver's licence. Eligibility for membership of the Australian Association of Social Workers.

Enquiries to Tamika Ross, Department of Education, phone (03) 6247 7055, email tamika.ross@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. · When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Taroona High School

School Administration Clerk, Taroona High School (964991).

Applications Close:—Friday, 16 March 2012.

Salary:—\$45,823 – \$49,978 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 39 hours per fortnight.

Location:—Taroona High School.

Duties:—As part of the school office team provide a broad range of general administrative support consisting of effective and efficient client services and advice and operation of school based accounting, maintenance and records systems.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Christine Mitchell, Department of Education, phone 0408 100 598, email christine.mitchell@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. · When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Ouse District High School

School Administration Clerk, Ouse District High School (964426).

Applications Close:—Friday, 16 March 2012.

Salary:—\$45,823 – \$49,978 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 14.7 hours per fortnight.

Location:—Ouse District High School.

Duties:—As part of the school office team provide a broad range of general administrative support consisting of effective and efficient client services and advice and operation of school based accounting, maintenance and records systems.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Chris Russell, Department of Education, phone (03) 6287 1259, email chris.russell1@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. · When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

EDUCATION

LINC TASMANIA

LINC and Community Learning

Kingston LINC

Customer Services Officer, Kingston LINC (700521).

Applications Close:—Friday, 16 March 2012.

Salary:—\$35,511 – \$44,233 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 1.

Permanent part-time 43.37 hours per fortnight.

Location:—Kingston LINC.

Description of Role:—Undertake routine operational tasks and provide basic client assistance under close supervision and direction.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Tanya Flakemore, Department of Education, phone (03) 6211 8503, email tanya.flakemore@education.tas.gov.au.

Applications to Vacancy and Staffing Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. · When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

HEALTH AND HUMAN SERVICES

Occupational Therapist—2 Vacancies

Applications Close:—Friday, 16 March 2012.

Salary:—\$48,809 – \$78,311 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Vacancy No. 508238.

Permanent full-time day work.

Location:—Royal Hobart Hospital.

Vacancy No. 508238.

Fixed-term full-time day work, commencing As soon as possible until 30 June 2012.

Location:—Royal Hobart Hospital.

PLEASE NOTE: Flexible working options allow these vacancies to be filled by more than one applicant.

Duties:—Occupational therapists provide assessment and intervention across acute, sub-acute and rehabilitation services including inpatient, outpatient and some community settings. With the rotating nature of this position therapists have the opportunity to work across the full range of services with support for clinical and professional development provided by senior occupational therapists. As members of occupational therapy and multidisciplinary teams they work under general supervision and demonstrate initiative, independent judgement, good communication and an ability to build rapport with clients. They uphold the values of the Occupational Therapy Department in their daily work and are governed by the Code of Ethics of OT Australia.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

Enquiries to Christy Dorward, Department of Health and Human Services, phone (03) 6222 8633, email christy.dorward@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

Senior Dietitian (508226).

Applications Close:—Friday, 16 March 2012.

Salary:—\$75,005 – \$86,033 pro rata, per annum.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term full-time day work, commencing As soon as possible until 26 October 2012.

Location:—Southern Tasmania Area Health Service.

Duties:—Provide a senior clinical dietetic service in areas allocated. These may include Aged Care and Rehabilitation but future movement may be possible. Advocate for appropriate nutrition for clients and staff of Southern Tasmania Area Health Service. Assist the Manager, Nutrition and Dietetics in performing management and administrative tasks.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary check in previous employment check.

Members of the Dietitians Association of Australia can also see information by viewing the vacancy on the website at <http://www.daa.asn.au/>.

Enquiries to Jean Symes, Department of Health and Human Services, phone (03) 6222 7204, email jean.symes@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Children and Youth Services***Child and Family Health Nurse (500883).**

Applications Close:—Friday, 16 March 2012.

Salary:—\$61,739 – \$74,620 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 4 to Grade 4, Year 4, CH FCH.

Permanent part-time day work (38.0 hours per fortnight).

Location:—CYS, Children and Youth Services, CHAPS, North.

Duties:—Within a Primary Health Care framework and in accordance with the philosophy of Child Health and Parenting Service, Agency policy and legal requirements, the Child and Family Health Nurse will:—provide assessment, care and support to individuals and groups; undertake all aspects of early identification and early intervention activities and participate in community development and health pro—Minimum of 3 years post basic registration nursing experience and holds a relevant tertiary qualification or is working towards same.

Comprehensive knowledge of the principles of primary health care and ability to apply these principles in practice.

Demonstrated clinical skills appropriate to the area of family and child health nursing.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary check in previous employment check.

Enquiries to Elizabeth Dawson, Department of Health and Human Services, phone (03) 6336 2143, email libby.dawson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Children and Youth Services***Child Protection Worker (2 vacancies) (501555).**

Applications Close:—Friday, 16 March 2012.

Salary:—\$48,809 – \$78,311 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent full-time and permanent part-time (30.4 hours per fortnight) day work.

Location:—CYS, Children and Youth Services, North West.

Duties:—As a member of Child and Family Services the Child Protection Worker is responsible for the safety and well-being of children and young persons.

The Child Protection Worker is responsible for the provision of assessment, advice and referral services, case management services and placements outside the child/young persons home.

The role of the Child Protection Worker is to provide professional services in accordance with legislation, practice guidelines, policies and procedures and by applying professional judgment to ensure that services are delivered in the best interest of the child/young person and their family.

Selection criteria includes:-

An understanding of the social and developmental needs of individuals, children and families and the ability to apply this in a service delivery context and within statutory responsibility.

Well-developed written and verbal communication skills, in particular, strong interpersonal and counselling skills and the ability to present confidently in public.

A knowledge of the tasks performed in the work area together with a good knowledge of the operations of the agency and other agencies providing a service relevant to the work area or the ability to acquire such knowledge.

Essential Requirement: A current Drivers licence.

Essential Requirements:—A Bachelor of Social Work or a Diploma of Community Welfare Work or other tertiary qualifications at Diploma or above level which include units of study in case management/casework practice and supervised practical work placements in relevant fields.

The Commissioner has determined that the person nominated

for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary check in previous employment check.

Enquiries to Selina McGuire, Department of Health and Human Services, phone (03) 6434 6404, email selina.mcguire@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Medical Recruitment Officer (514354).

Applications Close:—Friday, 16 March 2012.

Salary:—\$57,401 – \$66,374 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work, working 76 hours per fortnight.

Location:—Ulverstone.

Duties:—The North West Area Health Service is seeking to appoint a highly motivated and client focussed Medical Recruitment Officer to join its Human Resource Management team.

As a member of the team, the Medical Recruitment Officer is responsible for providing consultative medical recruitment advice and support which involves delivering and supporting end-to-end recruitment services across a quality-driven environment.

Working closely with the Manager Medical Services the successful candidate will be involved in the co-ordination of medical recruitment for the NWAHS and provide guidance to Senior Doctors undergoing Specialist recognition and in obtaining registration and visa requirements. The Medical Recruitment Officer also co-ordinates and administers medical recruitment processes, identifies staff shortages and co-ordinates medical staffing initiatives. The successful candidate will represent the North West Area Health Service with employment agencies with regard to medical recruitment.

To be considered for this position you will have strong communication and interpersonal skills. You will have an understanding of Human Resources principles and issues, ideally in relation to recruitment and selection, and the ability to apply this within the Tasmanian State Service context. The capacity to review and implement recruitment initiatives across the North West Area Health Service is paramount to this position.

Find out for yourself what a great opportunity this is by calling Melita Cornell today on (03) 6490 8960 or 0400 773 674 or email: melita.cornell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, North West Area Health Service, P.O. Box 274, Ulverstone 7315 or email rlo.nwahs@dhhs.tas.gov.au.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

North West Regional Hospital

Medical Typist (515807).

Applications Close:—Friday, 16 March 2012.

Salary:—\$45,265 – \$49,325 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time day work, working 40 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital.

Duties:—North West Area Health Service wishes to recruit a Medical Typist to work as part of the Patient Information Management Service. We are seeking applicants with highly developed communication, interpersonal and organisational skills.

You will be responsible for the transcription of operation reports, clinic correspondence, medical and legal reports for medical staff associated with North West Regional Hospital and Mersey Community Hospital. You will be required to liaise with medical staff regarding procedures, expected outcomes relating to medical correspondence.

The successful applicant will have the demonstrated ability to be flexible, work as part of a team and autonomously in a demanding and dynamic work environment. Knowledge of spelling, punctuation and grammar combined with a minimum keyboard speed of 60 words per minute will assist you to fulfil the duties of this role with a high level of accuracy. Your completion of a recognised certificate in medical terminology or extensive experience in a healthcare setting means you are familiar with health procedures, protocols and formats.

In addition to an attractive salary, superannuation and access to salary packaging we will offer you a dynamic and well supported working environment.

For further information or to discuss your career in health administration today please contact James Emmerton on 6430 6527 or email james.emmerton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, North West Area Health Service, P.O. Box 274, Ulverstone 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Primary Health Services North West

Administrative Assistant (519778).

Applications Close:—Friday, 16 March 2012.

Salary:—\$45,265 – \$49,325 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term part-time day work, working 50 hours per fortnight.

Location:—Zeehan Community Health Centre.

Duties:—North West Area Health Service is seeking to recruit an enthusiastic and motivated person to the role of Administrative Assistant. The primary focus of the role

is to provide administrative support to a dynamic team of health professionals who implement and deliver client health programs, including health promotional and community development activities across the West Coast of Tasmania.

Ideally, you will exhibit excellent communication and interpersonal skills and be able to function as part of multidisciplinary team. You will be responsible for the timely and accurate completion of routine administration and clerical tasks. This role requires proficiency in the use of all Microsoft Office computer software programs, and experience with data collection and statistical reporting is desirable.

North West Area Health Service takes pride in offering a high standard of service to the community and you will be expected to function as a member of a proactive and positive team of health care professionals.

The position is based at Zeehan on Tasmania's beautiful West Coast, which is renowned as the gateway to Tasmania's wilderness. The clean air, mild climate and strong commitment to community make the West Coast a fantastic and unique place to live and work.

North West Area Health Service offers a welcoming and supportive work environment, strong networking and inter-professional development opportunities and excellent superannuation and salary packaging.

For more information or to discuss your application for this exciting career opportunity, please contact Maggie Johnson on (03) 6471 5945 or email maggie.johnson@dhhs.tas.gov.au.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary check in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, North West Area Health Service, P.O. Box 274, Ulverstone 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Primary Health Services North West

Community Health Nurse (502621).

Applications Close:—Friday, 23 March 2012.

Salary:—\$61,739 – \$74,620 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 4 to Grade 4, Year 4, CH FCH.

Permanent full-time day work, working 76 hours per fortnight.

Location:—Queenstown Community Health Centre.

Duties:—Are you looking for a change of scenery that offers a rewarding career? North West Area Health Service is seeking a Community Health Nurse to provide nursing care to individuals and families in the community of Queenstown located on Tasmania's breathtaking West Coast.

The role will see you participate in community needs assessments as well as the development and implementation of health promotion programs for clients in their community

environment. Your excellent communication and interpersonal skills will contribute towards the implementation and evaluation of nursing care, in collaboration and consultation with the patients/clients and their families and carers.

You will have scope to recognise that the health of individuals and the community is influenced by social and environment factors and access to health services and deliver services accordingly.

Community Nursing is co-located in the West Coast District Hospital is a contemporary facility, well appointed and is the hub of health care services for the community of Queenstown alongside a general practice and a range of Allied Health practitioners provide visiting services.

You will be well supported and encouraged to participate in professional development, foster inter-professional networking and although the role at times can be challenging, the rewards are great and the respect from the local community immeasurable.

We will offer you excellent remuneration along with access to a generous education and remote allowances and salary packaging. Temporary accommodation will also be offered to assist with your relocation to the West Coast.

You will be the envy of your friends with a career to be proud of and a location that is among some of Tasmania's most renowned and iconic features including rainforests, rugged and windswept beaches and National Parks.

Find out for yourself what a great opportunity this is by calling Karen Schnitzerling today on (03) 6472 2300/ 0439 577 570 or email: karen.schnitzerling@dhhs.tas.gov.au.

Please note that access to the Grade 4 salary range \$70,558-\$74,620 is subject to successful application for progression to Grade 4.

Registered with the Nursing and Midwifery Board of Australia.

Current driver's licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary check in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, North West Area Health Service, P.O. Box 274, Ulverstone 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Primary Health Services North West

Primary Health Assistant (519777).

Applications Close:—Friday, 23 March 2012.

Salary:—\$46,183 – \$49,324 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Fixed-term full-time day work, working 76 hours per fortnight.

Location:—Zeehan Community Health Centre.

Duites:—North West Area Health Service is seeking to recruit an enthusiastic and motivated person to the role of Primary Health Assistant. The primary focus of the role is to assist a dynamic team of health professionals with the implementation and delivery of client health programs, including health promotion and community development activities across the West Coast of Tasmania.

Ideally, you will exhibit excellent communication and interpersonal skills, be able to collaborate and network within the community and function as part of multidisciplinary team. Fostering strong relationships with other providers will be integral to the success of this role.

North West Area Health Service takes pride in offering a high standard of service to the community and you will be expected to function as a member of a proactive and positive team of health care professionals.

The position is based at Zeehan on Tasmania's beautiful West Coast, which is renowned as the gateway to Tasmania's wilderness. The clean air, mild climate and strong commitment to community make the West Coast a fantastic and unique place to live and work.

North West Area Health Service offers a welcoming and supportive work environment, strong networking and inter-professional development opportunities and excellent superannuation and salary packaging. Accommodation assistance may also be negotiated if relocation is necessary.

For more information or to discuss your application for this exciting career opportunity, please contact Maggie Johnson on (03) 6471 5945 or email maggie.johnson@dhhs.tas.gov.au.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary check in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, North West Area Health Service, P.O. Box 274, Ulverstone 7315 or email rlo.nwahs@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Cleaner (ORS) (503940).

Applications Close:—Friday, 16 March 2012.

Salary:—\$40,625 – \$41,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time shift work, working 60 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Operating Room Suite, Launceston General Hospital.

Duties:—Within the established guidelines and procedures, provide an efficient and effective cleaning support service to the Operating Room Suite.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following

areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary check in previous employment check.

Enquiries to Ross Mace, Department of Health and Human Services, phone (03) 6348 7626, email ross.mace@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Clinical Nurse (504014).

Applications Close:—Friday, 16 March 2012.

Salary:—\$54,527 – \$74,620 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 4, Year 4.

Permanent part-time shift worker, working 72 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 3R, Launceston General Hospital.

Duties:—Please note that access to the Grade 4 salary range \$68,670 – \$ 70,230 is subject to successful application for progression to Grade 4.

Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary check in previous employment check.

Enquiries to Lynette Lendvay, Department of Health and Human Services, phone (03) 6348 7094, email lynette.lendvay@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Registered Nurse (511420).

Applications Close:—Friday, 16 March 2012.

Salary:—\$54,527 – \$69,758 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 3, Year 8.

Permanent part-time day work, working 48 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Paediatric and Adolescent Outpatient Service, Launceston General Hospital.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary check in previous employment check.

Enquiries to Sonja Leonard, Department of Health and Human Services, phone (03) 6348 7654, email sonja.leonard@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Registered Nurse (504130).

Applications Close:—Friday, 16 March 2012.

Salary:—\$54,527 – \$69,758 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 3, Year 8.

Permanent part-time shift worker (fully rotational), working 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 5D, Launceston General Hospital.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary check in previous employment check.

Enquiries to Kerry Leonard, Department of Health and Human Services, phone (03) 6348 7481, email kerry.leonard@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Social Worker (503867).

Applications Close:—Friday, 16 March 2012.

Salary:—\$48,809 – \$78,311 pro rata, per annum.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent part-time day work, working 30.4 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Social Work Department, Launceston General Hospital.

Duties:—To develop, provide and evaluate a Social Work service for patients of the Launceston General Hospital and their families as part of a multidisciplinary team.

Essential Requirements:—Degree in Social Work giving eligibility for membership of Australian Association of Social Workers.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary check in previous employment check.

Enquiries to Stewart Millar, Department of Health and Human Services, phone (03) 6348 7245, email stewart.millar@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Health Care Assistant (506012).

Applications Close:—Friday, 16 March 2012.

Salary:—\$42,602 – \$44,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent part-time shift work, working 16 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Beaconsfield District Health Services.

Duties:—Under the supervision of a Registered/Community Nurse, the Health Care Assistant will provide assistance to clients with a range of daily activities, including personal grooming and hygiene, toileting, shaving, hair washing, brushing teeth and dressing.

Desirable Requirements:—Current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary check in previous employment check.

Enquiries to Rhonda McCoy, Department of Health and Human Services, phone (03) 6383 6200, email rhonda.mccoy@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Hospital Aide (507446).

Applications Close:—Friday, 23 March 2012.

Salary:—\$42,602 – \$44,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual shift work, as and when required, commencing as soon as possible to 28 February, 2014.

Location:—North East Soldiers Memorial Hospital, Scottsdale.

Duties:—To assist nursing staff in the provision of daily care activities to residents of the James Scott Wing.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary check in previous employment check.

Enquiries to Sue Bucher, Department of Health and Human Services, phone (03) 6352 5522, email sue.bucher@dhhs.tas.gov.au or Christine Wootton, Department of Health and Human Services, phone (03) 6352 5522, email christine.wootton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Registered Nurse (504497).

Applications Close:—Friday, 16 March 2012.

Salary:—\$54,527 – \$69,758 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 3, Year 8.

Permanent part-time shift work (fully rotational), working 72 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Campbell Town Multipurpose Centre.

Duties:—To provide quality safe nursing care for patients and residents in a rural multi purpose service facility within the relevant professional standards and legislative requirements.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary check in previous employment check.

Enquiries to Veronica Zupan, Department of Health and Human Services, phone (03) 63813300, email veronica.zupan@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Infant Hearing Screener (517280).

Applications Close:—Friday, 16 March 2012.

Salary:—\$42,602 – \$44,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent part-time shift work, working 24 hours per fortnight.

Location:—Royal Hobart Hospital.

PLEASE NOTE: This position is day work, working two six hour shifts per week. Some weekend work is required. Additionally flexible working options allow this vacancy to be filled by more than one applicant.

Duties:—Offering a newborn hearing screening test to all babies born in Tasmania and facilitating appropriate assessment and early management.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary check in previous employment check.

Enquiries to Lee Kethel, Department of Health and Human Services, phone (03) 6222 7122, email lee.kethel@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Registered Nurse (508887).

Applications Close:—Friday, 16 March 2012.

Salary:—\$54,527 – \$69,758 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 3, Year 8.

Permanent full-time day work.

Location:—Royal Hobart Hospital.

Duties:—In collaboration with members of the outpatient clinics teams plan, implement and evaluate patient/client care.

Oversee the clinical management of people attending the hospital's outpatient clinics.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary check in previous employment check.

Enquiries to Kim Ford, Department of Health and Human Services, phone (03) 6222 7088, mobile 0417 278 640, email kim.ford@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES
SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Cleaner (510533).

Applications Close:—Friday, 16 March 2012.

Salary:—\$38,286 – \$40,027 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-term casual working as and when required for a period of 12 months.

Location:—Royal Hobart Hospital.

Duties:—Perform general cleaning duties, including floor, and wall maintenance in offices, wards, corridors, toilet blocks, and other designated areas throughout the hospital as directed. Undertake special cleaning tasks, and other related duties, including removal of garbage, and collection and distribution of linen.

Enquiries to Tony Barrett, Department of Health and Human Services, Hobart, 7000, phone (03) 6222 8211, email anthony.barrett@dhhs.tas.gov.au or Tony Barrett, Department of Health and Human Services, Hobart, 7000, phone (03) 6222 8211, email anthony.barrett@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES
SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Registered Nurse (513682).

Applications Close:—Friday, 16 March 2012.

Salary:—\$54,527 – \$69,758 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 3, Year 8.

Permanent full-time shift worker, working 76 hours per fortnight.

Location:—Ward 1B North, Royal Hobart Hospital.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary check in previous employment check.

Enquiries to Rachel Boughton, Department of Health and Human Services, phone (03) 6222 8562, email rachel.boughton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES
SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Ward Clerk (509764).

Applications Close:—Friday, 16 March 2012.

Salary:—\$45,265 – \$49,325 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time shift work, working evenings 4-8 pm Monday through Saturday (3-7 pm on Public Holidays) 48 hours per fortnight.

Location:—Patient Information Management Service (PIMS) Royal Hobart Hospital.

Duties:—The Customer Service Officer PIMS provides clerical support throughout all areas of the service. The position involves a high standard of customer focused reception skills and wide range of clerical functions in support of patient care in accordance with established policies and procedures relating to clinical, financial and administrative requirements for patient services.

Enquiries to Jenny Burgess, Department of Health and Human Services, phone (03) 6222 8448, email jenny.burgess@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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HEALTH AND HUMAN SERVICES
STATEWIDE AND MENTAL HEALTH SERVICES

Registered Nurse (515449).

Applications Close:—Friday, 23 March 2012.

Salary:—\$54,527 – \$69,758 pro rata, per annum.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 3, Year 8.

Fixed-term casual shiftwork, working as and when required, commencing As soon as possible for a period of 2 years.

Location:—Wilfred Lopes Centre, Secure Mental Health Unit, Hobart.

Duties:—In collaboration with patients, carers/significant others and members of the healthcare team plan, implement and evaluate patient care. This includes: As a member of the health care team, evaluate the effectiveness of nursing strategies towards meeting anticipated patient outcomes. As required participate in the development and revision of organisational documentation and policies and procedures relating to nursing based best practice.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand or the United Kingdom.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary check in previous employment check.

Enquiries to Barry Nicholson, Department of Health and Human Services, phone (03) 6216 8240, email barry.nicholson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Registered Nurse (515419).

Applications Close:—Friday, 23 March 2012.

Salary:—\$54,527 – \$69,758 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1 to Grade 3, Year 8.

Permanent full-time shiftwork.

Location:—Wilfred Lopes Centre, Secure Mental Health Unit, Hobart.

Duties:—In collaboration with patients, carers/significant others and members of the healthcare team plan, implement and evaluate patient care. This includes: As a member of the health care team, evaluate the effectiveness of nursing strategies towards meeting anticipated patient outcomes. As required participate in the development and revision of organisational documentation and policies and procedures relating to nursing based best practice.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand or the United Kingdom.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following

areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary check in previous employment check.

Enquiries to Barry Nicholson, Department of Health and Human Services, phone (03) 6216 8240, email barry.nicholson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Forensic Mental Health Services

Wilfred Lopes Centre

Care Assistant (515993).

Applications Close:—Friday, 23 March 2012.

Salary:—\$42,602 – \$44,672 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual shiftwork (fully rotational) working hours as and when required, commencing As soon as possible for a period of 2 years.

Location:—Wilfred Lopes Centre, Secure Mental Health Unit, Hobart.

Duties:—In accordance with mental health care standards, agency policy and direction, legal and ethical requirements assist nursing and allied health staff in the delivery of patient care.

Desirable Requirements:—Certificate III in Health Support Services or ability to undertake.

Certificate IV in Mental Health Work (Non Clinical) or ability to undertake.

Knowledge of relevant legislation.

Knowledge of basic first aid procedures.

Current Tasmanian Drivers License.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary check in previous employment check.

Enquiries to Barry Nicholson, Department of Health and Human Services, phone (03) 6216 8240, email barry.nicholson@dhhs.tas.gov.au.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

*Mental Health Services North West***Allied Health Professional, Mental Health (502817).**

Applications Close:—Friday, 16 March 2012.

Salary:—\$75,005 – \$86,033 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time daywork.

Location:—Child and Adolescent Mental Health Service, North West.

Duties:—As part of a multidisciplinary team delivering high quality mental health services undertake the delivery of quality care to clients of the Child and Adolescent Mental Health Service, based on best practice principles and within a collaborative and multi-disciplinary framework. Provide a specialist assessment and treatment service to clients of Child and Adolescent Mental Health Services and their families or carers. Promote community awareness in relation to mental health and act as a consultant to other agencies with regard to the support and management of clients with mental health needs.

Desirable Requirements:—Current drivers license.

Essential Requirements:—Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers, or Graduate of an approved School of Occupational Therapy and Eligibility for membership to OT Australia (Australia Association of Occupational Therapy), or Registered with the Psychology Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary check in previous employment check.

Enquiries to Sue Nesham, Department of Health and Human Services, phone (03) 6434 7280, email sue.nesham@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

*Mental Health Services South***Psychiatrist (508611).**

Applications Close:—Friday, 16 March 2012.

Salary:—To be negotiated.

Salaries Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Fixed-term full-time daywork, for up to 4 years.

Location:—Mental Health Services, South.

The provision of a comprehensive general adult psychiatric

service in the southern region including assessment and treatment of adult mental health clients at various sites across the region including inpatient settings, community clinics.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check and disciplinary check in previous employment check.

Enquiries to Dr Jim Blackett, Department of Health and Human Services, phone (03) 6230 7549, email jim.blackett@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STRATEGIC AND PORTFOLIO SERVICES

Transition Director (520699).

Applications Close:—Friday, 16 March 2012.

Salary:—\$98,105 – \$105,650 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 8.

Fixed-term full-time day work from as soon as possible for a period of 6 months (Part-time hours will be considered).

Location:—Hobart.

Duties:—To lead and co-ordinate structural and governance changes associated with the introduction of Tasmanian Health Organisations and management of related transition issues. To work with business units and corporate areas to ensure that hand over and transition arrangements are in place for 1 July 2012. To ensure that any transition arrangements not in place by 1 July 2012 have a clear plan and that the plans reflect the need to ensure that efficiencies associated with the introduction of Tasmanian Health Organisations are realised.

Selection Criteria includes:—Significant experience at senior management levels. Demonstrated experience providing advice on the introduction of local health networks. Demonstrated experience providing advice on change management, including decentralisation of functions. Demonstrated experience in contemporary project management practices and techniques, including ability to efficiently manage and negotiate with staff, consultants, contractors, project teams and stakeholders. Highly developed written and oral communication skills. This includes high level negotiation, conflict resolution and problem solving skills and the ability to influence multiple stakeholders.

Desirable Requirements:—A relevant qualification in a related discipline, such as public health, management, public policy or commerce.

Enquiries to Sharon Trueman, Department of Health and Human Services, phone (03) 6233 3761, email sharon.trueman@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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JUSTICE

COMMUNITY CORRECTIONS

*North West Region***Probation Officer (350799).**

Applications Close:—Friday, 16 March 2012.

Salary:—\$58,179 – \$67,288 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term part-time 36.75 hours per fortnight for a period of six months.

Location:—North West Region.

Duties:—Conduct interviews and undertake assessments of offenders in order to provide accurate and timely advice to the Courts and the Parole Board in accordance with statutory requirements. Identify and explore offending behaviours with the aim of assisting offenders to reduce the risk of re-offending.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—A relevant tertiary or industry qualification.

Additional Information:—Applicants are required to undergo psychological and aptitude testing as part of the selection process.

Enquiries to Pam Honan, Statewide Operations Manager, Community Corrections, Department of Justice, phone (03) 6233 4753, email pamela.honan@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Pam Honan on (03) 6233 4753.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

JUSTICE

OFFICE OF THE STATE ARCHITECT

State Architect (356118).

Applications Close:—Friday, 16 March 2012.

Salary:—\$137,531 – \$158,161 p.a.

Tasmanian State Service Award, Professional Stream, Band 6.

Fixed-term full-time 73.50 hours per fortnight for a period of 5 years.

Location:—Hobart.

Duties:—Lead the development of best practice guidelines around specific design and sustainability issues on reference from the Minister of Planning and Workplace Relations. Act as an advocate for high quality outcomes in the built environment of Tasmania. Maintain collaborative working relationships with State agencies and other stakeholders including peak professional bodies, Heritage Council, Local Government, University of Tasmania and Tasmanian Climate Change Council.

Essential Requirements:—A degree of at least three years duration relevant to the professional duties to be undertaken is required, as provided by a recognised university.

Desirable Requirements:—An architectural practitioner with an outstanding national reputation, credible expert knowledge of architecture and design and a significant body of work in one or more area of expertise of critical importance to Tasmania's built environment. Excellent conceptual, analytical and creative skills and a demonstrated ability to undertake complex professional research and provide comprehensive strategic policy advice.

Enquiries to Lisa Hutton, Secretary, Department of Justice, phone (03)6233 6241, email lisa.hutton@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Daphne Webb on (03) 6233 6809.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date. Late applications will not be accepted.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Health & Human Services	Registered Nurse	S. Evans	6 months	20.02.12
Health & Human Services	Enrolled Nurse	T. Morris	6 months	06.03.12
Health & Human Services	Clinical Nurse	J. Mitchell	6 months	05.03.12
Health & Human Services	Clinical Nurse	K. Wells	6 months	05.03.12
Health & Human Services	Multi Skilled Domestic	S. Farrell	6 months	05.03.12
Health & Human Services	Physiotherapist	S. Kelly	6 months	27.02.12
Health & Human Services	Medical Secretary	A. de la Motte	6 months	28.02.12
Health & Human Services	Physiotherapist	M. Gray	6 months	27.02.12
Health & Human Services	Medical Secretary	C. Hampton	6 months	28.02.12
Infrastructure, Energy & Resources	Manager Contract Services	G. Allen	6 months	12.03.12
Police & Emergency Management	Legal Practitioner	L. Sundram	Nil	21.02.12
Police & Emergency Management	Clerical Support Officer	L. Harris	Nil	20.02.12
Police & Emergency Management	Information and Communication Technology Officer (Graduate ICT1)	M. Hughes	6 months	27.02.12
Port Arthur Historic Site Management Authority	Cook	D. Spaulding	Nil	21.02.12

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Treasury & Finance	A. Berechree	Senior Revenue Officer	05.03.12

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Departmental Liaison Officer	S. Terry	17.02.12
Health & Human Services	Manager Special Projects	R. Wylie	24.02.12
Health & Human Services	Administrative Officer	C. Munro	01.03.12
Health & Human Services	Occupational Therapist	L. Baranowski	03.02.12
Health & Human Services	Recruitment Support Officer	N. Everard	02.03.12
Health & Human Services	Registered Nurse	T. Lake	25.02.12
Health & Human Services	Physiotherapist	V. Hancock	24.02.12
Health & Human Services	Dental Assistant	D. McShane	24.02.12
Health & Human Services	Registered Nurse	L. Williams	23.02.12
Health & Human Services	Tenancy Team Leader	M. Boweman	24.02.12
Health & Human Services	Clinical Nurse Educator	M. Bauld	09.02.12
Justice	Assistant Director Operations	P. Carter	02.03.12
Justice	Correctional Officer	A. Oliver	01.03.12
Treasury & Finance	Client Services Assistant	D. Mesilane	02.03.12

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services	T. Banman	Primary Industries, Parks, Water & Environment	Principal HR Consultant (Industrial Relations)	27.02.12

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