



TASMANIAN STATE SERVICE NOTICES

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CONTENTS.

VACANCIES—

Economic Development, Tourism and the Arts.....	1638
Education.....	1638
Health and Human Services	1646
Infrastructure, Energy and Resources.....	1647
Justice	1648
Police and Emergency Management	1649
Primary Industries, Parks, Water and Environment	1650
Treasury and Finance.....	1650

PROMOTIONS WITHOUT ADVERTISING—

Health and Human Services.....	1651
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STAFF MOVEMENTS—

Appointments	1651
Promotions.....	1652
Resignations	1652
Retirements.....	1652
Terminations	1652

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Tasmanian Government Gazette.

Email text copy to.

govt.gazette@thepat.com.au.

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110.

State Service Notices.

Vacancy, Direct Selection and Staff Movement Notices.

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: **jobsadmin@dpac.tas.gov.au**.

Order Information.

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294.

Deadlines.

Government Gazette :—.

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication Telephone (03) 6233 6687.

Deadlines will be strictly adhered to.

Subscription or account enquiries phone (03) 6233 3148

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CULTURE, RECREATION AND SPORT

Tasmanian Museum and Art Gallery

Art Educator (Program Design and Delivery Officer) (706270).

Applications Close:—Friday, 11 November 2011.

Salary:—\$58,179 – \$67,288 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Duties:—Undertake functions associated with the delivery of visitor programs in visual art, including education services for both school groups and the general public, school holiday programs, professional development programs, outreach and other public programs.

Design, develop and evaluate visitor programs and educational products as required.

The Commissioner has determined that the person nominated for this position is to satisfy pre-employment checks before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check, crimes of violence, sex related offences, serious drug offences crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Desirable Requirements:—A current driver's licence. An appropriate tertiary degree or diploma from a recognised institution. Previous experience in the education and/or public programs area of a museum or cultural attraction.

Enquiries to Andy Baird, Manager Centre for Learning and Discovery, Department of Economic Development, Tourism and the Arts, phone (03) 6211 4127, email **Andy.Baird@tmag.tas.gov.au**.

Applications to Justine McGuire, Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 9664, fax (03) 6233 5703, email **applications@development.tas.gov.au**.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CULTURE, RECREATION AND SPORT

Tasmanian Museum and Art Gallery

Co-ordinator Art Education (706269).

Applications Close:—Friday, 11 November 2011.

Salary:—\$69,753 – \$72,946 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Duties:—Co-ordinate TMAG's art education program, AccessArt within the TMAG's Centre for Learning and Discovery in line with the project mission statement mutually agreed to by the museum and the project's private sponsor.

The Commissioner has determined that the person nominated for this position is to satisfy pre-employment checks before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check, crimes of violence, sex related offences, serious drug offences crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Desirable Requirements:—A current driver's licence.

An appropriate tertiary degree from a recognised institution.

Previous experience in the education and/or public programs area of a museum or cultural attraction.

Enquiries to Andy Baird, Manager Centre for Learning and Discovery, Department of Economic Development, Tourism and the Arts, phone (03) 6211 4127, email **Andy.Baird@tmag.tas.gov.au**.

Applications to Justine McGuire, Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 9664, fax (03) 6233 5703, email **applications@development.tas.gov.au**.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

EDUCATION

COMMUNITY KNOWLEDGE NETWORK

Literacy Co-ordinator, Adult and Community Services, George Town LINC (700559).

Applications Close:—Friday, 11 November 2011.

Salary:—\$76,016 – \$87,325 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—George Town LINC.

Description of Role:—Develop, implement, monitor and evaluate strategies to support adult and family literacy in Tasmanian communities, in consultation with Community Knowledge Network staff and community stakeholders.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences and serious drug offences.

Desirable Requirements:—Qualifications and/or experience in adult and family literacy or relevant tertiary qualifications. A current driver's licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jan Stoessiger, Department of Education, phone 0409 979 122.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Hagley Farm Primary School

Principal, Hagley Farm Primary School (205318).

Applications Close:—Friday, 11 November 2011.

Salary:—\$114,106 p.a.

Teaching Service (TPS) Award, Band 3, Level 5.

Permanent full-time from 19 March 2012.

Location:—Hagley Farm Primary School.

Description of the Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Shane Frost, Department of Education, phone (03) 6336 2594, email shane.frost@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Launceston College

Advanced Skills Teacher, Launceston College—2 Vacancies.

Applications Close:—Friday, 11 November 2011.

Salary:—\$89,397 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Vacancy No. 205423.

Permanent full-time from 6 February 2012.

Location:—Launceston College.

Vacancy No. 960907.

Permanent full-time from 6 February 2012.

Location:—Launceston College.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Keith Wenn, Department of Education, phone (03) 6332 7799, email keith.wenn@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Launceston College

Assistant Principal, Launceston College—2 Vacancies.

Applications Close:—Friday, 11 November 2011.

Salary:—\$100,051 p.a.

Teaching Service (TPS) Award, Assistant Principal, Band 3 Level 3.

Vacancy No. 205408.

Permanent full-time from 6 February 2012.

Location:—Launceston College.

Vacancy No. 964829.

Permanent full-time from 6 February 2012.

Location:—Launceston College.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Keith Wenn, Department of Education, phone (03) 6332 7799, email keith.wenn@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Ravenswood Heights Primary School

Education Facility Attendant, Ravenswood Heights Primary School—2 Vacancies.

Applications Close:—Friday, 11 November 2011.

Salary:—\$36,063 – \$41,039 p.a.

Miscellaneous Workers (Public Sector) Award, Education Facility Attendant Level 1-3.

Vacancy No. 305150.

Permanent full-time, Split Shift.

Location:—Ravenswood Heights Primary School.

Vacancy No. 305151.

Permanent full-time, Split Shift.

Location:—Ravenswood Heights Primary School.

Description of the Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Ann Collins, phone (03) 6339 1066, email ann.collins@education.tas.gov.au.

Enquiries to Mick Davy, Department of Education, phone (03) 6339 1066, email mick.davy@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Westbury Primary School

Education Facility Attendant (Cleaning), Westbury Primary School (964611).

Applications Close:—Friday, 11 November 2011.

Salary:—\$36,063 – \$41,039 pro rata, per annum.

Miscellaneous Workers (Public Sector) Award, Education Facility Attendant, Level 1-3.

Permanent part-time, 45 hours per fortnight from 30 January 2012.

Location:—Westbury Primary School.

Description of the Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Ramona Fernley, phone (03) 6393 1373, email ramona.fernley@education.tas.gov.au.

Enquiries to Karen Hay, Department of Education, phone (03) 6393 1373, email karen.hay@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Westbury Primary School

Education Facility Attendant (Cleaning), Westbury Primary School (964610).

Applications Close:—Friday, 11 November 2011.

Salary:—\$36,063 – \$41,039 pro rata, per annum.

Miscellaneous Workers (Public Sector) Award, Education Facility Attendant, Level 1-3.

Permanent part-time 47.5 hours per fortnight from 30 January 2012, this is a PM shift position.

Location:—Westbury Primary School.

Description of the Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Ramona Fernley, phone (03) 6393 1373, email ramona.fernley@education.tas.gov.au.

Enquiries to Karen Hay, Department of Education, phone (03) 6393 1373, email karen.hay@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Forest Primary School

School Executive Officer, Forest Primary School (300233).

Applications Close:—Friday, 11 November 2011.

Salary:—\$58,179 – \$67,288 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time from January 2012, 42 weeks per year.

Location:—Forest Primary School.

Description of Role:—Co-ordinate the operations of a school office and support the Principal in the management of school administrative service and resources. Direct and supervise assigned non teaching staff. Provide advice to the Principal and other school staff on administrative and resource matters.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: -.

Conviction check for—crimes of violence, sex related offences and serious drug offences.

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Andrew Starick, Department of Education, phone (03) 6458 3141, email andrew.starick@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Mountain Heights School

Teacher, Grades 11 and 12 and ICT, Mountain Heights School.

Applications Close:—Friday, 11 November 2011.

Salary:—\$56,436 – \$82,533 p.a.

Teaching Service (TPS) Award, Teacher.

Vacancy No. 200290.

Permanent full-time from 13 February 2012.

Location:—Mountain Heights School.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to David Cashion, Department of Education, phone (03) 6471 1977, email david.cashion@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Mountain Heights School

Teacher, Maths/Science, Mountain Heights School.

Applications Close:—Friday, 11 November 2011.

Salary:—\$56,436 – \$82,533 p.a.

Teaching Service (TPS) Award, Teacher.

Vacancy No. 200376.

Permanent full-time from 13 February 2012.

Location:—Mountain Heights School.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to David Cashion, Department of Education, phone (03) 6471 1977, email david.cashion@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Sheffield School

Teacher, Music, Sheffield School (961437).

Applications Close:—Friday, 11 November 2011.

Salary:—\$56,436 – \$82,533 p.a.

Teaching Service (TPS) Award, Teacher.

Permanent full-time from 13 February 2012.

Location:—Sheffield School.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Malcolm Moore, Department of Education, phone (03) 6491 8222, email malcolm.moore@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Smithton High School

School Executive Officer, Smithton High School (300763).

Applications Close:—Friday, 11 November 2011.

Salary:—\$69,753 – \$72,946 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time from January 2012.

Location:—Smithton Primary School.

Description of Role:—Manage the operations of the school office and co-ordinate the school administrative service and assigned resources. Provide authoritative advice and support to the Principal and senior staff on administrative, resource and service management. Develop and implement operational solutions to meet administrative service requirements.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: -.

Conviction check for—crimes of violence, sex related offences and serious drug offences.

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Andrew Mahoney, Department of Education, phone (03) 6452 1376, email andrew.mahoney@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Lenah Valley Primary School

Assistant Principal, Lenah Valley Primary School (964818).

Applications Close:—Friday, 11 November 2011.

Salary:—\$100,051 p.a.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Permanent full-time from 14 February 2012.

Location:—Lenah Valley Primary School.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application

only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Angela Bird, Department of Education, phone (03) 6228 0311, email angela.bird@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Howrah Primary School

Assistant Principal, Howrah Primary School (950420).

Applications Close:—Friday, 11 November 2011.

Salary:—\$100,051 p.a.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Permanent full-time from 14 February 2012.

Location:—Howrah Primary School.

Description of Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Anne Hay, Department of Education, phone (03) 6233 8090, email anne.hay@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Programs, Students

Aboriginal Education

Aboriginal Early Years Liason Officer, Romaine Park (962835).

Applications Close:—Friday, 11 November 2011.

Salary:—\$51,832 – \$56,418 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time from January 2012.

Location:—Romaine Park School.

Description of Role:—To engage parents/carers of Aboriginal children from birth to four years in the education of their children. The role will contribute to improved kindergarten enrolment and attendance by providing parents with knowledge and skills to enhance their support for children's learning and preparedness for school entry.

Essential Requirements:—Aboriginality. The State Service Commissioner has determined that this position is an Aboriginal identified position and that it will be filled in accordance with Ministerial Direction No. 12 Aboriginal and Torres Strait Islander Employment in the State Service.

Desirable Requirements:—A Current Drivers Licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jan Batchelor, Department of Education, phone (03) 6233 7768, email jan.batchelor@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

POST-YEAR 10

Tasmanian Academy

Education Facility Attendant, Maintenance/Cleaning, Launceston College (964872).

Applications Close:—Friday, 11 November 2011.

Salary:—\$36,063 – \$41,039 p.a.

Miscellaneous Workers (Public Sector) Award, Education Facility Attendant, Level 1-3.

Permanent full-time from 30 January 2012.

Location:—Launceston College.

Description of the Role:—As part of a team or alone perform various facets of the attendant role which may involve cleaning, grounds keeping, kitchen assistant duties and maintenance of school facilities to a hygienic, safe and presentable level. This role may also involve minor maintenance of related equipment.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Amanda Smith, Department of Education, phone (03) 6332 7777, email amanda.smith@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

STRATEGIC POLICY AND PERFORMANCE

Manager Aboriginal Education (106322).

Applications Close:—Friday, 11 November 2011.

Salary:—\$98,977 – \$106,612 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Fixed-term full-time from 31 December 2011 for a period up to 2 years.

Location:—Aboriginal Education Services, Derwent Park.

Description of Role:—Provide high level advice, leadership and support to principals, schools and Learning Services staff in the development and delivery of Aboriginal Education Services and implementation of the Closing the Gap in Aboriginal Educational Outcomes 2010-2014 strategy.

Essential Requirements:—An ability to communicate effectively and sensitively with Aboriginal and Torres Strait Islander peoples and a knowledge and understanding of contemporary Aboriginal culture and society.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—An appropriate tertiary qualification, such as a qualification as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005 or a related discipline.

Current drivers licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application

only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jan Batchelor, Department of Education, phone (03) 6233 7768, email jan.batchelor@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

STRATEGIC POLICY AND PERFORMANCE

Senior Curriculum Officer Aboriginal Education (106328).

Applications Close:—Friday, 11 November 2011.

Salary:—\$89,397 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Fixed-term full-time from 31 December 2011 for a period up to 2 years, non teaching conditions.

Location:—Aboriginal Education Services, Derwent Park.

Duties:—Provide advice, leadership and support to classroom teachers, senior staff and principals in the interpretation and implementation of the Department's policies and guidelines on implementing the Closing the Gap strategy in Aboriginal education and cultural inclusion as they apply to teaching and learning and curriculum provision in schools.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

An ability to communicate effectively and sensitively with Aboriginal and Torres Strait Islander peoples and a knowledge and understanding of contemporary Aboriginal culture and society.

Desirable Requirements:—Current drivers licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jan Batchelor, Department of Education, phone (03) 6233 7768, email jan.batchelor@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

STRATEGIC POLICY AND PERFORMANCE

Senior Project Officer Aboriginal Early Learning (964434).

Applications Close:—Friday, 11 November 2011.

Salary:—\$89,397 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Fixed-term full-time from 31 December 2011 for a period up to 2 years, non teaching conditions.

Location:—Aboriginal Education Services, Derwent Park.

Duties:—Lead and manage the implementation of the Aboriginal Early Years Program including the provision of professional learning opportunities and line management to Aboriginal Early Years Liaison Officers. Provide high level advice and implement programs for staff in Aboriginal Education Services, schools and agencies to enable the successful implementation across the early years of the Department's Closing the Gap in Aboriginal Educational Outcomes 2010-2014 strategy.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

An ability to communicate effectively and sensitively with Aboriginal and Torres Strait Islander peoples and a knowledge and understanding of contemporary Aboriginal culture and society.

Desirable Requirements:—Current drivers licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or PDF format. Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jan Batchelor, Department of Education, phone (03) 6233 7768, email jan.batchelor@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Palliative Care Career Medical Officer (513991).

Applications Close:—Friday, 2 March 2012.

Salary:—\$89,426 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Medical Practitioner, Level 2 (Salary commensurate with qualifications and experience).

Fixed-term full-time day work (with oncall) working 76 hours per fortnight commencing As soon as possible for two years.

Location:—Palliative Care.

Diversity, personal growth, career satisfaction, we can offer you this.

Take your medical career a step further by considering our Palliative Care Career Medical Officer position and joining the committed, compassionate and specialist Palliative Care team, located on Tasmania's stunning North West coast.

You will be a doctor with at least five years postgraduate experience working across a range of disciplines and in various locations. You will be an excellent communicator as you will be required to work within a multidisciplinary team that includes General Practitioners and Specialists involved in the care of patients. You will be integral in identifying care needs and developing care plans, this is an essential aspect of the position.

You will have direct involvement in education and development of practice protocols and individual care planning both within the hospital setting and patients homes. You will be provided with professional and personal supervision and will be encouraged to initiate and contribute to clinical research.

Participating in the supervision and teaching of nurses and medical students attached to the service and fostering such a learning environment will be among your duties.

This position is key to the long-term sustainability of the Palliative Care Service and together with the Palliative Care Physician and the Nurse Unit Manager; you will be part of the management structure of the Palliative Care Team.

An interesting and diverse range of medical experiences is on offer here and you will be provided with challenges for personal growth and job satisfaction.

This remarkable career opportunity also yields lifestyle benefits, as it's coastal location and close access to some of Tasmania's most recognised and iconic national parks will offer you numerous options for your leisure time. Affordable real estate within vibrant cities and towns completes the package.

We offer:—Excellent and negotiable remuneration commensurate with years of experience.

Contemporary work environment.

Career advancement and professional development opportunities.

Generous allowances and salary packaging.

To find out more about this exciting opportunity, please contact Donna Harris by calling (03) 6490 8954 or email donna.harris@dhhs.tas.gov.au.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences; and d) crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, North West Area Health Service, Department of Health and Human Services, P.O. Box 274, Ulverstone 7315.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Primary Health Services North***Multi Skilled Domestic—2 Vacancies.**

Applications Close:—Friday, 11 November 2011.

Salary:—\$40,625 – \$41,601 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Vacancy No. 504521.

Permanent part-time shift work, working 72 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Campbell Town Health and Community Service.

Vacancy No. 504521.

Permanent part-time shift work, working 32 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Campbell Town Health and Community Service.

Duties:—To provide assistance in the food and cleaning services department of Campbell Town Health and Community Service facility.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences; and d) crimes involving dishonesty. Identification Check and disciplinary action in previous employment check.

Enquiries to Patsy Burgess, Department of Health and Human Services, phone (03) 6381 3300, email patsy.burgess@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, P.O. Box 1963, Launceston 7250.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Pathology Technician (520470).**

Applications Close:—Friday, 11 November 2011.

Salary:—\$51,137 – \$55,664 pro rata, per annum.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent part-time day worker, working 15.2 hours per fortnight.

Location:—Cytogenetics Unit, Royal Hobart Hospital.

Duties:—Undertake technical work in the Cytogenetics and Molecular Medicine Laboratories of the Royal Hobart Hospital, requiring the application of conventional practices, methods and standards performed under the general technical direction and general technical supervision of the scientific staff.

Essential Requirements:—Evidence of the following must be provided prior to appointment to the position:.

An Associate Diploma from a recognised tertiary institution, or an equivalent qualification, appropriate to the nature of

the work OR relevant training and/or experience determined in accordance with the provisions of Section 37 of the State Service Act 2000 appropriate to the nature of the work.

Enquiries to Karen Dun, Department of Health and Human Services, phone (03) 6222 8933, email karen.dun@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

LAND TRANSPORT SAFETY

*Road Safety Operations***School Crossing Patrol Officer (901610).**

Applications Close:—Friday, 11 November 2011.

Salary:—\$35,511 – \$44,233 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-term part-time 7.5 hours per fortnight for 12 months.

Location:—Nixon Street Primary.

Duties:—To assist school children and other pedestrians to cross roads near schools in locations where provision of a Patrol Officer is warranted under Departmental guidelines.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences, Serious Driving Offences and Medical examination covering general health, medical history, vision and hearing.

Desirable Requirements:—Possession of a current First Aid Certificate. Current drivers licence.

Enquiries to Aly Sargent, School Crossing Patrol Officer Co-ordinator, Department of Infrastructure, Energy and Resources, 10 Murray Street, Hobart, phone (03) 6336 5459, email Aly.Sargent@dier.tas.gov.au.

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

INFRASTRUCTURE, ENERGY AND RESOURCES

ROADS AND TRAFFIC

*Traffic and Infrastructure***Engineer Bridges (371410).**

Applications Close:—Friday, 11 November 2011.

Salary:—\$51,574 – \$76,767 p.a.

DIER Roads and Traffic Engineers Industrial Agreement 2008, Band A.

Permanent full-time.

Location:—Hobart.

Duties:—Identify project candidates from bridge inspection reports and assist with preparation of forward programs of work for bridges and other major structures, including economic justification and prioritisation as required.

Prepare technical reports and specifications for bridge maintenance, rehabilitation and replacement works, including cost estimates.

Provide assistance with monitoring and reporting on the general performance of bridges and other structures. Overview of structural works for quality and other specified transport outcomes, including monitoring of projects throughout delivery.

Contribute to the development and refinement of the Bridge Asset Management Plan as it relates to bridges.

Contribute to the provision of high level technical advice for maintenance, rehabilitation and structural investigations of the State's bridges and other civil engineering structures, including routine and specific inspections.

Contribute to the development of policies, procedures, databases and systems within the Branch.

Essential Requirements:—Satisfactory completion of a relevant 4 year (minimum) university degree in engineering that is accredited by Engineers Australia; or satisfactory completion of academic qualifications in Engineering that are recognised by Engineers Australia as being an equivalent qualification.

Current Driver's Licence.

Desirable Requirements:—Postgraduate qualification or experience in Bridge Engineering or any other area relevant to the selection criteria.

Enquiries to Barry Walker, Manager Asset Management, Department of Infrastructure, Energy and Resources, 10 Murray Street, Hobart, phone (03) 6233 8682, email Barry.Walker@dier.tas.gov.au.

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

JUSTICE

COMMUNITY CORRECTIONS

Manager, Offender Programs (356009).

Applications Close:—Friday, 11 November 2011.

Salary:—\$90,309 – \$96,458 pro rata, per annum.

Tasmanian State Service Award, Professional Stream, Band 3.

Permanent part-time 36.75 hours per fortnight.

Location:—Hobart.

Duties:—Manage the Community Corrections Programs Unit and supervise relevant Probation Officers delivering programs. Identify core competencies required for Probation Officers delivering programs to community based offenders.

Essential Requirements:—A degree of at least 3 years duration in Psychology, Social Work or Counselling or equivalent as provided by a recognised university.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Registration or ability to be registered as a psychologist in Tasmania.

Additional Information:—Applicants will be required to undergo psychological and aptitude testing as part of the selection process.

Enquiries to Ginna Webster, Director Community Corrections, Department of Justice, phone (03) 6233 4753, email ginna.webster@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Ginna Webster on (03) 6233 4753.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

MAGISTRATES COURT

Hobart

Administrative Officer ADT (355331).

Applications Close:—Friday, 11 November 2011.

Salary:—\$51,832 – \$56,418 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Duties:—Co-ordinate the day to day activities of the Anti-Discrimination Tribunal and the Administrative Appeals Division, including listings and sittings, preparation of correspondence and statistics. Provide high level administrative and clerical assistance to the Anti-Discrimination Tribunal including the Chairperson and members of the Tribunal.

Essential Requirements:—

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Ross Thomas, Deputy District Registrar, Magistrates Court, Department of Justice, phone (03) 6233 3607, email ross.thomas@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact David Bower on (03) 6233 3620.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

TASMANIA PRISON SERVICE

Integrated Offender Management

Psychologist (Assessment) (355540).

Applications Close:—Friday, 11 November 2011.

Salary:—\$73,176 – \$83,935 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term full-time 73.50 hours per fortnight for 15 months.

Location:—Risdon.

Duties:—Provide psychological assessment, treatment or interventions as required for offenders with complex needs within the Prison. Develop, foster, co-ordinate and monitor the involvement of other staff and agencies in the provision of interventions of these inmates. Identify and assist in training requirements for Corrections staff in relation to management interventions required for inmates with complex needs.

Essential Requirements:—Person to be registered by the Psychology Board of Australia under the Health Practitioner Regulation National Law (Tasmania).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Post graduate qualifications or experience in clinical psychology.

Enquiries to Helen Gardner, Senior Psychologist, Therapeutic Services, Tasmanian Prison Service, Department of Justice, phone (03) 6216 8011, email helen.gardner@justice.tas.gov.au.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart, TAS 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

Shortlisted applicants will be required to undergo a psychological assessment prior to the interview being conducted. More information on the assessment process is available by downloading the 'Recruitment of Integrated Offender Management Staff Policy' from the job kit available on the jobs website.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Helen Gardner on (03) 6216 8011.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

CORPORATE SERVICES

Communication Services

Communications Technical Officer (002658).

Applications Close:—Friday, 11 November 2011.

Salary:—\$58,179 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Duties:—Installation, testing and maintenance of the police radio and telecommunications systems together with other specialist electronic/electrical equipment as well as associated administrative and project management functions.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Qualifications and Experience:—Advanced Diploma in Electronic/Communication Engineering or other qualification together with suitable work experience. Extensive experience in the installation, testing and maintenance of electronic systems. Holder of a current driver's licence.

Enquiries to Mr Lawrence Fletcher, Technical Officer, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, TAS, 7001, phone (03) 6230 2362, email Lawrence.Fletcher@police.tas.gov.au.

Applications to Co-ordinator, Employee Relations, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, TAS, 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

CORPORATE SERVICES

Corporate Information Technology

System Administrator, (Unix Infrastructure) (706741).

Applications Close:—Friday, 11 November 2011.

Salary:—\$69,753 – \$72,946 p.a.

Tasmanian State Service Award, ICT Level 2.

Fixed-term full-time for 12 months.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Applicants should note that while this vacancy has been advertised as full-time, DPIPWE may be prepared to negotiate a part-time arrangement with the successful applicant.

Pro rata salary is based on the above full-time rates.

Duties:—To undertake information technology duties in the area of Unix server support, as well as associated technologies including: enterprise-level database systems, primarily Oracle, Java-based web application infrastructure and Unix-based network services and utilities.

Desirable Requirements:—Relevant tertiary qualifications, A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Carl Lewis, phone (03) 6233 3136, email Carl.Lewis@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44 Hobart TAS 7001, phone (03) 6233 3004, email job.applications@dpipwe.tas.gov.au.

TREASURY AND FINANCE

CORPORATE SUPPORT DIVISION

Human Resources Branch

Human Resource Officer (724131).

Applications Close:—Friday, 11 November 2011.

Salary:—\$51,832 – \$56,418 pro rata, per annum.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term part-time 14.7 hrs per week for the period 22.11.2011 to 21.11.2012.

Location:—Hobart.

Duties:—As a member of the HR Payroll/Recruitment team, undertake payroll and recruitment related functions for the Department in accordance with established procedures and deadlines. Provide authoritative advice to internal and external clients in relation to relevant legislation and departmental policies.

In the context of the selection criteria, to be successful in the position applicants will have:—an understanding of HR management practices in relation to payroll and recruitment functions with a good knowledge of computerised payroll systems; well-developed interpersonal and communication

skills with a strong client focus and a demonstrated commitment to working in a small team and good organisational and accuracy skills with an ability to use initiative to resolve issues.

Desirable Requirements:—Certificate III or IV in a relevant area or equivalent level.

Enquiries to Karen Coggan, Payroll and Recruitment Team Leader, Human Resources Branch, Department of Treasury and Finance, phone (03) 6233 3445, email karen.coggan@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, HOBART TAS 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

TREASURY AND FINANCE

ECONOMIC AND FINANCIAL POLICY DIVISION

Economic Policy Branch

Senior Policy Analyst (724262).

Applications Close:—Friday, 11 November 2011.

Salary:—\$69,753 – \$72,946 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term full-time As soon as possible until 27.07.2012.

Location:—Hobart.

Duties:—The employee, as a member of the Economic and Financial Policy Division, will be required, both individually and as a member of a team, to assist in the provision of economic policy advice to the Government and to undertake economic, financial and public policy research and investigations and prepare correspondence, reports and submissions.

In the context of the selection criteria, to be successful in the position applicants will have:—a demonstrated ability to understand complex issues by drawing on a range of factual information, the ability to communicate precisely and succinctly to internal and external stakeholders and initiative and the ability to manage own output and work effectively in a team environment.

Desirable Requirements:—Completion or partial completion of relevant tertiary qualifications and/or professional affiliation.

Enquiries to Andrew Rayner, Assistant Director, Economic Policy Branch, Department of Treasury and Finance, phone (03) 6233 6732, email andrew.rayner@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, HOBART TAS 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

Promotions without Advertising

HEALTH AND HUMAN SERVICES.

It is my intention to request the State Service Commissioner to exercise discretion to not advertise the following duties in accordance with section 40 (2) of the State Service Act 2000 and to promote the following permanent employee —

L. Jones.

to perform the duties of Registered Nurse 512600, Registered Nurse, Level 3.

Duties:—In collaboration with members of the healthcare team plan, implement and evaluate patient/client care. Involve patients/clients and their families/significant others in the planning and implementation of care. Work effectively within the dynamic multidisciplinary team, contributing to a strong team approach through open communication and a positive supportive approach. Evaluate the effectiveness of nursing strategies towards meeting anticipated patient/client outcomes. Maintain knowledge of innovations in clinical practice and research. Support the development of others through participation in orientation and precepting nurses and other members of the health team.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Desirable Requirements:—Current knowledge of, and the ability to apply nursing principles, procedures and practices in the delivery of patient/client care in a designated area and in line with legal requirements and the ANMC National Competency Standards for the Registered Nurse. Sound interpersonal and communication skills, including written skills and the ability to function effectively in a multidisciplinary team environment. Knowledge of continuous quality improvement and the application of evidence based practice in the practice setting. Ability to undertake client education in the practice setting, together with a commitment to participate in ongoing professional development.

State Service employees aggrieved by this intention may make application to the State Service Commissioner for a review under section 50(1)(b) of the State Service Act 2000. Applications for review are to be lodged with the Office of the State Service Commissioner within 14 days of the publication date of this Gazette.

A Birchill.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Health & Human Services	Dental Assistant	D. McShane	6 months	01.12.11
Health & Human Services	Registered Nurse	E. Plunkett	6 months	16.10.11
Health & Human Services	Health Care Assistant	B. Park	6 months	31.10.11
Health & Human Services	Home Care Worker	J. Johnson	3 months	25.10.11
Health & Human Services	Registered Nurse	L. Jankowiak	6 months	16.10.11
Health & Human Services	Senior Social Worker - Hospital Aged Care Liaison Team	B. Peter	3 months	26.10.11
Health & Human Services	Home Care Worker	J. Sawford	3 months	25.10.11
Health & Human Services	Registered Nurse	E. Harrison	6 months	16.10.11
Health & Human Services	Registered Nurse	R. Szoke	6 months	07.11.11
Health & Human Services	Registered Nurse	L. Jankowiak	6 months	16.10.11
Health & Human Services	Dental Assistant	M. Moss	6 months	01.12.11
Health & Human Services	Registered Nurse	K. Vermey	6 months	16.10.11
Health & Human Services	Dental Assistant	L. Carpentier	6 months	01.12.11
Health & Human Services	Registered Nurse	A. Sanderson	6 months	16.10.11
Justice	Planning Adviser	P. Nettlefold	6 months	27.10.11
Treasury & Finance	D. Bottom	Team Leader	24.10.11	

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Police & Emergency Management	Planning Officer Community Protection	A. Cox	3 years	27.10.11

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Treasury & Finance	D. Bottom	Team Leader	24.10.11

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Senior IT Customer Support Officer	A. Roberts	28.10.11
Health & Human Services	Senior Housing Analyst	D. Harwood	14.10.11
Health & Human Services	Child Protection Worker	M. Hay	14.10.11
Health & Human Services	Executive Officer	L. Barlow	14.10.11
Health & Human Services	Manager, Project Development and Procurement	G. McCrossen	14.10.11
Health & Human Services	Registered Nurse	H. Robinson	22.09.11
Health & Human Services	Registered Nurse	L. Andersson	14.10.11
Health & Human Services	Enrolled Nurse	M. Wilson	17.10.11
Health & Human Services	Team Leader Clinical Pharmacy	D. Breslin	21.10.11
Health & Human Services	Child and Family Health Nurse	A. Milan	26.08.11
Health & Human Services	Administrative Officer	L. Congo	25.10.11
Health & Human Services	Clinical Nurse Consultant	S. Brown	27.10.11
Health & Human Services	Project Support Officer	J. Venettacci	14.10.11
Health & Human Services	Clinical Nurse Consultant	S. Brown	27.10.11
Infrastructure, Energy & Resources	Traffic Engineering Officer	S. Brattstrom	28.10.11
Tasmanian Audit Office	Principal Financial Auditor	R. Wilson	02.11.11
The Skills Institute	Administrative Assistant	M. Hatty	28.10.11

Resignation of Officers

<i>Agency</i>	<i>Officer's Name</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	J. Carroll	Executive Director, Strategy and Operations	03.11.11

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Senior Coordinator - Clinical Advice	A. Sansom	24.10.11
Police & Emergency Management	Communications Officer	J. Jones	05.10.11

Termination of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Intensive Care Paramedic	P. Pearce	25.10.11

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