



TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER
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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

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Tasmanian Government Gazette

Email text copy to

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the www.jobs.tas.gov.au system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a www.jobs.tas.gov.au system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: jobsadmin@dpac.tas.gov.au

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

Deadlines

Government Gazette :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6233 6687

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6233 3148

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CULTURE, RECREATION AND SPORT

Tasmanian Museum and Art Gallery

Conservation Framer/Technician (424236)

Applications Close:—Friday, 25 February 2011.

Salary:—\$57,038 – \$65,968 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent part-time (0.8)

Location:—Hobart

Duties:—As part of the conservation team provide specialist technical services in the conservation and restoration of picture frames, furniture and other items in the State collection; research and construct period frames, decorative components and surface finishes; create and maintain accurate records.

Essential Requirements:—The Head of Agency has determined that the person nominated for this position is to satisfy pre-employment checks before taking up the appointment, promotion or transfer. The following checks are to be conducted:— conviction check for— crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty, Identification Check, Disciplinary action in previous employment check

Desirable Requirements:—Tertiary qualifications in a discipline relevant to the position.

Experience in an art gallery or museum environment.

Current drivers licence with the ability to operate manual vehicles.

Enquiries to Cobus Van Breda, Senior Conservator (paper), phone (03) 6211 4164, email cobus.vanbreda@tmag.tas.gov.au.

Applications to Jakki Coombes, Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O Box 646, Hobart, TAS 7001, phone (03) 6233 5852, fax (03) 6233 5703, email applications@development.tas.gov.au.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CULTURE, RECREATION AND SPORT

Tasmanian Museum and Art Gallery

Marketing and Media Graduate (706250)

Applications Close:—Friday, 25 February 2011.

Salary:—\$50,815 – \$61,182 p.a.

Tasmanian State Service Award, Graduate.

Permanent full-time

Location:—Hobart

Duties:—To assist in the delivery of a co-ordinated and active promotional and media program for the TMAG as a leading tourism attraction through a wide and varied range of media and communication activities.

To develop and build on opportunities to maximise the museum's exposure in the wider community

Essential Requirements:—A minimum of a tertiary qualification relevant to the Department and the position.

The Head of Agency has determined that the person nominated for this position is to satisfy pre-employment checks before taking up the appointment, promotion or transfer. The following checks are to be conducted:— conviction check for— crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty, Identification Check, Disciplinary action in previous employment check

Enquiries to Anna Hawkes for a copy of the Statement of Duties on (03) 6211 4177 or email anna.hawkes@tmag.tas.gov.au. For further information regarding the vacancy please contact Peter West, Acting Deputy Director Public Programs, Department of Economic Development, Tourism and the Arts, phone (03) 6211 4177, email peter.west@tmag.tas.gov.au.

Applications to Jakki Coombes, Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O Box 646, Hobart, TAS 7001, phone (03) 6233 5852, fax (03) 6233 5703, email applications@development.tas.gov.au.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

EDUCATION

CORPORATE SERVICES

Finance, Facilities and Business Support

Finance and Resource Services

Finance and Procurement Services

Senior Finance Officer, Finance and Resource Services (590253)

Applications Close:—Friday, 25 February 2011.

Salary:—\$57,038 – \$65,968 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time

Location:—South

Description of Role:—Undertake the control and monitoring of Departmental accounts. Supervise the operations of a team of allocated staff and assign work priorities as required.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Andrew Wright, Department of Education, phone (03) 6233 7441, email andrew.wright@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

LEARNING SERVICES (NORTH)

Hagley Farm Primary School

School Executive Officer, Hagley Farm Primary School (952834)

Applications Close:—Friday, 25 February 2011.

Salary:—\$68,385 – \$71,516 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time

Location:—Hagley Farm Primary School

Description of the Role:—Manage the operations of the school office and co-ordinate the school administrative service and assigned resources. Provide authoritative advice and support to the Principal and senior staff on administrative, resource and service management. Develop and implement operational solutions to meet administrative service requirements.

Essential Requirements:—The Head of Agency has determined that the person nominated for this position is to satisfy pre-employment checks before taking up the appointment, promotion or transfer. The following checks are to be conducted:— conviction check for— crimes of violence, sex related offences, serious drug offences

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or

RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Peter Kearney, Department of Education, phone (03) 6392 2272, email peter.kearney@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

LEARNING SERVICES (NORTH)

Scottsdale High School

Teacher Aide Special, Scottsdale High School (962990)

Applications Close:—Friday, 25 February 2011.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Fixed-term part-time 55 hours per fortnight for up to 42 weeks per year from as soon as possible until 22 December 2011

Location:—Scottsdale High School

Description of Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for— crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Pamela Krushka, Department of Education, phone (03) 6352 2477, email pamella.krushka@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

LEARNING SERVICES (NORTH)

St Helens District High School

School Administration Clerk, St Helens District High School (306007)

Applications Close:—Friday, 25 February 2011.

Salary:—\$44,925 – \$48,998 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term full-time from as soon as possible until 22 December 2011 for up to 42 weeks per year

Location:—St Helens District High School

Description of Role:—As part of the school office team provide a broad range of general administrative support consisting of effective and efficient client services and advice and operation of school based accounting, maintenance and records systems.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction check for— crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Christine Treloggen, Department of Education, phone (03) 6376 7100, email christine.treloggen@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

LEARNING SERVICES (NORTH-WEST)

School Support Leader, Learning Services (North-West) (964612)

Applications Close:—Friday, 25 February 2011.

Salary:—\$95,169 p.a.

Teaching Service (TPS) Award, Assistant Principal, Band 3 Level 3.

Fixed-term full-time from 20 June 2011 to 21 December 2012

Location:—Learning Services (North-West)

Description of the Role:—Provide leadership, direction and high level support to principals and schools in the development and implementation of designated support programs.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated

for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:— Conviction check for— crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Dianne Beveridge, Department of Education, phone (03) 6434 7222, email dianne.beveridge@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

LEARNING SERVICES (NORTH-WEST)

Special Education Advisor, Learning Services (North-West), 2 Vacancies

Applications Close:—Friday, 25 February 2011.

Salary:—\$85,035 pro rata.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Vacancy No. 963393,

Fixed-term full-time from 20 June 2011 to 21 December 2012

Location:—Learning Services (North-West)

Vacancy No. 964176,

Fixed-term part-time 28 hours per fortnight, from 20 June 2011 to 21 December 2012

Location:—Learning Services (North-West)

Description of the Role:—Support students on the Severe Disability Register in regular schools. Work with schools and families, to support the learning of students and building the capacity of the school community to meet the individual needs of students. Work with a multi-disciplinary Learning Service Support Team.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jane Bird, Department of Education, phone (03) 6442 2385, email jane.bird@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

LEARNING SERVICES (NORTH-WEST)

Hillcrest Primary School

Teacher Aide General, Hillcrest Primary School (966049)

Applications Close:—Friday, 25 February 2011.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 20 hours per fortnight for up to 42 weeks per year from 2 May 2011

Location:—Hillcrest Primary School

Description of Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students.

Essential Requirements:—

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Chris Nichols, Department of Education, phone (03) 6424 5211, email christopher.nichols@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting

Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

LEARNING SERVICES (NORTH-WEST)

Hillcrest Primary School

Teacher ECE, Hillcrest Primary School (200796)

Applications Close:—Friday, 25 February 2011.

Salary:—\$49,058 – \$78,509 p.a.

Teaching Service (TPS) Award, Teacher.

Permanent full-time from 20 June 2011

Location:—Hillcrest Primary School

Description of Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Chris Nichols, Department of Education, phone (03) 6424 5211, email christopher.nichols@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

LEARNING SERVICES (NORTH-WEST)

Parklands High School

Teacher Middle School, Parklands High School, 2 Vacancies

Applications Close:—Friday, 25 February 2011.

Salary:—\$49,058 – \$78,509 p.a.

Teaching Service (TPS) Award, Teacher.

Vacancy No. 952804,

Permanent full-time from 2 May 2011

Location:—Parklands High School

Vacancy No. 200341,

Permanent full-time from 2 May 2011

Location:—Parklands High School

Description of Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Ann Walker, Department of Education, phone (03) 6433 0206, email ann.walker@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

LEARNING SERVICES (NORTH-WEST)

Penguin High School

Teacher Aide Special, Penguin High School (961103)

Applications Close:—Friday, 25 February 2011.

Salary:—\$39,157 – \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 30 hours per fortnight up to 42 weeks per year from 2 May 2011

Location:—Penguin High School

Description of Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Robert Maywald, Department of Education, phone (03) 6437 2102, email robert.maywald@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

LEARNING SERVICES (NORTH-WEST)

Reece High School

Teacher Middle School, Reece High School (964535)

Applications Close:—Friday, 25 February 2011.

Salary:—\$49,058 – \$78,509 p.a.

Teaching Service (TPS) Award, Teacher.

Permanent full-time from 2 May 2011

Location:—Reece High School

Description of Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment

form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Anne Stewart, Department of Education, phone (03) 6420 8100, email anne.m.stewart@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

LEARNING SERVICES (NORTH-WEST)

Romaine Park Primary School

Readvertised, Speech and Language Pathologist, Romaine Park Primary School (960669)

Applications Close:—Friday, 25 February 2011.

Salary:—\$47,546 – \$76,081 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term full-time from as soon as possible until 22 December 2011

Location:—Romaine Park Primary School

Description of the Role:—Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a speech and language pathologist service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—A degree in Speech Pathology from an Australian University, Institute of Technology or College of Advanced Education or an equivalent award from a recognised overseas institution. Eligibility for membership of Speech Pathology Australia. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:

Conviction check for: Crimes of violence, Sex related offences, Serious drug offences

Desirable Requirements:—A current driver's licence. Eligibility for membership of Speech Pathology Australia.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic

application will be acknowledged by return email within two working days. Enquiries to Sonia Guizzo, Department of Education, phone 0427 583 041, email sonia.guizzo@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

LEARNING SERVICES (NORTH-WEST)

Romaine Park Primary School

Teacher K to 6, Romaine Park Primary School, 2 Vacancies

Applications Close:—Friday, 25 February 2011.

Salary:—\$49,058 – \$78,509 pro rata.

Teaching Service (TPS) Award, Teacher.

Vacancy No. 200567,

Permanent part-time 42 hours per fortnight from 2 May 2011

Location:—Romaine Park Primary School

Vacancy No. 200008,

Permanent full-time from 2 May 2011

Location:—Romaine Park Primary School

Description of Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Leanne Raw, Department of Education, phone 0438 044 585, email leanne.raw@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

LEARNING SERVICES (NORTH-WEST)

Smithton High School

Teacher English/BOSE and Photography, Smithton High School (200486)

Applications Close:—Friday, 25 February 2011.

Salary:—\$49,058 – \$78,509 p.a.

Teaching Service (TPS) Award, Teacher.

Permanent full-time from 2 May 2011

Location:—Smithton High School

Description of Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Andrew Mahoney, Department of Education, phone (03) 6452 1376, email andrew.mahoney@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

LEARNING SERVICES (NORTH-WEST)

Spreyton Primary School

Teacher Lower Primary, Spreyton Primary School (964534)

Applications Close:—Friday, 25 February 2011.

Salary:—\$49,058 – \$78,509 pro rata.

Teaching Service (TPS) Award, Teacher.

Permanent part-time 35 hours per fortnight from 20 June 2011

Location:—Spreyton Primary School

Description of Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Toni Douglas, Department of Education, phone (03) 6421 2222, email toni.douglas@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

LEARNING SERVICES (NORTH-WEST)

Spreyton Primary School

Teacher Upper Primary, Spreyton Primary School (964020)

Applications Close:—Friday, 25 February 2011.

Salary:—\$49,058 – \$78,509 pro rata.

Teaching Service (TPS) Award, Teacher.

Permanent part-time 35 hours per fortnight

Location:—Spreyton Primary School

Description of Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Toni Douglas, Department of Education, phone (03) 6421 2222, email toni.douglas@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

LEARNING SERVICES (NORTH-WEST)

Wilmot Primary School

Teacher ECE, Wilmot Primary School (201083)

Applications Close:—Friday, 25 February 2011.

Salary:—\$49,058 – \$78,509 p.a.

Teaching Service (TPS) Award, Teacher.

Permanent full-time from 20 June 2011

Location:—Wilmot Primary School

Description of Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Ralph Thompson, Department of Education, phone (03) 6492 1421, email ralph.thompson@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

LEARNING SERVICES (NORTH-WEST)

Wynyard High School

Advanced Skills Teacher, Wynyard High School (200603)

Applications Close:—Friday, 25 February 2011.

Salary:—\$85,035 p.a.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Permanent full-time from 20 June 2011

Location:—Wynyard High School

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or

RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to David Raw, Department of Education, phone (03) 6442 2385, email david.raw@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

LEARNING SERVICES (NORTH-WEST)

Wynyard High School

Teacher 9 to 10, Literacy and Well Being, Wynyard High School (200623)

Applications Close:—Friday, 25 February 2011.

Salary:—\$49,058 – \$78,509 p.a.

Teaching Service (TPS) Award, Teacher.

Permanent full-time from 2 May 2011

Location:—Wynyard High School

Description of Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to David Raw, Department of Education, phone (03) 6442 2385, email david.raw@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

LEARNING SERVICES (SOUTH)

Montrose Bay High School

Teacher Dance/Drama, Montrose Bay High School (961104)

Applications Close:—Friday, 25 February 2011.

Salary:—\$49,058 – \$78,509 p.a.

Teaching Service (TPS) Award, Teacher.

Permanent full-time

Location:—Montrose High School, Rosetta Campus

Reasonable transfer expenses may be payable to the successful applicant.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Ability to teach 7-10 Dance and Drama.

Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Fiona Szczerbanik, Department of Education, phone (03) 6273 1677, email fiona.szczerbanik@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

LEARNING SERVICES (SOUTH-EAST)

HR Co-ordinator, Learning Services (South-East) (950395)

Applications Close:—Friday, 25 February 2011.

Salary:—\$72,479 – \$85,612 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time

Location:—Learning Services (South-East)

Description of the Role:—Provide high level advice to the Learning Services HR Manager, schools and colleges on human resource issues and resolve complex problems.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:

Conviction check for: Crimes of violence, Sex related offences, Serious drug offences

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Jo Gibbs, phone (03) 12 3114, email jo.gibbs@education.tas.gov.au

Enquiries to Phil Cleaver, Department of Education, phone (03) 6212 3118, email philip.cleaver@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

Rosny College

Assistant Principal, Rosny College (202090)

Applications Close:—Friday, 25 February 2011.

Salary:—\$95,169 p.a.

Teaching Service (TPS) Award, Assistant Principal, Band 3 Level 3.

Permanent full-time from 13 June 2011

Location:—Rosny College

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Robin Fox, Department of Education, phone (03) 6244 9201, email robin.fox@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

Strategic Policy and Performance

Education Review Officer, Educational Performance Services (963376)

Applications Close:—Friday, 25 February 2011.

Salary:—\$72,479 – \$85,612 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time from as soon as possible for a period up to 2 years

Location:—South

Description of Role:—High level support to assist management in undertaking analytical work of an administrative nature including project management, resource management and policy development. This work will involve high level problem solving, analysis of complex issues, investigation and research into policy issues. Development and quality assurance of high level communications, including report writing and liaison, within and outside the department, as part of the department's accountability and school improvement processes.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:

Conviction check for: Crimes of violence, Sex related offences, Serious drug offences

Desirable Requirements:—A Degree or tertiary qualification or equivalent in a relevant discipline is desirable.

Experience in data analysis, especially NAPLAN.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Andrew Jones, Department of Education, phone (03) 6233 4864, email andrew.d.jones@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

Strategic Policy and Performance

Principal Educational Review Officer, Educational Performance Services, 2 Vacancies

Applications Close:—Friday, 25 February 2011.

Salary:—\$95,169 p.a.

Teaching Service (TPS) Award, Assistant Principal, Band 3 Level 3.

Vacancy No. 963610,

Fixed-term full-time Non-Teaching, from as soon as possible for 2 years

Location:—Educational Performance Services

Vacancy No. 963611,

Fixed-term full-time Non-Teaching, from as soon as possible for 2 years

Location:—Educational Performance Services

Description of the Role:—Work as part of a Management Team to provide high level support, direction and strategic thinking to project and processes within Educational Performance Services. Assist the Manager to co-ordinate school improvement, accountability and monitoring programs. Liaise effectively with Learning Services, principals and teachers to deliver quality information and professional learning. Assist in the preparation of policy statements, planning documents, evaluation reports and conduct research into educational issues.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Andrew Jones, Department of Education, phone (03) 6233 4864, email andrew.d.jones@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

HEALTH AND HUMAN SERVICES

Administrative Assistant (505408)

Applications Close:—Friday, 25 February 2011.

Salary:—\$44,378 – \$48,358 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work

Location:—Bridgewater Community Health Centre

Duties:—Primary Health Services is seeking to employ a capable Administrative Assistant to provide a customer focused information and reception service within the Brighton Community Health Centre. You will be required to provide a prompt, sensitive and confidential service in response to enquiries from staff and clients presenting at the Centre.

Desirable Requirements:—Demonstrated interpersonal and customer service skills to deal with enquiries, facilitate accurate transfer of information, safeguard confidentiality. Sound decision making and problem solving skills within set guidelines, the ability to follow organisational policy and procedures. Demonstrated ability to provide administrative and organisational support duties including sound written skills.

Enquiries to Fred Howard, Department of Health and Human Services, phone (03) 6233 6703, email fred.howard@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

AMBULANCE TASMANIA

Clinical Support Officer (510684)

Applications Close:—Friday, 25 February 2011.

Salary:—\$70,700 – \$71,710 p.a.

Tasmanian Ambulance Service Award, CSO.

Permanent full-time shift work

Location:—Burnie

Duties:—Assist and support all ambulance service operational personnel to achieve and maintain the required standard of qualification and efficiency.

Holds current accreditation as an Intensive Care Paramedic with an additional qualification in training and assessment or equivalent as approved by the Service.

Current Driver's Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction Check, in the following areas: crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check.

Enquiries to Norris Hayes, Department of Health and Human Services, phone (03) 64346974, email norris.hayes@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

CHIEF HEALTH OFFICER

Population Health

Clinical Nurse Consultant, Infection Prevention and Control (518351)

Applications Close:—Friday, 25 February 2011.

Salary:—\$77,187 – \$82,515 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 3.

Fixed-term part-time day work for 53.2 hours per fortnight from As soon as possible until 2 december 2011

Location:—Hobart

Duties:—The Clinical Nurse Consultant is responsible for the development, implementation and continuation of state wide healthcare associated infection surveillance systems. In addition, the Clinical Nurse Consultant is responsible for the provision of high level advice, education and leadership on healthcare associated infections and related issues.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia

Enquiries to Brett Mitchell, Department of Health and Human Services, phone (0) 62227779, email brett.mitchell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability, Child, Youth and Family Services

Family Violence Worker-Children and Young Persons Program, FVCSS (515206)

Applications Close:—Friday, 25 February 2011.

Salary:—\$46,914 – \$75,272 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional,

Level 1-2.

Fixed-term full-time day work, commencing As soon as possible for a period of 12 months

Location:—Family Violence Service, Launceston

Duties:—To work as an effective member of the Family Violence Service (Children's Service) established as part of the Government's Safe at Home initiative. Provide specialist services to children and young people affected by family violence in accordance with best practice principles and within a collaborative and multidisciplinary framework. Provide programs that incorporate multi-level assessments and interventions and address the needs of children and young people affected by family violence.

Essential Requirements:—University acquired degree or diploma in a humanities field.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and Crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jane Fleming, Department of Health and Human Services, phone (03) 6336 2283, email jane.fleming@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Disability, Child, Youth and Family Services***Professional Officer, Clinical Psychologist (505690)**

Applications Close:—Friday, 25 February 2011.

Salary:—\$72,095 – \$82,694 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Disability Services, Hobart

Duties:—Provide specialist habilitation Psychological services to people with disabilities in a range of settings within a transdisciplinary model. Provide and co-ordinate supportive and specialist educational and consultancy services to carers, service providers and the wider community. Initiate and facilitate the establishment and development of services and resources for clients. Initiate and develop professional and policy advice on specialist Psychological services and related issues for senior and corporate management.

Essential Requirements:—Registered with the Psychology Board of Australia and endorsed to practice in the approved area of practice of clinical psychology.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, Serious drug offences and Crimes involving dishonesty. Identification check and disciplinary action in previous employment check

Enquiries to Wendy Wolf, Department of Health and Human Services, phone (03) 6230 7600, email co-ordinatorrt@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Disability, Child, Youth and Family Services***Support Worker (Casual Pool), Child and Family Services (517958)**

Applications Close:—Friday, 25 February 2011.

Salary:—\$41,767 – \$43,796 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual day work, hours as and when required, commencing As soon as possible for a period of 12 months

Location:—Disability Child Youth and Family Services, Burnie

Duties:—Under the supervision of the Co-ordinator, provide support to children, young persons and families with the aim to enable children to grow up in a safe and supportive environment including providing transport and supervision of client access visits.

Essential Requirements:—Current driver's licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, Serious drug offences and Crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Selina McGuire, Department of Health and Human Services, phone (03) 6434 6404, email selina.mcguire@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

ACAT Assessor (Allied Health) (515163)

Applications Close:—Friday, 25 February 2011.

Salary:—\$72,095 – \$82,694 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Community Health Ulverstone

Duties:—Within a primary health care framework, assess the

needs of older persons and appropriate younger people with disabilities and their carers, within the region. Facilitate access to appropriate community and residential services, through a multi-disciplinary team approach.

Essential Requirements:— Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers, or Graduate of an approved School of Occupational Therapy and Eligibility for membership to OT Australia (Australia Association of Occupational Therapy), or Registered with the Psychology Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, Serious drug offences and Crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Ange Downie, Department of Health and Human Services, phone (03) 6440 7000, email angella.downie@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Mersey Community Hospital

Quality Co-ordinator (517759)

Applications Close:—Friday, 25 February 2011.

Salary:—\$77,187 – \$82,515 p.a.

Nurses (TPS) Award, Nurse Educator, Level 3.

Fixed-term part-time day work, working 49.4 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Mersey Community Hospital

Duties:—To ensure the principles of continuous quality improvement are applied in the delivery of the services within the Mersey Community Hospital.

Co-ordinate the accreditation process for the Mersey Community Hospital, according to the requirements of the Australian Council of Healthcare Standards through the Evaluation and Quality Improvement Program (EQuIP).

In accordance with Agency and Hospital policies and statutory requirements, the position of Quality Co-ordinator is responsible for ensuring and promoting a proactive, integrated, innovative and multi disciplinary approach to quality improvement.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia

Enquiries to Anne Cabalzar, Department of Health and Human Services, PO Box 258, Burnie, 7320, phone 036490 8968, mobile 0437 265 585, email anne.cabalzar@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Mersey Community Hospital

Senior Physiotherapist (514471)

Applications Close:—Friday, 18 March 2011.

Salary:—\$72,095 – \$82,694 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term part-time day work, working 46 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Mersey Community Hospital

Duties:—The Senior Physiotherapist is required to provide an efficient and effective evidence based Acute, Orthopedic and Surgical Physiotherapy Service to the population of the Mersey Community Hospital within the North West Area Health Service.

Reporting to the Manager of Physiotherapy Services, the Senior Physiotherapist is responsible for the provision of In-patient services including clinical and educational functions, ensuring compliance with legal requirements, professional ethics, departmental and hospital policies. Other duties will include assisting the Manager in providing a safe and effective service through, planning, delivery, quality improvement and research activities.

The Senior Physiotherapist will benefit from working within a professional and collegiate team and will enjoy access to a vibrant integrated service that is well resourced. Interested applicants are invited to learn more about the position by emailing Lisa Sanderson on Lisa.Sanderson@dhhs.tas.gov.au or call (03) 6426 5189

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

Enquiries to Lisa Sanderson, Department of Health and Human Services, phone (03) 6426 5189, email lisa.sanderson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

North West Regional Hospital

Nurse Practitioner, Diabetes (519584)

Applications Close:—Friday, 25 February 2011.

Salary:—\$93,894 – \$98,448 p.a.

Nurses (TPS) Award, Nurse Practitioner.

Permanent full-time day work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital

Duties:—Within an Area Health Services Framework and in accordance with Agency Policy and Procedures the Nurse Practitioner (NP) is responsible, within the defined scope of practice, for the development, provision and evaluation of

diabetes clinical/community nursing care that ensures optimal patient/client/family and community outcomes.

The NP draws upon their professional competencies to improve clinical service outcomes through effective research and quality improvement activities and will actively participate statewide and nationally in research, publication and education in the specialty of diabetes. The NP is responsible as a leader, advisor and mentor for other senior nurses practicing in the field of diabetes.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and endorsed to practice as a nurse practitioner.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, Serious drug offences and Crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Karen Linegar, Department of Health and Human Services, phone (03) 6490 8970, email karen.linegar@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

North West Regional Hospital

Nurse Unit Manager (502125)

Applications Close:—Friday, 25 February 2011.

Salary:—\$82,515 – \$86,418 p.a.

Nurses (TPS) Award, Nurse Unit Manager.

Permanent full-time day worker, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital, Surgical Central

Duties:—Provide leadership to the Surgical Central/Rehabilitation Ward. Ensure the efficient and effective provision of care, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework by co-ordinating the clinical, management, education and nursing research functions within the Surgical Central/Rehabilitation Ward.

Desirable Requirements:—Relevant post graduate qualifications.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia

Enquiries to Hayley Elmer, Department of Health and Human Services, phone (03) 6430 6503, email hayley.elmer@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Cook (Relief) (515604)

Applications Close:—Friday, 25 February 2011.

Salary:—\$41,767 – \$43,796 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual day worker, not working weekends but working public holidays as and when required. To commence As soon as possible until 24th February 2012.

Location:—Food Services Department

Duties:—To prepare and produce all food and nutritional requirements for patients and staff at the Launceston General Hospital, delivered meal recipients and satellite divisions.

Desirable Requirements:—Capable of following production sheets, recipes and cook-chill procedures. Previous experience in cook chill operations is desirable.

Ability to maintain and understand the importance of a high standard of personal cleanliness, hygiene and punctuality.

Demonstrated ability to be adaptable to change in the work environment.

Enquiries to Alice Cordwell, Department of Health and Human Services, phone (03) 6348 7530, email alice.cordwell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 1963, Launceston 7250

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Food Services Assistant (503482)

Applications Close:—Friday, 25 February 2011.

Salary:—\$37,535 – \$39,242 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-term full-time shift worker (fully rotational), working 35 hours per fortnight. To commence As soon as possible until 24th February 2012. Notwithstanding hours per fortnight may be negotiated with the successful applicant.

Location:—Food Services Department

Duties:—Knowledge of food hygiene practices and their importance in the Food Service industry.

An understanding of workplace safety.

An understanding and personal cleanliness and hygiene and its importance in the Food Service industry.

Desirable Requirements:—Knowledge of food hygiene practices and their importance in the Food Service industry.

An understanding of workplace safety.

An understanding and personal cleanliness and hygiene and its importance in the Food Service industry.

Enquiries to Alice Cordwell, Department of Health and

Human Services, phone (03) 6348 7530, email alice.cordwell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 1963, Launceston 7250

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Technical Officer (503773)

Applications Close:—Friday, 25 February 2011.

Salary:—\$50,134 – \$54,573 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day worker. Notwithstanding hours per fortnight may be negotiated with the successful applicant.

Location:—Launceston General Hospital

Duties:—To assist senior technical staff in providing a Biomedical Engineering services to the Launceston General Hospital and outlying districts as required.

Highly Desirable:—Current drivers licence

Previous work experience in health care industry

Essential Requirements:—Evidence of the following must be provided prior to appointment to the position:

An Associate Diploma from a recognised tertiary institution, or an equivalent qualification, appropriate to the nature of the work.

Enquiries to Alan Parnell, Department of Health and Human Services, phone (03) 6348 7424, email alan.parnell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 1963, Launceston 7250

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Day Care Centre Assistant (514753)

Applications Close:—Friday, 25 February 2011.

Salary:—\$41,767 – \$43,796 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual day work, working as and when required. To commence as soon as possible until 26 February 2013.

Location:—Flinders Island Multi Purpose Centre

Duties:—To provide therapy under the guidance and or supervision of the Co-ordinator to clients of the Day Care Centre.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before

taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and Crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sue Hallas, Department of Health and Human Services, phone (03) 6359 2122, email sue.hallas@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, PO Box 1963, Launceston 7250

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Primary Health Services North

Health Care Assistant (520110)

Applications Close:—Friday, 25 February 2011.

Salary:—\$41,767 – \$43,796 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual shift worker as and when required. To commence As soon as possible to 20th February 2013.

Location:—Westbury Community Health Centre

Duties:—As part of a multi-disciplinary team deliver high quality dementia care and support to clients in the Meander Valley local government area in line with the schedule of care and services provided by the Commonwealth for the provision of Extended Aged Care at Home Dementia (EACHD) packages, Agency policy, legal requirements and relevant competencies.

The Health Care Assistant will be required to provide a range of daily support and personal care activities to EACHD package clients which may include, but not be limited to, assistance with bathing/showering and personal grooming, provision of transport, assistance with shopping, assistance in the preparation of meals, involvement of clients in social activities, and individual recreational therapy activities in line with client's needs and interests.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and Crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Annette Barrett, Department of Health and Human Services, phone (03) 6393 5811, email annette.barrett@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 1963, Launceston 7250. Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au

HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Primary Health Services North***Home Help (504666)**

Applications Close:—Friday, 25 February 2011.

Salary:—\$39,132 – \$40,785 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual day work, working as and when required. To commence as soon as possible until 8 February 2013.

Location:—Ravenswood Community Health Centre

Duties:—Within a primary health care framework provide a range of basic home care support services for frail aged people, younger disabled and their carers.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and Crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kim van Oosterom, Department of Health and Human Services, phone (03) 6336 5129, email kvanoosterom@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, PO Box 1963, Launceston 7250

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Primary Health Services North***Home Help (518153)**

Applications Close:—Friday, 25 February 2011.

Salary:—\$39,132 – \$40,785 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time day work, working 10 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ravenswood Community Health Centre

Duties:—Within a primary health care framework provide a range of basic home care support services for frail aged people, younger disabled and their carers.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and Crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Kim van Oosterom, Department of Health and Human Services, phone (03) 6336 5129, email kvanoosterom@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 1963, Launceston 7250

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Primary Health Services South***Registered Nurse (505590)**

Applications Close:—Friday, 4 March 2011.

Salary:—\$50,761 – \$67,111 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift work (fully rotational), working 28 hours per fortnight

Location:—Whittle Palliative Care Unit

Duties:—The role of the Registered Nurse is to assist with planning, co-ordinating and evaluation of service provision to palliative care clients and their families. Plan, implement and evaluate client care with other members of the Palliative Care Team and contribute to the direct nursing care of clients responding to any alteration in health status appropriately.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia

Enquiries to Whittle Nurse Unit Manager, Department of Health and Human Services, phone (03) 6220 2400, email whittlenum@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Clinical Nurse, 3 Vacancies (508530)**

Applications Close:—Friday, 25 February 2011.

Salary:—\$68,670 – \$71,791 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time shift work (fully rotational)

Location:—Royal Hobart Hospital

Duties:—The Clinical Nurse functions as an advanced clinical practitioner within the designated area and provides management support to the Nurse Unit Manager to achieve optimal patient centred care outcomes are met.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia

Enquiries to Rachel Boughton, Department of Health and Human Services, phone (03) 6222 8562, email rachel.boughton@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Nurse Unit Manager (Anaesthetics and PARU/Main Theatre) (509580)

Applications Close:—Friday, 25 February 2011.

Salary:—\$82,515 – \$86,418 p.a.

Nurses (TPS) Award, Nurse Unit Manager.

Fixed-term full-time full-time day worker, commencing a.s.a.p until 1 March 2012

Location:—Royal Hobart Hospital

Duties:—Provide leadership to the Anaesthetics and Post Anaesthetics Recovery Unit (PARU)/Main Theatre. Ensure the efficient and effective provision of care, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework by co-ordinating the clinical, management, education and nursing research functions within the Anaesthetics and PARU/Main Theatre.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia

Enquiries to Cheryl Carr, Department of Health and Human Services, phone (03) 6222 7159, email cheryl.carr@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O Box 1061, Hobart 7001

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Royal Hobart Hospital

Registered Nurse (509413)

Applications Close:—Friday, 25 February 2011.

Salary:—\$50,761 – \$67,111 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Fixed-term part-time shift work (fully rotational), working 64 hours per fortnight (hours will be negotiated) commencing 3 April 2011 until 10 March 2012

Location:—Orthopaedics Royal Hobart Hospital

Duties:—The Registered Nurse will strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professional. You will work effectively within a dynamic multidisciplinary team, contributing to a strong team approach through open communication and a positive supportive approach.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia

Enquiries to Lynda Styles, Department of Health and Human Services, phone (03) 6222 8903, email lynda.styles@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Alcohol and Drug Services

Administrative Assistant (513321)

Applications Close:—Friday, 25 February 2011.

Salary:—\$44,378 – \$48,358 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual daywork, working hours as and when required, commencing As soon as possible for a period of 2 years

Location:—St Johns Park, New Town

Duties:—Provide high level secretarial service and administrative and clerical support to the Units/Centre as required. Ensure an efficient flow of information to and from the office. Provide a high quality personal and telephone reception service. Maintain medical records and act as Receptionist in facilitating the appropriate intake and assessment of clients.

Desirable Requirements:—Ability to exercise initiative, judgement, confidentiality and to work in a senior management and clinical environment under pressured circumstances. Ability to undertake administrative duties, including the efficient operation of keyboard and word processing equipment, office automation systems and facsimile machine and possess a high standard of secretarial skills. Ability to work either individually or as a member of a team.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and Crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Carol Smith, Department of Health and Human Services, phone (03) 6214 5715, email carol.smith@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Alcohol and Drug Services

Project Officer, Quality and Safety (513272)

Applications Close:—Friday, 4 March 2011.

Salary:—\$67,532 – \$70,611 p.a.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 5.

Permanent full-time daywork

Location:—Alcohol and Drug Services, Hobart

Duties:—As a member of Alcohol and Drug Services (ADS) State Office, assist the ADS Director of Nursing through the provision of project support relating to quality improvement. Provide high level support to senior staff within Alcohol and Drug Services to achieve ongoing quality improvement and accreditation through the Australian Council on Healthcare Standards (ACHS).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences, serious drug offences and Crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Corri Schafer, Department of Health and Human Services, phone (03) 6214 5714, email corri.schafer@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

Health and Wellbeing Services

Cancer Screening and Control Service

Specialist Radiographer (513065)

Applications Close:—Friday, 4 March 2011.

Salary:—\$72,095 – \$82,694 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Fixed-term full-time daywork, commencing As soon as possible for a period of 2 years, notwithstanding hours may be negotiated

Location:—Statewide

Duties: Perform complex screening mammography procedures, using digital equipment, exercising professional judgment within the screening and assessment environment.

Essential Requirements:—Entitled to be granted registration in Tasmania by the Medical Radiation Science Professionals Registration Board (MRSPRB).

Enquiries to Jenny Huntley, Department of Health and Human Services, phone (03) 6216 4324, email jenny.huntley@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O Box 125, Hobart 7001

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POLICE AND EMERGENCY MANAGEMENT

STATE EMERGENCY SERVICE

Emergency Management Unit

Senior Planning and Education Officer (Emergency Management) (002842)

Applications Close:—Friday, 25 February 2011.

Salary:—\$72,479 – \$85,612 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time

Location:—Hobart

Duties:—As a member of the Tasmanian Security and Emergency Management Group co-ordinate emergency management planning, education and capacity building activities throughout the State focused mainly on comprehensive, all-hazard arrangements.

Essential Requirements:—

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:

Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Qualifications and Experience:—Tertiary qualifications that provide skills that can be applied to emergency management policy, planning and education.

Certificate IV in Training and Assessment or equivalent (highly desirable).

Drivers License (open/unrestricted).

Enquiries to Ms Andrea Heath, Assistant Director, State Emergency Service, Department of Police and Emergency Management, phone (03) 6230 2772, email andrea.heath@ses.tas.gov.au.

Applications to Co-ordinator, Employee Relations, Department of Police and Emergency Management, G.P.O Box 308 HOBART TAS 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

BIOSECURITY AND PRODUCT INTEGRITY

Quarantine Services

Quarantine Officer (702648)

Applications Close:—Friday, 25 February 2011.

Salary:—\$50,815 – \$55,312 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time (hours in accordance with an approved roster)

Location:—Devonport

Please note that the occupant may be required to serve elsewhere on a needs basis and in approved import/export inspection facilities and other areas as required.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Please Note: Although the vacancy is initially based in Devonport this could change to Launceston or Hobart, depending on shipping and airline schedules in those regions.

The successful applicant will be required to work in accordance with an approved roster. This roster includes a variety of work patterns, which necessitate work outside normal Departmental hours. This includes weekend, public holidays, on call and occasional return to work at short notice. Work patterns are also dictated by seasonal and other external demands. The current roster is Shift 1: Saturday 16.00, 19.00 and Sunday 16.00, 21.00. Shift 2: Monday and Tuesday: 7.35 hours per day, Saturday 16.00, 19.00 and Sunday 16.00, 21.00. Shift 3: Monday and Tuesday, 7.35 hours per day.

Note: Hours are subject to change due to airline and shipping schedules.

Please include a copy of your qualifications including academic transcript.

Duties:—Assist with managing the risk of the incursion of exotic pests and diseases by maintaining a strong quarantine presence at all major sea and airports around the State through effective implementation of quarantine barrier and passenger processing. Carry out regulatory and compliance activities according to the relevant State and Commonwealth legislation. Conduct pest and disease surveys in order to provide sound technical advice on the quarantine pest and disease status of Tasmania. Provide quarantine and market access information to government, industry groups and the community as required. Facilitate trade by assisting in the development of market access submissions and delivering a comprehensive and up-to-date quarantine awareness program to facilitate compliance.

Essential Requirements:—An AQF Certificate IV in Government (Statutory Investigation and Enforcement) Quarantine, or an equivalent qualification with significant course content in the plant/animal/health science area, provided by either a university, a vocational education organisation or a registered and accredited training provider.

The person nominated is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following check is to be conducted:

Satisfactory security clearance as required by airport authorities.

Desirable Requirements:—A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Rick Eisenkoeck, phone (03) 6233 2474, email rick.eisenkoeck@dpipwe.tas.gov.au.

Applications to Sam Allen, Administration Officer (Quarantine), Department of Primary Industries, Parks, Water and Environment, 3rd Floor, 163, 169 Main Road, MOONAH, TAS, 7009, phone (03) 6233 3626, fax (03) 6233 3307, email sam.allen@dpipwe.tas.gov.au.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

CORPORATE SERVICES

Facilities Management

Senior Consultant, Facilities and Projects (706472)

Applications Close:—Friday, 25 February 2011.

Salary:—\$72,479 – \$85,612 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time

Location:—Hobart

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Provide high level support to the Manager, Facilities Management in the areas of project management, asset management programs, major and minor works, property administration, and procurement. The occupant provides a key consulting service to the Department on lease management.

Desirable Requirements:—A current motor vehicle driver's licence.

Enquiries to John Doering, phone (03) 6233 3067, email john.doering@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O Box 44, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

CORPORATE SERVICES

Facilities Management

Senior Consultant, Procurement and Contracts (706473)

Applications Close:—Friday, 25 February 2011.

Salary:—\$72,479 – \$85,612 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time

Location:—Hobart

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Provide high level support to the Manager, Facilities Management in the areas of procurement, facilities management, major and minor works, property administration and, infrastructure management. The occupant provides a key consulting service to all levels of management on all Agency procurement.

Desirable Requirements:—A current motor vehicle driver's licence.

Enquiries to John Doering, Department of Primary Industries, Parks, Water and Environment, phone (03) 6233 3067, email john.doering@dpipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O Box 44, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiwpe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIWPE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

CORPORATE SERVICES

Finance

Budget Analyst (706652)

Applications Close:—Friday, 25 February 2011.

Salary:—\$57,038 – \$65,968 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time for 12 months

Location:—Hobart

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Contribute to the development and management of the Department's annual budget. Provide ongoing analysis and monitoring of the Department's annual revenue and expenditure budgets and technical support on contemporary financial management practices and processes.

Desirable Requirements:—Appropriate tertiary qualifications in a relevant discipline. Qualifications that enable the applicant to complete the Certified Practising Accountant or the Institute of Chartered Accountants in Australia postgraduate program.

Enquiries to Jason Sowell, phone (03) 6233 6219, email jason.sowell@dpiwpe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O Box 44, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiwpe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIWPE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

EPA DIVISION

Scientific and Technical

Water Quality Project Officer (706650)

Applications Close:—Friday, 25 February 2011.

Salary:—\$50,815 – \$82,709 p.a.

Tasmanian State Service Award, Professional Stream, Band 1/2.

Fixed-term full-time from 21 March 2011 to 20 March 2012

Location:—Hobart

Commencing salary within the above range will be determined in accordance with qualifications and previous

relevant experience.

Applicants should note that while this vacancy has been advertised as full-time, DPIWPE may be prepared to negotiate a part-time arrangement with the successful applicant.

Pro rata salary is based on the above full-time rates.

Duties:—To develop a set of water quality guidelines and water quality objectives for surface waters (including coastal) and groundwaters in Tasmania. Water quality targets will also be determined consistent with the Australian and New Zealand Guidelines for Fresh and Marine Water Quality (ANZGFMWQ) 2000 framework in consultation with regional Natural Resource Management groups and other stakeholders.

Essential Requirements:—A degree in Science, Engineering or Environmental Studies relevant to the professional duties to be undertaken, as provided by a university.

Desirable Requirements:—Several years experience in the field of water quality. Current motor vehicle driver's licence

Enquiries to Elaine Adams, phone (03) 6233 3373, email elaine.adams@environment.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O Box 44, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiwpe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

RESOURCE MANAGEMENT AND CONSERVATION

Fox Eradication

Field Officer (Fox Eradication) (2 Vacancies) (703096 and 706649)

Applications Close:—Friday, 25 February 2011.

Salary:—\$34,815 – \$43,365 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-term full-time until 28 June 2013

Location:—Devonport

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Carry out field operations and associated preparatory work to progress the strategy, operational objectives and tactics of the Branch for the eradication of foxes in Tasmania.

Essential Requirements:—Current motor vehicle drivers licence (manual)

Desirable Requirements:—Category A and B firearms licence. Workplace Level 2 first aid certificate.

Enquiries to Robyn Aylmer, Department of Primary Industries, Parks, Water and Environment, phone (03) 6336 5320, email robyn.aylmer@dpiwpe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O Box 44, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiwpe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

RESOURCE MANAGEMENT AND CONSERVATION

Wildlife Management

Save The Tasmanian Devil Program

Field Officer (Save the Tasmanian Devil Program) (4 vacancies) (702963, 702975, 702977, 702404)

Applications Close:—Friday, 25 February 2011.

Salary:—\$34,815 – \$43,365 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-term part-time (702963, 702975, 702977 hours will vary) fixed term full-time (702404). All vacancies are for a period of 2 years

Location:—Hobart

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—To support the Captive Management and field components of the Save the Tasmanian Devil Program.

Essential Requirements:—A current motor vehicle driver's licence.

Desirable Requirements:—Workplace Level 2 First Aid Certificate or equivalent. 4WD competency.

Enquiries to Samantha Fox, phone (03) 6233 3000, email samantha.fox@dpiipwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O Box 44, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiipwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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PUBLIC TRUSTEE

ADMINISTRATION

Manager Marketing and Business Development (791203)

Applications Close:—Wednesday, 2 March 2011.

Salary:—\$72,479 – \$85,612 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time

Location:—Hobart

Duties:—Develop and implement the Public Trustee's marketing and communication plans and corporate programs and projects related to marketing, product and new business development. With the CEO, promote the profile of the Public Trustee in the market place and develop strategic alliances with external organisations.

The Commissioner has determined that the person nominated

for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. the following checks are to be conducted: —crimes involving dishonesty, crimes of violence, serious drug offences, sex related offences

Desirable Requirements:—Substantial experience in, and comprehensive understanding of, the principles of marketing and business development within a commercial environment and the development and evaluation of marketing programs. Demonstrated experience in high level customer relationship management. Demonstrated research, strategic, conceptual and analytical skills and the ability to generate creative ideas and translate those ideas into practical application.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties. The statement of duties may be downloaded from the www.jobs.tas.gov.au website.

Enquiries to Peter Maloney, Chief Executive Officer, Public Trustee, G.P.O Box 1565, Hobart, Tas, 7001, phone 6233 7611, email pmaloney@publictrustee.tas.gov.au.

Applications to Karyne Johns, Human Resource Officer, Public Trustee, 116 Murray Street, Hobart, Tas, 7000, phone 6233 7706, email kjohns@publictrustee.tas.gov.au.

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent, trustee services to the Tasmanian Community. Further information about our services is available at www.publictrustee.tas.gov.au

TREASURY AND FINANCE

ECONOMIC AND FINANCIAL POLICY DIVISION

ECONOMIC POLICY BRANCH

Principal Economic Analyst (724161)

Applications Close:—Friday, 4 March 2011.

Salary:—\$72,479 – \$85,612 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time

Location:—Hobart

Duties:—As a senior member of the Economic and Financial Policy Division, you will be required, both individually and as a member of a team, to undertake economic policy research and investigations and prepare major correspondence, reports and submissions.

In the context of the selection criteria, to be successful in the position applicants will have: demonstrated the ability to understand complex economic issues and identify possible solutions; the ability to communicate precisely and succinctly to internal and external stakeholders; and demonstrated initiative and the ability to manage own output and work effectively in a team environment.

Highly Desirable Requirements:—Completion or partial completion of relevant tertiary or industry qualifications, and/or professional affiliation.

Enquiries to Alison Watt, Assistant Director, Economic Policy Branch, Department of Treasury and Finance, phone (03) 6233 2737, email alison.watt@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O Box 147, HOBART TAS 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

TREASURY AND FINANCE

REVENUE, GAMING AND LICENSING DIVISION

*Revenue Branch***Business Analyst (724252)**

Applications Close:—Friday, 4 March 2011.

Salary:—\$57,038 – \$65,968 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time

Location:—Hobart

Duties:—To support the Revenue Branch in achieving its information management objectives by assisting business owners within the Revenue Branch to design and implement processes and systems for state revenue collection activities. The Business Analyst will provide expertise to identify opportunities for process improvement; assistance and training to system users and owners; and development and maintenance of related documentation.

In the context of the selection criteria, to be successful in the position applicants will have: demonstrated communication skills including the ability to liaise internally and provide advice

in accordance with Departmental policies; and experience in business process development and systems support; and the ability to understand and analyse technical issues and identify and develop innovative possible solutions, which meet the State Revenue Office's business requirements.

Desirable Requirements:—Diploma or Advanced Diploma, completion, or partial completion, of relevant tertiary qualifications.

Enquiries to Paul De Groot, Manager Business Development, Department of Treasury and Finance, phone (03) 6233 2561, email paul.degroot@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O Box 147, HOBART TAS 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

Staff Movements

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	J. Pape	Principal - King Island District High School	01.01.11
Education	E. Lamb	LINC Services Coordinator (Information Services) - Burnie LINC	14.02.11
Health & Human Services	G. Gray	Home Help Assessor	07.02.11
Health & Human Services	O. Swan	Clinical Nurse	29.01.11
Health & Human Services	D. McKenzie	Pharmacy Site Manager - South	02.02.11
Health & Human Services	D. Sowden	Clinical Nurse	07.02.11
Health & Human Services	D. Wrightson	Manager, Resource Team SW	15.02.11
Health & Human Services	N. Smith	Co-ordinator Chronic Conditions Prevention and Management	08.02.11
Health & Human Services	J. Dumas	Clinical Nurse	29.01.11
Justice	R. Minty	Senior Support Officer	11.02.11
Premier & Cabinet	B. Keygan	Senior Systems Administrator	09.02.11
Premier & Cabinet	S. Wiggins	Manager Ministerial Transport	28.01.11
Primary Industries, Parks, Water & Environment	L. Sparrow	Planner (State-wide Projects)	15.02.11
Treasury & Finance	E. Wise	Principal Budget Analyst	08.02.11

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Client Manager, Sport and Club Development	L. Oswin	6 months	16.02.11
Education	Customer Service Officer - Rosny LINC	A. Edwards	6 months	07.02.11
Education	Teacher Aide Special - Latrobe Primary School	N. Clarke	6 months	14.02.11
Health & Human Services	Senior Communications Consultant	E. Gumbleton	6 months	21.02.11
Health & Human Services	Registered Nurse	W. Pratt	6 months	07.02.11
Health & Human Services	Clinical Psychologist	S. O'Meagher	N.A.	09.02.11
Health & Human Services	Registered Nurse	G. Lowe	6 months	15.02.11
Health & Human Services	Speech Pathologist	K. Fulton	6 months	14.02.11
Health & Human Services	Registered Nurse	A. Faulkner	6 months	21.02.11
Health & Human Services	Registered Nurse	N. Tildersley	6 months	17.01.11
Health & Human Services	Registered Nurse	C. French	6 months	20.02.11
Health & Human Services	Registered Nurse	A. Stuart	6 months	21.02.11
Health & Human Services	Registered Nurse	S. Gaffney	6 months	17.01.11
Health & Human Services	ACAT Coordinator	A. Cooper	6 months	14.02.11
Health & Human Services	Registered Nurse	E. Cutting	6 months	21.02.11
Health & Human Services	Youth Justice Worker	Z. Bell	6 months	09.02.11
Health & Human Services	Registered Nurse	A. Dean	6 months	09.01.11
Health & Human Services	Food Safety Advisor (Preventative Health)	S. Chamberlain	6 months	07.03.11
Health & Human Services	Divisional Support Officer	R. Evenett	6 months	01.02.11
Health & Human Services	Registered Nurse	N. White	6 Months	23.01.11
Health & Human Services	Administrative Assistant	K. Ferry	6 months	01.02.11
Health & Human Services	RHH Redevelopment Program Support Officer	R. Carr-Davies	6 months	10.01.11
Health & Human Services	Hospital Aide	K. McGee	6 months	20.02.11
Health & Human Services	Clinical Specialist Musculoskeletal	S. Watt	6 months	07.03.11
Health & Human Services	Diabetes Research Nurse	J. Shepherd	6 months	23.01.11
Health & Human Services	Community Mental Health Nurse	G. Collins	6 months	09.02.11
Premier & Cabinet	Security/Customer Services Officer	C. Young	6 months	07.02.11
Premier & Cabinet	Executive Officer - Administration	E. Read	6 months	15.02.11
Primary Industries, Parks, Water & Environment	Senior Policy Officer Compliance	S. Hall	6 months	18.01.11
Primary Industries, Parks, Water & Environment	Regional Administrative Assistant	M. Pearton	6 months	21.02.11

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Graduate Project Officer (Research)	R. Upton	2 years	09.02.11

Appointment of Officers

<i>Agency</i>	<i>Officers Name</i>	<i>Duties Assigned</i>	<i>Date of Appointment</i>	<i>Duration</i>
Premier & Cabinet	M. Mulley	Commercial Manager	14.02.11	5 years

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Treasury & Finance	A. Hawkes	Economic Development, Tourism & the Arts	Project Manager Economic Research and Reporting	08.02.11

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher	A. Hull	08.02.11
Education	Teacher	S. Collins	08.02.11
Health & Human Services	Community Health Nurse	L. Beard	02.02.11
Health & Human Services	ACAT Assessor (Allied Health)	N. Samedani	28.01.11
Health & Human Services	Physiotherapist	K. Summers	04.02.11
Health & Human Services	Enrolled Nurse	M. O'Donnell	07.02.11
Health & Human Services	Administrative Assistant	A. Monks	26.01.11
Health & Human Services	Community Podiatrist	K. Walker	31.01.11
Health & Human Services	Catering Assistant	H. Cherry	05.02.11
Health & Human Services	Clinical Psychologist	K. Montgomery	01.02.11
Health & Human Services	Registered Nurse	R. Cannon	29.01.11
Police & Emergency Management	Communications Officer	J. Gordey	11.02.11
Primary Industries, Parks, Water & Environment	Aboriginal Heritage Advisor	E. Tew	11.02.11

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher	R. Mills	11.02.11
Education	Teacher	G. Smith	11.02.11
Education	Teacher	G. Staples	31.12.10
Education	Teacher	C. Randria	11.02.11
Education	Teacher	C. Triffitt	01.02.11
Education	Teacher	R. Chequer	11.02.11
Education	Teacher	J. Rundle	03.02.11
Education	Teacher	A. Johnson	11.02.11
Education	Senior Social Worker	H. Beaumont	02.02.11
Education	Teacher	P. Tucker	11.02.11
Education	Teacher	S. Foster	08.02.11
Education	Teacher Aide Special	J. Mellington	12.02.11
Education	Teacher	D. Hutton	11.02.11
Education	Teacher	J. Greatbatch	11.02.11
Education	Teacher	M. Jones	13.02.11
Education	Teacher	S. Thompson-Walker	11.02.11
Education	Teacher	R. Schulze	11.02.11
Education	Teacher	T. Florusse	11.02.11
Education	Teacher	P. Cairns	11.02.11
Education	Teacher	D. Hacker	11.02.11
Education	Teacher	I. Bardenhagen	11.02.11
Health & Human Services	Enrolled Nurse	M. Woodroffe	04.02.11
Health & Human Services	Customer Service Officer	A. Doran	21.01.11
Primary Industries, Parks, Water & Environment	Manager - Coastal & Marine	C. Rees	16.02.11



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