



# TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER  
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INCLUDING G.S.T.

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

## Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

**[www.jobs.tas.gov.au](http://www.jobs.tas.gov.au)**

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

**Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.**

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

### *Further Information*

Applicants are strongly advised to seek further information including the statement of duties, from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person. Application forms are available from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site and from the Agency that has advertised the vacancy.

### *Submission of Applications*

**Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.**

Late applications may be accepted at the discretion of the Head of Agency.

### *Fixed-Term Appointment*

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

### *Fixed-Term Employment Registers*

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site. A list of currently operating registers is also available from this site.

## Tasmanian Government Gazette

Email text copy to

**govt.gazette@thepat.com.au**

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

### State Service Notices

#### Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: **jobsadmin@dpac.tas.gov.au**

#### Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

#### Deadlines

*Government Gazette* :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices*:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication  
Telephone (03) 6233 6687

**Deadlines will be strictly adhered to**  
**Subscription or account enquiries phone (03) 6233 3148**

#### ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

##### CULTURE, RECREATION AND SPORT

##### *Sport and Recreation Tasmania*

#### **Client Manager, Planning, Facilities and Environments (425223).**

Applications Close:—Friday, 2 September 2011.

Salary:—\$69,753 – \$72,946 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Duties:—Provide client and project management services, policy and advice to ensure that there are appropriate and well planned facilities and environments in Tasmania for people to participate in sport, recreation and physical activity.

Desirable Requirements:— Relevant tertiary or industry recognised qualifications and affiliations.

A current driver's licence.

Enquiries to Renee Watson for a copy of the Statement of Duties, phone (03) 6233 5615, email **Renee.Watson@development.tas.gov.au**. For further information about the position please contact Luke Chiu, Manager Planning Facilities and Environments, phone (03) 6233 5624, email **Luke.Chiu@development.tas.gov.au**.

Applications to Justine McGuire, Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart TAS 7001, phone (03) 6233 9664, fax (03) 6233 5703, email **applications@development.tas.gov.au**.

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

#### EDUCATION

##### LEARNING SERVICES

##### *Learning Services (North)*

#### **School Psychologist, Learning Services (North) (964432).**

Applications Close:—Friday, 26 August 2011.

Salary:—\$56,436 – \$82,533 p.a.

Teaching Service (TPS) Award, School Psychologist.

Fixed-term full-time from 19 September 2011 to 7 September 2012.

Location:—Learning Services (North).

Description of the Role:—Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a child and adolescent psychological service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—Must be registered by the Psychology Board of Australia under the Health Practitioner Regulation National Law (Tasmania), or.

Possession of a degree with a fourth year qualification in Psychology which will enable registration following two years of supervised practice as a School Psychologist. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:— A current driver's licence.

Eligible for membership of the Australian Psychological Society.

Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Karen Gee, Department of Education, phone 0428 548 096, email **karen.gee@education.tas.gov.au**.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email **recruitment@education.tas.gov.au**.

## EDUCATION

## LEARNING SERVICES

*Learning Services (North-West)*

## Mountain Heights School

***Teacher, Early Childhood, Mountain Heights School.***

Applications Close:—Friday, 26 August 2011.

Salary:—\$56,436 – \$82,533 p.a.

Teaching Service (TPS) Award, Teacher.

Vacancy No. 200380.

Permanent full-time from 13 February 2012.

Location:—Mountain Heights School.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to David Cashion, Department of Education, phone (03) 6471 1977, email david.cashion@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

## EDUCATION

## LEARNING SERVICES

*Learning Services (North-West)*

## Mountain Heights School

***Teacher, English/BOSE, Mountain Heights School.***

Applications Close:—Friday, 26 August 2011.

Salary:—\$56,436 – \$82,533 p.a.

Teaching Service (TPS) Award, Teacher.

Vacancy No. 961165.

Permanent full-time from 13 February 2012.

Location:—Mountain Heights School.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

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Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

## EDUCATION

## LEARNING SERVICES

*Learning Services (North-West)*

## Mountain Heights School

***Teacher, Grades 11 and 12 and ICT, Mountain Heights School.***

Applications Close:—Friday, 26 August 2011.

Salary:—\$56,436 – \$82,533 p.a.

Teaching Service (TPS) Award, Teacher.

Vacancy No. 200290.

Permanent full-time from 13 February 2012.

Location:—Mountain Heights School.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional

registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

**Desirable Requirements:**—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to David Cashion, Department of Education, phone (03) 6471 1977, email david.cashion@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

## EDUCATION

### LEARNING SERVICES

*Learning Services (North-West)*

Mountain Heights School

#### **Teacher, Maths/Science, Mountain Heights School—3 Vacancies.**

Applications Close:—Friday, 26 August 2011.

Salary:—\$56,436 – \$82,533 p.a.

Teaching Service (TPS) Award, Teacher.

Vacancy No. 200293.

Permanent full-time from 13 February 2012.

Location:—Mountain Heights School.

Vacancy No. 200376.

Permanent full-time from 13 February 2012.

Location:—Mountain Heights School.

Vacancy No. 200302.

Permanent full-time from 13 February 2012.

Location:—Mountain Heights School.

**Description of the Role:**—To implement and manage appropriate learning programs for students and to assess individual student progress.

**Essential Requirements:**—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

**Desirable Requirements:**—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to David Cashion, Department of Education, phone (03) 6471 1977, email david.cashion@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

## EDUCATION

### LEARNING SERVICES

*Learning Services (North-West)*

Mountain Heights School

#### **Teacher, Middle School, Mountain Heights School—2 Vacancies.**

Applications Close:—Friday, 26 August 2011.

Salary:—\$56,436 – \$82,533 p.a.

Teaching Service (TPS) Award, Teacher.

Vacancy No. 200297.

Permanent full-time from 13 February 2012.

Location:—Mountain Heights School.

Vacancy No. 209296.

Permanent full-time from 13 February 2012.

Location:—Mountain Heights School.

**Description of the Role:**—To implement and manage appropriate learning programs for students and to assess individual student progress.

**Essential Requirements:**—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

**Desirable Requirements:**—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple



vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to David Cashion, Department of Education, phone (03) 6471 1977, email david.cashion@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

## EDUCATION

### LEARNING SERVICES

#### *Learning Services (North-West)*

##### Mountain Heights School

#### ***Teacher, Visual Arts and Music, Mountain Heights School.***

Applications Close:—Friday, 26 August 2011.

Salary:—\$56,436 – \$82,533 p.a.

Teaching Service (TPS) Award, Teacher.

Vacancy No. 200287.

Permanent full-time from 13 February 2012.

Location:—Mountain Heights School.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to David Cashion, Department of Education, phone (03) 6471 1977, email david.cashion@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

## HEALTH AND HUMAN SERVICES

### NORTH WEST AREA HEALTH SERVICE

#### ***Medical Practitioner (Emergency) (501913).***

Applications Close:—Saturday, 31 December 2011.

Salary:—\$78,459 – \$85,210 p.a.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Medical Practitioner, Level 1 (Salary commensurate with qualifications and experience).

Fixed-term full-time shift work, working 76 hours per fortnight commencing as soon as possible for two years.

Location:—Mersey Community Hospital.

Duties:—Career Medical Officer, Emergency Medicine, North West Area Health Service.

Challenging? Yes! Rewarding? Definitely!

We are not just offering a job, we are offering an experience. You will join a team of dedicated and enthusiastic health professionals committed to high standards of patient care and you can reside in Tasmania's spectacular north west, where the freshest air, purest water and Tasmania's pristine wilderness awaits you.

Your work environment will be a brand new Department of Emergency Medicine at the Mersey Community Hospital and you will also provide services to the Department of Emergency Medicine at the North West Regional Hospital. You can expect a combined presentation of 52,000 patients with more complex critical care medicine, urology, cardiothoracic and neurosurgical patients transferred to Launceston, Hobart or Melbourne. When you are not attending to patients you may be participating in safety audits and teaching junior doctors.

We are serious about education and we know you will be too. You will be able to share your clinical expertise with medical staff and students and foster a learning environment in our hospitals.

We enjoy a strong relationship with the University of Tasmania's Rural Clinical School, and our secondary care facilities are both associated teaching hospitals with contemporary teaching environments.

We will fully support your access to continuing professional development. We have a very strong focus on ensuring our employees enjoy an excellent work/life balance.

Tasmania offers a brilliant lifestyle with our hospitals and primary health centres located within strong and vibrant rural and urban centres. You can have a rewarding career in an enviable location.

We offer; contemporary, well equipped work environments; an attractive negotiable salary including superannuation, and access to salary packaging; relocation and accommodation assistance.

For a confidential discussion about the position please contact Donna Harris, Medical Recruitment Officer, North West Area Health Service on donna.harris@dhhs.tas.gov.au or +61 3 6490 8954.

Essential Requirements:—General or limited registration with the Medical Board of Australia.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, North West Area Health Service, Department of Health and Human Services, P.O. Box 274, Ulverstone 7315 or email: donna.harris@dhhs.tas.gov.au.

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## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

*North West Regional Hospital***Registered Nurse (502230).**

Applications Close:—Friday, 2 September 2011.

Salary:—\$50,761 – \$67,111 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1a to Year 7.

Permanent part-time shift worker (fully rotational) working 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital.

Duties:—The North West Area Health Service is seeking to recruit a motivated and enthusiastic Registered Nurse to join the health care team working on Medical Ward.

Ideally, you will exhibit a collaborative approach to planning, evaluating and implementing patient care and you will ensure that where appropriate families are involved. Your strong interpersonal and communication skills will be integral to achieving this along with your ability to maintain accurate and objective documentation.

You will be an effective member within the dynamic multidisciplinary team and you will contribute to a strong team focus to patient care through your proactive and supportive approach.

Your strong research skills will be utilised for the purpose of maintaining and continually improving the quality of patient care and opportunities will be provided to contribute to the review and development of innovative procedures, policies and best practice. Some evaluation of the effectiveness of nursing strategies will also be expected.

You will foster a learning culture through ensuring patients and their families understand their health maintenance requirements and assist them make informed decisions.

We will offer you attractive remuneration plus superannuation and access to salary packaging. Your work environment will be bright and modern and well resourced and we will support your participation in continued education and professional development. Negotiable relocation assistance may also be offered.

Please contact Maxine Munting today to discuss your application on (03) 6430 6565 or email: maxine.munting@dhhs.tas.gov.au.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Human Resources, North West Area Health Service, Department of Health and Human Services, P.O. Box 274, Ulverstone 7315 or email: rlo.nwahs@dhhs.tas.gov.au.

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## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

**Deputy Chief Radiation Oncology Medical Physicist (509109).**

Applications Close:—Friday, 14 October 2011.

Salary:—To be negotiated.

Equivalent Specialist.

Fixed-term full-time day work for a period of five years.

Location:—Royal Hobart Hospital.

PLEASE NOTE: Starting salary is negotiable, based on skills, qualifications and experience.

Duties:—This is a key role at the Royal Hobart Hospital which is located in picturesque southern Tasmania.

The role offers you the opportunity to be at the forefront of a high quality, comprehensive medical physics service through the Hospital's Department of Radiation Oncology. Your substantial practical experience in radiation oncology physics will be highly valued, along with your ability to provide expert advice on safety and other aspects of radiation physics.

Essential Requirements:—Eligibility for Ordinary Membership of the Australian College of Physical Scientists and Engineers in Medicine.

Enquiries to Dr Steven Wallace, Department of Health and Human Services, phone (03) 6222 8232, email [steven.wallace@dhhs.tas.gov.au](mailto:steven.wallace@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: StaffLink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

*Primary Health Services South***Enrolled Nurse (Medication Endorsed) (505536).**

Applications Close:—Friday, 26 August 2011.

Salary:—\$49,373 – \$52,220 p.a.

Nurses (TPS) Award, Enrolled Nurse, Grade 2, Year 1 to Year 3.

Permanent full-time day work. (Part-time hours will be considered).

Location:—Repatriation Centre, 90 Davey Street, Hobart.

Duties:—Hobart Community Health Nursing is a busy urban and semi rural nursing service providing complex nursing care to clients in the Hobart Region and surrounding areas. The Enrolled Nurse is expected to be Medication Endorsed and work well in a highly skilled professional team. Availability for weekend work is required.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Anne Correy, Department of Health and Human Services, phone (03) 6222 7602, email [anne.correy@dhhs.tas.gov.au](mailto:anne.correy@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Stafflink Recruitment Services, Department of Health and Human Services, G.P.O. Box 1061, Hobart, Tasmania 7001. Please do not send hard copy applications to the contact person.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Mental Health Services North*

#### **Allied Health Professional (504929).**

Applications Close:—Friday, 26 August 2011.

Salary:—\$47,618 – \$76,401 pro rata.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term full-time day work, commencing to 31 December 2012.

Location:—Mental Health Services, Launceston.

Duties:—Mental Health Services seeks an Allied Health Professional to join the Northern Mental Health Training Program, based in Launceston for a two year fixed term contract.

The Mental Health Training Program allows newly graduated Nurses, Psychologists, Social Workers and Occupational Therapists to undertake four, six monthly rotations through the various components of Mental Health Services North. The successful applicant for this position will initially be based at the Adult Community Mental Health Services and then rotate through the Child and Adolescent Mental Health Services, Inpatient and Extended Treatment Services and Older Persons Mental Health Services.

This is a unique opportunity for clinicians to gain a broad range of experience in public mental health in a structured and supportive training program.

Responsibilities include the provision of case management and discipline specific interventions to assist with client recovery.

Although applications from all Allied Health disciplines will be considered, clinicians either fully or provisionally registered with the Psychology Board of Australia are preferred.

Essential Requirements:— Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers, or, Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia (Australia Association of Occupational Therapy), or Registered with the Psychology Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Tessa Oldfield, Department of Health and Human Services, phone (03) 6336 2185, email [tessa.oldfield@dhhs.tas.gov.au](mailto:tessa.oldfield@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Mental Health Services North*

#### **Community Health Nurse (512879).**

Applications Close:—Friday, 26 August 2011.

Salary:—\$60,087 – \$70,230 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 4 to Grade 4, Year 2, CH, FCH.

Permanent full-time day work.

Location:—Community Forensic Mental Health, Launceston.

Please note that access to the Grade 4 salary range \$68,670 - \$70,230 is subject to successful application for progression to Grade 4.

Duties:—This position includes a 6.5% Correctional Health Allowance.

There may also be other vacancies available to be filled from this process.

We are seeking a Community Mental Health Nurse to work in our team at Community Mental Health Services, in accordance with primary health care principles, Agency policy and direction, legal requirements, Service policies and procedures and professional competencies, undertake the delivery of quality patient care service, based on best practice and within a collaborative and multidisciplinary framework.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand or the United Kingdom.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Scott Beswick, Department of Health and Human Services, phone (03) 6336 2627, email [scott.beswick@dhhs.tas.gov.au](mailto:scott.beswick@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Mental Health Services North*

#### **Registered Nurse (504848).**

Applications Close:—Friday, 26 August 2011.

Salary:—\$50,761 – \$67,111 p.a.

Nurses (TPS) Award, Registered Nurse, Grade 3, Year 1a to Year 7.

Fixed-term full-time shift work, commencing as soon as possible for a period of 12 months.



Location:—Northside Mental Health Clinic, Launceston.

Duties:—At Northside Mental Health Clinic we are seeking Registered Nurse to work as a part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Registered Nurse; Utilises a problem solving approach and established nursing procedures in the delivery and evaluation of direct care to a designated number of clients. Interacts effectively with consumers, families and significant others in the planning and implementation of care in collaboration with other members of the health team to ensure consumer focused outcomes. Remains actively involved in maintaining and continually improving the quality of client care provided by the service.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand or the United Kingdom.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Georgia Freeman, Department of Health and Human Services, phone (03) 6348 7765, email [georgia.freeman@dhhs.tas.gov.au](mailto:georgia.freeman@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Mental Health Services North West*

#### **Senior Clinical Psychologist (515955).**

Applications Close:—Friday, 26 August 2011.

Salary:—\$83,935 – \$92,833 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 4.

Permanent full-time day work.

Location:—Child and Adolescent Mental Health, North West.

Duties:—Child and Adolescent Mental Health Service, North West (CAMHS NW) seeks Senior Clinical Psychologist to join its motivated team delivering high quality assessment, treatment and assertive case management to children and young people.

CAMHS NW is part of the Mental Health service within the Tasmanian Department of Health and Human Services. CAMHS is a specialised service for children and young people between the ages of 0 and 18 years who have a severe and complex mental illness or disorder that causes functional impairment, which may ultimately have an adverse affect on the social and emotional development of the young person.

The Senior Clinical Psychologist will take a lead role in ongoing service development within CAMHS NW and as part of CAMHS Statewide. The Senior Clinical Psychologist will also be a team leader with regard to inter-agency liaison and capacity building in relation to child and adolescent mental health across the region.

CAMHS NW is based in Burnie but provides a specialist clinical service to clients across the North West Coast and West Coast of Tasmania.

Burnie is central to the North West Coast and is one of the two main coastal cities. CAMHS has permanent offices in both Devonport and Burnie and provides outreach to the other areas. There are several iconic towns dotted along the Coast linked in the main by an excellent highway and there are many some smaller rural communities in the hills of the nearby fertile hinterland. The North West Coast has beaches, forests farmlands and mountains and provides a fabulous lifestyle for families and people with interest in outdoor activities.

Essential Requirements:—Registered with the Psychology Board of Australia and endorsed to practice in the approved area of practice of clinical psychology.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Belinda Sims, Department of Health and Human Services, phone (03) 6434 7280, email [belinda.sims@dhhs.tas.gov.au](mailto:belinda.sims@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## INFRASTRUCTURE, ENERGY AND RESOURCES

### LAND TRANSPORT SAFETY

#### *Registration and Licensing Branch*

#### **Graduate Business Analyst (371693).**

Applications Close:—Friday, 26 August 2011.

Salary:—\$51,832 – \$62,406 p.a.

Tasmanian State Service Award, Graduate.

Fixed-term full-time 3 years.

Location:—Hobart.

Duties:—To assist in the development and implementation of policies and projects including research and analysis, liaison with stakeholders and the preparation of associated documentation. Provide assistance and support to the Vehicle Registration Unit and undertake a range of day to day tasks.

Essential Requirements:—A degree or tertiary qualification in a relevant discipline.

Enquiries to Michael Males, Manager Vehicle Registration Unit, Department of Infrastructure, Energy and Resources, Level 1, 80 Elizabeth Street, Hobart, phone (03) 6233 5075, email [Michael.Males@dier.tas.gov.au](mailto:Michael.Males@dier.tas.gov.au).

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email [recruitment@dier.tas.gov.au](mailto:recruitment@dier.tas.gov.au).



## INFRASTRUCTURE, ENERGY AND RESOURCES

## LAND TRANSPORT SAFETY

*Vehicle Operations***Assistant Manager: Accreditation and Standards (370858).**

Applications Close:—Friday, 26 August 2011.

Salary:—\$76,016 – \$87,325 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Duties:—Assist in the planning, development and management of the operational and strategic directions of the Accreditation and Standards Unit to ensure the provision of policy, systems, services and practices align with State and National directions.

Desirable Requirements:—Tertiary qualifications in a relevant discipline.

Enquiries to Jeremy Gleeson, Manager Accreditation Unit, Department of Infrastructure, Energy and Resources, 10 Murray Street, Hobart, phone (03) 6233 5198, email [Jeremy.Gleeson@dier.tas.gov.au](mailto:Jeremy.Gleeson@dier.tas.gov.au).

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email [recruitment@dier.tas.gov.au](mailto:recruitment@dier.tas.gov.au).

## JUSTICE

## PRISON INFRASTRUCTURE REDEVELOPMENT PROGRAM

**Executive Officer Hayes Project (356373).**

Applications Close:—Friday, 26 August 2011.

Salary:—\$58,179 – \$67,288 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time 73.5 hours per fortnight for a period of 12 months.

Location:—Risdon.

Duties:—Provide comprehensive executive support and assistance to the Program Manager Prison Infrastructure Redevelopment Program (PIRP) and Hayes Project Manager, including the preparation of complex correspondence, briefing papers and project documentation. Liaise with internal and external stakeholders in relation to the PIRP projects, providing high level advice and assistance where necessary.

Essential Requirements:—

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Current driver's licence.

Enquiries to Graeme Barber, Project Manager PIRP Stage D, Department of Justice, phone (03) 6216 8191, email [graeme.barber@justice.tas.gov.au](mailto:graeme.barber@justice.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Nikki Bowes on (03) 6216 8191.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than four attachments in either Microsoft Word format, PDF or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

## PUBLIC TRUSTEE

## TRUSTEE SERVICES

**North West Branch Manager (790154).**

Applications Close:—Friday, 26 August 2011.

Salary:—\$76,016 – \$87,325 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Burnie.

Duties:—The North West Branch Manager will lead, manage and develop the human, physical and financial resources of the Branch to ensure attainment of the required service standards. This person will manage a small estate and trust administration caseload in accordance with relevant legislation, procedural guidelines and client instructions as well as engaging in proactive client service and relationship building including delivering public presentations.

Essential Requirements:—

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—crimes involving dishonesty, crimes of violence, serious drug offences, sex related offences.

Shortlisted applicants will be required to undergo a psychometric assessment as part of the selection process.

Desirable Requirements:—Applicants for this position will possess a demonstrated understanding of commercial business management practices with substantial experience in the trustee or an associated industry an advantage. Experience in developing and managing the delivery of proactive client service and proven skills in organisational improvement directed towards continual improvement in client service. Proven contemporary management and leadership skills and a practical knowledge of contemporary human resource management. Demonstrated self management skills and sound judgement in complex situations. High level interpersonal communication skills including public presentation, written, liaison, negotiation and conflict resolution skills and a commitment to contemporary workplace practice.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties. The statement of duties may be downloaded from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website.

Enquiries to Gaylene Cunningham, Manager Client Services, Public Trustee, G.P.O. Box 1565, Hobart, Tas, 7001, phone 62337606, email [gunningham@publictrustee.tas.gov.au](mailto:gunningham@publictrustee.tas.gov.au).

Applications to Karyne Johns, Human Resource Officer, Public Trustee, 116 Murray Street, Hobart, Tas, 7000, phone 62337706, email [kjohns@publictrustee.tas.gov.au](mailto:kjohns@publictrustee.tas.gov.au).

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent, trustee services to the Tasmanian Community.

## TREASURY AND FINANCE

## CORPORATE SUPPORT DIVISION

*Information Systems Branch***Information and Communication Technology Officer (724245).**

Applications Close:—Friday, 26 August 2011.

Salary:—\$45,823 – \$67,288 p.a.

Tasmanian State Service Award, ICT Level 1, Technician.

Fixed-term full-time 3 year contract.

Location:—Hobart.

Duties:—The Infrastructure Support Unit is seeking a staff member who has a broad range of technical competencies and possesses the flexibility to undertake a wide range of technical and system support tasks relating to the Department's IT systems infrastructure. In the context of the selection criteria, to be successful in this position, applicants will have a passion for dealing with and helping other people; an analytical mind and an aptitude for solving technical problems; be able to manage multiple tasks at once and set sensible priorities for these tasks; and an aptitude for working with information and communication technology.

Desirable Requirements:—A Certificate III in a relevant area or equivalent level.

Enquiries to Malcolm Smith, Manager Infrastructure Support Unit, Information Systems Branch, Department of Treasury and Finance, phone (03) 6233 6105, email malcolm.smith@treasury.tas.gov.au.

Applications to The Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart, Tas 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

## TREASURY AND FINANCE

## REVENUE, GAMING AND LICENSING DIVISION

*Liquor and Gaming Branch***Administrative Officer (724046).**

Applications Close:—Friday, 26 August 2011.

Salary:—\$45,823 – \$49,978 pro rata.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term part-time As soon as possible to 24 August 2012, 7.35 hours per week.

Location:—Launceston.

Duties:—To perform a range of clerical functions associated with the administration and regulation of liquor and gaming.

In the context of the selection criteria, to be successful in the position applicants will:—perform a range of clerical functions associated with the administration and regulation of liquor and gaming; assist with the process of applications for licences and permits under the Gaming Control Act 1993 and the Liquor Licensing Act 1990 and advise the public on liquor and gaming matters, including licensing matters.

Desirable Requirements:—Certificate III in a relevant area or equivalent.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following

checks are to be conducted:—Conviction check for—crimes of violence, Sex related offences, Serious drug and alcohol related offences, Crimes involving dishonesty, Serious traffic offences and Identification check for: finger prints, palm prints, photograph and credit check.

Enquiries to Jane Scott, Manager Operations, Liquor and Gaming Branch, Department of Treasury and Finance, phone (03) 6233 3534, email jane.scott@treasury.tas.gov.au.

Applications to The Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart, Tas, 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

## TREASURY AND FINANCE

## REVENUE, GAMING AND LICENSING DIVISION

*Revenue Branch***Revenue Officer (723482).**

Applications Close:—Friday, 2 September 2011.

Salary:—\$51,832 – \$56,418 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Duties:—As an individual or as a member of a team, administer State taxation legislation to ensure efficient and effective collection of revenue and payment of grants.

In the context of the selection criteria, to be successful in the position applicants will have:—the ability to operate successfully in a high work flow area to provide 'front line services', whilst demonstrating high levels of resilience, maintaining a good standard of attention to detail and with a focus on quality; good written and verbal communication skills, including the ability to convey complex taxation information to a range of stakeholders; and a demonstrated ability to use inter-related systems and information sources to process transactions and to analyse situations that fall outside of normal procedures whilst showing appropriate judgement in handling these situations.

Desirable Requirements:—Certificate III or IV in a relevant area or equivalent level.

Enquiries to Keri Pennicott, Manager Revenue Operations, Department of Treasury and Finance, phone (03) 6233 3993, email keri.pennicott@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart Tas 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

## Tasmanian Government — Senior Executive Service

### EDUCATION

#### LEARNING SERVICES

#### *Learning Services (North)*

#### **General Manager, Learning Services (North) (963198).**

Applications Close:—Friday, 26 August 2011.

Salary:—\$157,247 – \$172,972 p.a.

Senior Executive, Level 3.

Fixed-term full-time Senior Executive contract position for 5 years.

Location:—Learning Services (North).

Description of Role:—Provide leadership of and strategic direction for all operational activities throughout the Learning Services including networks and schools, in consultation with Network Leaders. Strategically manage resources, learning and support services to lead and support education and business improvement in schools and colleges. Oversee and monitor the school improvement, performance and accountability processes for networks and schools. Lead and direct the formulation, development and implementation of strategies and associated planning as part of the department's executive group. Build interagency and regional partnerships that are consistent with department and government directions.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: -.

Conviction check for—crimes of violence, sex related offences and serious drug offences.

Desirable Requirements:—Relevant tertiary qualifications. A senior executive with a proven record of management in a large private or public sector organisation.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Michelle Peck, phone (03) 6233 8065, email [michelle.peck@education.tas.gov.au](mailto:michelle.peck@education.tas.gov.au).

Enquiries to Liz Banks, Department of Education, phone (03) 6233 7985, email [liz.banks@education.tas.gov.au](mailto:liz.banks@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

### EDUCATION

#### LEARNING SERVICES

#### *Learning Services (North-West)*

#### **General Manager, Learning Services (North West) (963199).**

Applications Close:—Friday, 26 August 2011.

Salary:—\$157,247 – \$172,972 p.a.

Senior Executive, Level 3.

Fixed-term full-time Senior Executive contract position for 5 years.

Location:—Learning Services (North West).

Description of Role:—Provide leadership of and strategic direction for all operational activities throughout the Learning Services including networks and schools, in consultation with Network Leaders. Strategically manage resources, learning and support services to lead and support education and business improvement in schools and colleges. Oversee and monitor the school improvement, performance and accountability processes for networks and schools. Lead and direct the formulation, development and implementation of strategies and associated planning as part of the department's executive group. Build interagency and regional partnerships that are consistent with department and government directions.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: -.

Conviction check for—crimes of violence, sex related offences and serious drug offences.

Desirable Requirements:—Relevant tertiary qualifications. A senior executive with a proven record of management in a large private or public sector organisation.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Michelle Peck, phone (03) 6233 8065, email [michelle.peck@education.tas.gov.au](mailto:michelle.peck@education.tas.gov.au).

Enquiries to Liz Banks, Department of Education, phone (03) 6233 7985, email [liz.banks@education.tas.gov.au](mailto:liz.banks@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## Staff Movements

### *Permanent Appointments*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Education Facility Attendant	D. Good	6 Months	15.08.11
Education	Customer Service Officer	L. Edwards	6 Months	10.08.11
Education	Teacher	P. Laws	6 Months	15.08.11
Education	Customer Service Officer	N. Jones	6 Months	10.08.11
Education	Education Facility Attendant	P. Lynema	6 Months	09.08.11
Education	Teacher	S. Bourke	6 Months	10.08.11
Health & Human Services	Patient Transport Officer	K. Wickham	6 months	15.08.11
Health & Human Services	Mental Health Worker	T. Bean	6 months	29.08.11
Health & Human Services	Youth Alcohol and Drug Worker	D. Williams	6 months	10.08.11
Health & Human Services	Clinical Nurse	R. Padgett	6 Months	18.07.11
Health & Human Services	Community Nurse	S. Rice	6 months	21.08.11
Health & Human Services	Community Mental Health Nurse	T. Porteus	6 months	30.08.11

### *Fixed-term Appointments of Greater than 12 Months*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Justice	Workplace Health & Wellbeing Advisor	S. Forrest	2 years	15.08.11
Justice	Workplace Health & Wellbeing Advisor	C. Blight	2 years	15.08.11

### *Promotion of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services	S. Gregor	Clinical Nurse	12.07.11
Health & Human Services	M. Petschar	Alcohol & Drug Service Team Leader North	15.08.11
Premier & Cabinet	S. Donovan	IT Strategist	04.08.11



*Resignation of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher	S. Kirkby	14.02.11
Health & Human Services	Occupational Therapist	J. Guy	11.08.11
Health & Human Services	Manager Disability Services - SE	L. Mackay	08.07.11
Health & Human Services	Specialist Social Worker	L. Jaffray	01.05.11
Health & Human Services	Senior Social Worker	F. McLain	14.07.11
Health & Human Services	Youth Health Nurse	O. Henry	09.08.11
Health & Human Services	Manager	B. Thomson	01.08.11
Health & Human Services	Clinical Nurse Floore Manager	J. Sparks	30.04.11
Health & Human Services	Manager Speech Pathology	R. Chalk	19.07.11
Health & Human Services	Community Health Nurse	H. Lay	24.06.11
Health & Human Services	Registered Nurse	S. Reitsema	07.08.11
Health & Human Services	Enrolled Nurse	A. Kromer	07.08.11
Health & Human Services	Home Help	S. Lester	06.03.11
Health & Human Services	Rostered Carer	V. Maxwell	29.07.11
Health & Human Services	Registered Nurse	L. Wilson	11.08.11
Health & Human Services	Disability Worker	A. Watt	29.07.11
Health & Human Services	Medical Scientist	D. Titchen	29.07.11
Health & Human Services	Registered Nurse	P. Lucadou-Wells	06.08.11
Health & Human Services	Occupational Therapist	K. Mistretta	03.08.11
Health & Human Services	Tenancy Officer	W. Ng	12.08.11
Health & Human Services	Enrolled Nurse	C. McGrath	06.08.11
Police & Emergency Management	Clerical Support Officer	D. Munro	13.07.11
Police & Emergency Management	Painter	L. Keep	15.07.11
Police & Emergency Management	Police Public Enquiry Officer	J. Gale	31.07.11
Police & Emergency Management	Clerical Officer	H. Webster	12.08.11
Police & Emergency Management	Cleaner	H. Browning	15.07.11
Police & Emergency Management	Properties Officer	A. Bealey	27.07.11
Police & Emergency Management	Cleaner	L. Stevenson	15.07.11
Primary Industries, Parks, Water & Environment	Team Leader Client Services	D. Sullivan	09.08.11

*Retirement of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water & Environment	Project Officer-PWS Business Enterprise	K. Vanderstaay	10.08.11



**P**  
**MS**  
**GSM**  
**CMYK**

## A bit fuzzy on your printing jargon?

Dont worry, our sales team know more than enough.

They also know one other very important fact: that it's just that - jargon.

Talk to one of our experienced sales representatives and you'll come away with a crystal clear understanding of the ins and outs of your printing job. We know what you want

because we know the right questions to ask.

No guesses, no hazy ideas, no fudging...just the information needed to be assured that your publication will be a sight for sore eyes.

Call us on 6233 3168 for the bottom line on all your printing requirements.



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# We can produce a document the whole world will want to see.

We can also make sure they don't.

No matter how good it looks, sometimes your publication contains information that you would prefer to keep under lock and key.

At Print Applied Technology, Tasmania's number one printer, that's just where we keep it.

How good is our security? Well, in 159 years of

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# Our conscience is crystal clear.

## Together we can make a difference.

Print Applied Technology remains ever vigilant in reducing the impact of its operations on the environment, and environmental management within our production facilities is considered a critical aspect of our business.

Our investment in a world class 'Ecoclean' solvent recycling system from Europe has enabled us to recycle all our solvent liquids for reuse, instead of disposing of this material which is traditional industry practice. Waste paper is managed via extraction systems and a compaction unit, capturing and bundling all waste generated during the production cycle which is then collected for recycling, reducing landfill. Vegetable based inks are used where possible on our presses, and green office principles are employed.

Print Applied Technology now adds to these initiatives official certification by the Forest Stewardship Council

(FSC). FSC certification is the "Gold Standard" for eco forestry worldwide, and as a 'Chain of Custody' certificate holder we can now assure our valued customers that selected papers sourced for our operations are from responsibly managed forests.

The use of the highly guarded FSC trademark now also allows our customers to demonstrate their commitment to the growth of responsible forest management. Further to this, we can now share with you the knowledge that areas of natural wealth and endangered wildlife habitat are not being adversely affected as a consequence of our paper sourcing policy.

You too can help to protect our environment, by promoting and using FSC products.

For further information please contact Print Applied Technology or visit [www.fscaustralia.org](http://www.fscaustralia.org)



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[sales@thepat.com.au](mailto:sales@thepat.com.au)  
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