



TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER
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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Thinking local, getting global?

Creative citizenship for the 21st century

Tasmania is increasingly connected to the wider world. But are we prepared for the consequences? The 21st century brings new opportunities and responsibilities – economic, social, political and moral.

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Location: Hobart

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Course.Info@utas.edu.au or visit **www.utas.edu.au/courses**

Dr Natasha Cica, Director, Centre for Applied Philosophy and Ethics



UNIVERSITY OF TASMANIA

Tasmanian Government Gazette

Email text copy to

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

State Service Notices

Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a **www.jobs.tas.gov.au** system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: **jobsadmin@dpac.tas.gov.au**

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

Deadlines

Government Gazette :—Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication
Telephone (03) 6233 6687

Deadlines will be strictly adhered to

Subscription or account enquiries phone (03) 6233 3148

ECONOMIC DEVELOPMENT, TOURISM AND THE ARTS

CORPORATE SUPPORT DIVISION

Property, Procurement and Facilities

Senior Property Officer, Technopark (425032)

Applications Close:—Friday, 22 October 2010.

Salary:—\$66,073 - \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time

Location:—Tasmanian Technopark, Dowsings Points

Duties:—Contribute to the effective management of property, facilities and tenancy services for the Hobart Technopark through the provision of high level advice and support.

Desirable Requirements:—Drivers Licence.

Enquiries to Kevin Thomas, Administrative and Executive Services Director, phone (03) 6233 5751, email **kevin.thomas@development.tas.gov.au**

Applications to Human Resources, Department of Economic Development, Tourism and the Arts, G.P.O. Box 646, Hobart, TAS 7001, phone (03) 6233 5601, fax (03) 6233 5703, email **applications@development.tas.gov.au**

To be considered for an interview, applications must address the selection criteria outlined in the Statement of Duties and include a current Curriculum Vitae.

EDUCATION

COMMUNITY KNOWLEDGE NETWORK

Customer Service Officer (700553)

Applications Close:—Friday, 22 October 2010.

Salary:—\$49,097 - \$53,441 pro rata.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time 36.75 hours per fortnight

Location:—Huon LINC

Description of the Role:—Undertake a range of multiple, diverse and complex tasks and provide support to a range of customer-focused services and programs in a Learning and Information Network Centre (LINC) environment

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences

Desirable Requirements:—Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Sonya Moon, Department of Education, phone (03) 6264 8486, email sonya.moon@education.tas.gov.au

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

COMMUNITY KNOWLEDGE NETWORK

LINC's East

Launceston LINC

Customer Service Officer—2 Vacancies

Applications Close:—Friday, 22 October 2010.

Salary:—\$33,637 - \$41,899 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Vacancy No. 700512.

Permanent full-time from 22 November 2011

Location:—Launceston LINC

Vacancy No. 700513.

Permanent full-time from 22 November 2011

Location:—Launceston LINC

Description of the Role:—Undertake routine operational tasks and provide basic client assistance under close supervision and direction

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are

to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Pauline Blyth, phone (03) 6336 2639, email pauline.blyth@education.tas.gov.au

Enquiries to Garry Conroy-Cooper, Department of Education, phone (03) 6336 2630, email garry.conroy-cooper@education.tas.gov.au

Applications to Establishment Recruitment and Reporting Services, Department of Education, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

CORPORATE SERVICES

Information and Technology Services

Schools and Client IT Support

Network Support Officer - Learning Services (North West) (961351)

Applications Close:—Friday, 22 October 2010.

Salary:—\$33,637 - \$41,899 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Permanent full-time

Location:—IT Services - Learning Services (North West)

Description of Role:—Responsible for the performance and accuracy of day-to-day IT support tasks. Required to keep abreast of technical developments in computing and network support.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences

Desirable Requirements:—Certificate III or IV in Information Technology. A current driver's licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Tim Latham, Department of Education, phone (03) 6232 7410, email tim.latham@education.tas.gov.au

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Bicheno Primary School

Principal - Bicheno Primary School (203227)

Applications Close:—Friday, 22 October 2010.

Salary:—\$85,035 p.a.

Teaching Service (TPS) Award, Band 3, Level 1.

Permanent full-time

Location:—Bicheno Primary School

Description of the Role:—To lead and direct the educational programme and administration of a school/ college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the *Teachers Registration Act 2000*.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Liz Banks, Department of Education, phone (03) 6336 2594, email liz.banks@education.tas.gov.au

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Glen Dhu Primary School

Principal - Glen Dhu Primary School (205296)

Applications Close:—Friday, 22 October 2010.

Salary:—\$102,245 p.a.

Teaching Service (TPS) Award, Band 3, Level 4.

Permanent full-time

Location:—Glen Dhu Primary School

Description of Role:—To lead and direct the educational programme and administration of a school/ college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the *Teachers Registration Act 2000*.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Liz Banks, Department of Education, phone (03) 6336 2594, email liz.banks@education.tas.gov.au

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Meander Primary School

Principal - Meander Primary School (205557)

Applications Close:—Friday, 22 October 2010.

Salary:—\$85,035 p.a.

Teaching Service (TPS) Award, Band 3, Level 1.

Permanent full-time

Location:—Meander Primary School

Description of the Role:—To lead and direct the educational programme and administration of a school/ college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the *Teachers Registration Act 2000*.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Liz Banks, Department of Education, phone (03) 6336 2594, email liz.banks@education.tas.gov.au

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Mole Creek Primary School

Principal - Mole Creek Primary School (205566)

Applications Close:—Friday, 22 October 2010.

Salary:—\$85,035 p.a.

Teaching Service (TPS) Award, Band 3, Level 1.

Permanent full-time

Location:—Mole Creek Primary School

Description of the Role:—To lead and direct the educational programme and administration of a school/ college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the *Teachers Registration Act 2000*.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Liz Banks, Department of Education, phone (03) 6336 2594, email liz.banks@education.tas.gov.au

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Forest Primary School

Canteen Supervisor - Forest Primary School (964298)

Applications Close:—Friday, 22 October 2010.

Salary:—\$43,406 - \$47,341 pro rata.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 12 hours per fortnight for up to 40 weeks per year from 15 February 2011

Location:—Forest Primary School

Description of Role:—Supervise, maintain and deliver the school canteen services.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Michelle Ewington, Department of Education, phone (03) 6458 3141, email michelle.ewington@education.tas.gov.au

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Redpa Primary School

School Executive Officer - Redpa Primary School (300553)

Applications Close:—Friday, 22 October 2010.

Salary:—\$54,106 - \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent part-time 10 hours per fortnight for up to 42 weeks per year from 1 February 2011

Location:—Redpa Primary School

Description of Role:—Co-ordinate the operations of a school office and support the Principal in the management of school administrative service and resources. Direct and supervise assigned non teaching staff. Provide advice to the Principal and other school staff on administrative and resource matters.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences

Desirable Requirements:—Qualification or studies in relevant areas e.g. human resources, business studies or accounting.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Sarah Cuthbertson, Department of Education, phone (03) 6457 1292, email sarah.cuthbertson@education.tas.gov.au

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Levendale Primary School

Principal - Levendale Primary School (201831)

Applications Close:—Friday, 22 October 2010.

Salary:—\$85,035 p.a.

Teaching Service (TPS) Award, Band 3, Level 1.

Permanent full-time

Location:—Levendale Primary School

Description of Role:—To lead and direct the educational programme and administration of a school/ college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the *Teachers Registration Act 2000*.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Bob Phillips, Department of Education, phone (03) 6212 3117, email bob.phillips@education.tas.gov.au

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Lindisfarne Primary School

Principal - Lindisfarne Primary School (201859)

Applications Close:—Friday, 22 October 2010.

Salary:—\$102,245 p.a.

Teaching Service (TPS) Award, Band 3, Level 4.

Permanent full-time

Location:—Lindisfarne Primary School

Description of Role:—To lead and direct the educational programme and administration of a school/ college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the *Teachers Registration Act 2000*.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Bob Phillips, Department of Education, phone (03) 6212 3117, email bob.phillips@education.tas.gov.au

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Richmond Primary School

Teacher Aide Special - 2 Vacancies

Applications Close:—Friday, 22 October 2010.

Salary:—\$39,157 - \$42,242 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Vacancy No. 981282.

Permanent part-time 20 hours per fortnight up to 42 weeks per year from 14 February 2011

Location:—Richmond Primary School

Vacancy No. 960520.

Permanent part-time 20 hours per fortnight up to 42 weeks per year from 14 February 2011

Location:—Richmond Primary School

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Kate Slater, Department of Education, phone (03) 6260 2191, email kate.slater@education.tas.gov.au

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au

HEALTH AND HUMAN SERVICES

AMBULANCE TASMANIA

Patient Transport Officer - 2 Vacancies (518038)

Applications Close:—Friday, 22 October 2010.

Salary:—\$42,877 - \$46,722 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Permanent part-time day work for 38 hours per fortnight.

Location:—Hobart

Duties:—To provide an efficient and safe transport service for stable patients, agency staff, public hospital and ambulance stores and equipment as required. To work as a member of a team providing routine transport of stable patients particularly in support of public hospital inpatients, outpatients and day surgery patients.

Essential Requirements:—Current Driver's Licence

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; Crimes involving dishonesty; and Serious traffic offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Peter Berry, Department of Health and Human Services, phone (03) 6230 8570, email peter.berry@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au

HEALTH AND HUMAN SERVICES

BUSINESS SERVICES NETWORK

Asset Management Services

Asset Management

Property Consultant (500664)

Applications Close:—Friday, 29 October 2010.

Salary:—\$69,202 - \$81,965 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Permanent full-time day work

Location:—Hobart

Duties:—To contribute to the delivery of real estate services for the Department of Health and Human Services by: Ensuring the acquisition and disposal of real estate (including leasehold property) is undertaken in a professional manner that delivers value and is in accordance with Government requirements. Negotiating with lessors, lessees (including non-government

organisations) local government and others regarding property management issues. Supporting the development and implementation of contemporary real estate practices and procedures in a government context for the Agency.

Desirable Requirements:—Extensive high level experience in, facilities management services and strategic asset management particularly in the acquisition and disposal of real estate. Well developed project management skills and knowledge of building practices as they apply to contemporary management approaches to risk, performance and quality for a major real estate portfolio. High level interpersonal, communication, negotiation and conflict resolution skills and an ability to represent the Facilities Management Branch and the Agency to identify and negotiate mutually acceptable solutions in situations of differing interests.

Enquiries to John Backhouse, Department of Health and Human Services, phone (03) 6233 4849, email john.backhouse@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

BUSINESS SERVICES NETWORK

IT Services

IT Consultant (Database Administrator) (515152)

Applications Close:—Friday, 22 October 2010.

Salary:—\$69,202 - \$81,965 p.a.

Health and Human Services (Tasmanian State Service) Award, ICT 3.

Permanent full-time day work

Location:—Hobart

Duties:—Provide high level technical support in the design, installation, maintenance and administration of the Agency's databases. Ensure the Agency's databases operate and perform effectively and to agreed service levels.

Desirable Requirements:—Demonstrated high-level experience and skills in Database Administration including a demonstrated ability to architect, support and administer core enterprise databases that demand high availability across disperse geographic locations. Demonstrated high-level experience and skills in all areas of Database Administration, including but not limited to; installation, upgrade, test, and change management; issue identification, tracking, and resolution; backup and disaster recovery; monitoring and auditing and security management. High-level experience in database tuning, including high-level SQL skills (including development of stored procedures) and demonstrated experience in trouble-shooting and subsequent resolution of database performance problems.

Enquiries to Dana Purton, Department of Health and Human Services, phone (03) 6233 3141, email dana.purton@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

CARE REFORM

Acute Services Reform

Network Co-ordinator - Emergency Care Network - VACANCY NOW WITHDRAWN (519635)

Applications Close:—Friday, 22 October 2010.

Salary:—\$69,202 - \$81,965 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term part-time day-work for 38 hours per fortnight from as soon as possible for a period of 2 years

Location:—Hobart

Duties:—The Emergency Care Network (ECN) will focus on clinician engagement to facilitate service improvement. The ECN will span the primary, secondary and tertiary sectors related to emergency care in the area health services, mental health and ambulance services; and advise on diverse issues including policy, planning, governance, training of health professionals and service quality.

Desirable Requirements:—A comprehensive understanding of the delivery of emergency care services, the associated care quality standards and performance indicators. Project management: experience in the development and implementation of projects that demonstrates the ability in consultation, interpersonal relations and time management. Demonstrated high level organisational and co-ordination skills, including capacity to support the activities of the Clinical Network Steering Committee, subcommittees and working parties.

Enquiries to Denise Walshe, Department of Health and Human Services, phone (03) 62333358, email denise.walshe@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

CHIEF HEALTH OFFICER

Population Health

Administrative Officer (500778)

Applications Close:—Friday, 22 October 2010.

Salary:—\$42,877 - \$46,722 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term part-time day work for 60.8 hrs per fortnight from as soon as possible until 30 August 2011

Location:—Hobart

Duties:—The provision of administrative skills in order to assist the Pharmaceutical Services Branch clerical area in the efficient and effective provision of services for the operational work of the Branch in the regulatory system for control of the manufacture, distribution, supply, prescribing and administration of drugs and poisons.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the

appointment, promotion, transfer. The following checks are to be conducted: Conviction Check in the following areas: crimes of violence; sex related offences; serious drug offences; and d) crimes involving dishonesty. Identification Check.

Enquiries to Danica Ivkovic, Department of Health and Human Services, phone (03) 62332064, email danica.ivkovic@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability, Child, Youth and Family Services

Policy Officer (517397)

Applications Close:—Friday, 22 October 2010.

Salary:—\$69,202 - \$81,965 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term full-time day work commencing 01 November 2010 until 31 May 2011

Location:—DCYFS - Children and Youth Services Policy Unit - Hobart

Duties:—The Policy Officer role is to provide high level policy advice and manage complex projects that support the development of programs and the implementation of policies and plans for the effective integration of children and youth services.

As a member of Children and Youth Services, this position sits within a framework of human service reform that places priority on ensuring the safety and well being of Tasmanian children and young people

Desirable Requirements:—Knowledge of project management methodologies and experience in the development of project plans.

Strategic, conceptual, analytical and creative skills with an ability to develop policy, to plan and prioritise activities, including an ability to understand the political, social and organisation environment and identify relevant issues.

Well developed interpersonal and communication skills, including the ability to represent Children and Youth Services and collaborate with stakeholders.

It is desirable that the applicant have a broad based knowledge of child and youth affairs, including some knowledge of adoptions processes.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Diane Caney, Department of Health and Human Services, phone (03) 6233 8540, email diane.caney@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Housing Tasmania

Tenancy Officer (517024)

Applications Close:—Friday, 22 October 2010.

Salary:—\$48,439 - \$52,727 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term full-time day work commencing 8 November 2010 until 04 November 2011

Location:—Housing Tasmania - South West

Duties:—Provide a range of tenancy management services to a portfolio of public housing clients and properties in accordance with Housing Tasmania's service delivery policies, principles and standards.

Desirable Requirements:—Demonstrated ability to maintain a customer service focus in a service delivery environment subject to ambiguity and change. Demonstrated ability to interpret client circumstances and requirements, use initiative and utilise problem solving skills to make well-informed recommendations in relation to tenancy management, within legislation, policy and guidelines. Demonstrated ability, both individually and as a member of a team, to plan, organise, set priorities to complete tasks to meet deadlines and achieve established benchmarks and standards.

Enquiries to Kim Bomford, Department of Health and Human Services, phone (03) 6233 8635, email kim.bomford@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Mersey Community Hospital

Nurse Unit Manager (515187)

Applications Close:—Friday, 22 October 2010.

Salary:—\$79,725 - \$83,496 p.a.

Nurses (TPS) Award, Nurse Unit Manager.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Department of Emergency Management - Mersey Community Hospital

Duties:—Provide leadership to the Department of Emergency Medicine. Ensure the efficient and effective provision of care, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework by co-ordinating the clinical, management, education and nursing research functions within the Department of Emergency Medicine.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and endorsed to practice as a nurse practitioner.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Julie Duff, Department of Health and Human Services, phone (03) 6426 5468, email julie.duff@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

Mersey Community Hospital

Pharmacist (518579)

Applications Close:—Friday, 22 October 2010.

Salary:—\$46,450 - \$74,527 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Pharmacy - Latrobe

Duties:—Mersey Community Hospital is a 100 bed acute hospital, part of the NWAHS, working in close contact with NWRH. Devonport is on the northern coast of Tasmania, within close proximity of many of Tasmania's prime tourist attractions and many noted bushwalking areas.

Essential Requirements:—Registered with the Pharmacy Board of Australia

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Lorraine Smith, Department of Health and Human Services, phone (03) 64265602, email lorraine.smith@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

North West Regional Hospital

Co-Director of Nursing (502114)

Applications Close:—Friday, 29 October 2010.

Salary:—\$86,319 p.a.

Nurses (TPS) Award, Registered Nurse, Level 4 Grade 1.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital, Burnie

Duties:—The Co-Director of Nursing is responsible for effective leadership and efficient management of medical and surgical nursing services at the North West Regional Hospital to ensure high quality, safe, patient focused care. The Co-Director of Nursing will work closely with the General Manager in the day to day operations of the services and the Executive Director of Nursing in strategic development of nursing services and professional development of nursing personnel.

Desirable Requirements:—Current drivers licence.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia

Enquiries to Denise Parry, Department of Health and Human Services, phone (03) 6430 6500, email denise.parry@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

NORTH WEST AREA HEALTH SERVICE

North West Regional Hospital

Senior Physiotherapist Outreach Clinics (502070)

Applications Close:—Friday, 22 October 2010.

Salary:—\$71,381 - \$81,876 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital, Burnie

Duties:—To organise and develop the Physiotherapy Service at West Coast District Hospital, Smithton District Hospital and the King Island Multi-Purpose Centre. To promote, provide and maintain optimal physiotherapy care for clients, including the specialist Physiotherapy outpatients.

Desirable Requirements:—Current drivers licence

Essential Requirements:—Registered with the Physiotherapy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Ali Macrae, Department of Health and Human Services, phone (03) 6430 6608, email physio.burnie@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Administration Assistant (519632)

Applications Close:—Friday, 22 October 2010.

Salary:—\$42,877 - \$46,722 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Radiology

Duties:—As a member of Radiology's multi-disciplinary team, provide a high level of competency in: Providing an efficient medical typing service; an effective appointment scheduling service; maintain an efficient patient reception, record filing and retrieval service; and maintain an efficient patient billing service.

Desirable Requirements:—Ability to type accurately at speed using audio equipment. Sound knowledge of medical terminology. A high degree of problem solving ability, together with the ability to deal with professional staff, patients and the public at all levels with tact and diplomacy.

Enquiries to Garth Faulkner, Department of Health and Human Services, phone (03) 6348 7085, email garth.faulkner@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***Clinical Nurse (519849)**

Applications Close:—Friday, 22 October 2010.

Salary:—\$65,595 - \$69,363 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time shift work (fully rotational), working 23.56 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Ward 4K

Duties:—Functions as an advanced clinical practitioner within the designated area and provides management support to the Nurse Unit Manager (NUM) and Nurse Educators including participation in staff education and the management of staff performance.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia

Enquiries to Sonja Leonard, Department of Health and Human Services, phone (03) 6348 7053, email sonja.leonard@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***CSSD Technician (519305)**

Applications Close:—Friday, 22 October 2010.

Salary:—\$42,877 - \$46,722 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Permanent part-time shift work (set rotational).

Location:—CSSD

Duties:—As a member of the health care team the CSSD Technician, decontaminates, packages, sterilises and distributes theatre and ward equipment and sterile supplies appropriate to the specialist and general areas and maintains clean and hygienic surroundings to facilitate the control of infection in the Central Sterilising and Supply Department.

Desirable Requirements:—Knowledge of, and experience in, sterilising technology and/or qualifications in, or willingness to undertake, a Sterilising Technology course. Ability to obtain a thorough knowledge of instruments/equipment and supplies processed in CSSD, and to initiate appropriate action and follow protocols for the decontamination and sterilisation of equipment. Demonstrated ability to work individually or as a member of a team and assist in the training of new staff, under the direction of the Clinical Nurse Manager.

Enquiries to Lynne Cleary, Department of Health and Human Services, phone (03) 6348 7453, email lynne.cleary@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***Dietitian (503510)**

Applications Close:—Friday, 22 October 2010.

Salary:—\$46,450 - \$74,527 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Nutrition - Launceston General Hospital

Duties:—Provide optimal nutritional care and education for inpatients, outpatients, community groups or individuals associated with the Launceston General Hospital. Act as a nutrition resource for staff and the Northern Tasmanian community.

Essential Requirements:—Approved Bachelor of Science degree, or equivalent, from a University or other tertiary institution, majoring in appropriate subjects, and a graduate diploma or post graduate degree course in dietetics of one or two years, or an approved four year undergraduate degree majoring in nutrition and dietetics at a recognised Australian tertiary institution, or a pass in the Dietitians Association of Australia (DAA) examination in dietetics for overseas trained dietitians.

Enquiries to Tracey Denmen, Department of Health and Human Services, phone (03) 6348 7493, email tracey.denmen@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Dietitian (519469)

Applications Close:—Friday, 22 October 2010.

Salary:—\$46,450 - \$74,527 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent part-time day work, 32 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Nutrition - Launceston General Hospital

Duties:—Provide optimal nutritional care and education for inpatients, outpatients, community groups or individuals associated with the Launceston General Hospital. Act as a nutrition resource for staff and the Northern Tasmanian community.

Essential Requirements:—Approved Bachelor of Science degree, or equivalent, from a University or other tertiary institution, majoring in appropriate subjects, and a graduate diploma or post graduate degree course in dietetics of one or two years, or an approved four year undergraduate degree majoring in nutrition and dietetics at a recognised Australian tertiary institution, or a pass in the Dietitians Association of Australia (DAA) examination in dietetics for overseas trained dietitians.

Enquiries to Tracey Denmen, Department of Health and Human Services, phone (03) 6348 7493, email tracey.denmen@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Food Services Assistant - 2 Vacancies

Applications Close:—Friday, 22 October 2010.

Salary:—\$36,266 - \$37,915 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Vacancy No. 515601.

Fixed-term part-time shift work, 40 hours per fortnight, commencing as soon as possible until 9 October 2010. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Food Services - Launceston General Hospital
Vacancy No. 516491.

Fixed-term part-time day work, 32 hours per fortnight, commencing as soon as possible until 9 October 2010. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Food Services - Launceston General Hospital

Duties:—To provide a high standard of meal service to patients, and optimum levels of hygiene throughout the Food Services Department.

Desirable Requirements:—Ability to acquire an understanding of in-patient meal delivery including cook-chill. Ability to acquire knowledge of the range of menus and basic restrictions associated with styles of meals and diets. A practical understanding of workplace safety and personal cleanliness and hygiene and how it relates to the delivery of food services.

Enquiries to Alice Cordwell, Department of Health and Human Services, phone (03) 6348 7530, email alice.cordwell@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

Launceston General Hospital

Research Co-Ordinator (511967)

Applications Close:—Friday, 22 October 2010.

Salary:—\$53,384 - \$62,872 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-term full-time day work, commencing as soon as possible for a period of 12 months. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Dementia Research Centre, Launceston General Hospital

Duties:—To establish and undertake research projects relating to Dementia. To act as a resource person to medical investigators, general practitioners, nursing and laboratory staff, pharmacists, community health workers and patients enrolled in research projects.

Desirable Requirements:—An academic degree in a discipline relevant to health research. Extensive and demonstrated recent experience with research projects, together with experience in data collection. Previous experience in setting up and undertaking research projects and ethical guidelines.

Enquiries to Catherine Austen, Department of Health and Human Services, phone (03) 6348 7588, email catherine.austen@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***Senior Radiation Therapist (514325)**

Applications Close:—Friday, 22 October 2010.

Salary:—\$88,969 - \$93,533 p.a.

Radiation Therapists (Public Sector) Industrial Agreement 2009, Radiation Therapist, Level 3.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—W.P. Holman Clinic

To act as team leader in charge of the efficient planning and delivery of Radiation Therapy treatment. To utilise specialist skills to resolve novel and complex problems in the radiation therapy treatment and planning areas

Essential Requirements:—Entitled to be granted registration as a Radiation Therapist by the Medical Radiation Science Professionals Registration Board of Tasmania.

Enquiries to Helen Tubb, Department of Health and Human Services, phone (03) 63487140, email helen.tubb@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

NORTHERN AREA HEALTH SERVICE

*Primary Health Services North***Director of Nursing (Beaconsfield) (504462)**

Applications Close:—Friday, 22 October 2010.

Salary:—\$86,319 p.a.

Nurses (TPS) Award, Registered Nurse, Level 5 Grade 1.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Beaconsfield District Health Service

Duties:—Lead and manage a range of inpatient/residential/community based services provided from the relevant rural health facility including the management of resources and undertaking a leadership role in ensuring that clinical and support services/infrastructure meet quality and safety standards and are in accordance with Agency performance objectives and community expectations. Facilitate the development and maintenance of strong communication links within the Agency and other government and non government agencies, community health service providers and other key groups and consumers regarding health service priorities.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Maribeth Harris, Department of Health and Human Services, phone (03) 6336 5551, email maribeth.harris@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Staff Specialist - Clinical Haematologist (519615)

Applications Close:—Friday, 12 November 2010.

Salary:—See Below.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time day work (with oncall)

Location:—Royal Hobart Hospital

Duties:—Provide a Consultant service in clinical and diagnostic Haematology including inpatient and outpatient care in Haematology to public and private patients of the Royal Hobart Hospital. Be involved in undergraduate and postgraduate teaching. Participate in research and quality improvement activities.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

Enquiries to Dr Rosemary Harrup, Department of Health and Human Services, phone (03) 6222 8157, email rosemary.harrup@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Staff Specialist - Gynaecologic Oncologist (518394)

Applications Close:—Friday, 5 November 2010.

Salary:—See Below.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time day work (with oncall)

Location:—Gynaecologic Oncology, Royal Hobart Hospital

Duties:—The Tasmanian Department of Health and Human Services seeks to appoint a full-time Gynaecologic Oncologist to join the team at Tasmania's premier teaching hospital.

The gynaecologic oncology service for the State of Tasmania is based in Hobart where there is a dedicated unit. The Royal Hobart Hospital is a 505 bed tertiary referral hospital and a teaching hospital associated with the University of Tasmania's Medical School.

The Gynaecologic Oncology unit has a multidisciplinary approach to patient care and major surgery for the service is undertaken in the Royal Hobart Hospital's Unit. The service is presently supported by a dedicated Pelvic Surgery Registrar and a Cancer Care Coordinator. Outreach clinics to the North of the State are an integral part of the service provision. The present incumbent has been the sole provider of the service and is anxious to work in a collaborative fashion with a second specialist.

We offer: a salary commensurate with qualifications and experience plus superannuation and salary packaging; access to teaching, education and research funds; relocation assistance; motor vehicle and associated expenses; a supportive and dynamic work environment; strong professional and social networks; and an incredible lifestyle.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

Enquiries to Clinical Assoc Prof Penelope Blomfield, Department of Health and Human Services, phone (03) 6222 8049, email penny.blomfield@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Staff Specialist Pathology/Haematology (510214)

Applications Close:—Friday, 5 November 2010.

Salary:—See Below.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time day work (with oncall)

Location:—Pathology Services, Royal Hobart Hospital

Duties:—Provide a diagnostic and consultative service in Haematology for the Royal Hobart Hospital and where applicable for statewide services. Contribute to undergraduate teaching and post graduate teaching. Undertake research and quality improvement activities.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

Enquiries to Dr Katherine Marsden, Department of Health and Human Services, phone (03) 6222 8410, email katherine.marsden@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Primary Health Services South

Administrative Assistant (506524)

Applications Close:—Friday, 22 October 2010.

Salary:—\$42,877 - \$46,722 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual day work (hours as and when required) commencing as soon as possible until 31 March 2011

Location:—Clarence and Risdon Vale Community Health Centres

Duties:—The Administrative Assistant will provide reception and administration for the Clarence and Risdon Vale Community Health Centres ensuring client needs are met in an efficient and effective manner. You will be required to implement and maintain efficient administrative systems of work including but not limited to, maintaining a client records system including the processing of medical records, scanning patient information, processing of urgent medical records, open, classify and distribute mail, produce client accounts, receipts and account adjustments and

perform cashier and banking functions.

Desirable Requirements:—High level Administrative Skills: maintain office management systems both manual and computerised; demonstrate sound computer skills including the use of Medical Director, PracSoft, Microsoft Office programs and email. A demonstrated capability to effectively relate with a diverse client group in a sensitive and confidential manner and will have a demonstrated ability to relate well to clients from a diverse range of cultures and backgrounds with the ability to see issues from the clients perspective. Individuals will demonstrate capability to provide prompt, efficient services to clients in a manner that responds flexibly to client needs.

Enquiries to Judith Clingeffer, Department of Health and Human Services, phone (03) 6211 4539, email judith.clingeffer@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Primary Health Services South

Community Health Nurse (506122)

Applications Close:—Friday, 22 October 2010.

Salary:—\$58,055 - \$69,363 p.a.

Nurses (TPS) Award, Community FCH Nurse.

Permanent full-time day work - part-time hours will be considered

Location:—Central Highlands Community Health Centre

Duties:—An opportunity exists for a registered nurse to work in the beautiful Central Highlands, in a new, diverse and expanding health centre. There is the opportunity to trial new and innovative IT and technology as a different means of delivering quality health outcomes to people of all ages living in regional, rural and remote locations in Tasmania. The Community Health Nurse provides nursing care to individuals and families, participates in community needs assessments and the development and implementation of health promotion programs. You will be required to collaborate with other members of the health care team to ensure the delivery of high quality health care. You will recognise that the health of individuals and the community is influenced by social and environmental factors as well as individual's access to health services, therefore plans and delivers services accordingly.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Drivers Licence

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Sandy Carmichael, Department of Health and Human Services, phone (03) 6287 1301, mobile 0407 353 403, email sandy.carmichael@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Primary Health Services South

Community Nurse - Breast Care (516241)

Applications Close:—Friday, 22 October 2010.

Salary:—\$58,055 - \$69,363 pro rata.

Nurses (TPS) Award, Community FCH Nurse.

Fixed-term part-time day work, working 32 hours per fortnight commencing as soon as possible until 1 February 2011

Location:—Eastern Shore Community Nursing

Duties:— 1. The Breast Care Nurse, as an integral part of the multi-disciplinary team, provides a pivotal contact point for the continuity of care for people diagnosed with breast cancer. The position supports and co-ordinates the patient's treatment and care from diagnosis through surgery, the post-operative period and discharge from hospital to the community.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Michelle Le Mesurier, Department of Health and Human Services, phone (03) 6211 4550, mobile 0417362799, email michelle.lemesurier@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Primary Health Services South

Cook (517333)

Applications Close:—Friday, 22 October 2010.

Salary:—\$48,439 - \$52,727 p.a.

Health and Human Services (Tasmanian State Service)

Award, General Stream, Band 3.

Permanent full-time day work

Location:—Central Highlands Community Health Centre

Duties:—An opportunity exists for a person seeking to work in the beautiful Central Highlands, in a new, diverse and expanding health centre. The position is to co-ordinate the delivery of food services for the Highlander Day Centres, outreach programs, for Health Promotion activities within the Central Highlands, and future expansion in the delivering of meals to supported persons living in their own homes within regional, rural and remote locations.

Desirable Requirements:—A recognised formal qualification or considerable experience in the preparation and presentation of balanced meals for a large organisation. Experience in preparing meals for people with specialised dietary needs considered desirable. Team leadership skills, with the ability to support, supervise, direct, and develop staff. Effective communication and interpersonal skills with the capacity to liaise effectively with external suppliers and with a wide range of internal and external consumers.

Enquiries to Sandy Carmichael, Department of Health and Human Services, phone (03) 6287 1301, email sandy.carmichael@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Primary Health Services South

Home Help (506701)

Applications Close:—Friday, 29 October 2010.

Salary:—\$37,809 - \$38,933 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time day work, working 8 hours per fortnight

Location:—Primary Health South - New Norfolk Area

Duties:—The Home Help staff will function effectively as a member of a health care team concerned with the care of the individual and family unit within the community. You will be required to provide essential household duties as assessed by the nominated assessor and approved by the relevant supervisor, these duties could include cleaning, cooking, shopping assistance, washing and ironing. You will provide feedback about significant changes to the client's circumstances to the relevant supervisor and maintain accurate work records and follow established documentation guidelines. This role will cover the New Norfolk area.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Robyn Rylands, Department of Health and Human Services, phone (03) 6222 7618, email homecaresouth@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Primary Health Services South

Home Help Personal Carer (518237)

Applications Close:—Friday, 22 October 2010.

Salary:—\$37,809 - \$38,933 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Permanent part-time day work, working 25 hours per fortnight

Location:—Primary Health North West

Duties:—The Home Help /Personal Care staff will work within a primary health care framework and will function effectively as a member of a health team concerned with the care of an individual and family unit within the community. You will be required to perform essential household/ personal care duties as assessed by the Community Health Nurse or Home Care Assessor. You will attend meetings with the Nurse Unit Manager and also with regional management team as required.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Lorraine Hyland, Department of Health and Human Services, phone (03) 6434 6454, email lorraine.hyland@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Primary Health Services South

Palliative Care Medical Specialist (516235)

Applications Close:—Friday, 22 October 2010.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time - part-time hours will be considered

Location:—Palliative Care Primary Health South

Duties:—The Palliative Care Medical Specialist will have overall responsibility, for the provision of effective specialist palliative care medical services, consultancy and advice to palliative care clients, including teaching and research for

general practitioners, undergraduate students, generalist health service providers, and specialist health service providers within the Palliative Care Service, the Royal Hobart Hospital, the Palliative Care Unit (Whittle) and palliative care community based settings.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Dr Michael Ashby, Department of Health and Human Services, phone (03) 6220 2457, email michael.ashby@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

Primary Health Services South

Registered Nurse (506280)

Applications Close:—Friday, 22 October 2010.

Salary:—\$49,012 - \$64,842 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift work, working 40 hours per fortnight

Location:—New Norfolk District Hospital

Duties:—The Registered Nurse will strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals. You will in collaboration with members of the healthcare team plan, implement and evaluate patient/client care. You will be required to work effectively within the dynamic multidisciplinary team, contributing to a strong team approach through open communication and a positive supportive approach.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Colleen Smith, Department of Health and Human Services, phone (03) 6262 2888, email colleen.smith@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Director, Statewide Bone Marrow Transplant Service (519785)**

Applications Close:—Friday, 29 October 2010.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent part-time daywork, working 15.2 hours per fortnight

Location:—Acute Medicine, Royal Hobart Hospital

Duties:—The Statewide Bone Marrow Transplant Service provides bone marrow transplantation (BMT) to patients as part of their treatment to combat certain conditions, mainly haematological cancers.

The Director, Statewide Bone Marrow Transplant Service, is responsible for all aspects of the statewide service. They are to lead and promote the benefits of a co-ordinated, collaborative approach to state-wide BMT services, and to actively pursue improved outcomes for BMT patients in Tasmania.

The Director will be an appropriately qualified physician with extensive experience in haematology and /or medical oncology with expertise and specific training in haemopoietic progenitor cell (HPC) transplantation and/or responsibility for the clinical management of HPC transplant patients and donors.

This position is located at the Royal Hobart Hospital as the transplant centre for the statewide service.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

Enquiries to Dr Rosemary Harrup, Department of Health and Human Services, phone (03) 6222 8157, email rosemary.harrup@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Psychiatric Emergency Nurse (519371)**

Applications Close:—Friday, 12 November 2010.

Salary:—\$65,595 - \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Fixed-term full-time fully rotational shiftwork, part-time hours will be considered, commencing as soon as possible for a period of 3 years

Location:—Department of Emergency Medicine, Royal Hobart Hospital

Note: Salary includes shift allowances, superannuation and salary packaging

Duties: Functions as a Psychiatric Emergency Nurse (PEN) within the Emergency Department (ED) of the Royal Hobart Hospital (RHH) in collaboration with Emergency- Crisis

Assessment and Treatment (E-CAT) and in liaison with the other psychiatric services within Statewide and Mental Health Services South (SandMHS) to deliver improved outcomes for individuals presenting with mental illness.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training programme that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand or the United Kingdom.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Corinne Skyrme, Department of Health and Human Services, phone (03) 6222 8308, email corinne.skyrme@dhhs.tas.gov.au or Don Burton, Department of Health and Human Services, phone (03) 6222 8425, email don.burton@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Registered Nurse - Graduate Midwifery Programme 2011 (Various vacancies)**

Applications Close:—Friday, 22 October 2010.

Salary:—\$49,012 - \$64,842 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Fixed-term part-time shift worker (fully rotational) working 38 hours per fortnight, commencing 12 December 2010 for a period of 12 months

Location:—Royal Hobart Hospital

Registered Nurse - 509830 and 509809 - 8 vacancies available

Duties: Strengthen health outcomes through midwifery by provision of quality, clinically appropriate midwifery care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Becky French, Department of Health and Human Services, phone (03) 6222 8299, email becky.french@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

SOUTHERN TASMANIA AREA HEALTH SERVICE

*Royal Hobart Hospital***Support Services Officer (513507)**

Applications Close:—Friday, 22 October 2010.

Salary:—\$38,264 - \$42,315 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent part-time day worker, working 66 hours per fortnight

Location:—Royal Hobart Hospital

Duties:—Provide efficient and effective support service within a multidisciplinary environment of the Preoperative centre. Assist staff with the preparation of patients for surgery with dignity and sensitivity, and ensure that a high level of confidentiality is maintained.

Desirable Requirements:—Ability to daily apply high standard of verbal communication skills within a multidisciplinary environment, and an ability to work as a motivated member of a patient focused team within a busy area with varied demands for your assistance. Demonstrated knowledge of general cleaning procedures and an ability to maintain the cleanliness of equipment and the environment according to infection control principles. Demonstrated ability to monitor stock/stores and equipment levels and initiate appropriate action for supply to maintain a smooth service delivery

Enquiries to Nicole West, Department of Health and Human Services, phone (03) 6222 7007, email nicole.west@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

*Alcohol and Drug Services***Youth Alcohol and Drug Worker (517249)**

Applications Close:—Friday, 22 October 2010.

Salary:—\$46,450 - \$74,527 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term full-time day work commencing as soon as possible until 4 March 2011

Location:—St Johns Park, New Town

Duties:—Alcohol and Drug Services South is seeking to employ a Youth Alcohol and Drug Worker on a fixed term basis to provide assessment, treatment, community liaison and referral services and undertake community education and health promotion on alcohol and drug related issues to a specific geographical area or population. Assist in the provision of community based education and training initiatives to increase the level, range and abilities of members of the community and service providers to respond to alcohol and other drug issues.

Essential Requirements:—Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers, or graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia (Australia Association of Occupational Therapy), or registered with the Psychology Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Matt Bain, Department of Health and Human Services, phone (03) 6230 7901, email matt.bain@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

STATEWIDE AND MENTAL HEALTH SERVICES

*Mental Health Services North***Social Worker (504845)**

Applications Close:—Friday, 22 October 2010.

Salary:—\$46,450 - \$74,527 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term full-time day work for a period of 2 years

Location:—Northside Clinic, Launceston General Hospital

Duties:—This position is designed to suit a beginning practitioner in social work who is interested in working in the area of mental health. The successful applicant will be supervised by the Clinic's Social Worker and will be provided with training and support as well as the opportunity to gain valuable experience in the field of mental health. The incumbent will be based at the Northside Clinic within the Launceston General Hospital and will then rotate through all areas of Mental Health Services.

Essential Requirements:—Degree in Social Work giving eligibility for membership of Australian Association of Social Workers.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Jan Dorman, Department of Health and Human Services, phone (03) 6348 7765, email jan.dorman@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

STATEWIDE FORENSIC MEDICAL SERVICES

Forensic Pathologist (513180)

Applications Close:—Friday, 22 October 2010.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time daywork, with on-call

Location:—Statewide Forensic Medical Services, Hobart

Duties:—To provide essential back up and assistance to the Director, Forensic Medical Services in order to maintain an efficient forensic service to the Coroner, Police, Justice System, University and the general public.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

Enquiries to Dr. Chris Lawrence, Department of Health and Human Services, phone (03) 6222 8611, email christopher.lawrence@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001

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HEALTH AND HUMAN SERVICES

COMMISSIONER FOR CHILDREN

Research Officer (512297)

Applications Close:—Friday, 29 October 2010.

Salary:—\$53,384 - \$62,872 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-term part-time day work for 38 hours per fortnight from as soon as possible until 13 March 2011

Location:—Hobart

Duties:—Under direction from the Commissioner for Children, the Research Officer has responsibility for maintaining quality, accurate and timely advice and action to the Commissioner in accordance with the Children, Young Persons and their Families Act 1997, in matters relating to the health, welfare, care, protection and development of children and young people.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check in the following areas: Crimes of violence; Sex related offences; Serious drug offences; and Crimes involving dishonesty. Identification check.

Enquiries to Colleen Moran-Ford, Department of Health and Human Services, phone (03) 62334920, email colleen.moran-ford@childcomm.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001

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INFRASTRUCTURE, ENERGY AND RESOURCES

LAND TRANSPORT SAFETY

*Road Safety Operations***School Crossing Patrol Officer (902810, 902810) - 2 Vacancies**

Applications Close:—Friday, 22 October 2010.

Salary:—\$33,637 - \$41,899 pro rata.

Tasmanian State Service Award, General Stream, Band 1.

Permanent part-time 7.5 hours per week and Permanent part-time 7.5 hours per week

Location:—Cambridge Primary School and Bowen Road Primary School

Duties:—Responsible for requiring drivers of vehicles to stop on a road where the Guard is engaged in the duties of protecting children and others crossing to and from a school.

Provide advice to the School Principal when children are crossing the road other than at the selected location, or are not observing instructions, so that corrective measures may be taken.

Responsible for the safe conduct of school children and others at pre-selected crossing points.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Serious Driving Offences; and

Medical examination covering general health, medical history, vision and hearing.

Desirable Requirements:—Possession of a current First Aid Certificate

Current drivers licence.

Enquiries to Tony Brown, Road Safety Consultant, Department of Infrastructure, Energy and Resources, 10 Murray Street, phone (03) 6233 5322, email Tony.T.Brown@dier.tas.gov.au

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7001, phone (03) 62 33 2077, fax (03) 62 33 5337, email recruitment@dier.tas.gov.au

INFRASTRUCTURE, ENERGY AND RESOURCES

LAND TRANSPORT SAFETY

Road Safety Operations

Crossing Guards

School Crossing Patrol Officer - 2 Vacancies

Applications Close:—Friday, 22 October 2010.

Salary:—\$33,637 - \$41,899 pro rata.

Tasmanian State Service Award, General Stream, Band 1.

Vacancy No. 901610.

Fixed-term casual

Location:—Eastern Shore

Vacancy No. 901610.

Fixed-term casual

Location:—Brighton

Duties:—Responsible for requiring drivers of vehicles to stop on a road where the Guard is engaged in the duties of

protecting children and others crossing to and from a school.

Provide advice to the School Principal when children are crossing the road other than at the selected location, or are not observing instructions, so that corrective measures may be taken.

Responsible for the safe conduct of school children and others at pre-selected crossing points.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences, Serious Driving Offences; and

Medical examination covering general health, medical history, vision and hearing.

Desirable Requirements:—Possession of a current First Aid Certificate

Current drivers licence.

Enquiries to Tony Brown, Road Safety Consultant, Department of Infrastructure, Energy and Resources, 10 Murray Street, phone (03) 62 33 5322, email Tony.T.Brown@dier.tas.gov.au

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7001, phone (03) 62 33 2077, fax (03) 62 33 5337, email recruitment@dier.tas.gov.au

JUSTICE

CORPORATE SERVICES

Strategic Systems

Senior Business Systems Analyst (356182)

Applications Close:—Friday, 22 October 2010.

Salary:—\$70,028 - \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time 73.50 hours per fortnight for 12 months

Location:—Hobart

The Strategic Systems Branch advises and assists business units on the development and enhancement of business information systems. This position will have the opportunity to contribute to the improvement of business systems in one or more of the following areas: the courts, business affairs, corrections and fines enforcement.

Duties:—In consultation with stakeholders describe and analyse problems with existing business information systems and proposed changes to business information systems. Develop and document business requirements including specification of business outcomes and proposed business processes.

Desirable Requirements:—Highly developed conceptual and analytical skills, with specific reference to the area of business analysis of government service delivery processes, information systems and interfaces. High level interpersonal, negotiation and communication skills, particularly in the context of change management.

Enquiries to Jonathon Rees, Director Strategic Systems, Department of Justice, phone (03) 6233 3971, email jonathon.rees@justice.tas.gov.au

Applications to Human Resources, Recruitment and Establishment, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Jonathon Rees on (03) 6233 3971.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

CORPORATE SERVICES

Strategic Systems

Web Project Officer (356281)

Applications Close:—Friday, 22 October 2010.

Salary:—\$54,106 - \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term full-time 73.50 hours per fortnight for 6 months. Part time hours considered.

Location:—Hobart

Duties:—Assist the Web Administrator in administering the MySource Matrix web content management system used to deliver websites supported by the Department. Assist and advise the Web Administrator in the development and implementation of a content review process for Web content owners to ensure web content is accurate and up to date.

Desirable Requirements:—Well developed knowledge and expertise in the use of the web for the publishing of content and extensive skills in the administration of the MySource Matrix web content management system used for this purpose. Well developed interpersonal and communication skills, including the ability to liaise effectively with a diverse range of individuals, together with proven negotiation and conflict resolution skills.

Enquiries to Jonathon Rees, Director Strategic Systems, Department of Justice, phone (03) 6233 3971, email jonathon.rees@justice.tas.gov.au

Applications to Human Resources, Recruitment and Establishment, Department of Justice, G.P.O. Box 825, Hobart TAS 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Jonathon Rees on (03) 6233 3971.

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JUSTICE

TASMANIA PRISON SERVICE

*Integrated Offender Management***High Support Needs Counsellor (355868)**

Applications Close:—Friday, 22 October 2010.

Salary:—\$49,097 - \$79,912 p.a.

Tasmanian State Service Award, Professional Stream, Band 1/2.

Fixed-term full-time 73.5 hours per fortnight for a period of 12 months

Location:—Risdon Prison

Duties:—Provide crisis support counselling for offenders identified as at risk of suicide or self-harm or those with complex or high support needs within the Tasmanian Prison Service. Provide psycho-social assessment and treatment including the design, development, implementation and evaluation of treatment programs. Work within a multidisciplinary team and participate in case-management reviews to ensure continuity of care.

Essential Requirements:—A degree of at least three years duration relevant to the professional duties to be undertaken is required, as provided by a recognised university.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Information for Applicants:—Applicants are required to undergo psychological and aptitude testing as part of the selection process.

Enquiries to Dr Amy Washington, Acting Senior Psychologist, Tasmania Prison Service, Department of Justice, phone (03) 6216 8307, email amy.washington@justice.tas.

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Jill MacArthur on (03) 6216 8310.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

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JUSTICE

TASMANIA PRISON SERVICE

*Prison Industries***Industry Supervisor (RPC) (350695)**

Applications Close:—Friday, 22 October 2010.

Salary:—\$49,097 - \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time 73.5 hours per fortnight

Location:—Risdon Prison Complex

Duties:—Assist the Senior Industry Supervisor (RPC) and staff in the provision of a high standard of productivity and customer service. Instruct and supervise inmates in assigned work, ensure production and processing requirements are met and ensure that work is carried out in accordance with Laundry Management and Quality Assurance procedures and practices.

Essential Requirements:—Medium Rigid Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Current First Aid Certificate

Fork Lift Truck Licence

Qualifications in Vocational Education or Training

Knowledge and experience in commercial laundry operations

Additional Information:—Applicants are required to undergo psychological and aptitude testing as part of the selection process.

Enquiries to Gary Rowbottom, Manager Prison Industries, Department of Justice, mobile 0400 835583, email gary.rowbottom@justice.tas.gov.au

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Gary Rowbottom on 0400 835583.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

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JUSTICE

WORKPLACE STANDARDS TASMANIA

*Building Control***Senior Education and Training Advisory Officer (355750)**

Applications Close:—Friday, 22 October 2010.

Salary:—\$70,028 - \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time working 73.50 hours per fortnight

Location:—Rosny Park

Duties:—Manage the development, promotion and delivery of a state-wide educational programme relating to the Building Act 2000, the Occupational Licensing Act 2005, and the Building and Construction Industry Security of Payment Act 2009, and functions of the Building Control Branch and Occupational Licensing Unit, including the provision of a high level information and advice to stakeholders. Develop, present and co-ordinate the distribution of promotional material, reports, bulletins and advisory notes to stakeholders in relation to building, plumbing, construction, electrical and gasfitting.

Desirable Requirements:—Qualifications in an area related to Adult Education or extensive training experience. Current Driver Licence.

Enquiries to Robert Steedman, Manager Occupational Licensing, Workplace Standards Tasmania, Department of Justice, phone (03) 6233 7831, email robert.steedman@justice.tas.gov.au

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825, Hobart, Tasmania 7000, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact jenny.ratcliffe@justice.tas.gov.au on (03) 6233 7692.

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PREMIER AND CABINET

LOCAL GOVERNMENT DIVISION

Policy Analyst (001706)

Applications Close:—Friday, 22 October 2010.

Salary:—\$70,028 - \$82,717 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time

Location:—Hobart

Duties:—Provide a high level of research and analysis, and contribute to development and implementation of policy issues and initiatives that are relevant to the Local Government Division, and provide authoritative advice in relation to legislation administered by the Division.

Desirable Requirements:—A tertiary qualification in a relevant discipline or research experience to similar level.

Enquiries to Jessie Byrne, Director, Local Government Division, Department of Premier and Cabinet, phone (03) 6232 7027, email Jessie.Byrne@dpac.tas.gov.au

Applications to Matthew Abey, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6270 5451, email job.application@dpac.tas.gov.au

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

CORPORATE SERVICES

*Facilities Management***Clerk/Receptionist (24230)**

Applications Close:—Friday, 22 October 2010.

Salary:—\$43,406 - \$47,341 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time

Location:—Devonport

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Provide effective first point of contact for all DPI/PWE clients as receptionist, switchboard operator, and directory services assistant.

Desirable Requirements:—Previous experience in basic web publishing, electronic document management, and an understanding of the use of an online Financial Management System.

Enquiries to Vyvyan Allchin, phone (03) 6336 5225, email vyvyan.allchin@dpi/pwe.tas.gov.au

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpi/pwe.tas.gov.au

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPI/PWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

EPA DIVISION

*Scientific and Technical***Senior Technical Officer (706117)**

Applications Close:—Friday, 22 October 2010.

Salary:—\$66,073 - \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time

Location:—New Town

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—As part of a team of professional and technical staff in the Analytical Services Tasmania Laboratory, provide supervision and direction to technical staff and co-ordinate the day to day technical work within the Section. Perform complex analyses and contribute to the review and assessment of laboratory practices and standards.

Desirable Requirements:—Relevant experience working in an analytical laboratory.

Enquiries to John O'Reilly, Department of Primary Industries, Parks, Water and Environment, phone (03) 6230 7000, email John.Oreilly@environment.tas.gov.au

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

INFORMATION AND LAND SERVICES

Service Tasmania Operations

Client Service Officer (700762)

Applications Close:—Friday, 22 October 2010.

Salary:—\$49,097 - \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time (36.75 hours per fortnight)

Location:—Hobart/Southern Region

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—Provide accurate and efficient client focussed services for a broad range of Government business transactions and information services including collection and receipt of monies and providing information.

Essential Requirements:— The person nominated is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following check is to be conducted:

Conviction check for: crimes involving dishonesty, crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—12 months experience in a customer service environment, or administrative and clerical environment involving cash handling and reconciliation of monies and the use of current technology.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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Enquiries to Dean Kane, phone (03) 6233 5447, email dean.kane@dpiuwe.tas.gov.au

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

INFORMATION AND LAND SERVICES

Service Tasmania Operations

Client Service Officer (703031)

Applications Close:—Friday, 22 October 2010.

Salary:—\$49,097 - \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time (36.75 hours per fortnight)

Location:—Kingston/Southern Region

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—Provide accurate and efficient client focussed services for a broad range of Government business transactions and information services including collection and receipt of monies and providing information.

Essential Requirements:— The person nominated is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following check is to be conducted: Conviction check for: crimes involving dishonesty, crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—12 months experience in a customer service environment, or administrative and clerical environment involving cash handling and reconciliation of monies and the use of current technology.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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Enquiries to Shane Bourke, phone (03) 6233 6381, email shane.bourke@dpiuwe.tas.gov.au

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiuwe.tas.gov.au

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

INFORMATION AND LAND SERVICES

Service Tasmania Operations

Client Service Officer (702838)

Applications Close:—Friday, 22 October 2010.

Salary:—\$49,097 - \$53,441 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time (36.75 hours per fortnight)

Location:—Huonville/Southern Region

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—Provide accurate and efficient client focussed services for a broad range of Government business transactions and information services including collection and receipt of monies and providing information.

Essential Requirements:— The person nominated is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following check is to be conducted:

Conviction check for: crimes involving dishonesty, crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—12 months experience in a customer service environment, or administrative and clerical environment involving cash handling and reconciliation of monies and the use of current technology.

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Enquiries to Shane Bourke, phone (03) 6233 6381, email shane.bourke@dpipwe.tas.gov.au

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au

PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Regional Volunteer Coordinator (705699)

Applications Close:—Friday, 22 October 2010.

Salary:—\$54,106 - \$63,737 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time

Location:—Prospect (subject to negotiation)

Applicants should note that while this vacancy has been advertised as full-time, DPIPWE may be prepared to negotiate a part-time arrangement with the successful applicant.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—Coordinate the Regional Volunteer Program, including facilitating community conservation groups and co-ordinating volunteers to assist the Parks and Wildlife Service achieve corporate goals, whilst providing rewarding experiences for volunteers.

Essential Requirements:—A current motor vehicle drivers licence.

Desirable Requirements:—A workplace, Level 2 First Aid Certificate, or equivalent or the ability to acquire prior to appointment.

Enquiries to Anne-Maree Smith, phone (03) 6336 5308, email Anne-Maree.Smith@parks.tas.gov.au

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations and Performance

North-West Region

North-West Regional Operations Manager (705981)

Applications Close:—Friday, 22 October 2010.

Salary:—\$83,867 - \$91,369 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time

Location:—Ulverstone

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Lead, plan and direct operational activities and programs for the PWS North West Region ensuring quality service delivery, effective risk management and the most effective use of available resources.

Desirable Requirements:—A current motor vehicle driver's licence. Tertiary qualifications in a relevant discipline.

Enquiries to Jillian Geoghegan, phone (03) 6429 8414, email Jillian.Geoghegan@parks.tas.gov.au

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations and Performance

Northern Region

Cave Guide (700724)

Applications Close:—Friday, 22 October 2010.

Salary:—\$33,637 - \$41,899 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Permanent part-time (30% of Full Time hours)

Location:—Mole Creek Caves

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—To conduct cave tours at both Marakoopa and King Solomons Caves within the Mole Creek Karst National Park. Provide advice and information on recreational opportunities, facilities and use of local reserves managed by the Parks and Wildlife Service. Carry out routine servicing, cleaning and site maintenance in and around the caves.

Enquiries to Paul Flood, phone (03) 6363 5182, email Paul.Flood@parks.tas.gov.au

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpipwe.tas.gov.au

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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PRIMARY INDUSTRIES, PARKS, WATER AND
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

Operations and Performance

Northern Region

Summer Cave Guide (705156 and 706580)(2 vacancies)

Applications Close:—Friday, 22 October 2010.

Salary:—\$33,637 - \$41,899 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-term part-time (30% of full-time hours until 19 April 2011)

Location:—Mole Creek Caves

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Duties:—To conduct cave tours at both Marakoopa and King Solomons Caves within the Mole Creek Karst National Park. Provide advice and information on recreational opportunities, facilities and use of local reserves managed by the Parks and Wildlife Service. Carry out routine servicing, cleaning and site maintenance in and around the caves.

Enquiries to Paul Flood, Department of Primary Industries, Parks, Water and Environment, phone (03) 6363 5182, email Paul.Flood@dpiwve.tas.gov.au

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiwve.tas.gov.au

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TREASURY AND FINANCE

ECONOMIC AND FINANCIAL POLICY DIVISION

Intergovernment and Financial Policy Branch

Senior Policy Analyst - 2 Vacancies

Applications Close:—Friday, 22 October 2010.

Salary:—\$66,073 - \$69,098 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Vacancy No. 723966.

Permanent full-time

Location:—Hobart

Vacancy No. 720056.

Fixed-term full-time for a period of up to 12 months

Location:—Hobart

Duties:—Working both individually and as a member of a small team, the Senior Policy Analyst will undertake economic and financial policy research and investigations to support the formulation of policy proposals and advice in relation to taxation and related revenue matters.

In the context of the selection criteria, to be successful in the position applicants will: demonstrate the ability to research issues and identify possible problems and solutions; be able to communicate precisely and succinctly to internal and external stakeholders; and demonstrate initiative when undertaking

research and investigation in the context of the direction and guidance provided by the supervisor.

Desirable Requirements:—completion or partial completion of relevant tertiary qualifications and/or professional affiliation.

Enquiries to Angelo Pavlides, Assistant Director, Intergovernment and Financial Policy Branch, Department of Treasury and Finance, phone (03) 6233 3538, email angelo.pavlides@treasury.tas.gov.au

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, HOBART TAS 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au

Applications MUST address the selection criteria outlined in the Statement of Duties. Job Kits (including the Statement of Duties) can be downloaded from the Job Kit section on the left hand side of this page or alternatively by phoning the Recruitment Officer on (03) 6233 3483.

Tasmanian Government Senior Executive Service

INTEGRITY COMMISSION

DEPUTY CEO (DIRECTOR OF OPERATIONS) (356193)

Applications Close:—Friday, 22 October 2010.

Salary:—\$110,455 - \$127,024 p.a.

Tasmanian State Service Award, General Stream, Band 9.

Fixed-term full-time 73.50 hours per fortnight for two years

Location:—Hobart

Duties:—Oversight and manage assessments and investigations and review investigations under the *Integrity Commission Act 2009*, particularly investigations of a more complex and sensitive nature and ensure that these are performed efficiently and effectively in accordance with the highest ethical and professional standards. Build and continuously enhance critical operations capability and agility for the Integrity Commission and ensure proper operational Standing Operating Procedures, policies, risk management processes and legislative compliance within the complaint assessment and investigative jurisdiction of the Integrity Commission Act 2009 and other whole-of-government relevant legislation and requirements.

Pre-employment requirements:—To be eligible for employment at the Integrity Commission applicants must undergo stringent security vetting to determine their suitability for employment. The vetting process includes an assessment of a number of areas including the candidate's personal and employment background; and full criminal record check; and the candidate's financial position, specifically assets and debts and interest and partnerships in companies, shareholdings, trusts and similar entities; and the candidate's family background and any associations or personal relations which may conflict with the Commission.

Essential Requirements:—Experience in complaint assessment/handling and the conduct and review of internal investigations.

The appointee must satisfy a pre-employment check in the following areas: Criminal Activity: Arson and fire setting, violent crimes and crimes against the person, sex related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating

to the Administration of Law and Justice, crimes against Executive or the Legislative Power and crimes involving conspiracy. Disciplinary/managerial action in previous employment. Identification check. Satisfy a stringent security vetting process in accordance with national standards.

Desirable Requirements:—Demonstrated high-level leadership capability and highly specialised technical/professional skills in relation to major investigations within a complex, highly accountable and secure environment. High level skills in intelligence analysis, use of sophisticated case management systems, and the conduct of enquiries and complex investigations in a highly secure environment, which may involve the use of covert operatives and methodologies.

Enquiries to Katrina Aird, Business Services Coordinator, Integrity Commission, phone (03) 6216 4409, email katrina.aird@integrity.tas.gov.au

Applications to Human Resources , Recruitment and Establishment, Department of Justice, G.P.O. Box 825, Hobart TS 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Katrina Aird on (03) 6216 4409.

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Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Teacher Aide Special - Goodwood Primary School	A. Brazendale	6 Months	04.10.10
Education	Senior Consultant Copyright Management - Communication Services Unit	B. MacCana	1 Month	30.09.10
Education	Teacher Aide General - Miandetta Primary School	L. Hill	6 Months	04.10.10
Health and Human Services	Registered Nurse	I. Wilson	6 months	04.10.10
Health and Human Services	STAHS Redevelopment Project Officer	V. James	6 months	11.10.10
Health and Human Services	Community Mental Health Nurse	I. Harrington	6 months	18.10.10
Health and Human Services	Registered Nurse	C. Gourley	6 months	04.10.10
Health and Human Services	Physiotherapist	A. Lynch	6 months	18.10.10
Health and Human Services	System Support Officer	M. Linacre	6 months	11.10.10
Health and Human Services	Psychologist	C. Brown	6 months	20.09.10
Health and Human Services	Enrolled Nurse	G. Connor	6 months	17.10.10
Health and Human Services	Manager ICT Infrastructure Projects	J. Gilbert	6 months	21.09.10
Health and Human Services	Registered Nurse	E. Clark	6 months	25.10.10
Health and Human Services	Child Protection Worker	S. Blyth	6 months	11.10.10
Health and Human Services	Registered Nurse	M. Monk	6 months	08.10.10
Health and Human Services	IT Officer (Application Administration)	B. Green	6 months	11.10.10
Health and Human Services	Registered Nurse	S. Aitken	6 months	28.11.10
Health and Human Services	Specialist Taxation Analyst	R. Zawadzki	6 months	04.10.10
Health and Human Services	Home Help	K. Smith	6 months	06.10.10
Health and Human Services	Clinical Nurse	C. Van Riet	6 months	23.09.10
Health and Human Services	ACAT Assessor (Nursing)	B. Cawston	6 months	25.10.10
Health and Human Services	Home Help	Z. Duggan	6 months	06.10.10
Justice	Case Coordination and Assessment Officer	T. Lee	6 Months	11.10.10
Treasury and Finance	Graduate Financial Analyst	L. Devine	6 months	13.10.10

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Economic Development, Tourism and the Arts	A. Hinkley	Project Manager Finance and Grants	05.10.10
Education	L. Craw	Principal - Perth Primary School	20.09.10
Health and Human Services	E. McCrum	Review and Response Officer	18.10.10
Health and Human Services	P. Tilley	Team Leader	07.10.10
Health and Human Services	S. Armstrong	Clinical Nurse	23.09.10
Justice	W. Clarkson	Manager, OHS and Specialist Projects	07.10.10
Tasmanian Polytechnic	T. Mawbey	SIM Support Officer	29.09.10

Fixed-term Appointments of greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water and Environment	GIS/Remote Sensing Officer	L. Mitchell	2 years	18.10.10

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health and Human Services	Community Nurse	R. Bryden	28.09.10
Health and Human Services	Child Protection Worker	M. Sereda	29.09.10
Primary Industries, Parks, Water and Environment	Food Safety Auditor (Standards and Compliance)	M. Leigh	13.10.10

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Economic Development, Tourism and the Arts	Manager - North/North West	N. Deka	10.10.10
Health and Human Services	Support Worker	J. Turner	01.10.10
Health and Human Services	Enrolled Nurse	D. Machin	02.10.10
Health and Human Services	Out of Hours Co-ordinator	C. Stevens	02.10.10
Health and Human Services	Clinical Nurse	H. Allcock	01.10.10
Health and Human Services	Nurse Unit Manager	J. Mollineaux	02.10.10
Health and Human Services	House Services Assistant	J. Smith	18.09.10
Health and Human Services	DHHS Employee	S. Coast	11.09.10
Health and Human Services	Physiotherapist	C. Burton	01.10.10
Health and Human Services	Home Help Personal Carer	L. Sherriff	30.09.10
Premier and Cabinet	Reception and Support Assistant	S. Groombridge	19.09.10
Primary Industries, Parks, Water and Environment	Commercial Visitor Services Officer	S. Lawrence	08.10.10
Primary Industries, Parks, Water and Environment	Web Designer	B. de Villiers	30.09.10
Primary Industries, Parks, Water and Environment	Computer System officer	K. Lincoln	30.09.10
Treasury and Finance	Principal Policy Analyst	B. Essex	13.10.10

Termination of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Primary Industries, Parks, Water and Environment	Microbiologist (WML)	D. Walters	10.09.10



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