



# TASMANIAN STATE SERVICE NOTICES

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

## Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

[www.jobs.tas.gov.au](http://www.jobs.tas.gov.au)

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

### Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site or the enquiries person. Application forms are available from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site and from the Agency that has advertised the vacancy.

### Submission of Applications

**Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.**

Late applications may be accepted at the discretion of the Head of Agency.

### Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

### Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) site. A list of currently operating registers is also available from this site.

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## Tasmanian Government Gazette

Email text copy to

**govt.gazette@thepat.com.au**

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110

### State Service Notices

#### Vacancy, Direct Selection and Staff Movement Notices

The only way to place a State Service vacancy, direct selection and staff movement notices is through the **www.jobs.tas.gov.au** system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: *jobsadmin@dpac.tas.gov.au*

#### Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294

#### Deadlines

*Government Gazette* :—

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4pm Friday** prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices*:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication  
Telephone (03) 6233 6687

**Deadlines will be strictly adhered to**

**Subscription or account enquiries phone (03) 6233 3148**

### Tasmanian Government Gazette & Tasmanian State Service Notices

*Publication and copy closure dates*

#### Christmas 2010

COPY for the *Tasmanian Government Gazette* and *Tasmanian State Service Notices* to be published on Wednesday 22 December 2010:—

Copy for the General Gazette must be received by 12 noon on Friday 17 December 2010.

COPY for the *Tasmanian Government Gazette* to be published on Wednesday 29 December 2010:—

Copy for the General Gazette must be received by 12 noon on Tuesday 21 December 2010.

**Note: There will be no State Service section on this date.**

COPY for the *Tasmanian Government Gazette* and *Tasmanian State Service Notices* to be published on Wednesday 5 January 2011:—

Copy for the General Gazette must be received by 4pm on Friday 31 December 2010.

#### EDUCATION

COMMUNITY KNOWLEDGE NETWORK

*LINC's East*

Regional Services and Support

Bridgewater Group

#### Manager Bridgewater LINC (700572).

Applications Close:—Friday, 24 December 2010.

Salary:—\$88,539 – \$94,567 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Fixed-term full-time for up to 3 years.

Location:—Bridgewater.

Description of the Role:—

Co-ordinate and manage the daily operations Bridgewater LINC complex and facilitate seamless access to services and programs through liaison between Learning and Information Network Centre (LINC) Service Tasmania, and Child and Family Centre (CFC)

Co-ordinate the development, implementation and provision of an integrated network of service programs that meet the learning, literacy and information needs of the Bridgewater community and catchment.

Develop and promote links between and across agencies within the three tiers of government, community service providers and with Bridgewater businesses/industries.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Appropriate academic/professional qualifications. A current driver's licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:— Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jenny Rayner, Department of Education, phone (03) 6233 8631, email *jenny.rayner@education.tas.gov.au*.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7251, fax (03) 6233 0566, email *recruitment@education.tas.gov.au*.

Print Applied Technology Pty Ltd

### **Festive Season Trading Hours**

Over the Festive Season our trading hours are

8 am - 12 Noon Friday 24 December 2010

and closed until 7th January 2011

We resume normal working hours from  
10th January 2011

## EDUCATION

## CORPORATE SERVICES

*Information and Technology Services*

## Information Support Services

**Senior Records Officer (590088).**

Applications Close:—Tuesday, 4 January 2011.

Salary:—\$50,815 – \$55,312 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Mt Nelson.

Description of the Role:—Co-ordinate and assist in the delivery of Records Services, including the supervision of assigned staff, to provide a high quality of records and information management.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—A current driver's license.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple

vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Rhonda Rider, Department of Education, phone (03) 6233 7873, email rhonda.rider@education.tas.gov.au.

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

## EDUCATION

## STRATEGIC POLICY AND PERFORMANCE

*Liaison and Children's Projects*

## Children and Family Centres Project

**Centre Leader, Bridgewater Indigenous Child and Family Centre (964630).**

Applications Close:—Monday, 10 January 2011.

Salary:—\$97,036 – \$104,522 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Fixed-term full-time from as soon as possible for a period of up to two years.

Location:—Jordan River Learning Federation.

The Context:—Through the COAG Indigenous Early Childhood Development National Partnership, a Child and Family Centre is being established at Bridgewater. This centre is a major element in the implementation of the Commonwealth Government's agenda to close the gaps in Indigenous children's

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health and education outcomes. The purpose of the centre is to improve the health and well being, education and care of very young children by supporting parents and enhancing accessibility of services in the local community. The centre will provide universal access for all children in the early childhood years and their families, with a particular focus on the birth to five years age group.

Description of the Role:—Lead and manage the Child and Family Centre as a place where the well being of children and parents comes first.

Lead and manage the integration of delivery of human, education and health services for young children and their families, ensuring the success, accountability and continuous improvement of the centre.

Work collaboratively with parents/caregivers, families, volunteers, service providers, local community, government and non-government agencies to provide the best possible quality and range of accessible integrated programs and services for children, families and communities.

The Centre Leader will play a key role in ensuring the needs of Indigenous children and their families are met, through the services provided at the centre.

Essential Requirements:—The ability to communicate effectively and sensitively with Aboriginal people and Torres Strait Islanders and a knowledge and understanding of contemporary Aboriginal or Torres Strait Islander culture and society.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—An appropriate tertiary qualification, such as a qualification in Early Childhood Education, Child Care, Adult Education, Health Care, Community Development, or a related discipline.

A current driver's licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Anne French, Department of Education, phone (03) 6233 7500, email [anne.french@education.tas.gov.au](mailto:anne.french@education.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7251, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

### STRATEGIC POLICY AND PERFORMANCE

#### *Liaison and Children's Projects*

#### Children and Family Centres Project

### **Centre Leader, Child and Family Centre, Statewide Locations—6 Vacancies.**

Applications Close:—Monday, 10 January 2011.

Salary:—\$97,036 – \$104,522 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Vacancy No. 964472.

Fixed-term full-time from as soon as possible for a period of up to two years.

Location:—Ravenswood.

Vacancy No. 964474.

Fixed-term full-time from as soon as possible for a period of up to two years.

Location:—Clarendon Vale.

Vacancy No. 964476.

Fixed-term full-time from as soon as possible for a period of up to two years.

Location:—Queenstown.

Vacancy No. 964477.

Fixed-term full-time from as soon as possible for a period of up to two years.

Location:—East Devonport.

Vacancy No. 964478.

Fixed-term full-time from as soon as possible for a period of up to two years.

Location:—St. Helens.

Vacancy No. 964475.

Fixed-term full-time from as soon as possible for a period of up to two years.

Location:—Chigwell.

Child and Family Centres are for children, birth to five years, and their families. Their purpose is to improve the health and well being, education and care of Tasmania's very young children by supporting parents and enhancing accessibility of services in the local community.

Description of the Role:—Lead and manage the Child and Family Centre as a place where the well being of children and parents comes first, which will integrate the delivery of human, education and health services for young children and their families, ensuring the success, accountability and continuous improvement of the centre.

Work collaboratively with parents/caregivers, families, volunteers, service providers, local community, government and non-government agencies to provide the best possible quality and range of accessible integrated programs and services for children, families and communities.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—An appropriate tertiary qualification, such as a qualification in Early Childhood Education, Child Care, Adult Education, Health Care, Community Development, or a related discipline.

A current driver's licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Viv Burgess, phone (03) 6233 4079 email [viv.burgess@dhhs.tas.gov.au](mailto:viv.burgess@dhhs.tas.gov.au).

Enquiries to Beverley Funnell, Department of Education, phone (03) 6233 4058, email [beverley.funnell@dhhs.tas.gov.au](mailto:beverley.funnell@dhhs.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 8832, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## EDUCATION

### STRATEGIC POLICY AND PERFORMANCE

#### *Liaison and Children's Projects*

#### Children and Family Centres Project

#### ***Centre Leader, Geeveston Indigenous Child and Family Centre (964631).***

Applications Close:—Monday, 10 January 2011.

Salary:—\$97,036 – \$104,522 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Fixed-term full-time from as soon as possible for a period of up to two years.

Location:—Geeveston Indigenous Child and Family Centre.

The Context:—Through the COAG Indigenous Early Childhood Development National Partnership, a Child and Family Centre is being established at Geeveston. This centre is a major element in the implementation of the Commonwealth Government's agenda to close the gaps in Indigenous children's health and education outcomes. The purpose of the centre is to improve the health and well being, education and care of very young children by supporting parents and enhancing accessibility of services in the local community. The centre will provide universal access for all children in the early childhood years and their families, with a particular focus on the birth to eight years age group.

Plans for the design of the Centre are advanced, with the construction anticipated to take place in 2011.

Description of the Role:—Lead and manage the Child and Family Centre as a place where the well being of children and parents comes first.

Play a key role in ensuring the needs of Indigenous children and their families are met, through the services provided at the centre.

Lead and manage the integration of human, education and health service delivery for young children and their families, ensuring the success, accountability and continuous improvement of the centre.

Work collaboratively with parents/caregivers, families, volunteers, service providers, local community, local government, state government and non-government agencies to provide the best possible quality and range of accessible integrated and innovative programs and services. Bring a strong focus to achieving tangible service improvements, enhanced client experiences and better outcomes for children, families and the community.

Play a leading role in developing the plans for the construction and fit-out of the Centre.

Essential Requirements:—The ability to communicate effectively and sensitively with Aboriginal people and Torres Strait Islanders and a knowledge and understanding of contemporary Aboriginal or Torres Strait Islander culture and society.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following

checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—An appropriate tertiary qualification, such as a qualification in Early Childhood Education, Child Care, Adult Education, Health Care, Community Development, or a related discipline.

A current driver's licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Anne French, Department of Education, phone (03) 6233 7500, email [anne.french@education.tas.gov.au](mailto:anne.french@education.tas.gov.au).

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## EDUCATION

### STRATEGIC POLICY AND PERFORMANCE

#### *Liaison and Children's Projects*

#### Children and Family Centres Project

#### ***Social Inclusion Community Liaison Officer, Statewide Locations—16 Vacancies.***

Applications Close:—Monday, 10 January 2011.

Salary:—\$57,038 – \$65,968 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Vacancy No. 964136.

Fixed-term full-time 1 March 2011 to 31 December 2012.

Location:—Burnie.

Vacancy No. 964173.

Fixed-term full-time 1 March 2011 to 31 December 2012.

Location:—Clarence Plains.

Vacancy No. 964171.

Fixed-term full-time 1 March 2011 to 31 December 2012.

Location:—Chigwell.

Vacancy No. 964166.

Fixed-term full-time 1 March 2011 to 31 December 2012.

Location:—Beaconsfield.

Vacancy No. 964167.

Fixed-term full-time 1 March 2011 to 31 December 2012.

Location:—Ravenswood.

Vacancy No. 964163.

Fixed-term full-time 1 March 2011 to 31 December 2012.

Location:—East Devonport.

Vacancy No. 964170.

Fixed-term full-time 1 March 2011 to 31 December 2012.

Location:—St Helens.

Vacancy No. 964168.

Fixed-term full-time 1 March 2011 to 31 December 2012.

Location:—George Town.

Vacancy No. 964614.

Fixed-term full-time 1 March 2011 to 31 December 2012.  
Location:—Glenorchy and Goodwood.

Vacancy No. 964615.

Fixed-term full-time 1 March 2011 to 31 December 2012.  
Location:—Morningside and Warrane.

Vacancy No. 964616.

Fixed-term full-time 1 March 2011 to 31 December 2012.  
Location:—Risdon Vale.

Vacancy No. 964617.

Fixed-term full-time 1 March 2011 to 31 December 2012.  
Location:—Invermay and Mowbray.

Vacancy No. 964618.

Fixed-term full-time 1 March 2011 to 31 December 2012.  
Location:—Latrobe.

Vacancy No. 9646170.

Fixed-term full-time 1 March 2011 to 31 December 2012.  
Location:—Queenstown.

Vacancy No. 964172.

Fixed-term full-time 1 March 2011 to 31 December 2012.  
Location:—Derwent Valley.

Vacancy No. 964165.

Fixed-term full-time 1 March 2011 to 31 December 2012.  
Location:—Huon Valley.

Description of Role:—Work with other project members to ensure networks and relationships in communities are established to increase social inclusion for excluded groups and individuals in designated areas by identifying the barriers to participation through community engagement. Assist with the establishment of Tasmanian Government social infrastructure including, in particular the Child and Family Centres (CFCs).

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—An appropriate qualification, such as a qualification in Child Care, Early Childhood Education, Health Care and/or Community Development, or a related discipline.

A current driver's licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Viv Burgess, phone (03) 6233 4079, email [viv.burgess@dhhs.tas.gov.au](mailto:viv.burgess@dhhs.tas.gov.au).

Enquiries to Beverley Funnell, Department of Education, phone 06 6233 4058, email [beverley.funnell@dhhs.tas.gov.au](mailto:beverley.funnell@dhhs.tas.gov.au).

Applications to Establishment Recruitment and Reporting Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email [recruitment@education.tas.gov.au](mailto:recruitment@education.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### AMBULANCE TASMANIA

#### **Executive Support Officer (519973).**

Applications Close:—Friday, 31 December 2010.

Salary:—\$50,134 – \$54,573 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work.

Location:—Hobart.

Duties:—Manage the efficient operation of the office of the Director Aero Medical and Medical Retrieval Services, Ambulance Tasmania. This position provides a high level of secretarial and administrative support to the Director Aero Medical and Medical Retrieval Services undertaking a diverse range of projects and activities.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences; serious drug offences and crimes involving dishonesty. Identification check.

Enquiries to Wolfi Rechberger, Department of Health and Human Services, phone (03) 6336 5770, email [wolfgang.rechberger@dhhs.tas.gov.au](mailto:wolfgang.rechberger@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### CARE REFORM

#### *Acute Services Reform*

#### **Systems Analyst, Emergency Care Network (519635).**

Applications Close:—Friday, 31 December 2010.

Salary:—\$71,624 – \$84,834 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term part-time day work for 38 hours per fortnight from As soon as possible until 30 June 2012.

Location:—Hobart.

Duties:—As part of the Emergency Care Network the Systems Analyst will investigate, map and analyse Tasmania's public emergency care system, with the key intent of identifying opportunities to streamline service delivery, and improve the safety and quality of care for patients.

Desirable Requirements:—High levels skills and proven experience in the analysis of complex operational systems, including a comprehensive understanding of the concepts of underlying needs based planning, performance management systems and their application, and the ability to contribute to the development and implementation of system reform. High level of research and analytical skills, including an understanding of data collection and analysis, and literature review methods; and proven experience in the interrogation and analysis of policy and planning and governance systems. Excellent skills and demonstrated experience in word-processing, data manipulation and presentation tools such as Microsoft Excel, Access or Qlikview, and project management software.



Enquiries to Simon Fountain, Department of Health and Human Services, phone (03) 6233 6316, email [simon.fountain@dhhs.tas.gov.au](mailto:simon.fountain@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### HUMAN SERVICES

#### *Disability, Child, Youth and Family Services*

#### **Youth Justice Worker (501594).**

Applications Close:—Friday, 7 January 2011.

Salary:—\$46,450 – \$74,527 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent full-time day work. Casual fixed term (as and when required) positions may also be available.

Location:—DCYFS, Youth Justice Services, North.

Duties:—As part of a restorative justice practice framework and subject to the statutory provisions of the Youth Justice Act 1997 assess the complex risks and rehabilitative needs of young people referred by the police and the courts, participate in youth diversionary programs and case manage a caseload of identified clients on legal orders.

Desirable Requirements:-

Demonstrated ability to work within a legislative framework, together with a good knowledge and understanding of the Youth Justice Act 1997 or the ability to acquire the same.

Demonstrated high standard of communication skills, in particular strong interpersonal, conflict resolution, counselling and group work skills together with the ability to present confidently in public with groups and stakeholders.

Demonstrated knowledge of and ability to work within restorative justice and community capacity building principles or the ability to acquire the same.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences; serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Jane Douglas, Department of Health and Human Services, phone (03) 6336 2842, mobile 0419 572 796, email [jane.douglas@dhhs.tas.gov.au](mailto:jane.douglas@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at [www.dhhs.tas.gov.au](http://www.dhhs.tas.gov.au).

## HEALTH AND HUMAN SERVICES

### HUMAN SERVICES

#### *Housing Tasmania*

#### **Tenancy Officer (516966).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$50,134 – \$54,573 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term part-time day work (38.0 hours per fortnight) commencing 31 January 2011 until 29 January 2012.

Location:—Housing Tasmania, South East.

Duties:—Provide a range of tenancy management services to a portfolio of public housing clients and properties in accordance with Housing Tasmania's service delivery policies, principles and standards.

Demonstrated ability to maintain a customer service focus in a service delivery environment subject to ambiguity and change.

Demonstrated ability to interpret client circumstances and requirements, use initiative and utilise problem solving skills to make well-informed recommendations in relation to tenancy management, within legislation, policy and guidelines.

Demonstrated ability, both individually and as a member of a team, to plan, organise, set priorities to complete tasks to meet deadlines and achieve established benchmarks and standards.

Enquiries to Stephen Barker, Department of Health and Human Services, phone (03) 6233 5162, email [stephen.barker@dhhs.tas.gov.au](mailto:stephen.barker@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### NORTH WEST AREA HEALTH SERVICE

#### *Mersey Community Hospital*

#### **House Services Assistant**

Applications Close:—Friday, 24 December 2010.

Salary:—\$37,535 – \$39,242 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Vacancy No. 519933.

Permanent part-time working 56 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Mersey Community Hospital.

Domestic Services.

Duties:—To provide an efficient, safe cleaning service in the wards, offices and residences of the hospital complex. To provide infection control cleaning to a level that will minimise spread of

infection in the hospital.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

*Mersey Community Hospital***Nurse Unit Manager (514582).**

Applications Close:—Friday, 7 January 2011.

Salary:—\$79,725 – \$83,496 p.a.

Nurses (TPS) Award, Nurse Unit Manager.

Fixed-term full-time day work, 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Mersey Community Hospital.

Duties:—Provide leadership to the Women's and Children's Unit.

Ensure the efficient and effective provision of care, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework by co-ordinating the clinical, management, education and nursing research functions within the Women's and Children's Unit.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences; serious drug offences and crimes involving dishonesty. Identification check.

Enquiries to Ping Bullock, Department of Health and Human Services, phone 0459 801 456, email ping.bullock@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

*North West Regional Hospital***Pharmacist (502044).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$46,450 – \$74,527 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term full-time day work (with on call) 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital, Pharmacy.

Duties:—To work as a part of the Hospital Pharmacy Department and Hospital team to provide a comprehensive, efficient and accountable pharmacy service for hospital inpatients and outpatients.

Essential Requirements:—Registered with the Pharmacy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following

checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences; serious drug offences and crimes involving dishonesty. Identification check.

Enquiries to Margie Butnoris, Department of Health and Human Services, phone (03) 6430 6717, email [margie.butnoris@dhhs.tas.gov.au](mailto:margie.butnoris@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

*North West Regional Hospital***Registered Nurse (502278).**

Applications Close:—Thursday, 6 January 2011.

Salary:—\$49,012 – \$64,842 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent full-time shift work, working 76 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital, Medical Ward.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences; serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Hayley Elmer, Department of Health and Human Services, phone (03) 6430 6568, email [hayley.elmer@dhhs.tas.gov.au](mailto:hayley.elmer@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## NORTH WEST AREA HEALTH SERVICE

*North West Regional Hospital***Registered Nurse (518542).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$49,012 – \$64,842 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time Day work, working 32 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—North West Regional Hospital, Day Clinic.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences; serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Emma Bassett, Department of Health and Human Services, phone (03) 6430 6523, email emma.bassett@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES

##### NORTHERN AREA HEALTH SERVICE

#### ***Surgical Team Leader, Clinical Pharmacy (519957).***

Applications Close:—Friday, 24 December 2010.

Salary:—\$71,381 – \$81,876 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Pharmacy, Launceston General Hospital.

Duties:—Provide a safe and efficient clinical pharmacy service to inpatients of the Launceston General Hospital. Oversee the work of other team members and provide supervision and leadership. Co-ordinate clinical pharmacy activities of team members. Support the Clinical Support Pharmacist.

Essential Requirements:—Registered with the Pharmacy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences; serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to John Horne, Department of Health and Human Services, phone (03) 6348 7733, email john.horne@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES

##### NORTHERN AREA HEALTH SERVICE

##### *Launceston General Hospital*

#### ***Clinical Nurse Consultant (503823).***

Applications Close:—Friday, 31 December 2010.

Salary:—\$74,477 – \$79,725 p.a.

Nurses (TPS) Award, Registered Nurse, Level 3.

Permanent full-time day work (Notwithstanding, hours per fortnight maybe be negotiated with the successful applicant).

Location:—W.P. Holman Clinic, Launceston.

Duties:—The Clinical Nurse Consultant provides clinical leadership enabling the delivery of quality patient care, through efficient and effective utilisation of human, financial and material resources in conjunction with other members of the Health Care Team. The Clinical Nurse Consultant also supports an environment that fosters teaching, quality improvement and research activities within the unit.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to John Bertram, Department of Health and Human Services, phone (03) 6348 7148, email john.bertram@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES

##### NORTHERN AREA HEALTH SERVICE

##### *Launceston General Hospital*

#### ***Medical Team Leader, Clinical Pharmacy (519951).***

Applications Close:—Friday, 24 December 2010.

Salary:—\$71,381 – \$81,876 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Pharmacy, Launceston General Hospital.

Duties:—Provide a safe and efficient clinical pharmacy service to inpatients of the Launceston General Hospital. Oversee the work of other team members and provide supervision and leadership. Co-ordinate clinical pharmacy activities of team members. Support the Clinical Support Pharmacist.

Essential Requirements:—Registered with the Pharmacy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences; serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to John Horne, Department of Health and Human Services, phone (03) 6348 7733, email john.horne@dhhs.tas.gov.au.

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## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Pharmacist (519880).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$46,450 – \$74,527 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Fixed-term full-time day work, commencing As soon as possible until 29 July 2011. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Pharmacy, Launceston General Hospital.

Duties:—To work as a part of the Hospital Pharmacy Department and Hospital team to provide a comprehensive, efficient and accountable pharmacy service for hospital inpatients and outpatients.

Essential Requirements:—Registered with the Pharmacy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences; serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to John Horne, Department of Health and Human Services, phone (03) 6348 7733, email [john.horne@dhhs.tas.gov.au](mailto:john.horne@dhhs.tas.gov.au).

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## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Pharmacist—6 positions (503612).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$46,450 – \$74,527 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Pharmacy, Launceston General Hospital.

Duties:—To work as a part of the Hospital Pharmacy Department and Hospital team to provide a comprehensive, efficient and accountable pharmacy service for hospital inpatients and outpatients.

Essential Requirements:—Registered with the Pharmacy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences; serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to John Horne, Department of Health and Human Services, phone (03) 6348 7733, email [john.horne@dhhs.tas.gov.au](mailto:john.horne@dhhs.tas.gov.au).

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## HEALTH AND HUMAN SERVICES

### NORTHERN AREA HEALTH SERVICE

#### *Launceston General Hospital*

#### **Pharmacy Technician—2 Vacancies.**

Applications Close:—Friday, 24 December 2010.

Salary:—\$50,134 – \$54,573 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Vacancy No. 519955.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Pharmacy, Launceston General Hospital.

Vacancy No. 519954.

Permanent part-time day work. (38.0 hours per fortnight).

Location:—Pharmacy, Launceston General Hospital.

Duties:—To provide a safe and effective pharmacy service by undertaking a support role in a range of pharmacy activities.

Possess or be actively enrolled in Certificate III or IV in Health Services Assistance (Hospital and Community Health Pharmacy Assistance from a recognised education institution; or Possess or be actively enrolled in Certificate III or IV in Hospital/Health Services Pharmacy Support from a recognised educational institution; or an Associated Diploma from a recognised educational institution, or an equivalent qualification, that is relevant to the work of a pharmacy technician; or relevant training and/or experience determined in accordance with the provisions of Section 38 of the State Service Act 2000 that is relevant to the work of a pharmacy technician.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences; serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to John Horne, Department of Health and Human Services, phone (03) 6348 7733, email [john.horne@dhhs.tas.gov.au](mailto:john.horne@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

## NORTHERN AREA HEALTH SERVICE

*Launceston General Hospital***Senior Pharmacist, Oncology and Haematology (519962).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$71,381 – \$81,876 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Pharmacy, Launceston General Hospital.

Duties:—As the senior pharmacist provide pharmaceutical care to the patients as well as training, professional supervision and support to pharmacy staff within the Launceston General Hospital. This incorporates the co-ordination and practice of clinical activities and the provision of drug information in the specialist areas of oncology and haematology.

Essential Requirements:—Registered with the Pharmacy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences; serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to John Horne, Department of Health and Human Services, phone (03) 6348 7733, email john.horne@dhhs.tas.gov.au.

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## HEALTH AND HUMAN SERVICES

## NORTHERN AREA HEALTH SERVICE

*Primary Health Services North***Enrolled Nurse (RELIEF) (507444).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$47,703 – \$50,454 pro rata.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Fixed-term casual hours as and when required, commencing As soon as possible for a period of 2 years.

Location:—NESM Hospital Scottsdale.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following

checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences; serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Christine Wootton, Department of Health and Human Services, phone (03) 6352 5500, email [chris.wootton@dhhs.tas.gov.au](mailto:chris.wootton@dhhs.tas.gov.au).

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## HEALTH AND HUMAN SERVICES

## NORTHERN AREA HEALTH SERVICE

*Primary Health Services North***Registered Nurse (504511).**

Applications Close:—Friday, 31 December 2010.

Salary:—\$49,012 – \$64,842 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift work (fully rotational) for 72 hours per fortnight. (Notwithstanding, hours per fortnight may be negotiated with the successful applicant).

Location:—Campbell Town.

Duties:—In collaboration with the health care team, plan, implement and evaluate patient, client care. Practice within the ANMC professional codes of conduct, Ethics and competencies for RNs.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Enquiries to Patsy Burgess, Department of Health and Human Services, phone (03) 63813300, email [patsy.burgess@dhhs.tas.gov.au](mailto:patsy.burgess@dhhs.tas.gov.au).

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## HEALTH AND HUMAN SERVICES

## SOUTHERN TASMANIA AREA HEALTH SERVICE

**Occupational Therapist—3 Vacancies.**

Applications Close:—Friday, 24 December 2010.

Salary:—\$46,450 – \$74,527 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Vacancy No. 508245.

Permanent full-time day work.

Location:—Royal Hobart Hospital.

Vacancy No. 508242.

Permanent part-time day work, working 30.4 hours per fortnight.

Location:—Royal Hobart Hospital.

Vacancy No. 518541.

Fixed-term full-time day work, commencing As soon as possible until 2 December 2011.



Location:—Royal Hobart Hospital.

PLEASE NOTE: Flexible working options allow these vacancies to be filled by more than one applicant.

Duties:—Occupational therapists provide assessment and intervention across acute, sub-acute and rehabilitation services including inpatient, outpatient and some community settings. With the rotating nature of these positions therapists have the opportunity to work across the full range of services with support for clinical and professional development provided by senior occupational therapists. As members of occupational therapy and multidisciplinary teams they work under general supervision and demonstrate initiative, independent judgment, good communication and an ability to build rapport with clients. They uphold the values of the Occupational Therapy Department in their daily work and are governed by the Code of Ethics of OT AUSTRALIA.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

Enquiries to Christy Dorward, Department of Health and Human Services, phone (03) 6222 8633, email christy.dorward@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES

##### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### **Pathology Technician (518873).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$50,134 – \$54,573 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work (with oncall).

Location:—Royal Hobart Hospital.

Duties:—Technical work in the Cytogenetics and Molecular Medicine Laboratories, requiring the application of conventional practices, methods and standards performed under the general technical direction and general technical supervision of the scientific staff. The duties include ongoing technical work performed in accordance with conventional practices, methods and standards and the adjustment, adaptation, interpretation or modification of those factors where necessary. The main focus of this job is in assisting scientists in the efficient operation of the department.

Essential Requirements:—An Associate Diploma from a recognised TAFE institution, or an equivalent qualification, appropriate to the nature of the work; or relevant training and/or experience determined in accordance with the provisions of section 37 of the State Service Act 2000 appropriate to the nature of the work.

Enquiries to Jan Williamson, Department of Health and Human Services, phone (03) 6222 8912, email jan.williamson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES

##### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### **Pharmacist—5 Vacancies.**

Applications Close:—Friday, 24 December 2010.

Salary:—\$46,450 – \$74,527 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 1-2.

Vacancy No. 512778.

Permanent full-time day work (with oncall).

Location:—Royal Hobart Hospital and other centres as required.

Vacancy No. 517736.

Permanent full-time day work (with oncall).

Location:—Royal Hobart Hospital and other centres as required.

Vacancy No. 519788.

Permanent full-time day work (with oncall).

Location:—Royal Hobart Hospital and other centres as required.

Vacancy No. 519868.

Permanent full-time day work (with oncall).

Location:—Royal Hobart Hospital and other centres as required.

Vacancy No. 519870.

Permanent part-time day work (with oncall), working 38 hours per fortnight.

Location:—Royal Hobart Hospital and other centres as required.

Duties:—Work as part of the team providing a comprehensive pharmacy service to the Clinical Services of the Royal Hobart Hospital and other centres as required.

Essential Requirements:—Registered with the Pharmacy Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences; serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Maurice Curtis, Department of Health and Human Services, phone (03) 6222 6693, email maurice.curtis@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Michael Brown, Recruitment Services, StaffLink, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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#### HEALTH AND HUMAN SERVICES

##### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### **Professional Specialist/Medical Scientist in Charge (510226).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$100,088 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional Manager, Level 5, Grade 1.

Permanent full-time day work (with oncall).

Location:—Pathology Services, Royal Hobart Hospital with Statewide responsibilities.

Duties:—The occupant of this position is responsible for the provision of a statewide Cytogenetics Laboratory service which includes services to the Royal Hobart Hospital and acute hospital facilities at Launceston, Latrobe and Burnie.

Responsible for the operational management of the Unit, including the allocation and monitoring of resources, service delivery planning and compliance with quality and clinical practice standards.

Responsible for exercising a strong duty of care in respect to workplace safety and diversity.

Responsibility for research endeavours within the department and for collaborative projects with the University of Tasmania and Menzies Centre for Population Research.

Broad direction provided by the Director of Haematology and Principal Scientist.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Enquiries to Dr Peter Vervaart, Department of Health and Human Services, phone (03) 6222 8240, email peter.vervaart@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Clinical Nurse, Perioperative (509545).**

Applications Close:—Friday, 31 December 2010.

Salary:—\$65,595 – \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time shiftworker, working 76 hours per fortnight not working weekends or public holidays.

Location:—Day Procedure Unit, Royal Hobart Hospital.

Duties:—Co-ordinates and delivers advanced perioperative and general nursing care based on best practice principles and legal requirements within the multidisciplinary environment. Assists in the provision of quality patient care by participating in the education, guidance and support of other staff. Co-ordinates and participates in the preceptorship program to assist in the achievement of unit and organisational goals.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

Please Note:—The work pattern for this position will be changed to shift work (fully rotational) when the Royal Hobart Hospital Redevelopment is completed.

Enquiries to Gina Cook, Department of Health and Human Services, phone (03) 6222 7880, mobile 0409 161 699, email [gina.cook@dhhs.tas.gov.au](mailto:gina.cook@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Steven Arditto, Department of Health and Human Services, G.P.O. Box 1061, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### SOUTHERN TASMANIA AREA HEALTH SERVICE

#### *Royal Hobart Hospital*

#### **Medical Orderly (Relief) (508078).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$39,132 – \$40,785 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual working as and when required, commencing as soon as possible until 31 December 2011.

Location:—Royal Hobart Hospital.

Duties:—To provide assistance to Medical, Nursing, and Para-medical staff in the lifting, positioning and general care of patients. Transport of patients within the hospital environment. As directed, provide Orderly services in the Department of Emergency Medicine, Radiology, and Operating Theatres.

Desirable Requirements:—Knowledge of skills required in lifting and positioning of spinal patients in acute care. Knowledge of practices, equipment and procedures relating to Medical Orderly involvement in patient care, together with a knowledge of medical orderly procedures for the Department of Emergency Medicine, Radiology, and Operating Theatres.

Enquiries to Chris Taylor, Department of Health and Human Services, phone (03) 6222 8509, email [chris.taylor@dhhs.tas.gov.au](mailto:chris.taylor@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, attention Steven Arditto, G.P.O. Box 1061, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Alcohol and Drug Services*

#### **Clinical Nurse Consultant (500820).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$74,477 – \$79,725 p.a.

Nurses (TPS) Award, Registered Nurse, Level 3.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Alcohol and Drug Services, Launceston.

Duties:—Work within a multidisciplinary health team framework to facilitate the comprehensive assessment, planning and implementation of appropriate interventions for individuals and their families who may be affected by alcohol and other drug use issues, in accordance with the philosophies of the National Drug Strategy. Provide professional and clinical leadership, support and direction to nursing staff in the delivery of specialist services to clients of the Alcohol and Drug Service and across the alcohol and other drugs sector utilising evidence based practice. As a member of the area management team contribute to the overall development and implementation of the statewide Alcohol and Drug strategic plan, including the development of partnerships with key stakeholders, foster service improvement and professional development. Practice in accordance with Government legislation and regulations (including the Alcohol and Drug Dependency Act 1968), Primary Health Care principles, Alcohol and Drug Service

policies, Agency policies, legal requirements and professional competencies, to provide direct high level care to clients of the ADS ensuring high quality service provision and nursing care.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences; serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Sally George, Department of Health and Human Services, phone (03) 6429 8555, email sally-anne.george@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES  
STATEWIDE AND MENTAL HEALTH SERVICES  
*Health and Wellbeing Services*  
Cancer Screening and Control Service

**BreastScreen Tasmania Clinical Services Co-ordinator (516557).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$87,667 – \$93,681 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Fixed-term full-time day work, commencing as soon as possible until 30 December 2011.

Location:—BreastScreen Clinical Services, Hobart.

Duties:—Within a population health primary and secondary prevention framework provide a management role to the clinical services of BreastScreen Tasmania as part of the leadership team by: Managing the provision of a statewide multidisciplinary service; Managing the operational and strategic activities of BreastScreen Tasmania clinical services; Meeting state and national performance indicators; Undertaking analysis, development, implementation and evaluation of program policies, procedures and services to achieve organizational outcomes.

Desirable Requirements:—High-level skills in the management of a statewide multidisciplinary clinical service, managing human, material and financial resources, ensuring State and National standards and performance indicators are met and exceeded. Proven ability to quickly acquire knowledge and understanding of new technologies, develop appropriate protocols and ensure staff are trained appropriately. Proven and high level leadership and interpersonal skills including consultation, communication, negotiation, conflict resolution and the ability to motivate staff to meet objectives.

Enquiries to Karen Forster, Department of Health and Human Services, phone 6216 4331, email karen.forster@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES  
STATEWIDE AND MENTAL HEALTH SERVICES  
*Health and Wellbeing Services*  
Oral Health Services

**Senior Customer Service Officer (516011).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$50,134 – \$54,573 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Oral Health Services, North West.

Duties:—Provide day to day co-ordination and direction to Customer Service Officers within Oral Health Services, ensuring the provision of an efficient customer service facility is available to all clients and centre based clinical dental staff. Oversee functions relating to the processing of client fees, registration and treatment details and undertake a liaison role between the different professional groups within Oral Health Services Tasmania in relation to services provided by the Customer Service team.

Desirable Requirements:—Experience in supervision; together with leadership skills and the ability to promote teamwork while motivating and directing the activities of administrative support services staff. Demonstrated knowledge and experience relating to the management of client debtors, including an understanding of Treasury guidelines and public sector revenue management procedures. Ability to develop, implement and evaluate processes, including: quality control activities, training, revision and the application of relevant clerical procedures.

Enquiries to Roseanne Robinson, Department of Health and Human Services, phone (03) 6440 7119, email roseanne.robinson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES  
STATEWIDE AND MENTAL HEALTH SERVICES  
*Mental Health Services North*

**Allied Health Professional (519775d).**

Applications Close:—Friday, 7 January 2011.

Salary:—\$71,381 – \$81,876 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent part-time daywork, working 38 hours per fortnight.

Location:—St Marys.

PLEASE NOTE: This vacancy is also advertised as a Community Mental Health Nurse (519775) there is only one vacancy and one vacancy will be filled based on merit.

The Tasmanian Department of Health and Human Services is committed to providing appropriate treatment and support at the earliest opportunity to Tasmanians with acute mental



illness. As part of this commitment, a new service model is being implemented in North East Tasmania to support mental health care.

As part of this commitment we are seeking to appoint Community Mental Health Nurse or Allied Health Practitioner with a desire to join a welcoming, professional and supportive team at the forefront of mental health services in Tasmania.

The role of the Community Mental Health Nurse or Allied Health Professional, Adult Community Mental Health Services is to provide specialist mental health services according to the Models of Care within a community setting.

The position delivers short-term comprehensive recovery-focused clinical services including triage, crisis response, assessment, short-term intervention and case management service to support clients, carers, families, general practitioners, and government and non-government agencies, supporting and managing mental health clients across the community setting.

This position offers diversity, autonomy and the opportunity to join an innovative and dynamic team. Applicants drawn to these positions will be self-motivated and offer superior assessment and interpersonal skills and the confidence to operate as a independent practitioner.

Essential Requirements:— Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers, or Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia (Australia Association of Occupational Therapy), or Registered with the Psychology Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences; serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Helen Van der Molen, Department of Health and Human Services, phone (03) 6336 2185, email [helen.vandermolen@dhhs.tas.gov.au](mailto:helen.vandermolen@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Mental Health Services North*

#### **Community Mental Health Nurse (519775).**

Applications Close:—Friday, 7 January 2011.

Salary:—\$58,055 – \$69,363 p.a.

Nurses (TPS) Award, Community FCH Nurse.

Permanent part-time daywork, working 38 hours per fortnight.

Location:—St Marys.

PLEASE NOTE: this vacancy is also advertised as an Allied Health Professional (519775d) there is only one vacancy and one vacancy will be filled on based on merit.

The Tasmanian Department of Health and Human Services is committed to providing appropriate treatment and support at the earliest opportunity to Tasmanians with acute mental illness. As part of this commitment, a new service model is

being implemented in North East Tasmania to support mental health care.

As part of this commitment we are seeking to appoint Community Mental Health Nurse or Allied Health Practitioner with a desire to join a welcoming, professional and supportive team at the forefront of mental health services in Tasmania.

The role of the Community Mental Health Nurse or Allied Health Professional, Adult Community Mental Health Services is to provide specialist mental health services according to the Models of Care within a community setting.

The position delivers short-term comprehensive recovery-focused clinical services including triage, crisis response, assessment, short-term intervention and case management service to support clients, carers, families, general practitioners, government and non-government agencies, supporting and managing mental health clients across the community setting.

This position offers diversity, autonomy and the opportunity to join an innovative and dynamic team. Applicants drawn to these positions will be self-motivated and offer superior assessment and interpersonal skills and the confidence to operate as a independent practitioner.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand or the United Kingdom.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences; serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Helen Van der Molen, Department of Health and Human Services, phone (03) 6336 2185, email [helen.vandermolen@dhhs.tas.gov.au](mailto:helen.vandermolen@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Mental Health Services North*

#### **Psychologist (504807).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$71,381 – \$81,876 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Adult Community Mental Health, Launceston.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service



principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Clinical Psychologist; Undertakes the delivery of quality psychological services utilising evidence-based best practice, principles and within a collaborative and multi-disciplinary framework. Provides a specialist psychological assessment and treatment service to clients of an Adult Community Mental Health Team, and their families in relation to mental health issues in accordance with discipline specific skills and abilities. Acts as a consultant to other agencies with regard to the support and management of clients with mental health needs and promotes community awareness in relation to mental health.

Essential Requirements:—Registered with the Psychology Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences; serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Raelene Tabor, Department of Health and Human Services, phone (03) 6336 2185, email raelene.tabor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Mental Health Services North*

#### **Senior Occupational Therapist (504907).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$81,876 – \$90,556 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 4.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Mental Health Service, Launceston.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Senior Occupational Therapist; Assists the Principal Occupational Therapist to ensure the quality of clinical Occupational Therapy services within the Adult Community area through the implementation of the model of professional supervision, and participation in the ongoing development of the region's clinical program; Takes a lead role in ongoing service development and intersectoral liaison; Provides a specialist Occupational Therapy assessment, treatment and assertive case management service to clients of Adult Community Mental Health Services utilizing evidence-based best practice principles within a collaborative and multi-disciplinary framework; Acts as a consultant to other Agencies with regard to the support and management of clients with mental health needs and promotes community awareness in relation to mental health.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences; serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Helen van der Molen, Department of Health and Human Services, phone (03) 6336 2952, email [helen.vandermolen@dhhs.tas.gov.au](mailto:helen.vandermolen@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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## HEALTH AND HUMAN SERVICES

### STATEWIDE AND MENTAL HEALTH SERVICES

#### *Mental Health Services North*

#### **Specialist Medical Practitioner, Psychiatrist (504794).**

Applications Close:—Friday, 31 December 2010.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS) Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time daywork with on call.

Location:—Adult Community Mental Health Service, Launceston.

Duties:—As part of a multidisciplinary mental health service delivering high quality mental health care and, in accordance with Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Psychiatrist: Provides a comprehensive and integrated general adult inpatient and community psychiatric service in the location region of Tasmania. Acts as a consultant to mental health professionals and health service providers, including general practitioners and other agencies, with regard to the assessment and management of individuals with mental health disorders. Undertakes supervisory responsibilities with Psychiatric Registrars and other medical staff as required/appropriate.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant speciality.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences; serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Ben Elijah, Department of Health and Human Services, phone (03) 6336 4382, email [ben-sion.elijah@dhhs.tas.gov.au](mailto:ben-sion.elijah@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES  
STATEWIDE AND MENTAL HEALTH SERVICES  
*Mental Health Services North West*

**Allied Health Professional (502825).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$71,381 – \$81,876 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 3.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Parkside, Burnie.

Duties:—Working as part of a Team, provide a comprehensive recovery based multidisciplinary clinical service to clients and their families/ carers through assessment, assertive case management and individual and specialised therapies care across in-patient, out-patient and community settings. Undertake client outreach services, community education, liaison and facilitation of client groups as required. Salary Packaging is available to eligible employees. This position is currently based in Burnie, and the occupant may be required to work in either Burnie or Devonport according to staffing requirements.

Essential Requirements:— Degree in Social Work giving eligibility for membership to the Australian Association for Social Workers, or Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia (Australia Association of Occupational Therapy), or Registered with the Psychology Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences; serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Susan Ballard, Department of Health and Human Services, phone (03) 6435 6435, email [susan.ballard@dhhs.tas.gov.au](mailto:susan.ballard@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES  
STATEWIDE AND MENTAL HEALTH SERVICES  
*Mental Health Services North West*

**Clinical Nurse (502796).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$65,595 – \$69,363 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time shiftwork.

Location:—Spencer Clinic, North West Regional Hospital, Burnie.

Duties:—The Clinical Nurse provides leadership in all aspects of nursing care and is responsible for prioritising and co-ordinating the delivery of clinical care to all clients within the designated unit in an efficient and effective manner.

Essential Requirements:—Registered with the Nursing and Midwifery Board of Australia and possesses specialist tertiary graduate or postgraduate mental health/psychiatric nursing qualification; or completed, prior to the transfer of nurse education to the tertiary sector, a hospital based training program that resulted in previous registration as a psychiatric nurse by the relevant nurse registration authority within Australia, New Zealand or the United Kingdom.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences; serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Anthony Weare, Department of Health and Human Services, phone (03) 6430 6579, mobile 0400 891 665, email [anthony.weare@dhhs.tas.gov.au](mailto:anthony.weare@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES  
STATEWIDE AND MENTAL HEALTH SERVICES  
*Mental Health Services North West*

**Senior Psychologist (502830).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$81,876 – \$90,556 p.a.

Allied Health Professionals (Tasmanian Public Sector) Industrial Agreement 2010, Allied Health Professional, Level 4.

Permanent full-time Permanent.

Location:—Oldaker Street Clinic, Burnie.

Duties:—The Senior Clinical Psychologist is responsible for ensuring the quality of clinical psychological services in the Adult Mental Health Service (North West) through the implementation of the model of professional accountability, clinical development and supervision. As a member of the Senior Practitioner group, this position also takes a lead role in ongoing service development and intersectoral liaison.

Essential Requirements:—Registered with the Psychology Board of Australia.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences; serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Susan Ballard, Department of Health and Human Services, phone (03) 6434 6434, email [susan.ballard@dhhs.tas.gov.au](mailto:susan.ballard@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES  
STATEWIDE AND MENTAL HEALTH SERVICES  
*Mental Health Services North West*

**Specialist Medical Practitioner, Psycho-geriatrician- Aged Care Psychiatrist (515905).**

Applications Close:—Friday, 14 January 2011.

Salary:—To be negotiated.

Salaried Medical Practitioners (AMA Tasmania/DHHS Agreement 2009, Specialist Medical Practitioner (Salary commensurate with qualifications and experience).

Permanent full-time daywork with on-call.

Location:—Burnie.

The Tasmanian Department of Health Services seeks to appoint an Aged Care Psychiatrist, as part of a multidisciplinary community mental health service delivering high quality mental health care to North West Tasmania.

The successful applicant will be an adaptable, goal orientated person who values client centred practice and enjoys working with families, carers and partner agencies when developing individual service plans with clients.

Permanent full-time day work, a generous Continuing Professional Development package, and assistance with relocation within a supportive, friendly and dynamic working environment are just the beginning of the benefits this position offers.

The stunning North West coast of Tasmania boasts spectacular scenery, with its beautiful beaches, pristine wilderness and local culture offering an unbeatable lifestyle. We look forward to you applying for this position in our part of Paradise.

We offer:—An attractive salary to be negotiated. Opportunities for professional development. A supportive and committed team. Opportunities to participate in research projects. Permanent, full-time position. Assistance with fares, relocation expenses. Temperate climate and relaxed lifestyle.

Essential Requirements:—Specialist or limited registration with the Medical Board of Australia in a relevant specialty.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted:—conviction check in the following areas: crimes of violence, sex related offences; serious drug offences and crimes involving dishonesty. Identification check and disciplinary action in previous employment check.

Enquiries to Allie Hayes, Department of Health and Human Services, phone (03) 6434 4070, email allie.hayes@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES  
STRATEGIC AND PORTFOLIO SERVICES

**Issues Management and Media Relations Advisor (517349).**

Applications Close:—Friday, 31 December 2010.

Salary:—\$87,667 – \$93,681 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Fixed-term full-time day work from As soon as possible for a period of 12 months.

Location:—Hobart.

Duties:—Develop and implement the Agency's long-term media and issues management strategy and provide a first point of media contact for key issues affecting Health and Human Services in Tasmania.

Desirable Requirements:—High-level extensive professional issues management and media experience with demonstrated experience in the provision of issues management and media advice on major public issues at either a national or state level. Demonstrated ability to operate at a senior management level and provide issues management and media advice to senior health and government executives in a multidisciplinary and diverse environment. Demonstrated ability to liaise constructively and successfully with media representatives at both the on-the-road reporting and senior management levels.

Enquiries to Mara Pritchard, Department of Health and Human Services, phone (03) 62338405, email [mara.pritchard@dhhs.tas.gov.au](mailto:mara.pritchard@dhhs.tas.gov.au).

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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INFRASTRUCTURE, ENERGY AND RESOURCES

CORPORATE SERVICES DIVISION

*Financial Services*

**Research Officer (370263).**

Applications Close:—Monday, 27 December 2010.

Salary:—\$57,038 – \$65,968 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Duties:—Scope and implement defined business projects within the Branch to ensure more effective and efficient business practices and participate in the ongoing development and support of Branch policies, procedures and business systems. Undertake defined projects from conceptualisation to implementation to maximise the business benefit of the financial data available to the Department and to external stakeholders. Undertake the preparation and processing of financial and accounting transactions as required. Assist with the resolution of more complex client queries. Establish and develop relationships with clients, ensuring that a high level of customer satisfaction is achieved.

Undertake research and consult with key stakeholders to develop, document and implement new and improved business processes, as well as related administrative changes required, to improve service delivery within the Financial Services Branch.

Enquiries to Stephen Shirley, Chief Financial Officer, Department of Infrastructure, Energy and Resources, 10 Murray Street, phone 6233 2097, email [stephen.shirley@dier.tas.gov.au](mailto:stephen.shirley@dier.tas.gov.au).

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart Tas 7000, phone 6233 2077, fax 6233 5337, email [recruitment@dier.tas.gov.au](mailto:recruitment@dier.tas.gov.au).



## INFRASTRUCTURE, ENERGY AND RESOURCES

## MINERAL RESOURCES TASMANIA

*Office of the Director***Senior Executive Officer (372393).**

Applications Close:—Friday, 21 January 2011.

Salary:—\$68,385 – \$71,516 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Rosny.

Duties:—• Preparation of high level written communication involving research and data analysis, briefing notes, Ministerial documents, and initiate legal referrals where directed. Ensure quality, accuracy and timely preparation of documents including those of a highly confidential nature, initiating referral of matters for comment or further action to the appropriate officer.

Provide responsive, high level administrative support and research advice to all managers of the Division including high level policy development to meet current and future service delivery requirements, the co-ordination of travel and functions, preparation and collation of papers, maintenance of registers, meeting support and communication with other divisions.

Evaluate the current administrative procedures and practices across the Division, providing recommendations to the Director of Mines on improvements required to meet operational requirements.

Co-ordinate the Division's annual budget and business planning processes.

Co-ordinate the allocation and distribution of administrative work across the Division to achieve maximum utilisation of resources, ensuring efficient and effective systems and processes are identified and implemented. Provide authoritative advice and expertise regarding administrative procedures and mentoring support for administration staff within the Division.

Develop effective working relationships with staff in the Division, the Executive of the Agency, Ministerial Offices, General and Branch Managers and staff, and industry-specific stakeholders.

Co-ordinate Right to Information requests ensuring responses within required timescales as determined by the Agency's Right to Information Officer.

Co-ordinate and plan the administration of staff development and training.

Provide high level administrative and executive support to the Director of Mines including the co-ordination of the Director of Mine's work schedule and appointments. Managing the flow of information within the Division including document control, tracking and dissemination of the Director of Mine's information needs in accordance with the Departments information management principles and practices.

Desirable Requirements:—A relevant Tertiary qualification in Business or Public Sector Administration or a related discipline.

Enquiries to Matthew Fitzgerald, Manager Royalty, Finance and Administration, Department of Infrastructure, Energy and Resources, 10 Murray Street, phone 6233 8370, email Matthew.Fitzgerald@dier.tas.gov.au.

Applications to HR Operations, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart Tas 7000, phone 6233 2077, fax 6233 5337, email recruitment@dier.tas.gov.au.

## INFRASTRUCTURE, ENERGY AND RESOURCES

## PASSENGER TRANSPORT

**Contracts Administration and Payments Officer (370809).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$50,815 – \$55,312 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Duties:—Co-ordination and processing of Fare Charging contract payments including auditing claims against fare schedules, Metro CSA payments, Merseylink payments, and ad hoc payments as required.

Co-ordination of the Bulk Fuel Purchase Scheme, including issuing and managing BP fuel cards, downloading BP fuel transactions to create deduction batches and payment of BP fuel invoices.

Calculate and maintain the RPT Index and Metro Index.

Prepare transfers of ownerships, new contracts, amendments to contracts, and adjustments to contract rates, including preparation of correspondence. Maintain regular liaison with bus operators on matters relating to payments, and reporting requirements and as required participate in joint Department/industry meetings.

Ensure completeness and accuracy of information input to payment components of Contracts and Top-ups payment systems and liaise with Passenger Transport officers.

Prepare and generate reports and advice on a regular and ad hoc basis, including financial information, in liaison with relevant officers as required.

Control and conduct the testing of the new contract administration and payment systems as they are developed and released and participate in the resolution of system bugs and problems in consultation with other users and Information Management officers.

Co-ordination and processing of Free-To-The-User contract payments including monitoring reporting requirement compliance to ensure payments are made in accordance with contract conditions.

Enquiries to Andrew Mullen, Manager CIS, Department of Infrastructure, Energy and Resources, 10 Murray Street, Hobart, phone (03) 6233 8207, email Andrew.Mullen@dier.tas.gov.au.

Applications to HR Operations, Human Resources Branch, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

## JUSTICE

## MAGISTRATES COURT

*Hobart***Clerk (355439).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$44,925 – \$48,998 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term full-time working 73.50 hours per fortnight from As soon as possible until 7 September 2011.

Location:—Hobart.

Duties:—Preparation of Court documents following court sessions including restraint and family violence orders,



bail documents, warrants of arrest and imprisonment and Memorandums of Sentence. Provide personal and telephone reception facilities including liaising with members of the public, the legal profession and clerical staff. Entry of Court Outcomes in the Magistrates Court computerised database.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Conviction checks in the following; Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or the Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Racquel Bowden, Team Leader, Magistrates Court, Department of Justice, phone (03) 6233 8796, email [Racquel.bowden@justice.tas.gov.au](mailto:Racquel.bowden@justice.tas.gov.au).

Applications to Human Resources, Recruitment and Establishment, Department of Justice, G.P.O. Box 825, Hobart, Tasmania 7001, phone (03) 6233 6809, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Racquel Bowden on (03) 6233 8796.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

## JUSTICE

### TASMANIA PRISON SERVICE

#### *Integrated Offender Management*

#### **Facilitator Intervention Programs (355528a).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$50,815 – \$82,709 p.a.

Tasmanian State Service Award, Professional Stream, Band 1/2.

Fixed-term full-time 73.5 hours per fortnight commencing 4 January 2011 until 23 December 2011.

Location:—Risdon Prison Complex.

Duties:—Facilitate or co-facilitate the delivery of individual and group-based rehabilitation or intervention programs to offenders, which may include the Sex Offender Program. Undertake assessments of offenders to determine their suitability for participation in programs and monitor progress as a result of such participation.

Essential Requirements:—A degree of at least three years duration relevant to the professional duties to be undertaken is required, as provided by a recognised university.

Information for Applicants:—Short-listed applicants will be required to undergo a psychological assessment prior to the interview being conducted. More information on the assessment process is available by downloading the 'Recruitment of Integrated Offender Management Staff Policy' from the job kit

available on the jobs website.

Enquiries to Andrew Verdouw, Acting Senior Program Facilitator, Tasmania Prison Service, Department of Justice, phone (03) 6216 8099, email [andrew.verdow@justice.tas.gov.au](mailto:andrew.verdow@justice.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Vanessa Cobern on (03) 6216 8226.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

## JUSTICE

### TASMANIA PRISON SERVICE

#### *Organisation Development*

#### **Executive Support Officer (355597b).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$50,815 – \$55,312 pro rata.

Tasmanian State Service Award, General Stream, Band 3.

Fixed-term part-time 44.10 hours per fortnight commencing As soon as possible until 23 December 2011.

Location:—Risdon Prison Complex.

Duties:—Provide executive and administrative support to the Manager Organisation Development and Organisation Development Unit Team Leaders. Assist with the development and administration of Tasmania Prison Service documentation including policies, Director's Standing Orders, Standard Operating Procedures and forms.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Arson and fire setting; Violent crimes and crimes against the person; Sex-related offences; Drug and alcohol related offences; Crimes involving dishonesty; Crimes involving deception; Making false declarations; Malicious damage and destruction to property; Serious traffic offences; Crimes against public order or relating to the Administration of Law and Justice; Crimes against Executive or Legislative Power; Crimes involving Conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Jackie Campbell, Team Leader Policy Unit, Tasmania Prison Service, Department of Justice, phone (03) 6216 8125, email [jackie.campbell@justice.tas.gov.au](mailto:jackie.campbell@justice.tas.gov.au).

Applications to Recruitment and Establishment, Human Resources, Department of Justice, G.P.O. Box 825 Hobart Tas 7001, phone (03) 6233 6809, fax (03) 6233 3254, email [applications@justice.tas.gov.au](mailto:applications@justice.tas.gov.au).

For further information, please download a copy of the Statement of Duties from the [www.jobs.tas.gov.au](http://www.jobs.tas.gov.au) website. If a Statement of Duties cannot be downloaded, please contact Jackie Campbell on (03) 6216 8125.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application has no more than three attachments in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

HUMAN RESOURCES

*Staffing Services*

**Project Officer, Health and Wellbeing (Re-Advertised) (003101).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$68,385 – \$71,516 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-term part-time (12 months, 36.75 hours per fortnight).

Location:—Rokeby Police Academy.

Duties:—To provide services including project development and implementation, policy formulation and advice necessary to plan and promote health and well being activities for all employees.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty, serious traffic offences.

Qualifications and Experience:—Project management or Occupational Health and Safety qualifications are desirable.

Enquiries to Mr Mike Cosgrove, Manager, Occupational Health and Safety, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, TAS, 7001, phone (03) 6230 2478, email [mike.cosgrove@police.tas.gov.au](mailto:mike.cosgrove@police.tas.gov.au).

Applications to Co-ordinator, Employee Relations, Department of Police and Emergency Management, G.P.O. Box 308, Hobart, TAS, 7001, phone (03) 6230 2266, fax (03) 6230 2119, email [applications@police.tas.gov.au](mailto:applications@police.tas.gov.au).

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPPEM. If no acknowledgement or system generated response is received please contact Employee Relations on (03) 6230 2266. Please ensure that your application is in either Microsoft Word format, PDF or RTF (rich text format).

PORT ARTHUR HISTORIC SITE MANAGEMENT  
AUTHORITY

CONSERVATION AND INFRASTRUCTURE

**School Based Trainee (Horticulture) (SBT(H)12/10).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$34,815 – \$43,365 p.a.

Port Arthur Historic Site Management Authority Award, General Stream, Band 1.

Fixed-term part-time.

Location:—Port Arthur Historic Site.

Duties:—To provide support in conservation, maintenance and development associated with the grounds and gardens at the Port Arthur Historic Site whilst successfully completing a Certificate II in Horticulture.

Enquiries to Naomi Jeffs, Grounds and Gardens Supervisor, Port Arthur Historic Site Management Authority, Port Arthur Tas 7182, phone (03) 6251 2335, fax (03) 6251 2322, mobile 0417 325 345, email [naomi.jeffs@portarthur.org.au](mailto:naomi.jeffs@portarthur.org.au).

Applications to Jane Bale, HR Administrator, Port Arthur Historic Site Management Authority, Port Arthur Tas 7182, phone (03) 6251 2306, fax (03) 6251 2322, email [recruitment@portarthur.org.au](mailto:recruitment@portarthur.org.au).

PREMIER AND CABINET

TMD

*Commercial Management*

**Manager Financial Support (001773).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$72,479 – \$85,612 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Duties:—Manage the financial and accounting functions of TMD on an accrual basis, including daily and end of month operations, cash flow management, asset management, taxation and complex account reconciliations, and general financial quality assurance activities. Ensure that the financial system, processes and procedures comply with government policies, generally accepted accounting principles and TMD Systems.

Desirable Requirements:—Appropriate Tertiary qualifications or substantial progress towards such a qualification and membership or eligibility for membership of a relevant professional body.

Enquiries to Piero Peroni, General Manager, Department of Premier and Cabinet, phone (03) 6232 7667, email [Piero.Peroni@dpac.tas.gov.au](mailto:Piero.Peroni@dpac.tas.gov.au).

Applications to Matthew Abey, HR Consultant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart, Tasmania 7001, phone (03) 6270 5451, email [job.application@dpac.tas.gov.au](mailto:job.application@dpac.tas.gov.au).

PRIMARY INDUSTRIES, PARKS, WATER AND  
ENVIRONMENT

**Trackworker Fixed-term Employment Register (Various).**

Applications Close:—Wednesday, 12 December 2012.

Salary:—p.a.

AWU (Tasmanian Public Sector) Award.

Register.

Location:—Statewide.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Salary: Full-time employees: Band 1, \$34,815 - \$43,365, Band 2, \$44,925 - \$48,998, Band 3, \$50,815 - \$55,312 per annum.

Casual employees: Band 1, \$17.55 - \$21.86, Band 2, \$22.65 - \$24.70, Band 3, \$25.62 - \$27.88 per hour.

A 20% casual loading will apply in lieu of leave entitlements.

Applications are invited from persons interested in registering for Fixed-term employment as Trackworkers.

The work is physically demanding and is undertaken in remote and isolated conditions. Applicants need to be physically fit and able to work in rough terrain which may be subject of harsh weather extremes. Further information is available on the Trackworker Information Sheet.

Please note that if you are currently registered, you do not need to submit a new application unless you wish to do so. Please advise the contact person in this advertisement to request that your name is transferred to the new register as well as advising of any changes you wish to make such as contact details.

**Duties:**—Level 1—Assist with the construction, maintenance, restoration, reconstruction and rehabilitation of walking tracks and associated facilities.

Level 2 and 3—To assist with the maintenance, restoration and reconstruction of walking tracks and other duties as directed by the Senior Ranger, Ranger in Charge of Supervisor.

**Desirable Requirements:**—It is desirable that you have a current driver's licence, and a current statement of competency in Chainsaw and Brushcutter use.

Enquiries to Martin O'Dea, phone (03) 6233 2336, email martin.odea@parks.tas.gov.au.

Applications to Martin O'Dea, Administrative Officer, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 1751, Hobart 7001, phone (03) 6233 2336, email martin.odea@parks.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIPWE, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

BIOSECURITY AND PRODUCT INTEGRITY

*Biosecurity Policy*

**Research Officer (Biosecurity Policy) (706621).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$50,815 – \$82,709 p.a.

Tasmanian State Service Award, Professional Stream, Band 1/2.

Fixed-term full-time for 12 months.

Location:—Hobart or Launceston (subject to negotiation).

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

**Duties:**—To support the Biosecurity and Plant Health Branch in the conduct of plant pest risk analysis and regulation.

**Desirable Requirements:**—A current motor vehicle drivers licence.

Enquiries to Lynn Broos, phone (03) 6421 7630, email lynn.broos@dpiwwe.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiwwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

EPA DIVISION

*Environmental Operations*

**Environmental Officer (Assessments) (705992).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$50,815 – \$82,709 p.a.

Tasmanian State Service Award, Professional Stream, Band 1/2.

Fixed-term full-time till 20 January 2012, or until the return of the substantive occupant, whichever is the sooner.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Applicants should note that while this vacancy has been advertised as full-time, DPIPWE may be prepared to negotiate a part-time arrangement with the successful applicant.

Pro rata salary is based on the above full-time rates.

**Duties:**—To provide high quality, timely and accurate environmental advice to Agency management, staff, industry, State and local government agencies, emergency services and the public on environmentally relevant activities, on a daily basis. Representing the Division in negotiations and meetings with other agencies, local government, industry and the community, as required.

**Essential Requirement:**—A Degree in either Science, Engineering or Environmental Studies, relevant to the professional duties to be undertaken, as provided by a university.

**Desirable Requirements:**—A current motor vehicle driver's licence.

Enquiries to Darryl Cook, phone (03) 6233 2105, email Darryl.Cook@environment.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dpiwwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

ROYAL TASMANIAN BOTANICAL GARDENS

**Horticulturist (341048).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$50,815 – \$55,312 p.a.

AWU (Tasmanian Public Sector) Award.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

**Duties:**—contribute to maintaining the RTBG's position as the State's premier centre for amenity horticulture and ex-situ



plant conservation through the development and maintenance of the living collections, plant displays and estate of the RTBG, guided by the annual Business Operational Plan. To work co-operatively to develop and maintain effective and efficient operations across all units of the RTBG.

Desirable Requirements:—A current motor vehicle drivers licence, Chemical Cert 2 licence, First Aid certificate (Work place 2), Current computer skills, A current Medium Rigid Vehicle Licence.

Enquiries to David Reid, phone (03) 6236 3081, email David.Reid@rtbg.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dipwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

ROYAL TASMANIAN BOTANICAL GARDENS

**Manager Learning and Community Engagement (706421).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$72,479 – \$85,612 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Royal Tasmanian Botanical Gardens, Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—The role is responsible for the day to day management, co-ordination and delivery of Schools, Vocational education and Training, Higher Education and Community based programs as well as associated interpretation and learning programs, and ensures the quality of the Garden's contribution to public knowledge, understanding and appreciation of flora from Tasmanian and other world regions, horticulture and associated community interests.

Desirable Requirements:—Diploma of Training and Assessment. Associate Diploma in Horticulture or equivalent.

Enquiries to Brett Richardson, phone (03) 6236 3056, email brett.richardson@rtbg.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dipwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

ROYAL TASMANIAN BOTANICAL GARDENS

**Restaurant Supervisor (705535).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$57,038 – \$65,968 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To deliver high quality food and beverage services to all RTBG clients. To assist the RTBG in achieving improved financial outcomes through the provision of catering functions both internal and external.

Desirable Requirements:—Competent numeracy and literacy skills, Level 3 FandB Certificate or equivalent, Food Safety Accreditation, First Aid Workplace 2 Certificate, Workplace Assessor Accreditation, Responsible Service of Alcohol Certificate, Business Management experience is highly desirable.

Enquiries to Lesley Kirby, Director, phone (03) 6236 3053, email Lesley.Kirby@rtbg.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dipwe.tas.gov.au.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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PRIMARY INDUSTRIES, PARKS, WATER AND ENVIRONMENT

PARKS AND WILDLIFE SERVICE

*Operations and Performance*

North-West Region

**Assistant Project Planner (706624).**

Applications Close:—Friday, 24 December 2010.

Salary:—\$57,038 – \$65,968 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term part-time (29.4 hours per fortnight) until 29 April 2011.

Location:—Ulverstone.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience. Pro rata salary is based on the above full-time rates.

Duties:—Provide planning and research support in the development of regional projects.

Desirable Requirements:—A graduate qualification as provided by a university, in a discipline relevant to science, environmental planning, natural resource management or urban/rural planning is highly desirable.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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Enquiries to Krissy Ward, phone (03) 6429 8446, email krissy.ward@parks.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email job.applications@dipwe.tas.gov.au.



PRIMARY INDUSTRIES, PARKS, WATER AND  
ENVIRONMENT

PARKS AND WILDLIFE SERVICE

*Operations and Performance*

North-West Region

***Parks and Reserves Manager North-West Coast (705802).***

Applications Close:—Friday, 24 December 2010.

Salary:—\$72,479 – \$85,612 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Ulverstone.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Manage the PWS Northwest Coast Area within the Region to deliver high quality visitor experiences, best practice approaches to the promotion, conservation, and sustainable use of the States natural and cultural resources with operational excellence in all facets of community, stakeholder, people, resources and infrastructure management.

Essential Qualifications:—To access Range 2 salary levels the following are essential:

A Bachelor Degree in Conservation and Land Management or qualifications deemed appropriate.

Five years minimum experience in reserve management or experience deemed appropriate.

Desirable Requirements:—A Bachelor Degree in Conservation and Land Management or equivalent qualifications deemed appropriate. A current motor vehicle drivers licence.

Relevant experience in the management of small businesses.

Enquiries to Jillian Geoghegan, phone (03) 6429 8414, email [jillian.geoghegan@parks.tas.gov.au](mailto:jillian.geoghegan@parks.tas.gov.au).

Applications to Manager, Human Resources Management Branch, Department of Primary Industries, Parks, Water and Environment, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3903, fax (03) 6233 3682, email [job.applications@dPIPWE.tas.gov.au](mailto:job.applications@dPIPWE.tas.gov.au).

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

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## Staff Movements

### *Promotion of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	R. Dance	Senior Client Manager	06.12.10
Health & Human Services	C. Stone	Clinical Nurse	13.12.10
Health & Human Services	M. Taylor	Clinical Nurse	05.12.10
Health & Human Services	L. Lahl	Clinical Nurse	15.12.10
Health & Human Services	K. Anderson	Team Leader	13.12.10
Health & Human Services	A. Fergusson	Clinical Nurse	15.12.10
Health & Human Services	R. Collier	Project Officer	06.12.10
Justice	A. Allen	Senior Data Coordinator	09.12.10
Premier & Cabinet	C. Anderson	Communications Team Manager	01.12.10

### *Resignation of Permanent Employees*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Community Nurse	S. Burris	03.12.10
Health & Human Services	Medical Orderly	J. Jones	03.12.10
Health & Human Services	Social Worker	K. Culver	10.12.10
Health & Human Services	Registered Nurse	C. McKay	29.11.10
Health & Human Services	Tradesperson (Painter and Decorator)	J. Mannering	09.11.10
Health & Human Services	Community Mental Health Nurse	B. Beattie	21.10.10
Health & Human Services	Communications Advisor	T. Burton	08.12.10
Health & Human Services	Enrolled Nurse	N. Firth	02.12.10
Health & Human Services	Administrative Assistant & Service Support	M. Bek	26.11.10
Health & Human Services	Personal Care Assistant	J. El Said	05.12.10
Health & Human Services	IT Officer	C. Bennett	03.12.10

*Permanent Appointments*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Permanent Replacement Teacher	S. Armarego	6 Months	09.10.10
Education	Permanent Replacement Teacher	A. Heath	6 Months	09.10.10
Education	Permanent Replacement Teacher	J. Stanford	6 Months	09.10.10
Education	Permanent Replacement Teacher	V. Cameron	6 Months	09.10.10
Education	Permanent Replacement Teacher	M. Tribolet	6 months	09.10.10
Education	Permanent Replacement Teacher	A. Brooks	6 Months	09.10.10
Education	Permanent Replacement Teacher	A. Kuschnirz-Chugg	6 Months	09.10.10
Education	Permanent Replacement Teacher	A. MacLean	6 months	09.10.10
Education	Permanent Replacement Teacher	A. Arnott	6 Months	09.10.10
Education	Permanent Replacement Teacher	N. Scamp	6 Months	09.10.10
Education	Permanent Replacement Teacher	D. Brown	6 Months	09.10.10
Education	Permanent Replacement Teacher	G. Tremayne	6 Months	09.10.10
Education	Permanent Replacement Teacher	D. Kroon	6 Months	09.10.10
Education	Permanent Replacement Teacher	L. Letchford	6 months	09.10.10
Education	Permanent Replacement Teacher	S. Osborne	6 Months	09.10.10
Education	Permanent Replacement Teacher	H. Partridge	6 Months	09.10.10
Education	Permanent Replacement Teacher	K. Bodell	6 Months	09.10.10
Education	Permanent Replacement Teacher	M. Williams	6 months	09.10.10
Education	Permanent Replacement Teacher	D. Wenn	6 Months	09.10.10
Education	Permanent Replacement Teacher	F. Killalea	6 Months	09.10.10
Education	Permanent Replacement Teacher	D. Hunt	6 months	09.10.10
Education	Permanent Replacement Teacher	B. Murfet	6 Months	09.10.10
Education	Permanent Replacement Teacher	R. Tindale	6 months	09.10.10
Education	Permanent Replacement Teacher	J. Bennett	6 Months	09.10.10
Education	Permanent Replacement Teacher	A. Sutton	6 Months	09.10.10
Education	Permanent Replacement Teacher	S. Terry	6 Months	09.10.10
Education	Permanent Replacement Teacher	R. Innes	6 Months	09.10.10
Education	Permanent Replacement Teacher	L. Cooper	6 months	09.10.10
Education	Permanent Replacement Teacher	M. Maney	6 Months	09.10.10
Education	Permanent Replacement Teacher	S. Mott	6 Months	09.10.10
Education	Permanent Replacement Teacher	T. Robinson	6 months	09.10.10
Education	Permanent Replacement Teacher	K. Porthouse	6 Months	09.10.10
Education	Permanent Replacement Teacher	D. McPherson	6 Months	09.10.10
Education	Permanent Replacement Teacher	M. Telfer	6 Months	09.10.10
Education	Permanent Replacement Teacher	A. Horkings	6 Months	09.10.10
Education	Permanent Replacement Teacher	A. Burbury	6 months	09.10.10
Education	Permanent Replacement Teacher	S. Elliott	6 Months	09.10.10
Education	Permanent Replacement Teacher	G. Morrison	6 Months	09.10.10
Education	Permanent Replacement Teacher	A. Payne	6 months	09.10.10
Education	Permanent Replacement Teacher	C. Halliwell	6 Months	09.10.10
Education	Permanent Replacement Teacher	S. Elliott	6 Months	09.10.10
Education	Permanent Replacement Teacher	K. Stanton	6 Months	09.10.10
Education	Permanent Replacement Teacher	K. Cooper	6 Months	09.10.10

Education	Permanent Replacement Teacher	A. Wolfe	6 months	09.10.10
Education	Permanent Replacement Teacher	J. Coates	6 Months	09.10.10
Education	Permanent Replacement Teacher	A. Lava	6 Months	09.10.10
Education	Permanent Replacement Teacher	M. Marsh	6 months	09.10.10
Health & Human Services	Dental Technician	S. Hull	6 months	13.12.10
Health & Human Services	Registered Nurse	L. Nylander	6 months	04.01.11
Health & Human Services	Registered Nurse	S. Sandford	6 Months	17.01.11
Health & Human Services	Food Services Assistant	B. Davey	6 months	13.12.10
Health & Human Services	Psychologist-Children & Young Persons Program, FVCSS, North	F. Biffin	6 months	06.12.10
Infrastructure, Energy & Resources	School Crossing Patrol Officer	J. Heggie	6 months	09.12.10
Infrastructure, Energy & Resources	School Crossing Patrol Officer	C. Harris	6 months	09.12.10
Infrastructure, Energy & Resources	Traffic Systems Trainee Technical Officer	I. Van Tienan	6 months	06.12.10
Justice	Legal Practitioner	A. McKee	6 Months	13.12.10
Justice	Senior Education and Training Advisory Officer	S. Graham	6 Months	13.12.10
Justice	Electrical Safety Officer (Compliance & Education)	H. Hodgson	6 months	13.12.10
Justice	Executive Officer	R. Howard	6 Months	13.12.10
Premier & Cabinet	Finance Officer	S. Smith	6 months	01.12.10
Primary Industries, Parks, Water & Environment	Field Officer	L. Mitchell	6 months	13.12.10
Primary Industries, Parks, Water & Environment	Quarantine Officer	K. Wilkinson	6 months	13.12.10
Primary Industries, Parks, Water & Environment	Water Ranger	N. Johannsohn	6 months	13.12.10
Primary Industries, Parks, Water & Environment	Field Officer	S. Huddy	6 months	17.01.11
Primary Industries, Parks, Water & Environment	Regional Planner	E. Regent	1 month	09.12.10
Port Arthur Historic Site Management Authority	Senior Accounts Officer	P. Cater	6 Months	06.12.10

*Fixed-term Appointments of Greater than 12 Months*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Economic Development, Tourism & the Arts	Head of Business Intelligence	V. Dobos	2 years	31.01.11
Police & Emergency Management	Planning Officer Community Protection	A. Bigham	3 years	06.12.10

*Transfer of Permanent Employees*

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Premier & Cabinet	M. Dalla-Fontana	Economic Development, Tourism & the Arts	Senior Project Manager	02.12.10



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Print Applied Technology remains ever vigilant in reducing the impact of its operations on the environment, and environmental management within our production facilities is considered a critical aspect of our business.

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Print Applied Technology now adds to these initiatives official certification by the Forest Stewardship Council

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