TASMANIAN STATE SERVICE NOTICES

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OVER THE COUNTER SALES $1·10 INCLUDING G.S.T.

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the *www.jobs.tas.gov.au* site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the *www.jobs.tas.gov.au* site or the enquiries person. Application forms are available from the *www.jobs.tas.gov.au* site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the *www.jobs.tas.gov.au* site. A list of currently operating registers is also available from this site.

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or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110.

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State Service Notices.

Vacancy, Direct Selection and Staff Movement Notices.
The only way to place a State Service vacancy, direct selection and staff movement notices is through the *www.jobs.tas.gov.au* system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a *www.jobs.tas.gov.au* system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: *jobsadmin@dpac.tas.gov.au*

Order Information.
When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294.

Deadlines.
Government Gazette:—.
Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4 p.m. Friday** prior to publication.
State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication. Telephone (03) 6233 6687.

Deadlines will be strictly adhered to.
Subscription or account enquiries phone (03) 6233 3148

EDUCATION

LEARNING SERVICES

Learning Services (South)

Bruny Island District School

Principal (204111).

Applications Close:—Friday, 15 May 2009.

Salary:—$81,584 p.a.

Teaching Service (TPS) Award, Band 3, Level 1.

Permanent full-time from as soon as possible.

Location:—Bruny Island District School.

Description of the role:—To lead and direct the educational programme and administration of a school/ college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for: crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred.

Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Brendan Kelly, Department of Education, phone (03) 6212 3242, email brendan.kelly@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

ENVIRONMENT, PARKS, HERITAGE AND THE ARTS

HERITAGE

Heritage Tasmania

Heritage Advisor (706360).

Applications Close:—Friday, 15 May 2009.

Salary:—$47,437 – $63,838 p.a.

Tasmanian State Service Award, Professional Stream, Band 1.

Fixed-Term part-time (0.4FTE) until 17 July 2009.

Location:—Hobart.

Pro-rata salary is based on the above full-time rates.

Duties:—Provide professional architectural or planning services and advice to ensure the effective implementation of the Historic Cultural Heritage Act 1995, including implementation of the Works Programme, managing assigned resources and supporting the implementation and strategic development of assigned programmes, projects and initiatives of Heritage Tasmania.

Essential Requirements:—Tertiary qualifications in architecture or planning recognised by the relevant Australian professional body or association.

Desirable Requirements:—Possession of a current valid motor vehicle licence. Band 2–Three or more years post graduate experience relevant to the role.

Enquiries to Ian Boersma, Works Manager for further information regarding the role or for a copy of the Statement of Duties, phone (03) 6336 2148, email Ian.Boersma@heritage.tas.gov.au

Applications to address the selection criteria as outlined in the Statement of Duties, quote vacancy number and be addressed to, Sallyanne Fisher, Human Resources, Department of Environment, Parks, Heritage and the Arts, G.P.O. Box 771, Hobart Tas, 7001, phone (03) 6233 5914, fax (03) 6233 5907, email applications@depha.tas.gov.au

ENVIRONMENT, PARKS, HERITAGE AND THE ARTS

PARKS AND WILDLIFE SERVICE

Operations and Performance

Northern Region

Development Assessment Officer (706359).

Applications Close:—Friday, 15 May 2009.

Salary:—$63,838 – $66,761 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Fixed-Term full-time, for a period of 2 years.

Location:—Prospect.

Duties:—To undertake environmental impact assessments for activities on reserved land consistent with agency policies and

procedures, provide environmental management and planning advice to Regional staff, and undertake other related projects as directed.

Desirable Requirements:—A graduate qualification relevant to the professional duties to be undertaken is desired by the employer, as provided by a university, in a discipline relevant to science, environmental planning, natural resource management or urban/rural planning. A current motor vehicle driver's licence.

Enquiries to Rowena Lundie, Administrative Assistant, phone (03) 6336 5267, email Rowena.Lundie@parks.tas.gov.au

Applications to address the selection criteria as outlined in the Statement of Duties, quote vacancy number and be addressed to Sallyanne Fisher, Human Resources, Department of Environment, Parks, Heritage and the Arts, G.P.O. Box 771, Hobart 7001, phone (03) 6233 5914, fax (03) 6233 5907, email applications@depha.tas.gov.au

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Health and Well Being Services

Oral Health Services South

Area Manager, South (513125).

Applications Close:—Friday, 15 May 2009.

Salary:—$80,233 – $85,737 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 7.

Fixed-Term full-time day work, commencing 13 July 2009 until 30 July 2010.

Location:—Southern Region.

Duties:—Manage effectively and efficiently the operations of Oral Health Services in accordance with Agency standards and policy. Provide leadership to the senior staff in the area, incorporating Dental Officers, Dental Therapists, Dental Assistants, Client Service Officers, Health Promotion Co-ordinators, Prosthetists, Technicians, Service Technicians and administrative staff. Co-ordinate the implementation of agreed strategic priorities for the local area and co-ordinate the delivery of quality customer services. Establish collaborative relationships with internal and external stakeholders to ensure the provision of effective, high quality services to people requiring oral health care.

Desirable Requirements:—High-level experience in managing human, financial and material resources with knowledge of contemporary management practice, with emphasis on continuous quality improvement programmes, change management and best practice. High level strategic, conceptual, analytical and creative skills including an ability to understand the political, social and organisational environment, to identify relevant issues and make sound judgements about Agency strategies and directions. High level communication, negotiation and conflict resolution skills, proven ability to work constructively as part of a management team and the ability to represent Oral Health Services Tasmania explain its goals, policies and services to identify mutually acceptable solutions of differing interests.

Enquiries to Leanne Williams, Department of Health and Human Services, phone (03) 6214 5433, email leanne.williams@dhhs.tas.gov.au

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Clinical Nurse Educator (516771).

Applications Close:—Friday, 15 May 2009.

Salary:—$72,136 – $77,219 p.a.

Nurses (TPS) Award, Registered Nurse, Level 3.

Permanent full-time day worker. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Renal and General Medicine Ward.

Duties:—The role of the clinical nurse educator is to facilitate and support the development of the nursing workforce, including students, by planning, promoting, co-ordinating, implementing and evaluating education programmes in the clinical practice setting. The Department of Health and Human Services has established a clinical learning and education framework for nursing and midwifery. The framework recognises that the development of the nurse is optimised when theoretical knowledge is integrated with practice within a structured education environment. The principal outputs of the framework are education programmes including: transition programmes; clinical practice placement programmes as a component of pre and post registration and enrolment courses; and, professional development programmes. In recognition of the requirements of the different settings, the clinical nurse educator role may incorporate activities associated with some or all of the principal outputs. The objective is achieved in accordance with Agency policy and legal requirements and performance reporting arrangements are linked to the DHHS Progress Chart.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Catherine Austen, Department of Health and Human Services, phone (03) 63487588, mobile 0408336477, email catherine.austen@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

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HEALTH AND HUMAN SERVICES.

HEALTH SERVICES

Mersey Community Hospital

Clinical Nurse (514710).

Applications Close:—Friday, 15 May 2009.

Salary:—$62,802 – $67,183 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time shift worker, (fully rotational) working 64 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Medical Ward.

Duties:—To provide advanced clinical care that is in accordance with requirements and meets the psychological, physical and spiritual needs of patients. Collaborates with other members of the health care team to ensure the delivery and evaluation of nursing care.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Lindy Earl-Cooper, Department of Health and Human Services, phone (03) 64 265431, email lindy.earlcooper@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Mersey Community Hospital

Pharmacist (518580).

Applications Close:—Friday, 15 May 2009.

Salary:—$45,535 – $73,058 pro rata.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Permanent part-time day worker, working 38 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Allied Health, Pharmacy.

Duties:—Responsible to the relevant senior pharmacist for the provision of inpatient and outpatient pharmacy services ensuring compliance with legal requirements, professional ethics, departmental and hospital policies.

Essential Requirements:—Entitled to be granted registration by the Pharmacy Board of Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Lorraine Smith, Department of Health and Human Services, phone (03) 64265638, mobile 0417 365625, email lorraine.smith@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Mersey Community Hospital

Senior Pharmacist (515013).

Applications Close:—Friday, 29 May 2009.

Salary:—$69,974 – $80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day worker. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Allied Health, Pharmacy.

Duties:—Responsible to the Senior Supervisory Pharmacist for the provision of inpatient and outpatient pharmacy services including clinical and educational functions, ensuring compliance with legal requirements, professional ethics, departmental and hospital policies.

Essential Requirements:—Entitled to be granted registration by the Pharmacy Board of Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted. conviction check for: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Lorraine Smith, Department of Health and Human Services, phone (03) 64265638, mobile 0417 365625, email lorraine.smith@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Mersey Community Hospital

Theatre Attendant (518820).

Applications Close:—Friday, 15 May 2009.

Salary:—$36,748 – $40,884 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent full-time shift worker (not working weekends or public holidays). Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Division of Surgery, Operating Theatre.

Duties:—Provide support to the nursing/medical staff in undertaking general porting/orderly duties throughout the organisation. As part of the Emergency Response team, the attendant will assist with hospital wide security and participate in all emergency codes. The attendant will promote the principles of quality health care and customer service and foster a positive environment for patient outcomes.

Desirable Requirements:—A thorough knowledge of hospital areas and an understanding of the Attendant role, or the ability to acquire that knowledge and understanding. Knowledge of manual handling techniques, Accident and Emergency procedures and Emergency response skills or the ability to acquire such knowledge. Knowledge of, and the ability to apply, Occupational Health and Safety policies and Infection Control practices, together with knowledge of Continuous Quality Improvement processes.

Enquiries to Grace Kamphuis, Department of Health and Human Services, phone (03) 64265340, email grace.kamphuis@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

North West Regional Hospital

ADON, Perioperative and Surgical Clinical Redesign (518766).

Applications Close:—Friday, 15 May 2009.

Salary:—$83,606 p.a.

Nurses (TPS) Award, Registered Nurse, Level 4, Grade 1.

Permanent full-time day worker. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Nursing Services, EDON.

Duties:—The ADON, Perioperative and Surgical Clinical Redesign role is responsible for leadership and supervision of the co-ordination and delivery of varying projects within the Perioperative Services; working with the Executive Director of Nursing (EDON) and other senior managers in driving forward service redesign and developing waiting time targets. Develop all project documentation and for leading multidisciplinary groups to implement service improvements, including undertaking research, preparing reports and briefing papers, and providing recommendations to the hospital Executive on redesign projects. Co-ordinate and provide support and education programmes for redesign projects, in accordance with organisational policies and professional codes of conduct. Develop effective linkages with professional staff within the Agency, and key external stakeholders including professional bodies, universities and non-government organisations in relation to redesign programmes.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Karen Linegar, Department of Health and Human Services, phone (03) 6430 6501, email karen.linegar@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

North West Regional Hospital

Clinical Nurse Consultant, Acute Pain Service (502177).

Applications Close:—Friday, 15 May 2009.

Salary:—$72,136 – $77,219 p.a.

Nurses (TPS) Award, Registered Nurse, Level 3.

Permanent full-time day worker. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Nursing Services, Office of DON/ADON.

Duties:—Using a multidisciplinary approach undertake to plan and co-ordinate deliver and evaluate advanced nursing care relating to acute pain management. The Clinical Nurse Consultant fosters an environment that values and provides education, teaching, research and quality activities in relation to acute pain management.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Marg Nicholson, Department of Health and Human Services, phone (03) 6430 6503, email margaret.nicholson@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

North West Regional Hospital

Elective Surgery Access Co-ordinator NWRH (518689).

Applications Close:—Friday, 15 May 2009.

Salary:—$72,136 – $77,219 p.a.

Nurses (TPS) Award, Registered Nurse, Level 3.

Permanent full-time day worker. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Nursing Services, EDON.

Duties:—The Elective Surgery Access Co-ordinator role is responsible for ensuring that the access to and flow of surgical patients within the hospital is maximised through liaison with surgeons, perioperative management and elective surgery waiting list management staff.

To ensure active and efficient waiting list management with a focus on: surgical treatment within clinically desirable timeframes (with reference to categorisation); timely clinical management of long-waiting patients; management of Not Ready for Care patients, ensuring individual clinical case-management and development of care plans for long waiting and uncommon patient cohorts.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Karen Linegar, Department of Health and Human Services, phone (03) 6430 6501, email karen.linegar@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

North West Regional Hospital

Supervisor Patient Information Management Services (518617).

Applications Close:—Friday, 15 May 2009.

Salary:—$51,579 – $60,746 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Fixed-Term full-time day worker. To commence as soon as possible until 30 April 2010. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Corporate Services, PIMS, Burnie.

Duties:—Supervise and co-ordinate the daily activities of Patient Information Management Services (PIMS) and associated areas in consultation with the Regional Manager. Participate in goal setting, strategic planning, programme development and evaluation of the service to ensure the PIMS department adheres to legislative requirements in its management of patient information. Ensure and maintain confidentiality and work according to all Agency and Hospital policies, procedures and guidelines.

Desirable Requirements:—Demonstrated ability to manage human and physical resources within a contemporary health care environment together with proven previous supervisory experience. Demonstrated high level of written and oral communication skills, including the ability to liaise and negotiate with personnel from a wide range of disciplines both clinical and non-clinical. High level knowledge and experience in Medical Records Management including computerised Health Information Systems with the ability to undertake analysis of data and reports.

Enquiries to Geraldine Hanigan, Department of Health and Human Services, phone (03) 6430 6527, mobile 0409 173 260, email geraldine.hanigan@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Community Options Case Manager (507488).

Applications Close:—Friday, 15 May 2009.

Salary:—$51,579 – $60,746 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent part-time day work, working 32 hours per fortnight.

Location:—Deloraine District Hospital.

Duties:—To provide a Community Options model of case management service to frail older and younger disabled clients and their carers with complex needs within the HACC target population.

Desirable Requirements:—Current unrestricted drivers licence.

Enquiries to Pat Wrigley, Department of Health and Human Services, phone (03) 6336 4128, email pat.wrigley@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

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Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Enrolled Nurse (504468).

Applications Close:—Friday, 15 May 2009.

Salary:—$46,204 – $48,420 p.a.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Permanent full-time shiftwork.

Location:—Beaconsfield District Health Service.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as an Enrolled Nurse in Tasmania. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion ortransfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Helen McLean, Department of Health and Human Services, phone (03) 6383 1104, email helen.mclean@dhhs.tas.gov.au

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Physiotherapist (Community)—2 Vacancies.

Applications Close:—Friday, 15 May 2009.

Salary:—$69,974 – $80,262 pro rata.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Vacancy No. 506714.

Permanent part-time day work, working 34 hours per fortnight.

Location:—St Helens District Hospital, St Helens, Tasmania.

Vacancy No. 507417.

Permanent part-time day work, working 30 hours per fortnight.

Location:—St Marys Community Health Centre.

Duties:—In accordance with organisational policies and professional code of ethics, to be responsible for the efficient and effective provision of Physiotherapy Services to clients living in the St Helens Community and/or St Marys communities, and co-ordinate the physiotherapy services in the St Helens and/or St Marys communities including supervision and support of staff and students.

Essential Requirements:—Current registration as a Physiotherapist in in accordance with the Physiotherapists Registration Act 1999.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Karen O'Shea, Department of Health and Human Services, phone (03) 6372 2111, email smchc.manager@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

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Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Receptionist (504619).

Applications Close:—Friday, 15 May 2009.

Salary:—$41,427 – $45,142 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-Term part-time day work, working 16 hours per fortnight, commencing asap to 30 October 2009.

Location:—Ravenswood Community Health Centre.

Duties:—To provide effective and efficient reception, administrative and clerical support service to the Community Health Centre.

Desirable Requirements:—To provide an efficient and effective reception service to the Health Centre, assisting Health Services personnel and clients presenting to the Health Centre. Provide a customer service facility ensuring prompt, sensitive and confidential handling of telephone and front of counter enquiries from the public. Undertake general office duties in support of the Community Health Centre Co-ordinator, including the input of data, records management, preparation of general correspondence and reports and secretarial support to Committees as required, including the preparation of meeting agendas and minutes. Provide administrative support to the others services located in the Health Centre, as required.

Enquiries to Maribeth Harris, Department of Health and Human Services, phone (03) 6336 5551, email maribeth.harris@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Registered Nurse (Relief) (512369).

Applications Close:—Friday, 15 May 2009.

Salary:—$47,472 – $62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Fixed-Term casual shift work, as and when required, commencing asap to 17 May 2011.

Location:—Beaconsfield District Health Service.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion ortransfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Helen McLean, Department of Health and Human Services, phone (03) 6383 1104, email helen.mclean@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North West

Hotel Services Assistant (502410).

Applications Close:—Friday, 15 May 2009.

Salary:—$36,293 – $37,180 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-Term casual shift work, as and when required, commencing 11 May 2009 to 10 May 2010.

Location:—King Island Hospital and Health Centre.

Duties:—To provide an efficient, safe, economic cleaning and catering service to the King Island Hospital and Health Centre.

Desirable Requirements:—Scrubbing, polishing and cleaning of all areas and surfaces within the King Island Hospital and Health Centre, Aged Care residences and nursing accommodation, perform specialised cleaning for infection control, high areas, external windows, external entrances, walkways and patios. Maintenance of hygiene and cleanliness of kitchen and equipment, preparation of food as required, and preparation of evening meals as per menus.

Enquiries to Catherine Donnellan, Department of Health and Human Services, phone (03) 6462 9900, email kihhcdon@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Clinical Nurse (508917).

Applications Close:—Friday, 15 May 2009.

Salary:—$62,802 – $67,183 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time shiftwork.

Location:—Renal Unit, Royal Hobart Hospital.

Duties:—Functions as an advanced clinical practitioner within the designated area and provides management support to the Nurse Unit Manager including participation in staff education and the management of staff performance.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Stephen Harris, Department of Health and Human Services, phone (03) 6222 5404, email stephen.harris@dhhs.tas.gov.au

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Play Specialist (508230).

Applications Close:—Friday, 15 May 2009.

Salary:—$41,427 – $45,142 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Permanent part-time daywork, 60 hours per fortnight, required to work set day shifts and includes working weekends and public holidays.

Location:—Royal Hobart Hospital.

Duties:—Provide a non-threatening environment to encourage normal play and interaction with other children under general direction from ward and therapy staff (including nursing, occupational therapy, physiotherapy, and speech pathology) across all wards and clinics of the Royal Hobart Hospital.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion ortransfer. The following checks are to be conducted: Conviction Check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Peta Raison, Department of Health and Human Services, phone (03) 6222 8314, email peta.raison@dhhs.tas.gov.au

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Registered Nurse, Introducton to Critical Care Course (517824).

Applications Close:—Friday, 15 May 2009.

Salary:—$47,472 – $62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Fixed-Term part-time shiftwork, working 48 hours per fortnight, commencing 23 August 2009 to 27 February 2010.

Location:—Royal Hobart Hospital.

Do you want a new challenge in your career? Introduction to Critical Care Nursing Programme. The Royal Hobart Hospital is conducting the above 6 month programme. Positions are available for nurses interested in undertaking this programme with excellent opportunities following the programme for career advancement within the Critical Care environment. The programme aims to: Increase participant's knowledge and skills in the nursing care of patients within the Critical Care setting. Facilitate the early detection of potential problems and prompt appropriate intervention by nursing staff caring for them. Facilitate and encourage developing a career in this specialised area of nursing care.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Carl Graham, Department of Health and Human Services, phone (03) 6222 7418, email carl.graham@dhhs.tas.gov.au

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Rehabilitation Co-ordinator (517793).

Applications Close:—Friday, 15 May 2009.

Salary:—$72,136 – $77,219 p.a.

Nurses (TPS) Award, Registered Nurse, Level 3.

Permanent full-time daywork.

Location:—Dwyer Ward, Royal Hobart Hospital.

Duties:—Management of a referral, assessment and triage process for sub acute rehabilitation patients in collaboration with senior medical, nursing and allied health staff in Rehabilitation Services. Development and implementation of systems to improve patient flow for sub acute rehabilitation services including admission and discharge planning. In conjunction with the Dwyer NUM, management of the sub acute wait list including close monitoring and liaising with patients, families and carers.Provision of an effective liaison with the Aged Care Team Manager, wards of RHH and the Community Rehabilitation Unit (CRU).Development of effective links with relevant health service providers including other rehabilitation units in Tasmania.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Deanne West, Department of Health and Human Services, phone (03) 6222 7805, email deanne.west@dhhs.tas.gov.au

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Social Worker (515592).

Applications Close:- Friday, 15 May 2009.

Salary:- $45,535 – $73,058 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Fixed-Term part-time daywork (38 hours per fortnight) commencing as soon as possible for a period of 6 months, (part time for periods less than 6 months will also be considered).

Location:—Royal Hobart Hospital.

Duties:—Develop, provide and evaluate Social Work services for patients of the Royal Hobart Hospital, as authorised, in accordance with the Code of Ethics of the Australian Association of Social Workers.

Essential Requirements:—Degree in Social Work giving eligibility for membershipof Australian Association of Social Workers. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Janet Whelan, Department of Health and Human Services, phone (03) 6222 8440, email janet.whelan@dhhs.tas.gov.au

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, GPO Box 125, Hobart Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Specialist Radiographer (Cardiology) (508760).

Applications Close:—Friday, 15 May 2009.

Salary:—$69,974 – $80,262 pro rata.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent part-time day work (30.4 hours per fortnight), with oncall.

Location:—Hobart.

Duties:—Responsible for the routine management and performance of examinations in the Cardiac Catheterization Laboratory. Perform imaging in the Vascular Angiography Suite and some general imaging examinations.

Essential Requirements:—Entitled to be granted registration in by the Medical Radiation Science Professionals Registration Board (MRSPRB).

Enquiries to Shane Morgan, Department of Health and Human Services, phone (03) 6222 8363, email shane.morgan@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Tasmanian Ambulance and Health Transport Service

Operations Manager (518696).

Applications Close:—Friday, 22 May 2009.

Salary:—$80,901 p.a.

Tasmanian Ambulance Service Award, Operations Manager.

Permanent full-time day worker.

Location:—Ambulance, Hobart.

Duties:—In an operational environment: Provide leadership and direction in the development and management of ambulance and first responder services in the region, including tactical management of ambulance resources. Provide advice and support to the Superintendent to ensure that ambulance services comply with standards. Manage career and volunteer staff in multiple stations across the region. Manage physical, financial and contracted resources pertaining to the delivery of ambulance services to the region.

Essential Requirements:—Certificate of Applied Science (Ambulance Officer) or equivalent qualifications recognised by the Director Tasmanian Ambulance Service. Current Driver's Licence.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; seriousdrug offences; crimes involving dishonesty; serious traffic offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Andrew O'Brien, Department of Health and Human Services, phone (03) 6230 8513, email andrew.obrien@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Tasmanian Ambulance and Health Transport Service

Operations Manager (518720).

Applications Close:—Friday, 22 May 2009.

Salary:—$80,901 p.a.

Tasmanian Ambulance Service Award, Operations Manager.

Permanent full-time day worker.

Location:—Ambulance, Burnie.

Duties:—In an operational environment: Provide leadership and direction in the development and management of ambulance and first responder services in the region, including tactical management of ambulance resources. Provide advice and support to the Superintendent to ensure that ambulance services comply with standards. Manage career and volunteer staff in multiple stations across the region Manage physical, financial and contracted resources pertaining to the delivery of ambulance services to the region.

Essential Requirements:—Certificate of Applied Science (Ambulance Officer) or equivalent qualifications recognised by the Director Tasmanian Ambulance Service. Current Driver's Licence.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; seriousdrug offences; crimes involving dishonesty; serious traffic offences. Identification check. Disciplinary action in previous employment check.

Enquiries to Paul Templar, Department of Health and Human Services, phone (03) 6434 6974, email paul.templar@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Children and Family Services

Child Protection Worker (Relief) (513232).

Applications Close:—Friday, 15 May 2009.

Salary:—$45,535 – $73,058 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Fixed-Term casual day work (as and when required) commencing as soon as possible for a period of 12 months.

Location:—Children and Family Services, South West.

Duties:—As a member of Child and Family Services the Child Protection Worker is responsible for the safety and well-being of children and young persons. The Child Protection Worker is responsible for the provision of assessment, advice and referral services, case management services and placements outside the child/young person?s home. The role of the Child Protection Worker is to provide professional services in accordance with legislation, practice guidelines, policies and procedures and by applying professional judgment to ensure that services are delivered in the best interest of the child/young person and their family.

Desirable Requirements:—An understanding of the social and developmental needs of individuals, children and families and the ability to apply this in a service delivery context and within statutory responsibility. Well-developed written and verbal communication skills, in particular, strong interpersonal and counselling skills and the ability to present confidently in public. A knowledge of the tasks performed in the work area together with a good knowledge of the operations of the agency and other agencies providing a service relevant to the work area or the ability to acquire such knowledge.

Essential Requirements:—A Bachelor of Social Work or a Diploma of Community Welfare Work or other tertiary qualifications at Diploma or above level which include units of study in case management/casework practice and supervised practical work placements in relevant fields. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Angela McCrossen, Department of Health and Human Services, phone (03) 6230 7753, email angela.mccrossen@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001 Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Children and Family Services

Rostered Carer (516291).

Applications Close:—Friday, 15 May 2009.

Salary:—$36,748 – $40,884 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-Term part-time shift work—4 vacancies (various hours by negotiation). Fixed-term casual (as and when required) positions are also available.

Location:—Children and Family Services, North.

Duties:—Under the supervision of the Co-ordinator, provide care and support to children and young people with high needs.

Desirable Requirements:—Experience in working with children and young people. Sound care skills and knowledge of developmental needs and the effect of trauma on children and young people. Demonstrated personal qualities including sensitivity and perseverance and the ability to work in an environment subject to work pressure an change, and an ability to maintain a high level of confidentiality.

Essential Requirements:—Current drivers licence. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Mary Landers, Department of Health and Human Services, phone (03) 6336 4900, email mary.landers@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001 Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability Services

Administrative Assistant (505687).

Applications Close:—Friday, 15 May 2009.

Salary:—$41,427 – $45,142 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-Term full-time day work (See Note below).

Location:—Disability Services, South.

Note:—This role is fromas soon as possible for a period of 2 years, or until the duties of Administrative Assistant (505687) are transferred to the Non Government Sector, under the Human Services Reform Programme, whichever is the sooner.

Duties:—Provide high level complex clerical and administrative support to staff of Disability Services and other members in the office contributing to the efficient operation of the Unit.

Desirable Requirements:—Ability to work effectively by planning, organising and setting priorities either individually or as a member of a team in an environment with fluctuating work loads, pressure and change. Demonstrated ability to communicate, negotiate and liaise with a wide range of people, ensuring a high level of confidentiality, whilst exercising initiative, flexibility and judgement. Knowledge of the functions performed in the Human Services Group, particularly within Disability Services, together with a sound knowledge of the operations of this Agency and other related Agencies, or the ability to acquire such knowledge.

Enquiries to Janine Farnell, Department of Health and Human Services, phone (03) 6230 7560, email janine.farnell@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

YOUTH JUSTICE SERVICES

Youth Justice Worker (515036).

Applications Close:—Friday, 22 May 2009.

Salary:—$45,535 – $73,058 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Fixed-Term full-time day work commencing 20 July 2009 until 20 July 2010.

Location:—Youth Justice Services, Hobart.

Duties:—As part of a restorative justice practice framework and subject to the statutory provisions of the Youth Justice Act 1997 assess the complex risks and rehabilitative needs of young people referred by the police and the courts, participate in youth diversionary programmes and case manage a caseload of identified clients on legal orders.

Desirable Requirements:—Demonstrated ability to work within a legislative framework, together with a good knowledge and understanding of the Youth Justice Act 1997 or the ability to acquire the same. Demonstrated high standard of communication skills, in particular strong interpersonal, conflict resolution, counselling and group work skills together with the ability to present confidently in public with groups and stakeholders. Demonstrated knowledge of and ability to work within restorative justice and community capacity building principles or the ability to acquire the same.

Essential Requirements:—Satisfactory completion of an appropriate course of study from a recognised tertiary institution. A current drivers licence. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Mark Jessop, Department of Health and Human Services, phone (03) 6230 7964, mobile 0439 202 417, email mark.jessop@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001 Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Youth Justice Services

Youth Justice Worker (513750).

Applications Close:—Friday, 22 May 2009.

Salary:—$45,535 – $73,058 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Fixed-Term full-time day work commencing 13 July 2009 until 12 July 2010.

Location:—Youth Justice services, Hobart.

Duties:—As part of a restorative justice practice framework and subject to the statutory provisions of the Youth Justice Act 1997 assess the complex risks and rehabilitative needs of young people referred by the police and the courts, participate in youth diversionary programmes and case manage a caseload of identified clients on legal orders.

Desirable Requirements:—Demonstrated ability to work within a legislative framework, together with a good knowledge and understanding of the Youth Justice Act 1997 or the ability to acquire the same. Demonstrated high standard of communication skills, in particular strong interpersonal, conflict resolution, counselling and group work skills together with the ability to present confidently in public with groups and stakeholders. Demonstrated knowledge of and ability to work within restorative justice and community capacity building principles or the ability to acquire the same.

Essential Requirements:—Satisfactory completion of an appropriate course of study from a recognised tertiary institution. A current drivers licence. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Mark Jessop, Department of Health and Human Services, phone (03) 6230 7964, mobile 0439202417, email mark.jesop@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001 Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEM DEVELOPMENT

Mental Health and Statewide Services

Correctional Health Services

Clinical Nurse Consultant (512943).

Applications Close:—Friday, 15 May 2009.

Salary:—$72,136 – $77,219 p.a.

Nurses (TPS) Award, Registered Nurse, Level 3.

Permanent full-time day work (with oncall).

Location:—Southern Region.

Duties:—Provide leadership to the Correctional Primary Health Services (Mental Health). Ensure the efficient and effective provision of primary mental health care, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework by co-ordinating the clinical, management, education and nursing research functions within the Correctional Primary Health Service. Develop and implement education, information and support groups in mental health to Health, Prison Officers and prisoners.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: Conviction Check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Ann Marie Mallett, Department of Health and Human Services, phone (03) 6216 8236, email annmarie.mallett@dhhs.tas.gov.au

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEM DEVELOPMENT

Mental Health and Statewide Services

Mental Health Services South

Clinical Nurse—2 Vacancies.

Applications Close:—Friday, 22 May 2009.

Salary:—$62,802 – $67,183 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Vacancy No. 518329.

Permanent full-time shift work (fully rotational).

Location:—Roy Fagan Centre, Lenah Valley.

Vacancy No. 518330.

Permanent full-time shift work (fully rotational).

Location:—Roy Fagan Centre, Lenah Valley.

Duties:—The Clinical Nurseprovides leadership in all aspects of nursing care and is responsible for prioritising and co-ordinating the delivery of clinical care to all clients within the designated unit in an efficient and effective manner,collaborates with staff to formulate and implement quality improvement activities consistent with best practice and consumer-focused outcomes andsupports the CNC/NUM/Team Leader in a team approach to implementing policies and procedures and practices to meet the model of care within the designated unit.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current psychiatric nursing practising certificate or be authorised by the Nursing Board of to work in a psychiatric nursing position. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Craig Fraser, Department of Health and Human Services, phone (03) 6228 9055, email craig.fraser@dhhs.tas.gov.au

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEM DEVELOPMENT

Mental Health and Statewide Services

Mental Health Services Statewide

Registered Nurse (504854).

Applications Close:—Friday, 15 May 2009.

Salary:—$47,472 – $62,348 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent full-time shift work (fully rotational).

Location:—Northside Mental Health Clinic, Launceston General Hospital.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Registered Nurseutilises a problem solving approach and established nursing procedures in the delivery and evaluation of direct care to a designated number of clients.Interacts effectively with consumers, families and significant others in the planning and implementation of care in collaboration with other members of the health team to ensure consumer focused outcomes.Remains actively involved in maintaining and continually improving the quality of client care provided by the service.

Highly Desirable:—A current psychiatric nursing practising certificate or be authorised by the Nursing Board of to workin a psychiatric nursing job.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion ortransfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Jan Dorman, Department of Health and Human Services, phone (03) 6348 7765, email jan.dorman@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au

Please do not send applications to the contact person.

INFRASTRUCTURE, ENERGY AND RESOURCES

LAND TRANSPORT SAFETY

Registration and Licensing Branch

Driver Assessor (372279 and 372280).

Applications Close:—Friday, 15 May 2009.

Salary:—$47,437 – $51,634 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time 2 positions at 73.5 hours per fortnight.

Location:—Southern Tasmania.

Duties:—To deliver a fair and consistent on-road driving test accross different car types including older drivers, provisional applicants and overseas applicants and in accordance with DIER's business rules, manuals and guidelines.

Essential Requirements:—A current full car driver's licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for crimes of violence, sex related offences, serious traffic offences, traffic offences which have resulted in suspension or disqualification in the previous two years.

Desirable Requirements:—Certificate IV in Training and Assessment (TAA). Extensive work experience in a relevant field.

Enquiries to Brian Edwards, Project Manager, Novice Project, Department of Infrastructure, Energy and Resources, phone (03) 6233 8074, email brian.edwards@dier.tas.gov.au

Applications to Manager Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au

The Department prefers electronic submissions of applications which will be acknowledged by return email upon successful transmission.

INFRASTRUCTURE, ENERGY AND RESOURCES

MINERAL RESOURCES TASMANIA

Metallic Minerals and Geochemistry

Technical Officer, HyLogger Technician (372274).

Applications Close:—Friday, 15 May 2009.

Salary:—$41,938 – $51,634 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time 73.5 hours per fortnight.

Location:—Mornington.

Duties:—Accurately obtain infrared spectra from drill core, transmit these data to the Rosny Park office and assist in maintenance of the Mineral Resources (MRT) TIGER information management system as part of an ongoing project to obtain mineralogical data to increase the effectiveness of, and attract new investment in, mineral exploration in Tasmania.

Essential Requirements:—An Associate Diploma from a recognised TAFE institution, or an equivalent qualification, appropriate to the nature of the work.

Desirable Requirements:—A willingness to undertake further studies in the field of geology. Ongoing learning will be required associated with a planned future instrumental upgrade. Past experience in obtaining spectral data from rock or mineral specimens.

Enquiries to Dr David Green, Senior Geologist, Department of Infrastructure, Energy and Resources, phone (03) 6233 7596, email david.green@dier.tas.gov.au

Applications to Manager, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936, Hobart 7001, phone (03) 6233 5004, fax (03) 6233 5337, email recruitment@dier.tas.gov.au

The Department prefers the electronic submissions of applications, which will be acknowledged by return email upon successful transmission.

INFRASTRUCTURE, ENERGY AND RESOURCES.

ROADS AND TRAFFIC

Operations

Senior Electrical Technician, Signals (372275).

Applications Close:—Friday, 15 May 2009.

Salary:—$52,276 – $61,582 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time 73.5 hours per fortnight.

Location:—Northern (Based in Burnie).

Duties:—To provide high level and advanced electrical trades level support to the Traffic Signals Section with limited supervision to maintain the safe and efficient operation of the traffic control system.

Essential Requirements:—Electrician's licence; A current driver licence.

Desirable Requirements:—Post trade electronics training or in the process of working towards completion of this training.

Enquiries to Chris Davies, Senior Technical Officer, Department of Infrastructure, Energy and Resources, phone (03) 6434 6495, email chris.davies@dier.tas.gov.au

Applications to Manager, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936, Hobart 7001, phone (03) 6233 5004, fax (03) 6233 5337, email recruitment@dier.tas.gov.au

The Department prefers the electronic submissions of applications, which will be acknowledged by return email upon successful transmission.

JUSTICE

COMMUNITY CORRECTIONS

Southern Region

Administrative Support Officer (350782).

Applications Close:—Friday, 15 May 2009.

Salary:—$41,938 – $45,740 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time working 73.50 hours per fortnight.

Location:—Hobart and Surrounds.

Duties:—Provide a wide range of clerical duties including word processing, preparation of correspondence and document production duties of a highly confidential nature. Liaise with government departments, outside agencies, clients and the general public in a sensitive manner. Provide personal and telephone reception facilities including handling enquiries, screening of telephone calls and providing accurate information to enquirers.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employement check before takingup the appointment, promotion or transfer. The following checks are to be conducted; conviction checks in the following; arson and fire setting; violent crimes and crimes against the person; sex-related offences; drug and alcohol related offences; crimes involving dishonesty; crimes involing deception; making false declarations; malicious damage and destruction to property; serious traffic offences; crimes against public order or relating to the administration of law and justice; crimes against executive or the legislative power; crimes involving conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Pamela Honan, Southern Regional Manager, Community Corrections, Department of Justice, phone (03) 6233 4635, email Pamela.Honan@justice.tas.gov.au

Applications to Ms Lee Steedman, Administrative Support Officer, Department of Justice, G.P.O. Box 825 Hobart 7001, phone (03) 6233 9265, fax (03) 6233 3254, email applications@justice.tas.gov.au

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Pamela Honan on (03) 6233 4635 or alternatively Pamela.Honan@justice.tas.gov.au

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

COMMUNITY CORRECTIONS

Southern Region

Probation Officer—2 Vacancies.

Applications Close:—Friday, 15 May 2009.

Salary:—$47,437 – $63,838 p.a.

Tasmanian State Service Award, Professional Stream, Band 1.

Vacancy No. 355985.

Fixed-Term full-time working 73.50 hours per fortnight commencing as soon as possible until 13 November 2009.

Location:—Hobart.

Vacancy No. TBA.

Fixed-Term full-time working 73.50 hours per fortnight commencing as soon as possible until 13 November 2009.

Location:—Hobart.

Duties:—Undertake comprehensive investigations and make critical assessments and submit reports, written and oral on complex matters as requested by the Courts and Parole Board and recommend where appropriate, departmental intervention in accordance with statutory requirements.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employement check before takingup theappointment, promotion or transfer. The following checks are to be conducted; conviction checks in the following; arson and fire setting; violent crimes and crimes against the person; sex-related offences; drug and alcohol related offences; crimes involving dishonesty; crimes involing deception; making false declarations; malicious damage and destruction to property; serious traffic offences; crimes against public order or relating to the administration of law and justice; crimes against executive or the legislative power; crimes involving conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Current motor vehicle licence.

Additional Information:—Shortlisted applicants will be required to undergo a psychological assessment prior to the interview being conducted. More information on the assessment process is available by downloading the 'Information for Applicants' from the job kit available on the jobs website.

Enquiries to Pamela Honan, Southern Regional Manager, Community Corrections, Department of Justice, phone (03) 6233 4635, email Pamela.Honan@justice.tas.gov.au

Applications to Ms Lee Steedman, Administrative Support Officer, Department of Justice, G.P.O. Box 825 Hobart 7001, phone (03) 6233 9265, fax (03) 6233 3254, email applications@justice.tas.gov.au

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Pamela Honan on 6233 4635 or alternatively Pamela.Honan@justice.tas.gov.au

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JUSTICE

LEGAL AID COMMISSION OF TASMANIA

Legal Practitioner (350204).

Applications Close:—Friday, 15 May 2009.

Salary:—$42,391 – $53,848 p.a.

Legal Practitioners Agreement 2005, Level 1.

Fixed-Term full-time.

Location:—Hobart.

Duties:—To appear in the Magistrates Court on bail applications and pleas of guilty for adults and young people, and to conduct hearings. Engage in community legal education activities fostered by the Legal Aid Commission as directed. To perform such other professional work in the civil, family and criminal law areas as directed from time to time.

Essential Requirements:—Admitted or eligible for admission to the Supreme Court as a Barrister or Practitioner of the Supreme Court of Tasmania.

Other Requirements:—Some experience in the practice of Criminal Law.

Applications to Leesa Bevan, Director's Assistant, Legal Aid Commission of Tasmania G.P.O. Box 9898, Hobart Tas. 7001, phone 6236 3820, fax 6236 3811, email leesa.bevan@legalaid.tas.gov.au

JUSTICE

SUPREME COURT

Hobart

Judges Attendant (350394).

Applications Close:—Friday, 15 May 2009.

Salary:—$41,938 – $45,740 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time working 73.50 hours per fortnight.

Location:—Hobart.

Duties:—Ensure the availability of reference material, maintaining lists of authorities, preparing court rooms, swearing in witnesses, jurors and other personnel, assist the Associates, organise travel and equipment for Judges on circuit

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employement check before takingup theappointment, promotion or transfer. The following checks are to be conducted: conviction checks in the following; arson and fire setting; violent crimes and crimes against the person; sex-related offences; drug and alcohol related offences; crimes involving dishonesty; crimes involving deception; making false declarations; malicious damage and destruction to property; serious traffic offences; crimes against public order or relating to the administration of law and justice; crimes against executive or the legislative power; crimes involving conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—An current driver's licence.

Enquiries to Ian Roberts, Manager, Supreme Court, Department of Justice, phone (03) 6233 7158, email Ian.roberts@justice.tas.gov.au

Applications to Ms Lee Steedman, Administrative Support Officer, Department of Justice, G.P.O. Box 825 Hobart 7001, phone (03) 6233 9265, fax (03) 6233 3254, email applications@justice.tas.gov.au

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Ian Roberts on (03) 6233 7158.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

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JUSTICE

WORKPLACE STANDARDS TASMANIA

Building Control

Team Leader Audit and Compliance (356033).

Applications Close:—Friday, 15 May 2009.

Salary:—$67,660 – $79,920 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time working 73.50 hours per fortnight.

Location:—Rosny.

Duties:—Lead a team of audit and compliance officers appointed for the purpose of gaining compliance with the Building Act 2000. Provide policy advice to the Director of Building Control in relation to compliance with the Act. Conduct complex performance audits of building practitioners, permit authorities and councils and report the results to the Director of Building Control. Investigate specific complaints, allegations and other matters as directed by the Director of Building Control or under appointment as an approved investigator by the Building Appeal Board.

Desirable Requirements:—Certificate IV in Government (Statutory Compliance) or Certificate IV in Government (Investigations) or other similar suitable qualification. Previous experience in an audit and compliance, investigation and/or complaint management area. Audit and compliance, investigation and/or complaint management experience in the building and construction environment. Current driver's licence.

Enquiries to Kerry Shepherd, Project Officer, Building Directorate Workplace Standards Tasmania Department of Justice, phone (03) 6233 3819, email Kerry.Shepherd@justice.tas.gov.au

Applications to Ms Lee Steedman, Administrative Support Officer, Department of Justice, G.P.O. Box 825 Hobart 7001, phone (03) 6233 9265, fax (03) 6233 3254, email applications@justice.tas.gov.au

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Terri King on (03) 6233 7692alternatively Terri.King@justice.tas.gov.au

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

PREMIER AND CABINET

CORPORATE SERVICES DIVISION

Government Courier Service South

Head Courier (470471).

Applications Close:—Friday, 15 May 2009.

Salary:—$41,938 – $45,740 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Hobart.

Duties:—Under limited supervision from the Director, Corporate Services, or delegate, organise and manage the day to day operations of the Tasmanian Government Courier Service in Hobart and Launceston.

Essential Requirements:—Holder of a current and valid non-probationary driving licence.

Enquiries to Mark Cook, Senior HR Consultant, Department of Premier and Cabinet, phone (03) 6270 5452, email Mark.Cook@dpac.tas.gov.au

Applications to Melanie Ludwig, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart 7001, phone (03) 6270 5482, fax (03) 6233 2769, email job.application@dpac.tas.gov.au

PRIMARY INDUSTRIES AND WATER

WATER RESOURCES

Water Management

Project Manager (Groundwater) (2 vacancies) (702965 and 702966).

Applications Close:—Friday, 15 May 2009.

Salary:—$66,761 – $75,292 p.a.

Tasmanian State Service Award, Professional Stream, Band 2.

Fixed-Term full-time for a period of 18 months (702965) and two and half years (702966).

Location:—Hobart.

Applicants should note that while this vacancy has been advertised as full-time, DPIW may be prepared to negotiate a part-time or job share arrangement with the successful applicant/s.

Pro rata salary is based on the above full-time rates.

Duties:—To develop and implement complex groundwater investigations, through the management of projects to an agreed project plan, conduct field investigations, analysis, documentation and reporting of project outcomes and involvement in the integration of project outcomes into policy and water management frameworks.

Essential Requirements:—A Degree in Natural Resource Management, Science, or Engineering, or an equivalent qualification, relevant to the professional duties to be undertaken, as provided by a university.

Desirable Requirements:—At least several years experience in water or natural resource investigations and management. A current motor vehicle drivers licence. Relevant post graduate studies, particularly in groundwater, would be highly regarded.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

At DPIW, we value the diverse backgrounds, skills and contributions of all employees and treat each other with respect.

Enquiries to Kris Andrews, phone (03) 6233 2584, email Kris.Andrews@dpiw.tas.gov.au

Applications to Manager, Human Resources Management Branch, Department of Primary Industries and Water, G.P.O. Box 44, Hobart Tas, 7001, phone (03) 6233 3004, fax (03) 6233 3682, email job.applications@dpiw.tas.gov.au

TREASURY AND FINANCE

REVENUE, GAMING AND LICENSING DIVISION

Revenue Branch

Manager, Business Process and Information Technology Project (724117).

Applications Close:—Friday, 22 May 2009.

Salary:—$81,031 – $86,548 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Fixed-Term full-time 2 years.

Location:—Hobart.

Duties:—Working both individually and as a member of a small team, the Manager, Business Process and Information Technology Project, as a senior member of the Revenue Branch, will undertake complex research, investigation, analysis and system implementation activities and prepare major correspondence, reports and submissions relating to the State Revenue Office's Business Process and Information Technology Project.

In the context of the selection criteria, to be successful in the position applicants will have: Demonstrated ability to understand complex issues by drawing on a range of factual

information, formulate options and present in the context of a business case; demonstrated ability to deliver outputs in an environment of competing priorities, and to manage own output and work effectively in a team environment while managing client expectations and priorities; and demonstrated high level written communication skills and experience in successfully nurturing internal and external relationships, and facilitating co-operation.

The Manager, Business Process and Information Technology Project will also be required to represent the Branch both on internal committees and at external meetings from time to time.

Desirable Requirements:—Completion or partial completion of relevant tertiary or industry qualifications, and/or professional affiliationis highly desirable.

Enquiries to Chrissie Berryman, Director Revenue, Revenue Branch, Department of Treasury and Finance, phone (03) 6233 6647, email chrissie.berryman@treasury.tas.gov.au

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Websteron (03) 6233 3483.

TREASURY AND FINANCE

REVENUE, GAMING AND LICENSING DIVISION

Revenue Branch

Publications Officer (724189).

Applications Close:—Friday, 22 May 2009.

Salary:—$41,938 – $45,740 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-Term full-time 2 years.

Location:—Hobart.

Duties:—This position is responsible for monitoring and maintaining the State Revenue Office's publication database and SRO Website html publications. The position will interact closely with SRO staff in reviewing and issuing publications.

In the context of the selection criteria, to be successful in the position applicants will have:strong computer skills, particularly in Microsoft Word; sound communication and good organisational skills; and a stakeholder focus.

Desirable Requirements:—Certificate III in a relevant area or equivalent level.

Enquiries to Shannon Khull, Senior Project Officer, Revenue Branch, Department of Treasury and Finance, phone (03) 6233 8863, email shannon.khull@treasury.tas.gov.au

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Websteron (03) 6233 3483.

TASMANIAN ACADEMY

NEWSTEAD CAMPUS

Teacher (Science) (001014).

Applications Close:—Friday, 15 May 2009.

Salary:—$47,939 – $74,334 p.a.

Post Year 10 Teaching Staff Award, Band 1.

Fixed-Term full-time 15/6/09 until 11/12/09.

Location:—Newstead Campus.

The applicant must be able to teach Chemistry and Physical Science at TQA level 3.

Duties:—To implement and manage appropriate learning programmes for students and to assess individual student progress.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current Certificate; or provisional registration; or limited authority to teach, granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed a fixed-term basis. The Commissioner has determined that a person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Janet Sims, Campus Principal, Tasmanian Academy, phone (03) 6332 3232, email Janet.Sims@academy.tas.edu.au

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TASMANIAN AUDIT OFFICE

OFFICE OF THE AUDITOR-GENERAL

Financial Audit Services

Financial Auditor (TAO2506).

Applications Close:—Friday, 15 May 2009.

Salary:—$47,437 – $63,838 p.a.

Tasmanian State Service Award, Professional Stream, Band 1.

Permanent full-time.

Location:—Hobart.

Duties:—This position works with business unit management in the conduct of audits. The role has a heavy operational focus which involves establishing and maintaining relationships with clients to facilitate and expedite access to relevant information. While audits are usually conducted under the guidance of more senior professionals, the position requires the application of financial and audit knowledge and experience to conduct smaller, less complex, audits themselves. The position may be required to fulfil the role of team leader on some audits, generally those of low risk. The number of clients dealt with requires knowledge of (and the ability to interpret) a range of existing and developing accounting standards and legislation and of client activities and systems.

The position is largely directed on when audit tasks (or smaller audits) are performed but there is discretion on how the tasks are performed. The position is held accountable for adhering to budgets and schedules. Material developed by the position (eg. reports and recommendations) is reviewed by more senior people within the business unit. This position

assists less experienced audit personnel.

Essential Requirements:—A tertiary qualification at degree level in a relevant discipline from a recognised tertiary institution.

Desirable Requirements:—Driver's Licence.

Special Requirements:—Significant out of hours work may be required during the Audit report period (ie. July to October) and some work outside normal hours may be required at other times. Generally, periods of leave will not be granted between July and October. May be required to undertake intrastate/interstate travel. May be assigned to other locations within the Office to perform work of a similar nature.

Enquiries to Jeff Tongs, Director, Financial Audit Services, Tasmanian Audit Office, G.P.O. Box 851 Hobart 7001, phone (03) 6226 0100, fax (03) 6226 0199, email jeff.tongs@audit.tas.gov.au

Applications to Jessica Balding, Executive Officer, HA and FAS, Tasmanian Audit Office, G.P.O. Box 851 Hobart 7001, phone (03) 6226 0199, fax (03) 6226 0199, email jessica.balding@audit.tas.gov.au

TASMANIAN AUDIT OFFICE

OFFICE OF THE AUDITOR-GENERAL

Financial Audit Services

Senior Financial Auditor—3 Vacancies.

Applications Close:—Friday, 15 May 2009.

Salary:—p.a.

Tasmanian State Service Award, General Stream.

Vacancy No. TAO2401.
Permanent full-time.
Location:—Hobart.

Vacancy No. TAO2402.
Permanent full-time.
Location:—Hobart.

Vacancy No. TAO2403.
Permanent full-time.
Location:—Hobart.

Duties:—This position works with business unit management in the conduct of audits and may lead a team of people conducting those audits. The role has a strong operational focus which involves establishing and maintaining relationships with clients to facilitate and expedite access to relevant information as well as the resolution of audit issues or findings. The position requires the application of financial and audit knowledge and experience to conduct audits, generally those of moderate complexity. The position may be required to fulfil the role of team leader on some audits, generally those of medium risk and to a limited extent some of high risk. The number of clients dealt with requires knowledge of (and the ability to interpret) a range of existing and developing accounting standards and legislation and of client activities and systems.

The position provides some freedom in terms of how audits performed or controlled by it are conducted but is held accountable for adhering to budgets and schedules. Material developed by the position (eg. reports and recommendations) is generally reviewed by more senior people within the business unit. This position reviews material developed by team members under its leadership as well as assisting less experienced audit personnel.

Essential Requirements:—A tertiary qualification at degree level in a relevant discipline from a recognised tertiary institution; and (Completion of a recognised accounting/auditing certificate programme, thta includes either three years supervised/mentored practical experience or five years unsupervised practical experience in accounting/auditing); or (Either three years supervised/mentored practical experience or five year unsupervised practical experience in a relevant discipline).

Desirable Requirements:—Driver's Licence.

Special Requirements:—Significant out of hours work may be required during the Audit report period (ie. July to October) and some work outside normal hours may be required at other times. Generally, periods of leave will not be granted between July and October. May be required to undertake intrastate/interstate travel. May be assigned to other locations within the Office to perform work of a similar nature.

Enquiries to Jeff Tongs, Director, Financial Audit Services, Tasmanian Audit Office, G.P.O. Box 851 Hobart 7001, phone (03) 6226 0100, fax (03) 6226 0199, email jeff.tongs@audit.tas.gov.au

Applications to Jessica Balding, Executive Officer, HR and FAS, Tasmanian Audit Office, G.P.O. Box 851 Hobart 7001, phone (03) 6226 0100, fax (03) 6226 0199, email jessica.balding@audit.tas.gov.au

Staff Movements

Permanent Appointments

Agency	*Duties Assigned*	*Employee*	*Probation Period*	*Date of Effect*
Education	Teacher Aide	P. Broomhall	6 months	27.04.09
Education	Teacher	G. Maloney	6 months	20.04.09
Education	School Attendant	B. Atkinson	6 months	27.04.09
Education	Canteen Supervisor	Y. Febey	6 months	10.04.09
Education	Teacher Aide	K. Churcher	6 months	20.04.09
Education	Teacher	M. Ware	6 months	20.04.09
Education	Teacher	K. Lee	6 months	20.04.09
Education	Teacher	L. Crawford	6 months	20.04.09
Education	Teacher	N. Henshaw	6 months	20.04.09

Education	Network Support Officer	M. Payne	6 months	09.04.09
Education	Network Support Officer	M. Robertson	6 months	09.04.09
Education	Teacher	D. O'Neill	6 months	30.04.09
Health & Human Services	Social Worker	K. Hassell	6 months	04.05.09
Health & Human Services	Screening Support Officer	K. Bull	6 months	30.04.09
Health & Human Services	Communication Support Officer	L. Dunster	6 months	16.05.09
Health & Human Services	Communication Support Officer	A. Brown	6 months	16.05.09
Health & Human Services	Support Services Officer	K. Sutherland	6 months	04.05.09
Health & Human Services	Child Protection Worker	T.Connolly	6 months	01.06.09
Health & Human Services	Ward Clerk	N. Skeat	6 months	11.05.09
Health & Human Services	Stores and Loan Set Coordinator	P. Hardy	6 months	18.05.09
Health & Human Services	Radiation Therapist	L. Ma	6 months	28.04.09
Health & Human Services	Pharmacy Receptionist	D. Collier	6 months	11.05.09
Health & Human Services	Customer Service Officer	L. Brinsmead	6 months	28.04.09
Health & Human Services	House Services Assistant	S. Nankervis	6 months	04.05.09
Health & Human Services	Senior Clinical Psychologist (518314)	R.McBrien	6 months	29.04.09
Health & Human Services	Pharmacy Receptionist	D. Collier	6 months	11.05.09
Health & Human Services	Registered Nurse Level 1	J. Taylor	6 months	04.05.09
Justice	Civil Court Officer	M. McDonald	6 months	27.04.09
Justice	Conciliator/Court Officer	N. Bryant	6 months	01.05.09
Primary Industries & Water	Quarantine Officer	N.Wright	6 Months	30.04.09

Promotion of Permanent Employees

Agency	*Employee*	*Duties Assigned*	*Date of Effect*
Economic Development & Tourism	H. Kunimoto	Manager - Business and Skilled Migration	30.04.09
Education	C. Sheahen	School Executive Officer	27.04.09
Health & Human Services	S. Davern	Food Services Supervisor	28.04.09
Health & Human Services	P.Olson	Tenancy Officer	27.04.09
Health & Human Services	J. Allford	Nurse Unit Manager	29.04.09
Health & Human Services	C. Redpath	Finance Services Officer	28.04.09
Health & Human Services	M. Stone	Clinical Pharmacist	30.04.09
Infrastructure, Energy & Resources	T. Taylor	Manager Tenement Administration	01.05.09
Treasury & Finance	R. Malcomson	Principal Policy Analyst	30.04.09
Treasury & Finance	J. Bellette	Principal Policy Analyst	29.04.09

Transfer of Permanent Employees

Agency	*Employee*	*New Agency*	*Duties Assigned*	*Date of Effect*
Tasmanian Audit Office	F. Solis	Economic Development & Tourism	Senior Accountant	04.05.09

Resignation of Permanent Employees

Agency	*Duties Assigned*	*Employee*	*Date of Effect*
Health & Human Services	Enrolled Nurse	H. White	15.12.08
Justice	Senior Audit and Compliance Officer	G. Dew	17.04.09
Justice	Case Coordinator	C Datlen	01.05.09
Justice	Help Desk Operator	R. Palmer	04.02.09

Retirement of Permanent Employees

Agency	*Duties Assigned*	*Employee*	*Date of Effect*
Education	Teacher	J. Scott	17.04.09
Education	Canteen Assistant	M. Smallbane	17.04.09
Infrastructure, Energy & Resources	Engineer Asset Information	R. Dyer	29.04.09
Primary Industries & Water	Manager (Licensing & Administration)	C.Midgley	08.05.09

Termination of a Permanent Employee

Erratum: The notice of termination of permanent employee P. Boland (Program Manager, Investigations) in the State Services Notices of 1 April 2009 was published in error.

KIM EVANS
Secretary of the Department of Primary Industries and Waters

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