



TASMANIAN STATE SERVICE NOTICES

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.



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For further information or to apply, contact your nearest Home Finance Manager:

Hobart:	Ryan Manning	Mob: 0418 915 589
	Suzie Bennetto	Mob: 0418 122 400
Launceston:	Matt Eiszele	Mob: 0417 067 430
	Tony Manson	Mob: 0418 302 658
Burnie/Devonport:	Scott Malone	Mob: 0418 148 641
	Carina Cooper	Mob: 0417 564 263

* Conditions apply

Gazette.

Email copy to.

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110.

State Service Notices.

Vacancy, Direct Selection and Staff Movement Notices.

The only way to place a State Service vacancy, direct selection and staff movement notices is through the www.jobs.tas.gov.au

system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a www.jobs.tas.gov.au

system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: jobsadmin@dpac.tas.gov.au

Order Information.

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294.

Deadlines.

Government Gazette :—.

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4 p.m. Friday** prior to publication.

State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication. Telephone (03) 6233 6687.

Deadlines will be strictly adhered to.

Subscription or account enquiries phone (03) 6233 3148

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Penguin High School

Social Worker (961872).

Applications Close:—Friday, 19 June 2009.

Salary:—\$46,148 – \$73,844 pro rata.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Fixed-term part-time 60.8 hours per fortnight from as soon as possible to 28 May 2010.

Location:—Penguin Primary School. Relocation expenses may apply.

Description of the Role:—Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a social work service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—A degree in Social Work from a University, Institute of Technology or College of Advanced Education or an equivalent award from a recognised overseas institution. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The

following checks are to be conducted: conviction check for: crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—A current driver's licence. Eligibility for membership of the Australian Association of Social Workers.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format) Do not send additional paper copies of applications through the mail When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form.

Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Sharon Rush, Department of Education, mobile 0409 942 207, email sharon.rush@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au

ENVIRONMENT, PARKS, HERITAGE AND THE ARTS

ENVIRONMENT

Coastal and Marine

Project Officer (706361).

Applications Close:—Friday, 19 June 2009.

Salary:—\$52,276 – \$61,582 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Fixed-term part-time (0.6FTE) for 12 months.

Location:—Hobart.

Pro rata salary is based on the above full-time rates.

Duties:—To review and continue the development of a Tasmanian Coastal Works and Climate Change Response Manual for publication as a comprehensive information resource for coastal managers to help achieve the sustainable use of Tasmania's coastlines.

Desirable Requirements:—A graduate qualification relevant to the professional duties to be undertaken is required by the employer, as provided by a university, in discipline relevant to marine science, environmental planning or natural resource management and a current driver's licence.

Enquiries to Chris Rees, Manager Coastal and Marine for further information regarding the role or for a copy of the Statement of Duties, phone (03) 6233 3963, email Chris.Rees@environment.tas.gov.au

Applications to address the selection criteria as outlined in the Statement of Duties, quote vacancy number and be addressed to, Sallyanne Fisher, Human Resources, Department of Environment, Parks, Heritage and the Arts, G.P.O. Box 771, Hobart 7001, phone (03) 6233 5914, fax (03) 6233 5907, email applications@depha.tas.gov.au

HEALTH AND HUMAN SERVICES

CHIEF NURSE AND ALLIED HEALTH

ADON Education and Training, (Readvertised) (518733).

Applications Close:—Friday, 19 June 2009.

Salary:—\$89,994 p.a.

Nurses (TPS) Award, Registered Nurse, Level 4, Grade 2.

Permanent full-time day work.

Location:—Hobart.

Duties:—The Assistant Director of Nursing, Education and

Training in accordance with Departmental policies, legal and ethical requirements will set the strategic direction of education and training policies and strategies across the Agency for nursing, midwifery and allied health and provide specialist expert advice on educational and training best practice.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Fiona Stoker, Department of Health and Human Services, phone (03) 6233 3133, email fiona.stoker@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Health and Well Being Services

Cancer Screening and Control Service

Sonographer (514105).

Applications Close:—Friday, 26 June 2009.

Salary:—\$69,974 – \$80,262 pro rata.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent part-time day work, working 30.4 hours per fortnight.

Location:—25 Argyle Street, Hobart.

Duties:—Duties:—Take a close look at breast imaging in Tasmania. The Department of Health and Human Services has a range of opportunities available for Sonographers to join their BreastScreen team. If you are seeking a change and want to expand your horizons, then take a look at Tasmania. This role is part of a dedicated team at BreastScreen Tasmania assessment clinics and offers the flexibility of part-time employment (two days per week). This position offers a unique opportunity to secure great work/life balance and suits those returning to the work force or engaged in other employment. We offer: family friendly policies and flexible work options, a supportive and dynamic work environment, generous leave entitlements including annual, carers, long service, sick and parental leave and an incredible lifestyle.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Enquiries to Jenny Huntley, Senior Specialist Radiographer, Department of Health and Human Services, phone (03) 6216 4324, email jenny.huntley@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Health and Well Being Services

Cancer Screening and Control Service

Specialist Radiographer (513065).

Applications Close:—Friday, 26 June 2009.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial

Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—Cancer Screening and Control Service, based in the North West with statewide travel.

Duties:—Duties:—Take a close look at breast imaging in Tasmania. The Department of Health and Human Services has a range of opportunities available for Radiographers to join their BreastScreen team. If you are seeking a change and want to expand your horizons, then take a look at Tasmania. Applicants will be attracted to this full-time position by the opportunity to work in a mobile environment with state-of-the-art digital equipment. This role provides highly valuable services to communities across the State and suits those who enjoy independence and the chance to utilise their skills outside of the traditional environment. An ideal opportunity to see the State while working. We offer: family friendly policies and flexible work options, a supportive and dynamic work environment, generous leave entitlements including annual, carers, long service, sick and parental leave and an incredible lifestyle.

Essential Requirements:—Entitled to be granted registration in Tasmania by the Medical Radiation Science Professionals Registration Board (MRSPRB).

Enquiries to Jenny Huntley, Senior Specialist Radiographer, Department of Health and Human Services, phone (03) 6216 4324, email jenny.huntley@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Training and Development Officer (503380).

Applications Close:—Friday, 19 June 2009.

Salary:—\$51,579 – \$60,746 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Corporate, Food Services.

Duties:—Responsible for the training, selection and induction of all Operational Staff employed in the Food Services Department including a range of Distribution sites within the region.

Desirable Requirements:—Tertiary qualifications in Catering and or teaching from an appropriate college or institution and/or proven supervisory and training experience of at least 5 years. Evidence of leadership, creativity, initiative and integrity, together with the demonstrated ability to complete tasks in a self-motivated and directed manner. Demonstrated ability to evaluate the need and requirements for change and to be adaptable to it in the work environment, and possess a desire to be involved in and committed to training of Food Service staff.

Enquiries to Dale Anderson, Department of Health and Human Services, phone (03) 63487525, email dale.anderson@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Mersey Community Hospital***Food Services Assistant (Re-advertised) (514442).**

Applications Close:—Friday, 19 June 2009.

Salary:—\$35,040 – \$35,956 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-term part-time shift work, working 47 hours per fortnight. Notwithstanding, hours per fortnight may be negotiated with the successful applicant. To commence as soon as possible until 15 May 2010.

Location:—Hotel Services, Food Services.

Duties:—To assist with the food preparation, production, plating service, warewashing, and cleaning duties in the provision of catering services to patients, visitors and staff of the hospital.

Desirable Requirements:—Ability to communicate with patients, visitors and staff, of all levels. Understanding of oral and written English. Capable of maintaining a high standard of personal hygiene. Ability to work in a large organisation.

Enquiries to Nanette Singline, Department of Health and Human Services, phone (03) 64265460, email nanette.singline@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Mersey Community Hospital***Physiotherapist (518809).**

Applications Close:—Friday, 19 June 2009.

Salary:—\$45,535 – \$73,058 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Permanent full-time day worker.

Location:—Allied Health, Physiotherapy.

Duties:—Provide efficient and effective evidence based Physiotherapy Service to the population of the North West Area Health Service, Mersey Community Hospital, for those patients admitted with acute neurological conditions, sub acute care and falls. Responsible to the Team Leader of Physiotherapy Services for the provision of In-patient services including clinical and educational functions, ensuring compliance with legal requirements, professional ethics, departmental and hospital policies. Assisting the manager/team leader and other senior colleagues in providing a safe and effective service, through planning, delivery, quality improvement and research activities.

Essential Requirements:—Registered or entitled to be registered as a Physiotherapist in Tasmania in accordance with the Physiotherapists Registration Act 1999.

Enquiries to Lisa Sanderson, Department of Health and Human Services, phone (03) 64265189, mobile 0417 122319, email lisa.sanderson@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*North West Regional Hospital***Elective Surgery Access Coordinator NWRH (518689).**

Applications Close:—Friday, 19 June 2009.

Salary:—\$72,136 – \$77,219 p.a.

Nurses (TPS) Award, Registered Nurse, Level 3.

Permanent full-time day worker. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Nursing Services, EDON.

Duties:—The Elective Surgery Access Coordinator role is responsible for ensuring that the access to and flow of surgical patients within the hospital is maximised through liaison with surgeons, perioperative management and elective surgery waiting list management staff. To ensure active and efficient waiting list management with a focus on, surgical treatment within clinically desirable timeframes (with reference to categorisation), timely clinical management of long-waiting patients, management of Not Ready for Care patients, ensuring individual clinical case-management, and development of care plans for long waiting and uncommon patient cohorts.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Karen Linegar, Department of Health and Human Services, phone (03) 6430 6501, email karen.linegar@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Primary Health Services**Palliative Care***Executive Support Officer (516822).**

Applications Close:—Friday, 19 June 2009.

Salary:—\$46,801 – \$50,944 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work.

Location:—Repatriation Centre, Hobart.

Duties:—Manage the offices of the Medical Director Palliative Care and Medical Specialists, providing a broad range of administrative, secretarial and executive support functions.

Desirable Requirements:—Sound knowledge and experience in office management practices, including the ability to undertake a range of administrative and clerical duties and the efficient operation of office management software. Proven ability to work with minimal supervision in a high pressured environment, demonstrating initiative and an ability to plan, organise and set priorities in order to meet deadlines and be able to handle a demanding workload. Well developed communication and interpersonal skills, with the ability to deal confidentially, effectively and co-operatively with staff at all levels and with service providers in the community. Proven experience to effectively deal with a broad range of enquiries from the general public and external service providers with tact and diplomacy.

Enquiries to Ann Allanby, Department of Health and Human Services, phone (03) 6220 2431, email ann.allanby@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Enrolled Nurse Medication Endorsed (515613).

Applications Close:—Friday, 19 June 2009.

Salary:—\$46,204 – \$48,420 pro rata.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Fixed-term part-time shift work (fully rotational), working 24 hours per fortnight, commencing 24 June 2009 to 1 December 2009.

Location:—St Marys Community Health Centre.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as a Medication Endorsed Enrolled Nurse in Tasmania. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Julie Walker, Department of Health and Human Services, phone (03) 6372 2111, email julie.walker@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North West

Clinical Nurse, Zeehan (514121).

Applications Close:—Friday, 19 June 2009.

Salary:—\$62,802 – \$67,183 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 2.

Fixed-term part-time day work, working 40 hours per fortnight, commencing asap to 8 September 2009.

Location:—Zeehan, Health West.

Duties:—Functions as an advanced clinical practitioner and provides management support to the Clinical Nurse Manager (CNM) including participation in staff education and the management of staff performance. Delivers advanced nursing care in the community, clinic and emergency room setting based on best practice principles and legal requirements within the multidisciplinary environment.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Current Drivers Licence. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Yvonne Armstrong, Department of Health and Human Services, phone (03) 6473 5700, email yvonne.armstrong@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North West

Community Health Nurse (502593).

Applications Close:—Friday, 19 June 2009.

Salary:—\$56,230 – \$67,183 p.a.

Nurses (TPS) Award, Community FCH Nurse.

Permanent full-time shift work.

Location:—Community Health, Ulverstone.

Duties:—Functions as an advanced clinical practitioner in nursing, using evidenced based practices.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Current Drivers Licence. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Judy Lee, Department of Health and Human Services, phone (03) 6429 8425, email judy.lee@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North West

Community Health Nurse (504674).

Applications Close:—Friday, 19 June 2009.

Salary:—\$56,230 – \$67,183 pro rata.

Nurses (TPS) Award, Community FCH Nurse.

Fixed-term casual shift work, as and when required, commencing 6 July 2009 to 6 July 2011.

Location:—Devonport Community Health Centre.

Duties:—Functions as an advanced clinical practitioner in nursing, using evidenced based practices. In accordance with Primary Health Care principles, Agency Policies, legal requirements and professional competencies; the Community Health nurse provides nursing care to individuals and families, participates in community needs assessments and the development and implementation of health promotion programs. Collaborates with other members of the health care team to ensure the delivery of high quality health care.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Current Drivers Licence. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Jacky Taylor, Department of Health and Human Services, phone (03) 6421 7700, email jacky.taylor@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North West

Enrolled Nurse (502441).

Applications Close:—Friday, 19 June 2009.

Salary:—\$46,204 – \$48,420 p.a.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Fixed-term full-time shift work, working 76 hours per fortnight, commencing asap to 17 October 2009.

Location:—Smithton District Hospital.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as a Medication Endorsed Enrolled Nurse in Tasmania. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences and crimes involving dishonesty. Identification Check. Disciplinary action in previous employment check.

Enquiries to Nancy Grogan, Department of Health and Human Services, phone (03) 6452 4653, email nancy.grogan@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Clinical Coder, Casual (518856).

Applications Close:—Friday, 19 June 2009.

Salary:—\$46,801 – \$50,944 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term casual day worker working from as soon as possible for a period of 12 months.

Location:—Royal Hobart Hospital.

Duties:—Responsible for the performance of accurate and timely Clinical Coding for inpatient separations in accordance with Hospital, State and Commonwealth data standards and reporting requirements, for the purposes of Australian Refined Diagnosis Related Group (ARDRG) assignment for funding, inpatient activity, clinical and non-clinical research, casemix analysis and patient care quality improvement.

Desirable Requirements:—Successful completion of a Clinical Coding course and subsequent certification, approved by the Health Information Management Association of Australia (HIMAA). Proven ability to undertake relevant internal and external education programs is essential to develop and maintain the expertise required for this specialised discipline. Working knowledge of the current edition of ICD10AM,ACHI and ACS. Evidence of competency in the current edition of ICD-10-AM coding in a tertiary level hospital is highly desirable. Working knowledge of medical terminology, anatomy, physiology, medical science, clinical documentation standards and medical record contents, and evidence of the ability to apply this specialised knowledge in the clinical classification process.

Enquiries to Karen Reynolds, Department of Health and Human Services, phone (03) 6222 8460, email karen.reynolds@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Clinical Facilitator (518712).

Applications Close:—Friday, 19 June 2009.

Salary:—\$72,136 – \$77,219 p.a.

Nurses (TPS) Award, Registered Nurse, Level 3.

Fixed-term full-time day work from as soon as possible for a period of 2 years.

Location:—Royal Hobart Hospital.

Duties:—Provide collaborative leadership and facilitation of service teams undertaking innovative redesign projects aimed at enhancing the way that all staff and elements of the total health care system work together to improve patient access, experience and outcomes: and improve staff effectiveness and role satisfaction.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as an Enrolled Nurse in Tasmania.

Enquiries to Susan Price, Department of Health and Human Services, phone (03) 6222 7885, email susan.price@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

CSSD Technician (518815) (Re-advertised).

Applications Close:—Friday, 19 June 2009.

Salary:—\$41,427 – \$45,142 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 5.

Permanent full-time shift work, fully rotational including night duty, (shift hours vary from 6.5 to 9.5 hours) part-time hours may be considered (salary pro-rata for part-time).

Location:—Royal Hobart Hospital.

Duties:—As a member of the health care team the CSSD Technician, decontaminates, packages, and sterilises theatre and ward equipment and sterile supplies appropriate to the specialist and general areas and maintains clean and hygienic surroundings to facilitate the control of infection in the Central Sterilising Department. (Please note this is a multiple FTE vacancy and may be filled full-time or part-time by more than one successful applicant).

Desirable Requirements:—Knowledge of, and experience in, sterilising technology and/or qualifications in, or willingness to undertake, a Sterilising Technology course. Ability to obtain a thorough knowledge of instruments/equipment and supplies processed in CSSD, and to initiate appropriate action and follow protocols for the decontamination and sterilisation of equipment. Demonstrated ability to work individually or as a member of a team and assist in the training of new staff, under the direction of the Nurse Unit Manager.

Enquiries to Carol Barber, Department of Health and Human Services, phone (03) 6222 8918, email carol.barber@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Elective Surgery Liaison Nurse (516300).

Applications Close:—Friday, 26 June 2009.

Salary:—\$62,802 – \$67,183 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time day work.

Location:—Royal Hobart Hospital.

Duties:—Acts as primary contact person for the relevant waiting list for both patients and clinicians. Attend Outpatients Specialist Clinics for their speciality group to assess patients referred for elective surgery waiting list. In collaboration with the Medical Clinicians, and Theatre staff to co-ordinate the bookings of elective lists from the pool of prepared, pre-admitted, ready for care patients to achieve effective utilisation of operating theatre time. Monitoring of the elective surgery waiting list by co-ordinating the audit process and selection of

patients in accordance with policies and guidelines that govern the management of elective surgery waiting lists.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Mary Condon-Williams, Department of Health and Human Services, phone (03) 6222 7007, email mary.condon-williams@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Registered Nurse (509530).

Applications Close:—Friday, 19 June 2009.

Salary:—\$47,472 – \$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift work fully rotational including night duty working 72 hours per fortnight.

Location:—Perioperative Services CSD.

Duties:—A registered nurse is required for the position in CSD. It would be desirable for the successful applicant to have some operating theatre experience and CSD experience, but it is not an essential requirement.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Carol Barber, Department of Health and Human Services, phone (03) 6222 8918, email carol.barber@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Theatre Cleaner—2 Vacancies

Applications Close:—Friday, 19 June 2009.

Salary:—\$36,293 – \$37,180 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Vacancy No. 518480.

Permanent full-time day work, working Monday-Friday.

Location:—Royal Hobart Hospital.

Vacancy No. 518480.

Permanent part-time shift worker, working 32 hours per fortnight, working weekends and public holidays from 1200-2000.

Location:—Royal Hobart Hospital.

Duties:—Maintain a high standard of specialised cleaning within the Operating Theatre Complex.

Desirable Requirements:—Completion of Certificate III in Asset Maintenance (Cleaning Operations) and/or previous cleaning experience, preferably within a hospital operating theatre environment. Awareness of, and familiarity with,

equipment currently in use within the commercial cleaning industry. Knowledge of cleaning procedures, cleaning chemicals and solutions and infection control procedures.

Enquiries to Tony Barrett, Department of Health and Human Services, phone (03) 6222 8211, email anthony.barrett@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Children and Family Services

South West Area

Rostered Carer (Casual Pool) (517953).

Applications Close:—Friday, 19 June 2009.

Salary:—\$36,748 – \$40,884 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual day work (as and when required).

Location:—Children and Family Services, South West.

Duties:—Under the supervision of the Coordinator, provide care and support to children and young people with high needs.

Desirable Requirements:—Experience in working with children and young people. Sound care skills and knowledge of developmental needs and the effect of trauma on children and young people. Demonstrated personal qualities including sensitivity and perseverance and the ability to work in an environment subject to work pressure and change, and an ability to maintain a high level of confidentiality.

Essential Requirements:—Current drivers licence. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Rebecca Dwyer, Department of Health and Human Services, phone (03) 6230 7696, email rebecca.dwyer@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability Services

Disability Worker (504968).

Applications Close:—Friday, 19 June 2009.

Salary:—\$36,748 – \$40,884 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term full-time day work. Casual (as and when required) positions are also available. (See Note below).

Location:—Disability Services, North.

Note: This role is from as soon as possible for a period of 12 months, or until the duties of Disability Worker (504968) are

transferred to the Non Government Sector, under the Human Services Reform Program, whichever is the sooner.

Duties:—Assist with the supervision, education and primary support to people with disabilities.

Desirable Requirements:—Satisfactory completion of Certificate 3 in Community Services and Health (Disability Work) or an equivalent qualification from a recognised academic/training organisation or progress towards attaining this qualification. Experience and/or interest in working with people with disabilities, families, service providers, advocates and/or other key stakeholders. Demonstrated written and oral communication skills.

Essential Requirements:—Current drivers licence. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Melinda Ferrier, Department of Health and Human Services, phone (03) 6336 7600, email melinda.ferrier@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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JUSTICE

COMMUNITY CORRECTIONS

Southern Region

Administrative Support Officer (350777).

Applications Close:—Friday, 19 June 2009.

Salary:—\$41,938 – \$45,740 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term full-time working 73.50 hours per fortnight from as soon as possible until 6 November 2009.

Location:—Hobart.

Duties:—Provide a wide range of clerical duties including word processing, preparation of correspondence and document production duties of a highly confidential nature. Liaise with Government Departments, outside Agencies, clients and the general public in a sensitive manner. Provide personal and telephone reception facilities including handling enquiries, screening of telephone calls and providing accurate information to inquirers.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction checks in the following: arson and fire setting; violent crimes and crimes against the person; sex-related offences; drug and alcohol related offences; crimes involving dishonesty; crimes involving deception; making false declarations; malicious damage and destruction to property; serious traffic offences; crimes against public order or relating to the administration of law and justice; crimes against executive or the legislative power; crimes involving conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Pamela Honan, Southern Regional Manager, Community Corrections, Department of Justice, phone (03) 6233 4753, email Pamela.Honan@justice.tas.gov.au

Applications to Daphne Webb, Administrative Support Officer, Department of Justice, G.P.O. Box 825, Hobart 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Pamela Honan on (03) 6233 4753.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

SULLIVANS COVE WATER AUTHORITY

Administrative Support Officer (356135).

Applications Close:—Friday, 19 June 2009.

Salary:—\$41,938 – \$45,740 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term full-time working 73.50 hours per fortnight as soon as possible until 25 June 2010.

Location:—Hobart.

Duties:—Provide the first point of contact to general enquiries received by clients and the public. Provide a range of administrative and clerical support services including maintaining filing systems and stationery supplies as well as organising meetings.

Enquiries to Melanie Tyson, Business Services Manager, Sullivans Cove Waterfront Authority, Department of Justice, phone (03) 6216 4276, email Melanie.Tyson@waterfront.tas.gov.au.

Applications to Daphne Webb, Administrative Support Officer, Department of Justice, G.P.O. Box 825 Hobart 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Melanie Tyson on (03) 6216 4276.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

PUBLIC TRUSTEE

TRUSTEE SERVICES

Assistant Client Account Manager (791212).

Applications Close:—Friday, 19 June 2009.

Salary:—\$41,938 – \$45,740 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Permanent full-time.

Location:—Hobart.

Duties:—The Assistant Client Account Manager will carry out general clerical tasks supporting the management of estates and trusts as directed in accordance with relevant legislation, procedural guidelines and client instructions.

Desirable Requirements:—Candidates should have an understanding of, or experience in the trustee industry or an associated industry, or the ability to acquire such knowledge quickly. This person will have the ability to work effectively either individually or as part of a team, well developed communication and interpersonal skills including the ability to

deal with a wide range of people in a sensitive and confidential manner and the ability to promote excellent client service through identifying and understanding client needs and building effective relationships.

Applicants are encouraged to obtain further information about the advertised vacancy and submit applications addressing the criteria contained in the statement of duties. The statement of duties may be downloaded from the www.jobs.tas.gov.au website.

Enquiries to Jamie Lawrence, Southern Branch Manager, Public Trustee, G.P.O. Box 1565, Hobart 7001, phone (03) 6233 7607, email jlawrence@publictrustee.tas.gov.au

Applications to Karyne Johns, Human Resource Officer, Public Trustee, 116 Murray Street, Hobart 7000, phone (03) 6233 7706, email kjohns@publictrustee.tas.gov.au

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent, trustee services to the Tasmanian Community. Further information about our services is available at www.publictrustee.tas.gov.au

TASMANIAN ACADEMY

HELLYER CAMPUS

Teacher (English)—2 vacancies.

Applications Close:—Friday, 19 June 2009.

Salary:—\$48,577 – \$75,323 p.a.

Post Year 10 Teaching Staff Award, Band 1.

Vacancy No. 001462, 001464.

Permanent full-time.

Location:—North-West.

Duties:—To implement and manage appropriate learning programs for students and to assess individual student progress in English.

Essential Requirements:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current Certificate; or provisional registration; or limited authority to teach, granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed a fixed-term basis. The Commissioner has determined that a person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Enquiries to Kathy Cameron, Principal Hellyer Campus, Tasmanian Academy, phone 6435 5200, email kathy.cameron@academy.tas.edu.au

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au All applications are formally acknowledged within 3 working days of the closing date. Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services. If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

An increased salary may be negotiated in lieu of additional recreation leave entitlements.

Senior Executives

HEALTH AND HUMAN SERVICES

Human Services

Disability, Child, Youth and Family Services

Area Director—North West (516730).

Applications Close:—Friday, 26 June 2009.

Salary:—\$101,638 – \$111,802 p.a.

Senior Executive, Level 1.

Senior Executive appointment, commencing as soon as possible for a period of 5 years.

Location:—North West.

Duties:—The Area Director is a senior regional operational manager whose primary objectives are to: Manage, develop strategy and provide leadership and direction to the provision of services for people with a disability, young people and children and families. Within the state-wide framework, develop policies, systems and processes to support the delivery of quality services in the area, thereby contributing to the health and well being of the Tasmanian population.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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TREASURY AND FINANCE

ECONOMIC AND FINANCIAL POLICY DIVISION

Intergovernment and Financial Policy Branch

Director, Intergovernment and Financial Policy (722761).

Applications Close:—Friday, 26 June 2009.

Salary:—\$119,876 – \$131,863 p.a.

Senior Executive, Level 2.

Senior Executive Contract full-time position for a period of up to 5 years.

Location:—Hobart.

Duties:—This is a senior policy advisory role in the senior management team of Treasury, involved in a wide range of high profile state and national tax, financial and other policy issues. Treasury's role is central to government and the Director develops and co-ordinates advice that is critical in supporting the Government's underlying financial and budget management. The Director leads a team of qualified, experienced and motivated professionals, with an emphasis on personal development through quality training and work experience.

At the Tasmanian Department of Treasury and Finance, you will be supported by our values-based environment, characterised by integrity, high motivation and excellence. A good balance between your work and personal commitments will enable you to enjoy an excellent lifestyle.

We are looking for people who have: strong leadership skills and ability to manage a large team of professionals across a diverse range of policy related issues in the face of competing demands, tight deadlines, and with limited resources; highly developed interpersonal and communication skills with the ability to summarise and convey complex issues in a clear, concise and comprehensible manner that is appropriate to the particular audience; and personal qualities that will foster trust, credibility and a solid commitment to the role of the Department from staff, other senior managers, external clients and Ministers.

The financial relationship between the state and the Australian Government has probably never had such prominence. This role will enable you to make a difference and contribute to major government decisions and activities that will have an impact on Tasmanian's future.

Desirable Requirements:—Relevant tertiary, or industry recognised, qualifications and affiliations are highly desirable.

Enquiries to Rob Nicholl, Deputy Secretary, Economic and Financial Policy Division, Department of Treasury and Finance, phone (03) 6233 3773, email rob.nicholl@treasury.tas.gov.au

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Environment, Parks, Heritage & the Arts	Roving Curator	J. Paterson	6 months	03.06.09
Health & Human Services	Administrative Assistant	T Hurford	6 months	01.06.09
Health & Human Services	Registered Nurse	J. Capell	6 months	31.05.09
Health & Human Services	Enrolled Nurse	C. Emmerton	6 months	03.06.09
Health & Human Services	Administrative Assistant	N. Atkinson	6 months	09.06.09
Health & Human Services	Supervisor Operations	M. Eastham	6 months	03.08.09
Health & Human Services	Technical Officer - Respiratory Function Unit	K. Horlyck	6 months	06.07.09
Health & Human Services	Registered Nurse	I. Thomson	6 months	29.05.09
Health & Human Services	Registered Nurse	A. Hyde	6 months	27.06.09
Health & Human Services	Registered Nurse	C. Herron	6 months	14.06.09
Health & Human Services	Customer Support Officer	B. Smith	6 months	08.06.09
Health & Human Services	Registered Nurse	M. van der Molen	6 months	27.06.09

Health & Human Services	Allied Health Professional	A. Wentworth	6 months	03.06.09
Health & Human Services	Senior Project Officer	L. Bell	6 month	15.06.09
Health & Human Services	Registered Nurse	K. Stebbeings	6 months	27.06.09
Health & Human Services	Enrolled Nurse	D. Rogers	6 months	01.06.09
Health & Human Services	Registered Nurse	H. Gulliver	6 months	27.06.09

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Economic Development & Tourism	G. Dean	Manager Financial and Budget Accounting	02.06.09
Education	K. Whelan	Advanced Skills Teacher	01.06.09
Health & Human Services	J. Parish	Clinical Nurse Educator	15.06.09
Health & Human Services	M. Dare	Administrative Assistant	31.05.09
Police & Emergency Management	N. Ward	Supervisor	29.05.09

Fixed-Term Appointments of greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Economic Development & Tourism	Administration Assistant	H. Warwarek	to 30 July 2010	01.07.09
Economic Development & Tourism	Manager Organisational Development	R. Hill	to 8 December 2010	09.06.09
Primary Industries & Water	Project Assistant (Crown Land Services)	E. Salt	18 Months	02.06.08
Primary Industries & Water	Project Assistant (Crown Land Services)	M. Rinaldi	18 Months	02.06.08
Primary Industries & Water	Project Assistant (Crown Land Services)	J. Gourlay	18 Months	02.06.08
Primary Industries & Water	Project Assistant (Crown Land Services)	A. Jackson	18 Months	02.06.08

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher	W. Briggs	29.05.09
Education	Teacher	A. Crosswell	29.05.09
Health & Human Services	Administrative Assistant	M. Sharpen	29.05.09
Primary Industries & Water	Senior Quarantine Officer	N. Brereton	16.06.09

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher Aide	R. Judges	29.05.09
Health & Human Services	Manager Information Services	C. Showell	05.06.09
Health & Human Services	Finance Services Officer Accounts Receivable	C. Hawker	29.05.09
Health & Human Services	Dental Officer	C. Jacobs	05.06.09
Health & Human Services	Telephonist	W. Brooks	30.05.09
Health & Human Services	Communications Advisor (Graphic Designer)	O. George	09.04.09
Health & Human Services	Food Services Assistant	M. Flint	29.05.09
Health & Human Services	Play Specialist	N. Purton	31.05.09
Health & Human Services	Energy & Contract Performance Analyst	M. McKay	02.06.09
Infrastructure, Energy & Resources	School Crossing Patrol Officer	A. Hollister	27.05.09
Primary Industries & Water	Administrative Assistant	S. Bryan	26.05.09

Termination of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Justice	Utility Officer	J. Poore	04.06.09

Resignation of Officers

<i>Agency</i>	<i>Officers Name</i>	<i>Title</i>	<i>Date of Effect</i>
Premier & Cabinet	B. Knevet	Director	29.05.09

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