



TASMANIAN STATE SERVICE NOTICES

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Gazette

Email copy to

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110.

State Service Notices**Vacancy, Direct Selection and Staff Movement Notices**

The only way to place a State Service vacancy, direct selection and staff movement notices is through the www.jobs.tas.gov.au system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a www.jobs.tas.gov.au system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: jobsadmin@dpac.tas.gov.au

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294.

Deadlines*Government Gazette:—*

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4 p.m. Friday** prior to publication. *State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—*Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication. Telephone (03) 6233 6687.

Deadlines will be strictly adhered to.**Subscription or account enquiries phone (03) 6233 3148**

ECONOMIC DEVELOPMENT AND TOURISM

CORPORATE SUPPORT DIVISION

*Finance and Facilities Management Unit***Senior Accountant (424926).**

Applications Close:—Friday, 27 February 2009.

Salary:—\$66,660 – \$76,069 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Duties:—Provide high-level consultative advice and assistance in the development of financial and accounting policies and procedures and guidelines consistent with Government objectives, including the implementation and co-ordination of relevant strategies to support the efficient financial management of the Agency.

Provide high-level, efficient and effective financial accounting and budgeting services to the Department, undertake external reporting and financial reporting to the Tasmanian Development Board (TD Board), oversee Transaction Processing and Facilities Management services for the Department and contribute to the development of departmental financial and facilities systems, policies and procedures.

Desirable Requirements:—A tertiary qualification in accounting from a recognised institution or its equivalent. Membership of the Australian Society of Certified Practising Accountants or of the Institute of Chartered Accountants.

Enquiries to Patty Johnson, Finance and Facilities Director, Department of Economic Development and Tourism, phone (03) 6233 5847, email Patty.Johnson@development.tas.gov.au.

Applications to Human Resources, Department of Economic Development and Tourism, G.P.O. Box 646 Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT AND TOURISM

CORPORATE SUPPORT DIVISION

*Information Technology***Information Technology Director (424373).**

Applications Close:—Friday, 27 February 2009.

Salary:—\$86,107 – \$89,246 p.a.

Tasmanian State Service Award, General Stream, Band 8.

Permanent full-time.

Location:—Hobart.

Duties:—Provide high level support and strategic direction in the management of the Agency's information technology, infrastructure and support services. Provide high level input into the development and implementation of the information management objectives of the Department of Economic Development.

Direct the information technology activities and resources of the Agency, and provide general support to the Director Knowledge Management.

Desirable Requirements:—Relevant tertiary or industry recognised qualifications and affiliations are highly desirable.

Enquiries to Brian Beswick, Director Knowledge Strategy, Department of Economic Development and Tourism, phone (03) 6233 9650, email Brian.Beswick@development.tas.gov.au.

Applications to Human Resources, Department of Economic Development and Tourism, G.P.O. Box 646 Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT AND TOURISM

INDUSTRY DEVELOPMENT DIVISION

*Export and Market Development***Manager-Business and Skilled Migration (424585).**

Applications Close:—Friday, 27 February 2009.

Salary:—\$79,834 – \$83,597 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Hobart.

Duties:—To assist in furthering Tasmania's economic growth and development by managing the ongoing business and skilled migration project, promoting and marketing of the State as a destination for inward migration, undertaking policy research, analysis and development and providing specialist immigration assistance and advice to potential and newly arrived business migrants.

Desirable Requirements:—Current registration, or eligibility to register, with the Australian Migration Agents Registration Authority. Relevant tertiary or industry recognised qualifications and/or professional affiliations.

Enquiries to Alan Campbell, General Manager, Department of Economic Development and Tourism, phone (03) 6233 5790, email Alan.Campbell@development.tas.gov.au.

Applications to Human Resources, Department of Economic Development and Tourism, G.P.O. Box 646 Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

EDUCATION

CORPORATE SERVICES

Finance, Facilities and Business Support

Capital Planning and Development

Senior Project Officer (Multiple).

Applications Close:—Friday, 27 February 2009.

Salary:—\$81,031 – \$84,851 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Fixed-term full-time from as soon as possible for up to 2 years.

Location:—Various locations within Tasmania.

Please note:—A number of vacancies for the Senior Project Officer will be available throughout Tasmania in the South, North and North-West.

Vacancy No. 963479 South.

Vacancy No. 963978 North.

Vacancy No. 963981 North-West.

Applicants must indicate on the Application for Employment form which vacancies they wish to be considered for by stating the relevant vacancy number(s).

Description of the Role:—Provide a high level strategic project planning, consultancy, management, implementation and evaluation service to the Department of Education in relation to educational facilities projects, especially those relating to schools, libraries and community and cultural facilities.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Relevant tertiary qualifications. A current driver's licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Colleen Rakowski, phone (03) 6233 5093, email colleen.rakowski@education.tas.gov.au.

Enquiries to Catherine Parker, Department of Education, phone (03) 6233 5093, email cath.parker@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Speech and Language Pathologists—2 Vacancies.

Applications Close:—Friday, 27 February 2009.

Salary:—\$46,148 – \$73,844 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Vacancy No. 963985.

Fixed-term full-time from as soon as possible to 31 December 2009.

Location:—North-West Coast.

Vacancy No. 963984.

Fixed-term full-time from as soon as possible to 7 February 2010.

Location:—Burnie.

Description of the Role:—Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a speech and language pathologist service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—A degree in Speech Pathology from an Australian University, Institute of Technology or College of Advanced Education or an equivalent award from a recognised overseas institution. Eligibility for membership of Speech Pathology Australia. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—A current driver's licence. Eligibility for membership of Speech Pathology Australia.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Sonia Guizzo, Department of Education, phone (03) 6431 9273, email sonia.guizzo@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Burnie High School

School Attendant, Cleaning and Grounds—2 Vacancies.

Applications Close:—Friday, 27 February 2009.

Salary:—\$34,982 p.a.

Miscellaneous Workers (Public Sector) Award, School Attendant, Level 2.

Vacancy No. 300103.

Permanent full-time from 1 June 2009, Cleaning.

Location:—Burnie High School.

Vacancy No. 300106.

Permanent full-time from 30 March 2009, Grounds.

Location:—Burnie High School.

Description of the Role:—Under supervision perform various facets of the school attendant position which may involve cleaning, grounds keeping, kitchen assistant duties and basic maintenance of school facilities to a hygienic, safe and presentable level.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Cheryl King, Department of Education, phone (03) 6431 2744, email cheryl.j.king@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Burnie High School

Teacher, Flexible Programmes (981164).

Applications Close:—Friday, 27 February 2009.

Salary:—\$44,449 – \$71,133 p.a.

Teaching Service (TPS) Award, Teacher.

Permanent full-time from 15 June 2009.

Location:—Burnie High School.

Description of the Role:—To implement and manage appropriate learning programmes for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Ability to teach/deliver Flexible Programmes. Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Judy Fahey, Department of Education, phone (03) 6431 2744, email judith.fahey@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

Note: Applicants are strongly advised to contact Judy Fahey before submitting applications.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Burnie Primary School

Teacher, Primary (200098).

Applications Close:—Friday, 27 February 2009.

Salary:—\$44,449–\$71,133 p.a.

Teaching Service (TPS) Award, Teacher.

Permanent full-time from 15 June 2009.

Location:—Burnie Primary School.

Description of the Role:—To implement and manage appropriate learning programmes for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Ability to teach Primary. Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic

application will be acknowledged by return email within two working days.

Enquiries to Kay Foster, Department of Education, phone (03) 6433 3655, email kay.foster@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Forest Primary School

Teacher, Early Childhood Education and Primary—2 Vacancies.

Applications Close:—Friday, 27 February 2009.

Salary:—\$44,449 – \$71,133 p.a.

Teaching Service (TPS) Award, Teacher.

Vacancy No. 200138.

Permanent full-time from 20 April 2009, Early Childhood Education.

Location:—Forest Primary School.

Vacancy No. 200140.

Permanent full-time from 15 June 2009, Primary.

Location:—Forest Primary School.

Description of the Role:—To implement and manage appropriate learning programmes for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Ability to Teach Early Childhood Education for Vacancy No. 200138 and Primary for Vacancy No. 200140. Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jeff Triffitt, Department of Education, phone (03) 6458 3141, email Jeffrey.triffitt@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Montello Primary School

Teacher, Primary (200268 and 200279).

Applications Close:—Friday, 27 February 2009.

Salary:—\$44,449 – \$71,133 p.a.

Teaching Service (TPS) Award, Teacher.

Permanent full-time from 15 June 2009.

Location:—Montello Primary School.

Description of the Role:—To implement and manage appropriate learning programmes for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Ability to teach Primary. Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Debra Hutton, Department of Education, phone (03) 6432 2755, email debra.hutton@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Parklands High School

Teacher, English/SOSE (200335).

Applications Close:—Friday, 27 February 2009.

Salary:—\$44,449 – \$71,133 p.a.

Teaching Service (TPS) Award, Teacher.

Permanent full-time from 15 June 2009.

Location:—Parklands High School.

Description of the Role:—To implement and manage

appropriate learning programmes for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Ability to teach English/SOSE. Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Ann Walker, Department of Education, phone (03) 6433 0206, email ann.walker@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Ridgley Primary School

School Attendant, Grounds (300591).

Applications Close:—Friday, 27 February 2009.

Salary:—\$34,982 pro rata.

Miscellaneous Workers (Public Sector) Award, School Attendant, Level 2.

Permanent full-time 60 hours per fortnight from 20 April 2009.

Location:—Ridgley Primary School.

Description of the Role:—Under supervision perform various facets of the school attendant position which may involve cleaning, grounds keeping, kitchen assistant duties and basic maintenance of school facilities to a hygienic, safe and presentable level.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Denise Wotherspoon, Department of Education, phone (03) 6435 7291, email denise.wotherspoon@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Smithton High School

Teacher, Agricultural Studies and Physical Education—2 Vacancies.

Applications Close:—Friday, 27 February 2009.

Salary:—\$44,449 – \$71,133 p.a.

Teaching Service (TPS) Award, Teacher.

Vacancy No. 200483.

Permanent full-time from 15 June 2009, Middle School Agricultural Studies.

Location:—Smithton High School.

Vacancy No. 200479.

Permanent full-time from 15 June 2009, Middle School Physical Education.

Location:—Smithton High School.

Description of the Role:—To implement and manage appropriate learning programmes for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Ability to teach Agricultural Studies for Vacancy no. 200483 and Physical Education for Vacancy no. 200479. Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies

of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Andrew Mahoney, Department of Education, phone (03) 6452 1376, email andrew.mahoney@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Somerset Primary School

Teacher, Primary (200537).

Applications Close:—Friday, 27 February 2009.

Salary:—\$44,449 – \$71,133 p.a.

Teaching Service (TPS) Award, Teacher.

Permanent full-time from 15 June 2009.

Location:—Somerset Primary School.

Description of the Role:—To implement and manage appropriate learning programmes for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Ability to teach Primary. Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Denise Finlay, Department of Education, phone (03) 6435 1114, email denise.finlay@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South)

Speech and Language Pathologists (954465).

Applications Close:—Friday, 27 February 2009.

Salary:—\$46,148 – \$73,844 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Fixed-term full-time From 3 April 2009 to 2 April 2010.

Location:—South.

Description of the Role:—Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a speech and language pathologist service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—A degree in Speech Pathology from an Australian University, Institute of Technology or College of Advanced Education or an equivalent award from a recognised overseas institution. Eligibility for membership of Speech Pathology Australia. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—A current driver's licence. Eligibility for membership of Speech Pathology Australia.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Linda Williams, Department of Education, phone (03) 6211 8535, email linda.williams@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Manager Learning (963262) (RE-ADVERTISED).

Applications Close:—Friday, 27 February 2009.

Salary:—\$109,327 p.a.

Teaching Service (TPS) Award, Band 3, Level 8.

Fixed-term full-time for three years with the option of extension for a further two years (Non teaching conditions apply).

Location:—Learning Services (South-East).

Description of the Role:—Collaborate with principals in supporting education improvement in all schools and colleges.

In so doing, respond to school and college improvement needs with flexible, relevant, and leading-edge learning services. Provide high-level educational leadership to school and college communities.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005. A current drivers licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Lynden Leppard, Department of Education, phone (03) 6212 3117, email lynden.leppard@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Speech and Language Pathologists (954771).

Applications Close:—Friday, 27 February 2009.

Salary:—\$46,148 – \$73,844 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Fixed-term full-time From As soon as possible to 31 December 2009.

Location:—South-East.

Description of the Role:—Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a speech and language pathologist service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—A degree in Speech Pathology from an Australian University, Institute of Technology or College of Advanced Education or an equivalent award from a recognised overseas institution. Eligibility for membership of Speech Pathology Australia. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—A current driver's licence. Eligibility for membership of Speech Pathology Australia.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications:—Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Katherine Stansbie, Department of Education, phone (03) 6268 1307, email katherine.stansbie@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart, 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au.

ENVIRONMENT, PARKS, HERITAGE AND THE ARTS

ENVIRONMENT

Environmental Operations

Environmental Officer (706278).

Applications Close:—Friday, 27 February 2009.

Salary:—\$46,736 – \$62,895 p.a.

Tasmanian State Service Award, Professional Stream, Band 1.

Permanent full-time.

Location:—Hobart.

Subject to the Advanced Assessment point requirements, the successful employee may be eligible to progress to Professional Officer, Band 2, salary range \$65,774 pa to \$71,831pa.

Duties:—As a professional practitioner, undertake the environmental assessment and/or ongoing management of environmentally relevant activities, particularly in the areas of the mining and extractive industries Statewide, in accordance with the objectives, principles and requirements of the Environmental Management and Pollution Control Act 1994 and other relevant legislation, policies and regulations.

Desirable Requirements:—Experience of environmental management in the mining and/or extractives industries (including underground, opencut or alluvial mines, quarries, gravel/sand/clay pits and brick manufacturing), as well as acid mine drainage management measures would be considered advantageous, along with a current motor vehicle drivers licence.

Essential Requirements:—A graduate qualification relevant to the professional duties to be undertaken is required by the employer, as provided by a university.

Enquiries to Sally Arnold, Department of Environment, Parks, Heritage and the Arts, phone (03) 6233 6506, email Sally.Arnold@environment.tas.gov.au.

Applications to address the selection criteria as outlined in the Statement of Duties, quote vacancy number and be addressed to, Sallyanne Fisher, Human Resources, Department of Environment, Parks, Heritage and the Arts, G.P.O. Box 771, Hobart 7001, phone (03) 6233 5914, fax (03) 6233 5907, email applications@depha.tas.gov.au.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Launceston General Hospital***Administrative Assistant (518659).**

Applications Close:—Friday, 27 February 2009.

Salary:—\$40,815 – \$43,348 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day worker.

Location:—Clinical Services, Radiology.

Duties:—As a member of Radiology's multi-disciplinary team, provide a high level of competency in providing an efficient medical typing service, an effective appointment scheduling service, maintain an efficient patient reception, record filing and retrieval service, maintain an efficient patient billing service.

Desirable Requirements:—Ability to type accurately at speed using audio equipment. Sound knowledge of medical terminology. A high degree of problem solving ability, together with the ability to deal with professional staff, patients and the public at all levels with tact and diplomacy.

Enquiries to Lyn Burston, Department of Health and Human Services, phone (03) 6348 7362, email lyn.burston@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Launceston General Hospital***Administrative Assistant (503854).**

Applications Close:—Friday, 27 February 2009.

Salary:—\$40,815 – \$43,348 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual day worker, working as and when required. To commence as soon as possible until 10 February 2010.

Location:—Medicine, W P Holman Clinic.

Duties:—To provide an efficient specialised Radiation Oncology, Medical, Oncology, Clinical Haematology inpatient and outpatient clerical service utilising integrated patient management systems.

Desirable Requirements:—Excellent keyboard skills and familiarity with computer systems. Previous audio typing experience and use of medical terminology is highly desirable. Previous experience and a sound knowledge of clerical and reception procedures together with knowledge of the function of medical records.

Enquiries to Loris Towers, Department of Health and Human Services, phone (03) 6348 7138, email loris.towers@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Launceston General Hospital***Clinical Nurse (504008).**

Applications Close:—Friday, 27 February 2009.

Salary:—\$47,472 – \$62,348 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent full-time with on call as required, not working weekends, but working public holidays.

Location:—Medicine, Renal Unit, Parkside Burnie.

Duties:—Functions as an advanced clinical practitioner within the designated area and provides management support to the Nurse Unit Manager (NUM) and Nurse Educators including participation in staff education and the management of staff performance.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing.

Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Sue Robertson, Department of Health and Human Services, phone (03) 6434 4130, email sue.robertson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Launceston General Hospital***Clinical Nurse (513498).**

Applications Close:—Friday, 27 February 2009.

Salary:—\$47,472 – \$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time 48 hours per fortnight, day worker with on call as required, not working weekends but working public holidays.

Location:—Medicine, Renal Unit Parkside, Burnie.

Duties:—Functions as an advanced clinical practitioner within the designated area and provides management support to the Nurse Unit Manager (NUM) and Nurse Educators including participation in staff education and the management of staff performance.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing.

Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Sue Robertson, Department of Health and Human Services, phone (03) 6434 4130, email sue.robertson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Hospital Aide CASUAL POOL (503227).

Applications Close:—Friday, 27 February 2009.

Salary:—\$35,421 – \$35,990 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 3.

Fixed-term casual shift worker, working as and when required. To commence as soon as possible until 5 August 2009.

Location:—Nursing Services, Nursing Pool.

Duties:—To assist with the management of all Wards supplies (excepting drugs) to ensure the delivery of a high standard of patient care in the hospital.

Desirable Requirements:—Previous experience working with patients desirable. Sound literacy and numeracy skills. Knowledge of the principles and practices of Infection Control.

Enquiries to Robyn Liddington, Department of Health and Human Services, phone (03) 6348 7903, email robyn.liddington@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Kitchen Hand (Relief) (503404).

Applications Close:—Friday, 27 February 2009.

Salary:—\$34,214 – \$34,965 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-term casual shift worker, working as and when required. To commence as soon as possible until 4 July 2009.

Location:—Corporate, Food Services.

Duties:—To carry out a range of duties associated with maintaining Launceston General Hospital Central Production Kitchen and satellite areas as directed, in a clean and hygienic state.

Desirable Requirements:—Ability to maintain a high standard of cleanliness and hygiene for all equipment and food production areas within the jurisdiction of the kitchen. Proven ability to understand both written and verbal instructions. Ability to co-operate with other personnel within the department and work successfully in a team, including conflict resolution skills.

Enquiries to Rohan Beardwood, Department of Health and Human Services, phone (03) 6348 7526, email rohan.beardwood@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Kitchen Hand (Relief) (503391).

Applications Close:—Friday, 27 February 2009.

Salary:—\$34,214 – \$34,965 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 2.

Fixed-term casual shift worker, working as and when required. To commence as soon as possible until 17 November 2009.

Location:—Corporate, Food Services.

Duties:—To carry out a range of duties associated with maintaining Launceston General Hospital Central Production Kitchen and satellite areas as directed, in a clean and hygienic state.

Desirable Requirements:—Ability to maintain a high standard of cleanliness and hygiene for all equipment and food production areas within the jurisdiction of the kitchen. Proven ability to understand both written and verbal instructions. Ability to co-operate with other personnel within the department and work successfully in a team, including conflict resolution skills.

Enquiries to Rohan Beardwood, Department of Health and Human Services, phone (03) 6348 7526, email rohan.beardwood@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Pharmacy Receptionist (518636).

Applications Close:—Friday, 27 February 2009.

Salary:—\$40,815 – \$43,348 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day worker. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Clinical Services, Pharmacy.

Duties:—To perform reception, clerical and data operations and general duties including providing assistance/direction to patients, staff and the general public. The Pharmacy Receptionist performs these tasks as part of a team working in the Pharmacy section providing a service to the LGH.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Patrick Keefe, Department of Health and Human Services, phone (03) 6348 7733, email patrick.keefe@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Registered Nurse (518700).

Applications Close:—Friday, 27 February 2009.

Salary:—\$47,472 – \$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time day worker, not working weekends but working public holidays, working 48 hours per fortnight.

Location:—Medicine, Renal Unit, Parkside Burnie.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing.

Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Sue Robertson, Department of Health and Human Services, phone (03) 6434 4130, email sue.robertson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Registered Nurse (504227).

Applications Close:—Friday, 27 February 2009.

Salary:—\$47,472 – \$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift worker (fully rotational), working 64 hours per fortnight.

Location:—Medicine, Ward 4D.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing.

Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Robyn Hayes, Department of Health and Human Services, phone (03) 6348 7308, email robyn.hayes@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Registered Nurse (504224).

Applications Close:—Friday, 27 February 2009.

Salary:—\$47,472 – \$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift worker (fully rotational), working 40 hours per fortnight.

Location:—Medicine, Ward 4D.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing.

Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Robyn Hayes, Department of Health and Human Services, phone (03) 6348 7308, email robyn.hayes@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Registered Nurse (518701).

Applications Close:—Friday, 27 February 2009.

Salary:—\$47,472 – \$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time day worker, not working weekends but working public holidays, working 54 hours per fortnight.

Location:—Medicine, Renal Unit, Parkside Burnie.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing.

Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Sue Robertson, Department of Health and Human Services, phone (03) 6434 4130, email sue.robertson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Registered Nurse (503885).

Applications Close:—Friday, 27 February 2009.

Salary:—\$47,472 – \$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift worker, working 64 hours per fortnight.

Location:—Surgery, Operating Room Suite.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Perioperative nurse with at least 12 months recent perioperative experience. Must be agreeable to multi skill over scrub, circulate, anaesthetics and recovery.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing.

Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Ross Mace, Department of Health and Human Services, phone (03) 6348 7626, email rsmace@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Registered Nurse CASUAL POOL (503226).

Applications Close:—Friday, 27 February 2009.

Salary:—\$47,472 – \$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Fixed-term casual shift worker, working as and when required. To commence as soon as possible until 5 August 2009.

Location:—Nursing Services, Nursing Pool.

Duties:—Strengthen health outcomes through nursing by

provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing.

Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Robyn Liddington, Department of Health and Human Services, phone (03) 6348 7903, email robyn.liddington@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Ward Clerk CASUAL POOL (503229).

Applications Close:—Friday, 27 February 2009.

Salary:—\$40,815 – \$43,348 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Fixed-term casual shift worker, working as and when required. To commence as soon as possible until 5 August 2009.

Location:—Nursing Services, Nursing Pool.

Duties:—To provide an effective and efficient clerical, administration and reception support in the hospital wards, with functions undertaken under general direction, based on established procedures and practice. To provide an effective front line service to the public.

Desirable Requirements:—Ability to organise and prioritise workflow unsupervised according to demand. A comprehensive knowledge of hospital resources with ability to co-ordinate and implement clerical procedures and policies at unit level assisting medical/nursing staff and clients. Well developed interpersonal and high level of communication skills with the ability to participate in a multi disciplinary teamwork environment.

Enquiries to Robyn Liddington, Department of Health and Human Services, phone (03) 6348 7903, email robyn.liddington@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Mersey Community Hospital

Food Services Supervisor (514509).

Applications Close:—Friday, 27 February 2009.

Salary:—\$46,109 – \$48,920 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work.

Location:—Hotel Services, Food Services.

Duties:—To assist with the day to day management and supervision of catering services to patients, visitors and staff of the Hospital.

Desirable Requirements:—Extensive experience and understanding of Food Service supervision including detailed working knowledge of cook-chill-fresh methods of meal production and distribution preferably in a hospital situation. Trade Certificate in Cookery and tertiary qualifications in Catering Management or similar from an approved institution would be a definite advantage. Demonstrated capacity in all aspects of staff management in a large and diverse area including supervisory skills and capacity to train and review the performance of staff.

Enquiries to Nanette Singline, Department of Health and Human Services, phone (03) 64265460, email nanette.singline@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Mersey Community Hospital

Registered Nurse (514518).

Applications Close:—Friday, 27 February 2009.

Salary:—\$47,472 – \$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift worker (fully rotational), working 72 hours per fortnight.

Location:—Division of Medicine, DEM.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing.

Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Alison Ellis, Department of Health and Human Services, phone (03) 6426 5303, email alison.ellis@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

North West Regional Hospital

Clinical Nurse (518540).

Applications Close:—Friday, 27 February 2009.

Salary:—\$62,802 – \$67,183 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time day worker.

Location:—Nursing Services, Specialist Clinic.

Duties:—To provide advanced clinical care that is in accordance with requirements and meets the psychological, physical and spiritual needs of patients. Collaborates with other members of the health care team to ensure the delivery and evaluation of nursing care.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Katrina Willis, Department of Health and Human Services, phone (03) 6430 6523, email katrina.willis@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

North West Regional Hospital

Registered Nurse—3 Vacancies.

Applications Close:—Friday, 27 February 2009.

Salary:—\$47,472 – \$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Vacancy No. 514430.

Permanent part-time shift worker, working 64 hours per fortnight.

Location:—Nursing Services, DEM.

Vacancy No. 514432.

Permanent part-time shift worker, working 64 hours per fortnight.

Location:—Nursing Services, DEM.

Vacancy No. 515849.

Permanent part-time shift worker, working 64 hours per fortnight.

Location:—Nursing Services, DEM.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing.

Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Wayne Smith, Department of Health and Human Services, phone (03) 6430 6632, email wayne.smith@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*North West Regional Hospital****Stores and Loan Set Co-ordinator (518667).***

Applications Close:—Friday, 6 March 2009.

Salary:—\$40,815 – \$43,348 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day worker.

Location:—Nursing Services, Operating Room Suite.

Duties:—Provide a support service that includes the co-ordination and preparation of specialised medical equipment for surgical procedures in particular orthopedics. Co-ordinate the ordering, purchasing, receipting and storage of surgical equipment and supplies in particular orthopedics.

Desirable Requirements:—Demonstrated ability to ensure the cleanliness of equipment and the environment in accordance with (AS 4187) Australian Standards and an understanding of handling and storage of sterile equipment. Demonstrated experience in stock management, including procurement of stock and non stock items. Demonstrated computer skills including database establishment, word processing and ability to produce reporting information.

Enquiries to Roz Watkins, Department of Health and Human Services, phone (03) 6430 6652, email roz.watkins@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Primary Health Services****Clinical Nurse Educator, Professional Development—2 Vacancies.***

Applications Close:—Friday, 27 February 2009.

Salary:—\$72,136 – \$77,219 p.a.

Nurses (TPS) Award, Nurse Educator, Level 3.

Vacancy No. 515292.

Permanent full-time day work.

Location:—Primary Health North West.

Vacancy No. 515293.

Permanent full-time day work.

Location:—Primary Health South.

Duties:—This job is a regional job responsible for the provision of direction and support for nurses in the implementation, co-ordination, delivery and promotion of professional development and clinical nurse education within Primary Health (Community, Aged Care and Rural Health services) output areas. The above is to be achieved in accordance with Primary Health care principles, national standards, Agency directions, policies, legal requirements and professional competencies for nurses.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Karin Cuff, Department of Health and Human Services, phone (03) 6434 6421, email karin.cuff@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Primary Health Services**Primary Health North****Enrolled Nurse (504468).***

Applications Close:—Friday, 27 February 2009.

Salary:—\$46,204 – \$48,420 p.a.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Permanent full-time shift work.

Location:—Beaconsfield District Health Service.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as a Medication Endorsed Enrolled Nurse in Tasmania.

A current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Helen McLean, Department of Health and Human Services, phone (03) 6383 1104, email helen.mclean@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Primary Health Services**Primary Health North****Health Care Assistant (512930).***

Applications Close:—Friday, 27 February 2009.

Salary:—\$36,204 – \$38,977 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer Level 4.

Fixed-term casual as and when required, commencing as soon as possible to 1 March 2011.

Location:—Primary Health North.

Duties:—Under the supervision of a Community Nurse and in line with Agency policies and procedures provide personal care services to frail aged and disabled clients living in a community setting, provide respite and support for community members in a caring role, and provide activities and services which promote independent living.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Annette Barrett, Department of Health and Human Services, phone (03) 6393 5800, email annette.barrett@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Nurse Unit Manager (504650).

Applications Close:—Friday, 27 February 2009.

Salary:—\$77,219 – \$79,045 p.a.

Nurses (TPS) Award, Nurse Unit Manager.

Permanent full-time day work.

Location:—Primary Health North.

Duties:—Provide strong managerial and clinical leadership to all nursing, administrative and support staff within the Metropolitan areas of the Northern Region Community Nursing Services, including clinical care provided in homes, nursing clinics, through acute care discharge liaison and breast care nurse, personal care and administrative support.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Current Drivers Licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Maribeth Harris, Department of Health and Human Services, phone (03) 6336 5551, email maribeth.harris@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Registered Nurse (504497).

Applications Close:—Friday, 27 February 2009.

Salary:—\$47,472 – \$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift work, working 72 hours per fortnight.

Location:—Campbell Town Health and Community Service.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals. Staff accommodation available. An opportunity for an interested registered nurse to work with a multi disciplinary team in a rural environment. Position attracts a rural allowance.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Kaye McCoy, Department of Health and Human Services, phone (03) 6381 3360, email kaye.mccoy@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North West

Enrolled Nurse (502487).

Applications Close:—Friday, 27 February 2009.

Salary:—\$46,204 – \$48,420 p.a.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Permanent full-time shift work (fully rotational).

Location:—Queenstown.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse.

HealthWest has a robust in-service programme that supports clinical staff in meeting the challenges of nursing in a remote locality. Applicants will need current knowledge of and the ability to apply nursing principles, procedures and practices in line with the A.N.C.I. competencies for an Enrolled Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as a Medication Endorsed Enrolled Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Bob Cartledge, Department of Health and Human Services, phone (03) 6472 2315, email bob.cartledge@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health South

Clinical Nurse—5 Vacancies.

Applications Close:—Friday, 6 March 2009.

Salary:—\$62,802 – \$67,183 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Vacancy No. 505645.

Permanent full-time shift work (fully rotational).

Location:—Midlands Multi Purpose Health Centre.

Vacancy No. 505644.

Permanent full-time shift work (fully rotational).

Location:—Midlands Multi Purpose Health Centre.

Vacancy No. 506296.

Permanent part-time shift work (fully rotational) working 40 hours per fortnight.

Location:—Midlands Multi Purpose Health Centre.

Vacancy No. 516179.

Permanent part-time shift work (fully rotational) working 38 hours per fortnight.

Location:—Midlands Multi Purpose Health Centre.

Vacancy No. 516180.

Permanent part-time shift work (fully rotational) working 38 hours per fortnight.

Location:—Midlands Multi Purpose Health Centre.

Opportunities exist for clinical nurses with a preference for permanent employment in a rural setting. The Midlands Multi Purpose Health Centre at Oatlands is just one and a quarter hours drive from Hobart, Launceston and the East Coast. Come and join this dedicated and supportive team in their varied work. The MMPHC is a 22 bed facility providing for 4 hospital patients, 18 residents, outpatients, a 24 hour accident and emergency service, an on-site medical practice and visiting medical professionals. After appropriate training, clinical nurses form part of the ambulance service for this community. PLEASE NOTE: In order to be considered, the applicant must hold or be eligible for immediate Nurses Registration in Tasmania.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Judy Bradford, Department of Health and Human Services, phone (03) 6254 5032, email judy.bradford@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health South

Director of Nursing (512457).

Applications Close:—Friday, 6 March 2009.

Salary:—\$83,605 p.a.

Nurses (TPS) Award, Registered Nurse, Level 5, Grade 1.

Permanent full-time day work.

Location:—Midlands Multi Purpose Health Centre.

Duties:—An opportunity exists for a dynamic Registered Nurse to provide clinical leadership, direction and management of a range of health services at the Midlands Multi Purpose Health Centre, Oatlands. The services include community based services, rural health, a 22 bed facility providing care for 4 hospital patients, 18 residential care clients, outpatients and a 24 hour accident and emergency service.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Catherine Jones, Department of Health and Human Services, phone (03) 6233 8727, email catherine.jones@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health South

Health Promotion Officer, Chronic Disease (517334).

Applications Close:—Friday, 27 February 2009.

Salary:—\$60,227 – \$62,110 pro rata.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Permanent part-time day work, working 38 hours per fortnight.

Location:—Ouse.

Duties:—Work within a primary health care framework to assist in maintaining, sustaining and improving the health of residents of the Central Highlands Municipality, with particular emphasis on chronic disease prevention and management. Work with other health services in the management, leadership, planning, implementation and evaluation of health promotion activities in the Central Highlands Municipality with particular emphasis on activities and programmes aimed at chronic disease prevention and management.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Sandy Carmichael, Department of Health and Human Services, phone (03) 6287 1301, email sandy.carmichael@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Administrative Assistant (518481).**

Applications Close:—Friday, 27 February 2009.

Salary:—\$40,815 – \$43,348 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work.

Location:—Hobart.

Duties:—Provide high level of administrative and clerical support, in particular to senior Medical Staff in the Division of Surgery. Undertake clerical and organisational duties associated with an efficient flow of information and co-ordinating the daily business of the office.

Desirable Requirements:—Demonstrated ability to organise, set priorities, meet deadlines together with a demonstrated capacity to handle a number of tasks concurrently in a demanding environment. Advanced verbal and written communication skills with a good understanding of English structure and syntax. Demonstrated ability to perform clerical duties with a minimum typing speed of 60 words per minute.

Enquiries to David Bromfield, Department of Health and Human Services, phone (03) 6222 7839, email david.bromfield@gmail.com.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Medical Scientist (510283).**

Applications Close:—Friday, 27 February 2009.

Salary:—\$45,535 – \$73,058 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Permanent full-time shift work.

Location:—Hobart.

Duties:—This job is located in the Core Laboratory which provides a 24 hour, 7 days a week diagnostic service in Clinical Chemistry, Haematology, Coagulation and Blood Bank. The individual is expected to work as the sole scientist in this multidisciplinary environment on the out-of-hours roster.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Enquiries to Stephen Cook, Department of Health and Human Services, phone (03) 6222 8199, mobile 0418 336 724, email stephen.cook@dhhs.tas.gov.au.

You are encouraged to apply online at www.jobs.tas.gov.au or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Senior Physiotherapist Rheumatology (517723).**

Applications Close:—Friday, 27 February 2009.

Salary:—\$69,974 – \$80,262 pro rata.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Fixed-term part-time day work, 38 hours per fortnight, commencing as soon as possible until 30 June 2010.

Location:—Hobart.

Duties:—Provide physical assessments, maintain optimal physiotherapy care and participate in patient management within the multidisciplinary Rheumatology service at the Royal Hobart Hospital (RHH).

Essential Requirements:—Current registration as a Physiotherapist in Tasmania in accordance with the Physiotherapists Registration Act 1999.

Enquiries to Paul Shinkfield, Department of Health and Human Services, phone (03) 6222 8326, email paul.shinkfield@dhhs.tas.gov.au.

You are encouraged to apply (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Staff Specialist Renal and General Medicine (518626).

Applications Close:—Friday, 27 February 2009.

Salary:—See Below.

Salaried Medical Practitioners Industrial Agreement 2006, Specialist Medical Practitioner, Level I-IV (Salary commensurate with qualifications and experience).

Permanent full-time day work (with oncall).

Location:—Hobart.

The Royal Hobart Hospital (RHH) is the principal tertiary referral hospital for Tasmania and a major teaching and research hospital with linkages to the University of Tasmania. RHH provides a comprehensive range of statewide services and is also the regional provider of acute services for southern Tasmania. RHH's services are characterized by excellence in the delivery of acute health care and leadership in developing Tasmania's future health care delivery, particularly in providing research, education and learning opportunities to support the development of its future health care professionals.

Duties:—Provide a consultant role in General Internal Medicine (0.5) and Renal Medicine (0.5). Provide inpatient and outpatient care to public and private patients of the Royal Hobart Hospital in General Internal Medicine and Renal Medicine. Be involved in undergraduate and postgraduate teaching, and to be actively involved in research. Undertake quality improvement activities.

Essential Requirements:—A medical practitioner who is registered under the provisions of the Medical Practitioners Registration Act 1996 and who holds a qualification recognised as a specialist medical qualification in accordance with the provisions of the Commonwealth/State Agreement on Mutual Recognition, which is relevant to his/her appointment.

Enquiries to Nicole Hancock (General Medicine), Department of Health and Human Services, phone (03) 6222 7022, email nicole.hancock@dhhs.tas.gov.au or Matthew Jose (Renal Medicine), Department of Health and Human Services, phone (03) 6222 7190, email matthew.jose@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Support Services Officer (517942).

Applications Close:—Friday, 27 February 2009.

Salary:—\$36,204 – \$38,977 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent part-time day work, 24 hours per fortnight, working Monday, Wednesday and Friday, 8:00 am to 12:00pm.

Location:—Royal Hobart Hospital.

Duties:—Provide support services for the effective operation of the Day Procedure Unit/Perioperative Services. Decontaminate and reprocess general and specialised equipment, including cleaning of the surrounding environment within infection control guidelines. Provide transportation services for movement of patients including the discharge transport of patients from the DPU.

Enquiries to Gina Cook, Department of Health and Human Services, phone (03) 6222 7880, email gina.cook@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125m Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability Services

Executive Assistant (505651).

Applications Close:—Friday, 27 February 2009.

Salary:—\$46,109 – \$48,920 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term full-time day work from As soon as possible until February 2011, or until the duties of Executive Assistant are transferred to the Non Government Sector, under the Human Services Reform Programme – whichever is the sooner.

Location:—South.

Duties:—Provide high level complex executive and administrative support to the Area Manager/s and senior staff of the Disability Services Regional Office contributing to the efficient operation of the Office.

Desirable Requirements:—Demonstrated knowledge of and experience in contemporary office management practices and ability to provide supervision, leadership and training to other administrative staff within the Office. Ability to work under pressure in a senior management environment and to meet identified time frames. Demonstrated ability to communicate, negotiate and liaise with a wide range of people, ensuring a high level of confidentiality, whilst exercising initiative, flexibility and judgement.

Enquiries to Lesley Mackay, Department of Health and Human Services, phone (03) 6230 7600, email lesley.mackay@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability Services

Service Co-ordinator (505827).

Applications Close:—Friday, 27 February 2009.

Salary:—\$50,816 – \$56,463 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Fixed-term full-time day work from As soon as possible until 22 October 2010, or until the duties of Service Co-ordinator are transferred to the Non Government Sector, under the Human Services Reform Programme – whichever is the sooner.

Location:—South.

Duties:—Plan, organise, co-ordinate, and monitor services provided to the client that effectively meet individual client needs.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Karen Keogh, Department of Health and Human Services, phone (03) 6230 7600, email karen.keogh@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health Services

Community Nurse (512062).

Applications Close:—Friday, 6 March 2009.

Salary:—\$56,230 – \$67,183 p.a.

Nurses (TPS) Award, Community FCH Nurse.

Permanent full-time shift work (fully rotational).

Location:—Southern Region.

Duties:—Are you a Mental Health Nurse passionate about providing rehabilitation and recovery services within a community setting? If your answer is YES then we can offer you a role within our committed and supportive multidisciplinary team. As a member of our team you will support mental health clients to achieve positive outcomes within a transitional setting.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current psychiatric nursing practising certificate or be authorised by the Nursing Board of Tasmania to work in a psychiatric nursing position.

A current drivers licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Tom O'Brien, Department of Health and Human Services, phone (03) 6233 8993, email tom.o'brien@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health Services

Senior Clinical Psychologist (515536).

Applications Close:—Friday, 6 March 2009.

Salary:—\$80,262 – \$88,771 pro rata.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 4.

Permanent part-time day work, working 60.8 hours per fortnight.

Location:—Child and Adolescent Mental Health Services North.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Senior Clinical Psychologist provides a specialist clinical psychological assessment, treatment and assertive case management service to clients of the regional Child and Adolescent Mental Health Service utilising evidence-based best practice principles within a collaborative and multi-disciplinary framework.

Essential Requirements:—Eligible for registration as a psychologist in Tasmania and a Masters degree in Clinical Psychology or equivalent as deemed by the Psychologist Registration Board, or a four year degree in Psychology with two years supervised clinical experience.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Team Leader, Department of Health and Human Services, phone (03) 6336 2867, email teamleader.camhsn@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health Services

Social Worker (504892).

Applications Close:—Friday, 6 March 2009.

Salary:—\$69,974 – \$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day work.

Location:—Child and Adolescent Mental Health Services North.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy,

legal requirements and relevant professional competencies, the Social Worker undertakes the delivery of quality client care services utilising evidence-based best practice and recovery principles within a collaborative and multidisciplinary framework.

Essential Requirements:—Degree in Social Work giving eligibility for membership of Australian Association of Social Workers.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Team Leader, Department of Health and Human Services, phone (03) 6336 2867, email teamleader.camhsn@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health Services

Social Worker (504805).

Applications Close:—Friday, 27 February 2009.

Salary:—\$69,974 – \$80,262 pro rata.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent part-time day work, working 60.8 hours per fortnight.

Location:—Mental Health Services North.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Social Worker undertakes the delivery of quality client care services utilising evidence-based best practice and recovery principles within a collaborative and multi-disciplinary framework.

Essential Requirements:—Degree in Social Work giving eligibility for membership of Australian Association of Social Workers.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence, sex related offences, serious drug offences and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Raelene Tabor, Department of Health and Human Services, phone (03) 6336 2185, email raelene.tabor@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

Please do not send applications to the contact person.

INFRASTRUCTURE, ENERGY AND RESOURCES

CORPORATE SERVICES DIVISION

Information Management

Supervisor Corporate Information Services (372205).

Applications Close:—Friday, 27 February 2009.

Salary:—\$61,012 – \$62,895 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Duties:—Co-ordinate the delivery of client focused records management services in DIER by supervising the day to day activities of CIS staff, including setting priorities, undertaking quality reviews to ensure that a high standard of quality is met, ensuring information assets are appropriately disposed of, and vital information assets are diligently preserved. Provide system management of TRIM, DIER's computerised records management system.

Desirable Requirements:—Experience in using TRIM Context or similar Electronic Document and Records Management System (EDRMS).

Enquiries to Damien Grave, HR Advisor, Department of Infrastructure, Energy and Resources, phone (03) 6233 5272, email damien.grave@dier.tas.gov.au.

Applications to Manager Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7001, phone (03) 6233 2060, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

To be considered for an interview an applicant must address the selection criteria that are contained in the Statement of Duties.

The Department prefers the electronic submissions of applications, which will be acknowledged by return email upon successful transmission.

INFRASTRUCTURE, ENERGY AND RESOURCES

ROADS AND TRAFFIC

Operations

Engineer Project Manager (372251).

Applications Close:—Friday, 27 February 2009.

Salary:—\$74,655 – \$88,620 p.a.

DIER Roads and Traffic Engineers Industrial Agreement 2008, Band B.

Permanent full-time.

Location:—Launceston.

Duties:—Project manage a range of maintenance and construction projects in the north of the State on behalf of the Agency related to the State Road and Bridge Network and provide project support and advice to projects being managed by other Branches.

Provide advice on technical issues to facilitate the effective delivery of the Capital Investment (Roads) Programme in the north of the State in accordance with Government and Agency policies and procedures.

Desirable Requirements:—Experienced engineering level and work may include that of a technical specialist, project manager, contract manager and/or supervisor/manager.

Essential Requirements:—Satisfactory completion of a relevant 4 year (minimum) university degree in engineering that is accredited by Engineers Australia; or satisfactory completion of academic qualifications in engineering that are recognised by Engineers Australia as being an equivalent qualification.

Current motor vehicle driver's licence.

Enquiries to David Sondergeld, Manager Northern Operations, Department of Infrastructure, Energy and Resources, phone (03) 6336 2104, email david.sondergeld@dier.tas.gov.au.

Applications to Manager, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936, Hobart, 7001, phone (03) 6233 2142, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

To be considered for an interview an applicant must address the selection criteria that are contained in the Statement of Duties.

The Department prefers the electronic submissions of applications, which will be acknowledged by return email upon successful transmission.

JUSTICE

OFFICE OF THE OMBUDSMAN

Senior Investigation Officer (355246).

Applications Close:—Friday, 27 February 2009.

Salary:—\$66,660 – \$76,069 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time 73.50 hours per fortnight.

Location:—Hobart.

Duties:—Assist the Ombudsman in the fulfilment of the Ombudsman's responsibilities under the Ombudsman Act 1979, the Freedom of Information Act 1991, and other statutes, as may be required. Assist the Health Complaints Commissioner in the fulfilment of the Commissioner's responsibilities under the Health Complaints Act 1995, as may be required. Assess, enquire into and investigate complaints concerning public administration and the provision of health services, negotiating appropriate solutions and strategies where possible, and preparing correspondence and reports.

Enquiries to Richard Connock, Principal Officer, Ombudsman, Department of Justice, phone (03) 6233 4999, email Richard.Connock@ombudsman.tas.gov.au.

Applications to Ms Lee Steedman, Administrative Support Officer, Department of Justice, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Lianne Jager on (03) 6233 8959.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

TASMANIA PRISON SERVICE

Prison Administration Clerk, Visitor Reception Centre (355618).

Applications Close:—Friday, 27 February 2009.

Salary:—\$66,660 – \$76,069 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time from as soon as possible until 12 February 2010.

Location:—Risdon Prison.

Duties:—Undertake reception duties, sorting of correspondence, telephone reception, receipting of inmate monies and property and general customer service to clients. Administrative functions including drafting of correspondence,

co-ordination of electronic diaries, filing and collation of documentation.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—arson and fire setting, Violent crimes and crimes against the person, sex-related offences, drug and alcohol related offences, crimes involving dishonesty, crimes involving deception, making false declarations, malicious damage and destruction to property, serious traffic offences, crimes against public order or relating to the administration of law and justice, crimes against executive or legislative power, crimes involving conspiracy. Disciplinary action in previous employment check and identification check.

Enquiries to Lynn Larkins, Structured Day Co-ordinator, Inmate Services, Tasmania Prison Service, Department of Justice, phone (03) 6216 8184, email Lynn.larkins@justice.tas.gov.au.

Applications to Ms Lee Steedman, Administrative Support Office Recruitment and Establishment, Department of Justice, G.P.O. Box 825, Hobart, Tasmania 7001, phone (03) 6233 9265, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Lynn Larkins, on (03) 6216 8184.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

PRIMARY INDUSTRIES AND WATER

RESOURCE MANAGEMENT AND CONSERVATION

Land Conservation

Project Officer (SCEAM) (702959).

Applications Close:—Friday, 27 February 2009.

Salary:—\$46,736 – \$62,895 p.a.

Tasmanian State Service Award, Professional Stream, Band 1.

Fixed-term full-time until 31 July 2009.

Location:—Prospect.

Commencing salary within this range will be determined in accordance with qualifications and previous relevant experience.

Potential applicants should note that new classification structures and salary rates are effective on 5 March 2009. Further information can be obtained from the contact officer.

Duties:—To develop an appropriate rationale and sampling protocol for target contaminants across the 100 existing SCEAM sites in the Cradle Coast Region. Collect, prepare and test soil samples from 100 SCEAM sites for target contaminants.

Essential Requirements:—A Degree in Science, or an equivalent qualification, relevant to the professional duties to be undertaken, as provided by a university.

Desirable Requirements:—Relevant post-graduate qualifications and experience. Previous experience with GIS applications. A current motor vehicle driver's licence.

Enquiries to Declan McDonald, phone (03) 6233 6212, email Declan.McDonald@dpiw.tas.gov.au.

Applications to Sue Weedon, Administrative Support Officer, Department of Primary Industries and Water, P.O. Box 46, Kings Meadows, Tas, 7249, phone (03) 6336 5405, fax (03) 6336 5365, email Sue.Weedon@dpiw.tas.gov.au.

PRIMARY INDUSTRIES AND WATER
RESOURCE MANAGEMENT AND CONSERVATION
Wildlife Management

Field Officer (702962) (6 vacancies).

Applications Close:—Friday, 27 February 2009.

Salary:—\$32,020 – \$38,873 p.a.

Tasmanian State Service Award, General Stream, Band 1.

Fixed-term part-time (hours will vary) from 16/03/09-15/03/11.

Location:—Hobart or Launceston (Subject to negotiation).

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Pro rata salary is based on the above full-time rates.

Potential applicants should note that new classification structures and salary rates are effective on 5 March 2009. Further information can be obtained from the contact officer.

Duties:—Provide operational support to field based native animal monitoring and survey projects across Tasmania. Participate in fieldwork, collate data and assist with field logistical support. Provide a high standard of husbandry to captive animals in particular Tasmanian Devils under the STTD Programme.

Essential Requirements:—A current motor vehicle driver's licence.

Desirable Requirements:—Workplace Level 2 First Aid Certificate or equivalent. 4WD competency.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Sara Robinson, phone (03) 6233 2006, email sara.robinson@dpiw.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries and Water, G.P.O. Box 44, Hobart, Tas, 7001, phone (03) 6233 3004, fax (03) 6233 2660, email job.applications@dpiw.tas.gov.au.

PRIMARY INDUSTRIES AND WATER
RIVERS AND WATER SUPPLY COMMISSION

Executive Assistant (702371).

Applications Close:—Friday, 27 February 2009.

Salary:—\$46,736 – \$49,582 p.a.

Tasmanian State Service Award, General Stream, Band 2.

Fixed-term full-time until 15 January 2010 or until the return of the substantive occupant, whichever is sooner.

Location:—Hobart.

Commencing salary within this range will be determined in accordance with qualifications and previous relevant experience.

Potential applicants should note that new classification structures and salary rates are effective on 5 March 2009. Further information can be obtained from the contact officer.

Duties:—To provide high level clerical and administrative support to the Chief Executive Officer, delegates of the Commission and Commission staff including the preparation of reports and correspondence and the provision of a first point of contact and advisory service to clients. Undertake the organisation and preparation for meetings and collate and organise the required material.

Desirable Requirements:—A current motor vehicle driver's licence.

Enquiries to Angela Iles, phone (03) 6233 6891, email angela.iles@dpiw.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries and Water, phone (03) 6233 3004, fax (03) 6233 2660, email job.applications@dpiw.tas.gov.au.

TASMANIAN POLYTECHNIC

SHARED SERVICES

Client Services

Client Service Officer (331209).

Applications Close:—Friday, 27 February 2009.

Salary:—\$41,318 – \$43,922 pro rata.

Tasmanian State Service Award, General Stream, Band 2.

Permanent part-time 0.5442 FTE (40 hours per fortnight).

Location:—North West.

Duties:—Experienced clerical level involved in maintenance of the Client Services' processes and/or maintenance of databases, and/or provision of a client focussed reception service.

Enquiries to Mary-Anne McGinness, A/Team Leader, Client Services, Tasmanian Polytechnic, phone (03) 6434 5832, email MaryAnne.McGinness@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TASMANIAN POLYTECHNIC

SHARED SERVICES

Client Services

Information Contact Centre

Information Officer (330855).

Applications Close:—Friday, 27 February 2009.

Salary:—p.a.

Tasmanian State Service Award, General Stream.

Permanent full-time.

Location:—North West.

Duties:—Experienced clerical level involved in the maintenance of the Tasmanian Polytechnic's processes and information systems, together with the provision of a client focussed service within a call centre environment.

Desirable Requirements:—Certificate III in Customer Contact, ICT 30102, or equivalent.

Enquiries to Margaret More, A/Team Leader, Information

Contact Centre, Tasmanian Polytechnic, phone (03) 6434 5826, email Margaret.More@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

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TASMANIAN SKILLS INSTITUTE

OPERATIONS

Metals

Teacher (Fitting and Machining/Commercial) (001476).

Applications Close:—Friday, 27 February 2009.

Salary:—\$45,875 – \$71,133 p.a.

Post Year 10 Teaching Staff Award, Band 1.

Permanent full-time.

Location:—North.

An increased salary may be negotiated in lieu of additional recreation leave entitlements.

Experience in confined space, breathing apparatus and elevated work platform would be desirable.

Duties:—Responsible to the designated Unit Leader for teaching and co-ordination duties as may be required.

Desirable Requirements:—Successful completion of an apprenticeship and trade certificate or equivalent technical or commercial qualifications (including a technician certificate) or a Degree, Diploma, or Associate Diploma deemed appropriate to the teaching area and a minimum of 3 years relevant vocational or industrial experience, or other appropriate experience deemed relevant by the controlling authority. Certificate IV in Training and Assessment, or equivalent.

Enquiries to Barry Smith, Unit Leader, Metals North, Tasmanian Skills Institute, phone (03) 6336 4267, email Barry.Smith@skillsinstitute.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4668, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4668.

TREASURY AND FINANCE

ECONOMIC AND FINANCIAL POLICY DIVISION

Economic Policy Branch

Principal Research Officer (722822).

Applications Close:—Friday, 6 March 2009.

Salary:—\$66,660 – \$76,069 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Fixed-term full-time but negotiable, depending on operational needs, to no less than 22.05 hours (3 days) per week.

Location:—Hobart.

Duties:—Working both individually and as a member of a small team the Principal Research Officer, as a senior member of the Economic and Financial Policy Division, will be required to undertake economic policy research and investigations and prepare major correspondence, reports and submissions.

In the context of the selection criteria, to be successful in the position the applicant will have to:—demonstrate the ability to understand complex issues and identify possible solutions, be able to communicate precisely and succinctly to internal and external stakeholders and demonstrate leadership and initiative when undertaking research and investigation.

Desirable Requirements:—Relevant tertiary qualifications, or substantial progress thereto, is desirable.

Enquiries to Alison Watt, Assistant Director, Economic Policy Branch, Department of Treasury and Finance, phone (03) 6233 2737, email alison.watt@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Teacher Aide	A Hursey	6 months	10.02.09
Education	Teacher Aide	W Huxley	6 months	10.02.09
Education	Teacher	L Neilson	6 months	09.02.09
Education	Teacher	M Snow	6 months	09.02.09
Education	Teacher	D French	6 months	09.02.09
Education	Teacher	C Kinch	6 months	09.02.09
Education	Teacher	S Blizzard	6 months	09.02.09
Education	Teacher	D. Lietzau	6 months	09.02.09
Education	Teacher	E. Hawley	6 months	09.02.09
Education	Clerk	J. Bligh	6 months	27.01.09
Education	Farm Manager	R. D'Orazio	6 months	27.01.09
Education	Clerk	S. Walley	6 months	09.02.09
Education	Clerk	C. Anderson	6 months	27.01.09
Education	Clerk	L. Prebble	6 months	09.02.09
Education	Clerk	J. Clark	6 months	02.02.09
Education	Canteen Supervisor	A. Burbury	6 months	10.02.09
Education	Clerk	F. Rowe	6 months	02.02.09
Education	Legal Services Advisor	C. Wilding	6 months	02.02.09
Education	Teacher	L. Woods	6 months	09.02.09
Education	Employment Liaison Officer	G. Carrick	6 months	09.02.09
Education	Teacher Aide	K. Kent	6 months	09.02.09
Education	Teacher	A. Green	6 months	09.02.09
Education	Senior IT Support Officer	B. Dwyer	6 months	10.02.09
Education	Teacher	Z. Nagl	12 months	09.02.09
Education	Teacher Aide	G. Morgan	6 months	10.02.09
Education	Clerk	K. Maike	6 months	27.01.09
Education	IT Officer	L. Guan	6 months	19.01.09
Education	Teacher	J. Chandler	6 months	10.02.09
Education	Teacher Aide	Y. Radford	6 months	27.01.09
Education	Laboratory Technician	J. McHenry	6 months	02.02.09
Education	Laboratory Technician	B. Stewart	6 months	02.02.09
Education	Teacher Aide Special	K. Grave	6 months	09.02.09
Education	Teacher	R. Youd	12 months	09.02.09
Education	Teacher	J. Chandler	6 months	10.02.09
Education	Clerk	M. Hall	6 months	02.02.09
Education	Bus Attendant	P. Hodge	6 months	10.02.09
Education	Teacher Aide	W. McKenna	6 months	09.02.09
Education	Teacher Aide	S. Rickard	6 months	09.02.09
Education	Teacher	S. Sealy	6 months	09.02.09
Education	Teacher	T. Symons	6 months	09.02.09
Environment, Parks, Heritage & the Arts	Senior Ranger	B. Moodie	6 months	10.02.09
Health & Human Services	Pharmacist	T. Azar	6 months	10.03.09
Health & Human Services	Enrolled Nurse	D. Wilson	6 months	01.03.09
Health & Human Services	Registered Nurse	N. Field	6 months	22.02.09
Health & Human Services	Radiation Therapist	E. Howell	6 months	16.02.09

Permanent Appointments—Continued

Health & Human Services	Registered Nurse	M. Matthews	6 months	15.02.09
Health & Human Services	Registered Nurse	J Wyper	6 months	08.02.09
Health & Human Services	Registered Nurse	L Bracken	6 months	08.02.09
Health & Human Services	Manager Speech Pathology	R. Chalk	6 months	09.02.09
Health & Human Services	Enrolled Nurse	T. Evelyn	6 months	06.02.09
Health & Human Services	Registered Nurse	L. Owens	6 months	01.02.09
Health & Human Services	Team Leader	A. Birchall	6 months	11.02.09
Health & Human Services	Clinical Nurse	G. Steele	6 Months	25.01.09
Health & Human Services	Administrative Support Officer	L. Niven	6 months	11.02.09
Health & Human Services	Senior Speech Pathologist	T Burns	N/A	13.02.09
Health & Human Services	Youth Alcohol and Other Drug Worker	S. Cowell	6 months	09.03.09
Health & Human Services	Occupational Therapist	R Brown	6 months	02.02.09
Health & Human Services	Disability Officer (Relief)	S.Galpin	08.08.2009	08.02.09
Health & Human Services	Registered Nurse	E. Rolph	6 months	08.02.09
Infrastructure, Energy & Resources	Senior Project Manager	S. Kaczmarek	6 months	16.02.09
Infrastructure, Energy & Resources	Senior Project Manager	A Fowler	6 Months	09.02.09
Infrastructure, Energy & Resources	Senior Geophysicist	M Duffett	6 Months	16.02.09
Justice	Correctional Officer	D Orr	12 Months	16.02.09
Justice	Correctional Officer	M Athanasiou	12 Months	16.02.09
Justice	Correctional Officer	A Goodwin	12 Months	16.02.09
Justice	Correctional Officer	M Grant	12 Months	16.02.09
Justice	Correctional Officer	N Fennell	12 Months	16.02.09
Police & Emergency Management	Clerical Support Officer	C. Parnell	6 months	25.02.09
Police & Emergency Management	OH&S Officer	K. Gordon	6 months	02.02.09
Police & Emergency Management	Clerical Support Officer	C. Hersey	6 months	12.02.09
Premier & Cabinet	Events Co-ordinator	D. McIntyre	6 Months	10.02.09

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Justice	Crown Solicitor	A. Morgan	5 years	10.02.09

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher	J Claridge	06.02.09
Health & Human Services	Enrolled Nurse	C MacDonald	22.01.09
Health & Human Services	Support Worker	G. Anderson	16.01.09
Health & Human Services	Medical Scientist (Cytology)	M.Quilliam	01.12.08
Health & Human Services	Nursing Care Assistant	K M Fulford	27.01.09
Health & Human Services	Registered Nurse	J Tye	22.02.09
Health & Human Services	Allied Health Professional	J. Trezise	06.02.09
Health & Human Services	Support Worker	R. Bennett	16.01.09
Health & Human Services	Service Coordinator	A. Flack	08.02.09
Police & Emergency Management	Executive Officer	R. Vasiljuk	27.02.09
Primary Industries & Water	Client Service Officer	L. Weirman	13.02.09

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	C Franz	Advanced Skills Teacher	10.02.09
Education	A Haley	Advanced Skills Teacher	09.02.09
Education	E Brown	Advanced Skills Teacher	10.02.09
Education	C Turale	Advanced Skills Teacher	09.02.09
Education	M Seymour	Advanced Skills Teacher	10.02.09
Education	R Filz	Advanced Skills Teacher	10.02.09
Education	M Alexander	Advanced Skills Teacher	10.02.09
Education	P Exton	Advanced Skills Teacher	10.02.09
Education	K Rudolf	Advanced Skills Teacher	09.02.09
Education	G Phair	Advanced Skills Teacher	09.02.09
Education	B Murfet	Advanced Skills Teacher	09.02.09
Education	P Langham McKay	Advanced Skills Teacher	10.02.09
Education	K Mitchell	Advanced Skills Teacher	09.02.09
Education	R Smith	Advanced Skills Teacher	09.02.09
Education	J Bird	Assistant Principal	10.02.09
Education	L Burt	Advanced Skills Teacher	09.02.09
Education	K Smalldon	Advanced Skills Teacher	09.02.09
Education	L Macfarlane	Advanced Skills Teacher	09.02.09
Education	S Willcox	Advanced Skills Teacher	09.02.09
Environment, Parks, Heritage & the Arts	T. Brinckman	Exhibition/Display Officer	05.02.09
Environment, Parks, Heritage & the Arts	N. Oakham	ICT Infrastructure Manager	13.02.09
Environment, Parks, Heritage & the Arts	P. Lingard	Senior Ranger	20.02.09
Health & Human Services	C. Roberts	Senior Physiotherapist	17.02.09
Health & Human Services	E Garvie	Cook	22.02.09
Infrastructure, Energy & Resources	J. Field	Forest Practices Advisor	03.02.09
Police & Emergency Management	L. Eyles	Team Leader	11.02.09
Treasury & Finance	L. Raglione	Revenue Officer	16.02.09

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Education	Teacher	P Tyson	12.02.09
Health & Human Services	Registered Nurse	Y. Badcock	31.01.09

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