



TASMANIAN STATE SERVICE NOTICES

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Gazette

Email copy to

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110.

State Service Notices**Vacancy, Direct Selection and Staff Movement Notices**

The only way to place a State Service vacancy, direct selection and staff movement notices is through the www.jobs.tas.gov.au system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a www.jobs.tas.gov.au system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: jobsadmin@dpac.tas.gov.au

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294.

Deadlines*Government Gazette:—*

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4 p.m. Friday** prior to publication. *State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—*Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication. Telephone (03) 6233 6687.

Deadlines will be strictly adhered to.**Subscription or account enquiries phone (03) 6233 3148****ECONOMIC DEVELOPMENT AND TOURISM****CORPORATE SUPPORT DIVISION***Finance and Facilities Management Unit***Finance and Accounting Officer (424414).**

Applications Close:—Friday, 13 February 2009.

Salary:—\$46,736—\$49,582 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time.

Location:—Hobart.

Duties:—Undertake processing of transactions and reconciliations in accordance with service level definitions, established policies and procedures and State and Commonwealth Government Legislation.

Support the Senior Finance Officer in the daily operations of the centralised transaction processing systems, policies and procedures.

Desirable Requirements:—Experience in a transaction processing position. Experience in the use of Finance One.

Enquiries to Mark Haley, Senior Finance Officer, Department of Economic Development and Tourism, phone (03) 6233 9520, email Mark.Haley@development.tas.gov.au.

Applications to Human Resources, Department of Economic Development and Tourism, G.P.O. Box 646 Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

ENVIRONMENT, PARKS, HERITAGE AND THE ARTS**ENVIRONMENT***Environmental Operations***Senior Environmental Officer Wastewater Management (706348).**

Applications Close:—Friday, 13 February 2009.

Salary:—\$65,774—\$71,831 p.a.

Professional Employees Award, Level 2.

Fixed-term full-time 2 years.

Location:—Hobart.

Duties:—As a Senior Environmental Officer, the occupant will undertake the ongoing management of a broad range of environmentally relevant activities, as well as responding to environmental incidents and complaints in accordance with the objectives, principles and requirements of the Resource Management and Planning System, Environmental Management and Pollution Control Act 1994 and other relevant legislation, policies and regulations.

Essential Requirements:—A degree in Science, Engineering or Environmental Studies or an equivalent qualification from a recognised tertiary institution.

Desirable Requirements:—Several years relevant post qualification experience and a current motor vehicle drivers licence.

Enquiries to Tammy Miller for a copy of the Statement of Duties and further information regarding the vacancy, phone (03) 6233 6209, email Tammy.Miller@environment.tas.gov.au.

Applications to address the selection criteria as outlined in the Statement of Duties, quote vacancy number and be addressed to, Sallyanne Fisher, Human Resources, Department of Environment, Parks, Heritage and the Arts, G.P.O. Box 771, Hobart, Tas, 7001, phone (03) 6233 5914, fax (03) 6233 5907, email applications@depha.tas.gov.au.

ENVIRONMENT, PARKS, HERITAGE AND THE ARTS**ENVIRONMENT***Environmental Operations***Senior Environmental Officer, Wastewater Management, Water Quality Impacts (706349).**

Applications Close:—Friday, 13 February 2009.

Salary:—\$65,774—\$71,831 p.a.

Professional Employees Award, Level 2.

Permanent full-time.

Location:—Hobart.

Duties:—As a professional practitioner, undertake the provision of specialist water quality advice relating to the environmental impacts of discharges from wastewater treatment works, according to the objectives, principles and requirements of the Environmental Management and Pollution Control Act 1994 and other relevant legislation and policies. The role objective will be subject to review after a period of three years.

Essential Requirements:—A degree in Science, Engineering or Environmental Studies or an equivalent qualification from a recognised tertiary institution.

Desirable Requirements:—Several years relevant post qualification experience and a current motor vehicle drivers licence.

Enquiries to Tammy Miller for a copy of the Statement of Duties or further information regarding the vacancy, phone (03) 6233 6209, email Tammy.Miller@environment.tas.gov.au.

Applications to address the selection criteria as outlined in the Statement of Duties, quote vacancy number and be addressed to, Sallyanne Fisher, Human Resources, Department of Environment, Parks, Heritage and the Arts, G.P.O. Box 771, Hobart, Tas, 7001, phone (03) 6233 5914, fax (03) 6233 5907, email applications@depha.tas.gov.au.

ENVIRONMENT, PARKS, HERITAGE AND THE ARTS

ENVIRONMENT

Environmental Operations

Senior Waste Management Officer (Re-advertised) (334851).

Applications Close:—Friday, 13 February 2009.

Salary:—\$65,774–\$71,831 p.a.

Professional Employees Award, Level 2.

Permanent full-time.

Location:—Hobart.

Duties:—As a Senior Environmental Officer, co-ordinate and undertake the assessment and/or ongoing management of environmentally relevant activities according to the objectives, principles and requirements of the Environmental Management and Pollution Control Act 1994 and other relevant legislation and policies. The key focus of the role will be the management of wastes, with a focus on controlled wastes.

Essential Requirements:—A degree in Science, Engineering or Environmental Studies or an equivalent qualification from a recognised tertiary institution.

Desirable Requirements:—Several years relevant post qualification experience and a current motor vehicle drivers licence.

Enquiries to Astrid Sturing for a copy of the Statement of Duties or further information regarding the vacancy, phone (03) 6233 6511, email Astrid.Sturing@environment.tas.gov.au.

Applications to address the selection criteria as outlined in the Statement of Duties, quote vacancy number and be addressed to, Sallyanne Fisher, Human Resources, Department of Environment, Parks, Heritage and the Arts, G.P.O. Box 771, Hobart, Tas, 7001, phone (03) 6233 5914, fax (03) 6233 5907, email applications@depha.tas.gov.au.

ENVIRONMENT, PARKS, HERITAGE AND THE ARTS

PARKS AND WILDLIFE SERVICE

Operations and Performance

Trackworker Fixed-term Employment Register (Various).

Applications Close:—Sunday, 12 December 2010.

Salary:—p.a.

AWU (Tasmanian Public Sector) Award.

Register.

Location:—Various throughout the State.

Salary:—Full-time employees: Level 2—\$35,947, Level 3—\$37,788, Level 4—\$46,641 per annum Casual employees: Level 2—\$21.75, Level 3—\$22.86, Level 4—\$28.22 per hour. A 20% casual loading will apply in lieu of leave entitlements.

Applications are invited from persons interested in registering for Fixed-term employment as trackworkers.

The work is physically demanding and is undertaken in remote and isolated conditions. Applicants need to be physically fit and able to work in rough terrain which may be subject to harsh weather extremes. Further information is available on the Trackworker Information Sheet.

This will be the only request for workers this season and all existing trackworkers need to re-apply to be considered.

Duties:—Level 2 and 3—To assist with the maintenance, restoration and reconstruction of walking tracks and other duties as directed by the Senior Ranger, Ranger in Charge or Supervisor.

Level 4—To assist with the planning, maintenance, restoration and reconstruction of walking tracks and other duties as directed by the Senior Ranger, Ranger in Charge or Supervisor.

Essential Requirements:—A current St Johns' Workplace Level 2 first aid certificate or equivalent.

Desirable Requirements:—It is desirable that you have a current driver's licence, a current statement of competency in Chainsaw and Brushcutter use, along with a basic understanding of the principles of managing land for conservation and recreational use.

Enquiries to Martin O'Dea, Administrative Officer, for a copy of the Statement of Duties or for further information about the register, phone (03) 6233 2336, email Martin.Odea@parks.tas.gov.au.

Applications to address the selection criteria as outlined in the Statement of Duties, and be submitted with an application form and resume. Applications are to be emailed to Martin O'Dea, Martin.Odea@parks.tas.gov.au, or alternatively, can be posted to Parks and Wildlife Service, Department of Environment, Parks, Heritage and the Arts, G.P.O. Box 1751, Hobart 7001.

HEALTH AND HUMAN SERVICES

Nursing and Services Director, Medical Services (508376).

Applications Close:—Friday, 13 February 2009.

Salary:—\$116,455 p.a.

Nurses (TPS) Award, Registered Nurse, Level 5, Grade 5.

Permanent full-time day work.

Location:—Hobart.

Duties:—Nursing and Services Director provides effective leadership and management in order to achieve the defined objectives of the clinical services within Acute Operations. Provides the Executive Director with high quality and authoritative advice and support.

As a member of the Acute Operations Executive Committee provide a high level of strategic leadership and direction, ensuring resources are efficiently utilized, services are effectively integrated within the Hospital and community, and the highest standards of service delivery are achieved in accordance with Hospital policy directions, service standards and financial performance targets.

Develop integrated models of care across sectors, agencies and divisions to optimise clinical outcomes.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Julie Vicieli, Acting Executive Director Acute Operations, Department of Health and Human Services, Department of Health and Human Services, phone (03) 6222 8766, email julie.vicieli@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

BUSINESS SERVICES NETWORK

Financial Services

Taxation

Taxation Financial Analyst (511886).

Applications Close:—Friday, 13 February 2009.

Salary:—\$65,874—\$75,280 p.a.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 6.

Permanent full-time day work.

Location:—Hobart.

Duties:—The occupant is required to provide strategic advice, support and comment in relation to taxation matters impacting on the Department. Provide high level technical advice, training and support to staff throughout the Department on taxation procedures and issues and assist in the dissemination of taxation information within the Department. Provide support in developing, implementing and maintaining policies, processes, procedures and controls in accordance with the Department's Taxation Management Framework.

Desirable Requirements:—A high level of knowledge of taxation law demonstrated by a degree in taxation or other relevant tertiary qualification; or training and experience deemed equivalent. A working knowledge of, and experience in understanding, interpreting and applying taxation legislation and policies (particularly in relation to GST and FBT) to practical situations. Demonstrated taxation research, analytical and problem solving skills to enable effective identification of issues and business impacts, and resolution of issues, including an ability to think strategically.

Enquiries to Eleanor Patterson, Department of Health and Human Services, phone (03) 6236 5893, email eleanor.patterson@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

BUSINESS SERVICES NETWORK

Information Services

Strategic Projects Information Services

Senior Information Systems Consultant (518588).

Applications Close:—Friday, 13 February 2009.

Salary:—\$79,047—\$82,814 p.a.

Health and Human Services (Tasmanian State Service)
Award, General Stream, Band 7.

Permanent full-time day work.

Location:—North.

Duties:—Manage a range of Information Technology Systems related projects within the LGH. Provide leadership and co-ordination within the LGH on Information Systems related issues. Manage relationship between the LGH and Information Services.

Desirable Requirements:—High level project management, strategic information management planning and business analyst skills, including the ability to lead and manage a small team that links with diverse service delivery areas. Demonstrable experience and understanding of enterprise client management information systems and systems integration projects. Broad understanding of the complex environment of the hospital and the impact of e-health initiatives on this environment.

Enquiries to Max Gentle, Department of Health and Human Services, phone (03) 6233 9669, email Max.Gentle@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Health and Well Being Services

Cancer Screening and Control Service

Follow-up Co-ordinator, National Bowel Cancer Screening Programme (NBCSP) (518657).

Applications Close:—Friday, 20 February 2009.

Salary:—\$62,802—\$67,183 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Fixed-term full-time day work, commencing as soon as possible for a period of 2 years.

Location:—25 Argyle Street, Hobart.

Duties:—The Follow-Up Co-ordinator is responsible for the follow-up of National Bowel Cancer Screening Programme (NBCSP) participants in Tasmania who have had a positive faecal occult blood test (FOBT) result but who have no record of the appropriate assessment (eg general practitioner (GP)/primary health care provider appointment and/or assessment colonoscopy) to encourage their progression through the Programme screening pathway. The Follow-up Co-ordinator will liaise with Programme participants, the nominated GP or primary health care provider, the NBCSP Register, and other Follow-Up Officers.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Karen Forster, Department of Health and Human Services, phone (03) 6216 4331, email karen.forster@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Launceston General Hospital****Clinical Nurse (518477).***

Applications Close:—Friday, 13 February 2009.

Salary:—\$62,802—\$67,183 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time shift work (fully rotational), working 34 hours per fortnight.

Location:—Surgery, Ward 5B.

Duties:—Functions as an advanced clinical practitioner within the designated area and provides management support to the Nurse Unit Manager (NUM) and Nurse Educators including participation in staff education and the management of staff performance.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Ian Waterhouse, Department of Health and Human Services, phone (03) 63487636, email ian.waterhouse@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Nurse Unit Manager (504151).

Applications Close:—Friday, 13 February 2009.

Salary:—\$77,219—\$79,045 p.a.

Nurses (TPS) Award, Nurse Unit Manager.

Fixed-term full-time day work. To commence as soon as possible until 17 January 2010.

Location:—Medicine, Ward 6D.

Duties:—Provide leadership to the Stroke, Cardiac and General Medicine Ward. Ensure the efficient and effective provision of care, based on clinical standards and best practice principles within a collaborative and multidisciplinary framework by co-ordinating the clinical, management, education and nursing research functions within the Stroke, Cardiac and General Medicine Ward.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Catherine Austen, Department of Health and Human Services, phone (03) 63487588, email catherine.austen@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Pharmacy Technician (503605).

Applications Close:—Friday, 13 February 2009.

Salary:—\$40,815—\$43,348 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day worker. Notwithstanding, hours per fortnight may be negotiated with the successful applicant.

Location:—Clinical Services, Pharmacy.

Duties:—To assist pharmacists in dispensing prescriptions and to assist them in their clinical work.

Essential Requirements:—An Associate Diploma from a recognised TAFE institution, or an equivalent qualification, appropriate to the nature of the work; or relevant training and/or experience determined in accordance with the provisions of section 37 of the State Service Act 2000 appropriate to the nature of the work.

Enquiries to Patrick Keefe, Department of Health and Human Services, phone (03) 6348 7730, email patrick.keefe@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Registered Nurse—2 Vacancies.

Applications Close:—Friday, 13 February 2009.

Salary:—\$47,472—\$62,348 p.a.

Nurses (TPS) Award, Registered Nurse, Level 1.

Vacancy No. 518677.

Permanent part-time day worker, not working weekends but working public holidays, working 32 hours per fortnight.

Location:—Medicine, Renal Unit, Parkside, North West.

Vacancy No. 518678.

Permanent part-time day worker, not working weekends but working public holidays, working 32 hours per fortnight.

Location:—Medicine, Renal Unit, Parkside, North West.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing. Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Sue Robertson, Department of Health and Human Services, phone (03) 6434 4130, email sue.robertson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Registered Nurse (518679).

Applications Close:—Friday, 13 February 2009.

Salary:—\$47,472—\$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time day worker, not working weekends but working public holidays, working 38 hours per fortnight.

Location:—Renal Unit, Parkside, North West.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing. Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Sue Robertson, Department of Health and Human Services, phone (03) 6434 4130, email sue.robertson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Sonographer (515169).

Applications Close:—Friday, 13 February 2009.

Salary:—\$69,974—\$80,262 pro rata.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent part-time day worker (with oncall), working 45.6 hours per fortnight.

Location:—Clinical Services, Radiology.

Duties:—To perform basic imaging examinations and ultrasound examinations. To perform novel or complex imaging procedures in Ultrasound, to facilitate patient diagnosis, clinical management and care, without supervision, to contemporary professional standards.

Essential Requirements:—Entitled to be granted registration as a Radiation Therapist by the Medical Radiation Science Professionals Registration Board of Tasmania.

Enquiries to Garth Faulkner, Department of Health and Human Services, phone (03) 6348 7085, email garth.faulkner@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Mersey Community Hospital

Administrative Support Officer (517671).

Applications Close:—Friday, 13 February 2009.

Salary:—\$46,109—\$48,920 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work.

Location:—Mersey Community Hospital.

Duties:—Provides high level business, project, research and administrative support to the Nursing Services including the management of clinical/financial and administrative information and correspondence, which is often of a confidential and highly sensitive nature.

Desirable Requirements:—Demonstrated ability to exercise initiative, flexibility, sound judgement and discretion including the ability to interpret and analyse information and recommend or decide an appropriate action and the capacity to participate effectively in a team environment. An understanding of the principles of project management and demonstrated ability to research analyse and collate information for specific projects. High-level written and verbal communication skills including the ability to negotiate and liaise with a wide range of internal and external clients in a sensitive and confidential manner.

Enquiries to Anne Cabalzar, Department of Health and Human Services, phone (03) 64 265263, email anne.cabalzar@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Mersey Community Hospital

Clinical Nurse (Midwife) (514594).

Applications Close:—Friday, 13 February 2009.

Salary:—\$62,802—\$67,183 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time shift work (fully rotational), working 72 hours per fortnight.

Location:—Division of WACS, Women's and Children's Services.

Duties:—To provide advanced clinical care that is in accordance with requirements and meets the psychological, physical and spiritual needs of patients. Collaborates with other members of the health care team to ensure the delivery and evaluation of nursing care.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania, with authorisation to practice as a Midwife.

Enquiries to Bronwyn Dudfield, Department of Health and Human Services, phone (03) 64265421, email bronwyn.dudfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Mersey Community Hospital

Registered Nurse (Midwife) (514579).

Applications Close:—Friday, 13 February 2009.

Salary:—\$47,472—\$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift work (fully rotational), working 72 hours per fortnight.

Location:—Division of WACS, Women's and Children's Services.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—All Nursing positions must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. Mental Health positions must also have a psychiatric nursing certificate or be authorised by the Nursing Board of Tasmania to practise psychiatric nursing. Midwifery positions must also hold authorisation to practise as a Midwife by the Nursing Board of Tasmania.

Enquiries to Bronwyn Dudfield, Department of Health and Human Services, phone (03) 64265421, email bronwyn.dudfield@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Mersey Community Hospital

Rostering Administrative Support Officer (514506).

Applications Close:—Friday, 13 February 2009.

Salary:—\$40,815—\$43,348 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work.

Location:—Mersey Community Hospital.

Duties:—To provide effective rostering support to Hospital Managers using the ProAct rostering system. To provide administrative support for Hospital Managers on rostering related issues including collation of staffing related management reports. In consultation with the Nurse Unit Managers the Nurse Manager (Staffing Resource Manager) is responsible for co-ordinating the daily nursing rosters for the clinical areas.

Desirable Requirements:—Knowledge of provisions of relevant legislation and awards. High-level computer skills and a knowledge of statistical recording and analysis. Well developed interpersonal, organisational and communication skills. Demonstrated ability to prioritise work and comply with established time frames.

Enquiries to Anne Cabalzar, Department of Health and Human Services, phone (03) 6426 5263, email anne.cabalzar@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

North West Regional Hospital

Occupational Therapy Tradesperson (502034).

Applications Close:—Friday, 13 February 2009.

Salary:—\$40,815—\$43,348 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day worker.

Location:—Clinical Services, Allied Health/OT, North West Region.

Duties:—To construct and install home modifications for clients of the Occupational Therapy Service NWRH as prescribed by qualified Occupational Therapists. In consultation with the Manager Occupational Therapy Services, participate in the monitoring of resources and contribute to the review and development of operational standards of service delivery, which comply with current Agency requirements. Assist the Manager of the Occupational Therapy Service with technical requests and advice.

Essential Requirements:—Relevant Trades Qualification.

Current Driver's License.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Brad Birleson, Department of Health and Human Services, phone (03) 64306600, email brad.birleson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Community Health Social Worker (Relief) (506110).

Applications Close:—Friday, 13 February 2009.

Salary:—\$45,535—\$73,058 pro rata.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Fixed-term casual day work, as and when required, commencing as soon as possible to 31 January 2011.

Location:—Primary Health North.

Duties:—Within a primary health care frame work, provide and develop a social work service as part of a multi disciplinary community health service, to utilise independent professional judgement with the aim of resolving complex problems or issues, often of a novel and critical nature.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers. Current Drivers Licence.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Pat Wrigley, Department of Health and Human Services, phone (03) 6336 4128, email pat.wrigley@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Diversional Therapist (506025).

Applications Close:—Friday, 13 February 2009.

Salary:—\$40,815 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent part-time daywork. 64 hours per fortnight.

Location:—Westbury Community Health Centre.

Duties:—Plan, develop, provide and co-ordinate Day Centre and community programmes for frail aged and disabled target groups.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Annette Barrett, Department of Health and Human Services, phone (03) 6393 5811, email annette.barrett@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Enrolled Nurse (Relief) (504295).

Applications Close:—Friday, 13 February 2009.

Salary:—\$46,204—\$48,420 pro rata.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Fixed-term casual shift work, as and when required, commencing as soon as possible to 20 January 2011.

Location:—Beaconsfield District Health Service.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as an Enrolled Nurse in Tasmania.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-

employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Helen McLean, Department of Health and Human Services, phone (03) 63831104, email helen.mclean@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Health Care Assistant, RELIEF (506071).

Applications Close:—Friday, 13 February 2009.

Salary:—\$36,204—\$38,977 p.a.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Fixed-term casual shift work, as and when required, commencing as soon as possible to 20 January 2011.

Location:—Beaconsfield District Health Service.

Duties:—Under the supervision of a Registered/Community Nurse, the Health Care Assistant will provide assistance to clients with a range of activities of daily living that a person would normally do for themselves.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Helen McLean, Department of Health and Human Services, phone (03) 6383 1104, email helen.mclean@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Hospital Services Aide (Multi Skilled) (505880).

Applications Close:—Friday, 13 February 2009.

Salary:—\$36,204—\$38,977 pro rata.

Health and Human Services (Tasmanian State Service) Award, Health Services Officer, Level 4.

Permanent part-time day work, working public holidays, 50 hours per fortnight.

Location:—Primary Health North, Deloraine.

Duties:—To provide a high standard of support services to patients and staff in the day to day operation of Deloraine District Hospital.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Lester Jones, Department of Health and Human Services, phone (03) 6362 5000, email lester.jones@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Registered Nurse (Relief) (512369).

Applications Close:—Friday, 13 February 2009.

Salary:—\$47,472—\$62,348 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Fixed-term casual shift work, as and when required, commencing as soon as possible to 20 January 2011.

Location:—Beaconsfield District Health Service.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Helen McLean, Department of Health and Human Services, phone (03) 6383 1104, email helen.mclean@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Administrative Assistant (Continuing Care) (513627).

Applications Close:—Friday, 13 February 2009.

Salary:—\$40,815—\$43,348 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work. Part-time hours may be considered.

Location:—Hobart.

Duties:—Provide a high level of administrative, clerical and secretarial support to assist in the efficient and effective operation of Continuing Care at the Royal Hobart Hospital.

Desirable Requirements:—Demonstrated knowledge of and experience in contemporary office management practices. Sound interpersonal, written and verbal communication skills. Demonstrated ability to utilise computer based equipment, applications and software including office equipment. Ability to exercise initiative, judgement, courtesy and discretion and to work effectively under routine supervision. Demonstrated ability to work either individually or as a member of a team in an environment subject to work pressure and change. Ability to prioritise workload, and to work for periods of time without supervision. An understanding of appropriate OH&S legislation and codes of practice.

Enquiries to Kylie Rinaldi, Department of Health and Human Services, phone (03) 6222 7520, email kylie.rinaldi@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Assistant Director of Nursing Education and Research (509153).

Applications Close:—Friday, 13 February 2009.

Salary:—\$89,994 p.a.

Nurses (TPS) Award, Registered Nurse, Level 4, Grade 2.

Permanent full-time day work.

Location:—Royal Hobart Hospital.

Duties:—Provide effective leadership in co-ordination of education and practice development for nursing staff, undergraduate and graduate clinical placements. Champion research within the nursing services and co-ordinate/support nurses undertaking research. In collaboration with Professor of Nursing, establish the strategic directions and standards for Nursing and Midwifery education and research.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Prof. Mary FitzGerald, Department of Health and Human Services, phone (03) 6222 7558, mobile 0488 647 412, email mary.fitzgerald@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital****Clinical Nurse, Coronary Care (508477).***

Applications Close:—Friday, 13 February 2009.

Salary:—\$62,802—\$67,183 p.a.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time shift worker (fully rotational).

Location:—Hobart.

Duties:—Functions as an advanced clinical practitioner undertaking a senior role in the Coronary Care setting and provides management support to the Nurse Unit Manager including participation in staff education and the management of staff performance.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Therese Hudson, Cardiology Clinical Nurse Educator, Department of Health and Human Services, phone (03) 6222 7474, email therese.hudson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital****Clinical Nurse Consultant, Aged Care Team (516448).***

Applications Close:—Friday, 13 February 2009.

Salary:—\$72,136—\$77,219 p.a.

Nurses (TPS) Award, Registered Nurse, Level 3.

Fixed-term full-time day work, commencing as soon as possible for a period of 12 months.

Location:—Hobart.

Duties:—Provide clinical leadership in the Aged Care Team (ACT) ensuring high quality patient assessment, evaluation and care. In conjunction with the Clinical Nurse Educator, identify the clinical educational needs of staff within the ACT, providing direction and assistance in enabling knowledge and skills to be developed and enhanced.

In conjunction with the Team Leader, ACT develop and promote the efficient and effective provision of care based on best practice clinical and organisational principles.

Support and promote an environment that fosters teaching, quality improvement and research activities within the service.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Highly Desirable:—Current Drivers Licence.

Enquiries to Bruce Edwards, Department of Health and Human Services, phone (03) 6222 8200, email bruce.edwards@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital****Manager Psychology Services (516204).***

Applications Close:—Friday, 13 February 2009.

Salary:—\$98,116—\$102,233 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional Specialist, Level 5, Grade 1-2.

Permanent full-time day work.

Location:—Hobart.

Duties:—Within a tertiary hospital setting and in accordance with Agency policy and legal requirements provide leadership and direction in the strategic development and management of Psychology Services at the Royal Hobart Hospital (RHH) and off-site facilities. Provide effective management of human, physical and financial resources of Psychology Services at the RHH. Provide leadership in psychology related education, teaching and research activity. Work as an effective member of Allied Health Professional Services in the implementation of strategic direction, review and evaluation of services, development of policies and improvement of business practices. Maintain an active clinical role to compliment existing services within the RHH Neuropsychology stream assisting Aged Care, Rehabilitation and other medical teams with assessment and management of clients with brain injuries, neurological issues, dementias and similar at the RHH and outlying areas including preparation of required legal reports.

Essential Requirements:—Eligible for registration as a psychologist in Tasmania and a Masters degree in Clinical Psychology or equivalent as deemed by the Psychologist Registration Board, or a four year degree in Psychology with two years supervised clinical experience.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Lorraine Millar, Department of Health and Human Services, phone (03) 6222 8982, email lorraine.millar@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Manager Rehabilitation Services (518615).**

Applications Close:—Friday, 13 February 2009.

Salary:—\$108,408 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional Manager, Level 5, Grade 4.

Fixed-term full-time day work, commencing As soon as possible for a period of 12 months.

Location:—Hobart.

Duties:—To lead the Rehabilitation management team in the implementation of strategic direction, review and evaluation of services, development of policies and improvement of business practices. To provide high level management of human, physical and financial management for the rehabilitation services at the Royal Hobart Hospital (RHH).

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

The State Service Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Lorraine Millar, Department of Health and Human Services, phone (03) 6222 8982, email larraine.millar@dhhs.tas.gov.au.

You are encouraged to apply online at (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Nursing and Services Director, Surgical Services (509129).**

Applications Close:—Friday, 13 February 2009.

Salary:—\$116,455 p.a.

Nurses (TPS) Award, Registered Nurse, Level 5, Grade 5.

Permanent full-time day work.

Location:—Hobart.

Duties:—Nursing and Services Director provides effective leadership and management in order to achieve the defined objectives of the clinical services within Acute Operations. Provides the Executive Director with high quality and authoritative advice and support.

As a member of the Acute Operations Executive Committee provide a high level of strategic leadership and direction, ensuring resources are efficiently utilized, services are effectively integrated within the Hospital and community, and the highest standards of service delivery are achieved in accordance with Hospital policy directions, service standards and financial performance targets.

Develop integrated models of care across sectors, agencies and divisions to optimise clinical outcomes.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Julie Vieceili, Acting Executive Director Acute Operations, Department of Health and Human Services, phone (03) 6222 8766, email julie.vieceili@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Senior Physiotherapist Weekend Services (517292).**

Applications Close:—Friday, 13 February 2009.

Salary:—\$69,974—\$80,262 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent part-time shift work, 4 hours per day (Saturday, Sunday and selected public holidays).

Location:—Hobart.

Duties:—Facilitate safe, effective and timely Physiotherapy intervention for patients of the Royal Hobart Hospital (RHH) during weekends and selected public holidays, with a focus on the facilitation of patient discharge by:—Provision of a Physiotherapy service as part of the multidisciplinary team in the Medical Assessment and Planning Unit (MAPU) and Supervision and support to other Physiotherapy weekend/public holiday staff.

Essential Requirements:—Current registration as a Physiotherapist in Tasmania in accordance with the Physiotherapists Registration Act 1999.

Enquiries to Paul Shinkfield, Department of Health and Human Services, phone (03) 6222 8326, email paul.shinkfield@dhhs.tas.gov.au.

You are encouraged to apply online at www.jobs.tas.gov.au or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Team Leader Hospital Aides (518079).**

Applications Close:—Friday, 13 February 2009.

Salary:—\$40,815—\$43,348 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 2.

Permanent full-time day work.

Location:—Royal Hobart Hospital.

Duties:—Provide co-ordination, leadership and direction to Hospital Aides. Provide a communications role, as required, between the Hospital Aides, Nurse Unit Managers (NUMs) and other managers. Organise and co-ordinate training needs for all new and existing staff following outcomes of the yearly Performance Development Agreements conducted with all hospital aides.

Enquiries to Alan Wales, Department of Health and

Human Services, phone (03) 6222 8203, email alan.wales@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Children and Family Services

Business Analyst (516891).

Applications Close:—Friday, 13 February 2009.

Salary:—\$65,874—\$75,280 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 6.

Fixed-term full-time day work commencing as soon as possible until 05 March 2010.

Location:—Children and Family Services, Hobart.

Duties:—In conjunction with the Manager, Finance and Business Operations and other officers in the team assist with the analysis and development of budgetary and financial information for inclusion in the Budget Papers and submissions, reports and other briefing documents. Assist with the analysis of Group human resource data, expenditure and revenue estimates. Review and monitor Group performance in relation to budgetary and financial targets, and human resource information. Investigate and report on associated budgetary, financial, asset management and human resource matters. Assist in the preparation of the Business Units, business cases, projects and annual Fringe Benefits Tax return. With limited direction from the Manager, Finance and Business Support, the Business Analyst provides assistance with budgetary matters for specific projects and major tasks and is expected to provide advice to other staff.

Desirable Requirements:—Well developed research, investigative and analytical skills and the ability to exercise initiative in gathering and interpreting information particularly in relation to finance, human and physical resources. Demonstrated ability to effectively problem solve and make timely and accurate decisions when there are departures from routine. A high standard of written, oral and interpersonal skills, including the ability to prepare financial reports and documents and the ability to negotiate effectively with a wide range of stakeholders including managers, government and nongovernment agencies.

Enquiries to Alison Spruce, Department of Health and Human Services, phone (03) 6233 8542, email alison.spruce@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Housing Tasmania

Learning and Development Consultant (516427).

Applications Close:—Friday, 13 February 2009.

Salary:—\$65,874—\$75,280 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 5.

Fixed-term full-time day work (part-time hours may be negotiated) commencing (03) March 2009 until 27 February 2010.

Location:—Housing Tasmania, Hobart.

Duties:—Develop and implement a Strategic Training and Development Framework and operational delivery plan, recognising the changing Housing Tasmania environment. Develop, implement, deliver, broker and co-ordinate training and other development activities for all staff.

Provide advice, support and assistance to management and employees on a range of learning and development issues. Develop, maintain and implement an effective communication and marketing strategy to promote a culture of continuous learning and best practice throughout Housing Tasmania. Provide other learning and development services to Housing Tasmania as required.

Desirable Requirements:—Demonstrated experience in contemporary human resource development practices, including adult learning principles, training needs analysis and programme development, implementation and evaluation. Understanding of competency based training, work place assessment and VET and Tertiary qualifications relevant to social housing.

Demonstrated experience in the implementation and management of major projects, including the ability to plan, organise and set priorities and achieve agreed outcomes within a given timeframe.

Enquiries to Mercia Bresnehan, Department of Health and Human Services, phone (03) 6233 6133, email mercia.bresnehan@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Housing Tasmania

Tenancy Officer (517037).

Applications Close:—Friday, 13 February 2009.

Salary:—\$46,109—\$48,920 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 3.

Permanent full-time day work.

Location:—Housing Tasmania, Hobart.

Duties:—Provide a range of tenancy management services to a portfolio of public housing clients and properties in accordance with Housing Tasmania's service delivery policies, principles and standards.

Desirable Requirements:—Demonstrated ability to maintain a customer service focus in a service delivery environment subject to ambiguity and change. Demonstrated ability to interpret client circumstances and requirements, use initiative and utilise problem solving skills to make well-informed recommendations in relation to tenancy management, within legislation, policy and guidelines. Demonstrated ability, both individually and as a member of a team, to plan, organise, set priorities to complete tasks to meet deadlines and achieve established benchmarks and standards.

Enquiries to Euan Bennett, Department of Health and Human Services, phone (03) 6233 2153, email euan.bennett@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Organisational Design and Recruitment, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

OFFICE OF THE SECRETARY

Executive Services Officer (500299).

Applications Close:—Friday, 13 February 2009.

Salary:—\$50,816—\$56,463 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work.

Location:—Hobart.

Duties:—Provide a comprehensive level of high quality administrative co-ordination and support to the Secretary, the Director, departmental and Ministerial staff in relation to matters involving the Minister for Health and Human Services and/or the Secretary.

Desirable Requirements:—Demonstrated well developed administrative and information management skills including experience in the provision of an advisory service and use of information management systems. Demonstrated research and writing skills including the ability to prepare associated high quality documentation. Proven high level interpersonal skills with the ability to interact and liaise with staff and clients at all levels; the ability to handle sensitive situations with diplomacy and confidentiality; the ability to elicit and impart information in a short time frame and to maintain a high level of confidentiality.

Enquiries to Sharon Trueman, Department of Health and Human Services, phone (03) 6233 3761, email sharon.trueman@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

OFFICE OF THE SECRETARY

Service Contact Officer (511511).

Applications Close:—Friday, 13 February 2009.

Salary:—\$50,816—\$56,463 p.a.

Health and Human Services (Tasmanian State Service) Award, General Stream, Band 4.

Permanent full-time day work.

Location:—South.

Duties:—Co-ordinate, initiate or perform a range of communication and marketing activities and undertake a range of projects in support of the Agency's Service Directory and Service Contact Point. Participate in the determination of Branch priorities, including the development of policy, quality initiatives and strategic and business plans.

Desirable Requirements:—Knowledge and experience in the operations of electronic online directories, client service centres and associated client information services. A high standard of written and oral communication skills and a willingness to interact with a wide range of clients and external business partners. Demonstrated ability to respond to customer service enquiries in a timely and efficient manner.

Enquiries to Sharon Trueman, Department of Health

and Human Services, phone (03) 6233 3761, email sharon.trueman@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health Services

Provisional Psychologist (501070).

Applications Close:—Friday, 13 February 2009.

Salary:—\$45,535—\$73,058 p.a.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Permanent full-time day work.

Location:—Alcohol and Drug (North).

Duties:—Work as part of a multi-disciplinary team to provide evidence based treatment and interventions for individuals and their families who may be affected by alcohol and other drug use issues. Under regular professional supervision provide psychological services to people with multiple needs including concurrent alcohol or other drug and mental health issues. Practice in accordance with government legislation and regulations, primary health care principles, Alcohol and Drug Service policies, Agency policies, legal and professional requirements. Work collaboratively with other Agencies, health professionals, community members and organisations to ensure effective service provision to people with substance use issues.

Essential Requirements:—Eligible for provisional registration as a Psychologist in Tasmania and a four year degree in Psychology or equivalent as deemed by the Psychologists Registration Board of Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Anita Reimann, Department of Health and Human Services, phone (03) 6336 5577, email anita.reimann@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health Services

Correctional Primary Health

Prison Medical Officer (517257).

Applications Close:—Friday, 13 February 2009.

Salary:—To be negotiated.

Salaried Medical Practitioners Industrial Agreement

2006, Specialist Medical Practitioner, Level III-IV (Salary commensurate with qualifications and experience).

Permanent full-time day work (with oncall).

Location:—Southern Region.

Duties:—Support the Clinical Director, Correctional Primary Health Services and the Health Services Manager in the development and provision of primary clinical health services. Assist the Clinical Director Correctional Primary Health Services in the provision of clinical leadership and direction for Correctional Primary Health Services in the area of primary health care.

Essential Requirements:—A medical practitioner who holds general, conditional or conditional registration for special purposes, registration under the provisions of the Medical Practitioners Registration Act 1996 and has a minimum of eight year's post graduate experience.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check in the following areas—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty and serious traffic offences. Identification check and disciplinary action in previous employment check.

Enquiries to Dr Chris Wake, Department of Health and Human Services, phone (03) 6216 8249, email chris.wake@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact person.

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INFRASTRUCTURE, ENERGY AND RESOURCES

MINERAL RESOURCES TASMANIA

Metallic Minerals and Geochemistry

Geological Field Assistant, Register (372249).

Applications Close:—Wednesday, 15 December 2010.

Salary:—\$33,358—\$35,322 pro rata.

Tasmanian State Service Award, General Stream.

Register Casual.

Location:—Statewide.

Duties:—To assist geologists to carry out fieldwork in western and northern Tasmania, and to undertake associated office and laboratory based work in Hobart.

Essential Requirements:—A current full car driver's licence.

Desirable Requirements:—First Aid Certificate.

Enquiries to Geoff Green, Managing Geologist, Department of Infrastructure, Energy and Resources, phone (03) 6233 8335, email geoff.green@dier.tas.gov.au.

Applications to Manager Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au.

To be considered for an interview an applicant must address the selection criteria that are contained in the Statement of Duties.

The Department prefers the electronic submissions of applications, which will be acknowledged by return email upon successful transmission.

JUSTICE

WORKPLACE STANDARDS TASMANIA

Building Control

Plumbing Advisory Officer (356123).

Applications Close:—Friday, 13 February 2009.

Salary:—\$51,504—\$57,221 pro rata.

Tasmanian State Service Award, General Stream, Band 4.

Permanent part-time 28.84 hours per fortnight working Monday and Friday.

Location:—Rosny.

Duties:—Assist in the preparation of specialist plumbing advice to the Building Appeal Board, Building Regulation Advisory Committee and other committees in the conduct of their statutory functions. Assist in the provision of expert specialist technical advice on current and emerging strategic and technical issues relating to plumbing and associated matters. Conduct educational information and briefing sessions, research and legislative reviews, undertake site visits and prepare reports.

Desirable Requirements:—Tertiary Qualifications or training and experience appropriate to the nature of the work.

Enquiries to Alan Humphreys, Principal Plumbing Advisory Officer, Workplace Standards, Department of Justice, phone (03) 6233 6638, email alan.humphreys@justice.tas.gov.au.

Applications to Ms Lee Steedman, Administrative Support Officer, Department of Justice, G.P.O. Box 825, Hobart, Tasmania 7001, phone (03) 6233 9265, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact terri.king@justice.tas.gov.au or 'phone (03) 6233 7692.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

CORPORATE SERVICES

Records Information Services

Co-ordinator (002724).

Applications Close:—Friday, 13 February 2009.

Salary:—\$51,504—\$57,221 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Duties:—Supervise the operation of Records Information Services including the provision of general direction, supervision and the training of staff in the use of the Department's electronic records and document management system.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty, serious traffic offences.

Desirable Requirements:—Knowledge and expertise consistent with qualifications recognised at Diploma and Advanced Diploma or equivalent level.

Enquiries to Ms Angela Males, Manager Records and Information Services, Department of Police and Emergency

Management, G.P.O. Box 308 Hobart 7000, phone (03) 6230 2218, email angela.males@police.tas.gov.au.

Applications to Co-ordinator, Employment Services, Department of Police and Emergency Management, G.P.O. Box 308 Hobart 7000, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au.

Applicants should address the knowledge and skills (selection criteria) as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employment Services on (03) 6230 2266. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format).

PRIMARY INDUSTRIES AND WATER

BIOSECURITY AND PRODUCT INTEGRITY

Diagnostic Services

Deputy Manager (Diagnostic Services Branch) (702749).

Applications Close:—Friday, 13 February 2009.

Salary:—\$79,834—\$83,597 p.a.

Tasmanian State Service Award, General Stream, Band 7.

Permanent full-time.

Location:—Launceston.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Potential applicants should note that new classification structures and salary rates are effective on 5 March 2009. Further information can be obtained from the contact officer.

Duties:—The Deputy Manager is responsible for managing the resources of the Diagnostic Services Branch to ensure that services are delivered effectively and efficiently. The occupant reports directly to the Manager (Diagnostic Services Branch). Key duties include management of the human, financial, physical and information resources of the branch, ensuring client requirements are met, representing the branch on industry and government committees and participation in branch planning activities in conjunction with the Branch Manager. The duties also include some direct participation in the activities of the Veterinary Microbiology and Water Microbiology Laboratories, in the latter as a NATA Accredited signatory.

Desirable Requirements:—Management experience in a scientific environment is desirable.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Robyn Campain, phone (03) 6336 5406, email robyn.campain@dpiw.tas.gov.au.

Applications to Robyn Campain, Administrative Assistant, Department of Primary Industries and Water, P.O. Box 46, Kings Meadows, Tas, 7249, phone (03) 6336 5406, fax (03) 6336 5374, email robyn.campain@dpiw.tas.gov.au.

PRIMARY INDUSTRIES AND WATER

BIOSECURITY AND PRODUCT INTEGRITY

Quarantine Services

Quarantine Officer (702648).

Applications Close:—Friday, 13 February 2009.

Salary:—\$46,736—\$49,582 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent part-time (see below).

Location:—Devonport.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience. Pro rata salary is based on the above full-time rates.

Please Note: Although the vacancy is initially based in Devonport this could change to Launceston or Hobart, depending on shipping and airline schedules in those regions. Notwithstanding this, relief work, possibly at short notice will be required in approved import/export inspection facilities and other areas as required.

The successful applicant will be required to work in accordance with an approved roster. This roster includes a variety of work patterns, which necessitate work outside normal Departmental hours. This includes weekend, public holidays, on call and occasional return to work at short notice. Work patterns are also dictated by seasonal and other external demands. The current roster plan is for the occupant to work two weekends on, one weekend off, Saturday and Sunday from 6.30am to 9.30am.

Please include a copy of your qualifications including academic transcript.

Duties:—Carry out quarantine clearances for both imports and exports at the barrier and in approved associated locations.

Essential Requirements:—An AQF Certificate IV in Government (Statutory Investigation and Enforcement) Quarantine, or an equivalent qualification with significant course content in the plant/animal/health science area, provided by either a university, a vocational education organisation or a registered and accredited training provider.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—satisfactory security clearance as required by airport authorities.

Desirable Requirements:—A current motor vehicle driver's licence.

Enquiries to Paul Nas, phone (03) 6398 8401, email paul.nas@aqis.gov.au.

Applications to Sam Allen, Administration Officer (Quarantine), Department of Primary Industries and Water, Quarantine Services, Macquarie Wharf No. 1, Hunter Street, Hobart, Tas, 7000, phone (03) 6233 3626, fax (03) 6233 3307, email sam.allen@dpiw.tas.gov.au.

PRIMARY INDUSTRIES AND WATER

BIOSECURITY AND PRODUCT INTEGRITY

Quarantine Services

Quarantine Officer (702295).

Applications Close:—Friday, 13 February 2009.

Salary:—\$46,736—\$49,582 p.a.

Tasmanian State Service Award, General Stream, Band 3.

Permanent full-time (36.75 hours per week in accordance with an approved roster).

Location:—Launceston.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Please Note: Although the vacancy is initially based in Launceston this could change to Devonport or Hobart, depending on shipping and airline schedules in those regions. Notwithstanding this, relief work, possibly at short notice will be required in approved import/export inspection facilities and other areas as required.

The successful applicant will be required to work in accordance with an approved roster. This roster includes a variety of work patterns, which necessitate work outside normal Departmental hours. This includes weekend, public holidays, on call and occasional return to work at short notice. Work patterns are also dictated by seasonal and other external demands.

Please include a copy of your qualifications including academic transcript.

Duties:—Carry out quarantine clearances for both imports and exports at the barrier and in approved associated locations.

Essential Requirements:—An AQF Certificate IV in Government (Statutory Investigation and Enforcement) Quarantine, or an equivalent qualification with significant course content in the plant/animal/health science area, provided by either a university, a vocational education organisation or a registered and accredited training provider.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted:—Satisfactory security clearance as required by airport authorities.

Desirable Requirements:—A current motor vehicle driver's licence.

Enquiries to Paul Nas, phone (03) 6398 8401, email paul.nas@aqis.gov.au.

Applications to Sam Allen, Administration Officer (Quarantine), Department of Primary Industries and Water, Quarantine Services, Macquarie Wharf No. 1, Hunter Street, Hobart, Tas, 7000, phone (03) 6233 3626, fax (03) 6233 3307, email sam.allen@dpiw.tas.gov.au.

TASMANIAN POLYTECHNIC

STRATEGIC DEVELOPMENT

Technology and Trades

Teacher (Automotive) (001355).

Applications Close:—Monday, 16 February 2009.

Salary:—\$45,875—\$71,133 p.a.

Post Year 10 Teaching Staff Award, Band 1.

Permanent full-time.

Location:—South.n increased salary may be negotiated in lieu of additional recreation leave entitlements.

Duties:—Responsible to the designated Workforce Learning Leader for teaching and co-ordination duties as may be required.

Desirable Requirements:—Successful completion of an apprenticeship and trade certificate or equivalent technical or commercial qualifications (including a technician certificate) or a Degree, Diploma, or Associate Diploma deemed appropriate to the teaching area and a minimum of 3 years relevant vocational or industrial experience, or other appropriate experience deemed relevant by the controlling authority. Certificate IV in Training and Assessment, or equivalent.

Enquiries to Andrew Harris, Team Leader, Automotive, Tasmanian Polytechnic, phone (03) 6233 7408, mobile 0400 931 860, email Andrew.Harris@polytechnic.tas.edu.au.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Applications to Human Resource Services (Recruitment), Shared Services, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4637, fax (03) 6231 2254, email recruitment@sharedservices.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within Shared Services.

If no acknowledgement or system generated response is received contact should be made with the Human Resource Services, Shared Services on (03) 6233 4637.

THE PUBLIC TRUSTEE

Manager Marketing and Business Development (791203).

Applications Close:—Friday, 13 February 2009.

Salary:—\$66,660—\$76,069 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Duties:—Develop and implement the Public Trustee's marketing plan and corporate programmes and projects related to marketing, product and new business development. Promote the profile of the Public Trustee in the market place in order to achieve brand awareness.

Desirable Requirements:—Tertiary qualifications in marketing or a related discipline.

Enquiries to Peter Maloney, Chief Executive Officer, The Public Trustee, 116 Murray Street, Hobart, phone (03)6233 7611, email pmaloney@publictrustee.tas.gov.au.

Applications to Venita Holland, Human Resource Officer, The Public Trustee, G.P.O. Box 1565, Hobart, 7001, phone (03)6233 7706, email vholland@publictrustee.tas.gov.au.

The Public Trustee is committed to being a competitive, efficient and caring provider of quality, independent trustee services to the Tasmanian community. Further information about our services is available at www.publictrustee.tas.gov.au.

TREASURY AND FINANCE

ECONOMIC AND FINANCIAL POLICY DIVISION

Economic Policy Branch

Policy Analyst (723250).

Applications Close:—Friday, 20 February 2009.

Salary:—\$51,504—\$57,221 p.a.

Tasmanian State Service Award, General Stream, Band 4.

Permanent full-time.

Location:—Hobart.

Duties:—The employee, as a member of the Economic and Financial Policy Division, will be required, both individually and as a member of a team, to undertake economic policy research and investigations into issues that are important to the Government and prepare correspondence, reports and submissions as directed.

In the context of the selection criteria, to be successful in the position applicants will:—demonstrate the ability to understand issues by drawing on a range of factual information, be able to communicate clearly and succinctly and demonstrate initiative and the ability to manage own output and work effectively in a team environment.

Desirable Requirements:—Relevant tertiary qualifications or progress thereto is desirable.

Enquiries to Andrew Rayner, Assistant Director, Economic Policy Branch, Department of Treasury and Finance, phone (03) 6233 6732, email andrew.rayner@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources

Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

TREASURY AND FINANCE

ECONOMIC AND FINANCIAL POLICY DIVISION

Economic Policy Branch

Principal Policy Analyst (723258).

Applications Close:—Friday, 20 February 2009.

Salary:—\$66,660—\$76,069 p.a.

Tasmanian State Service Award, General Stream, Band 6.

Permanent full-time.

Location:—Hobart.

Duties:—Working both individually and as a member of a small team the Principal Policy Analyst, as a senior member of the Economic and Financial Policy Division, will be required to undertake complex economic and financial policy research and investigations and prepare major correspondence, reports and submissions.

In the context of the selection criteria, to be successful in the position applicants will:—demonstrate the ability to understand complex issues and identify possible solutions, be able to communicate precisely and succinctly to internal and external stakeholders and demonstrate leadership and initiative when undertaking complex research and investigation.

Desirable Requirements:—Relevant tertiary qualifications, or substantial progress thereto, is desirable.

Enquiries to Chris Lock, Director, Economic Policy Branch, Department of Treasury and Finance, phone (03) 6233 2646, email chris.lock@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

TREASURY AND FINANCE

ECONOMIC AND FINANCIAL POLICY DIVISION

Economic Policy Branch

Senior Policy Analyst (723380).

Applications Close:—Friday, 20 February 2009.

Salary:—\$61,012—\$62,895 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Duties:—The employee, as a member of the Economic and Financial Policy Division, will be required, both individually and as a member of a team, to assist in the provision of economic policy advice to the Government and to undertake economic, financial and public policy research and investigations and prepare correspondence, reports and submissions.

In the context of the selection criteria, to be successful in the position applicants will:—demonstrate the ability to understand complex issues by drawing on a range of factual information; be able to communicate precisely and succinctly to internal and external stakeholders and demonstrate initiative and the ability to manage own output and work effectively in a team environment.

Desirable Requirements:—Relevant tertiary qualifications, or substantial progress thereto, is desirable.

Enquiries to Andrew Rayner, Assistant Director, Economic Policy Branch, Department of Treasury and Finance, phone (03) 6233 6732, email andrew.rayner@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

TREASURY AND FINANCE

REVENUE, GAMING AND LICENSING DIVISION

Revenue Branch

Senior Education and Liaison Officer (724099).

Applications Close:—Friday, 20 February 2009.

Salary:—\$61,012—\$62,895 p.a.

Tasmanian State Service Award, General Stream, Band 5.

Permanent full-time.

Location:—Hobart.

Duties:—This position will work within the Business Development Unit to design and develop taxpayer education and staff training programmes. The position will interact closely with SRO staff and taxpayer representatives to compile education and training content. The position will also be required to provide oral presentations to external parties and provide internal training sessions for staff. The following skills are desirable to undertake this position:—demonstrated experience in curriculum development, demonstrated ability in the provision of training and/or education, demonstrated experience in a field of education, ability to apply educational concepts across different disciplines and competency using a range of personal computer applications including Microsoft Word, PowerPoint and other Microsoft based products.

Desirable Requirements:—Relevant tertiary qualifications, or substantial progress thereto, is desirable.

Enquiries to Carol Williams, Manager Business Development, Revenue Branch, Department of Treasury and Finance, phone (03) 6233 2561, email carol.williams@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

Tasmanian Government Senior Executive Service

INFRASTRUCTURE, ENERGY AND RESOURCES

INFRASTRUCTURE POLICY AND PLANNING

Infrastructure Planning

Director Infrastructure Planning (9001).

Applications Close:—Monday, 23 February 2009.

Salary:—\$96,798—\$106,478 p.a.

Senior Executive, Level 1.

Senior Executive full-time contract for 5 years.

Location:—Hobart.

Duties:—Support whole-of-Agency outcomes and whole-of-Government policy through the provision of the highest level strategic advice on all matters relating to transport and infrastructure planning and the effective management of the Infrastructure Planning Branch. The position will also direct

the further development of the State Infrastructure Planning System [SIPS], and its implementation within DIER and across Government.

Desirable Requirements:—Appropriate tertiary qualifications. Experience in strategic planning.

Enquiries to Lesley Austin, Engage People, G.P.O. Box 5430, Melbourne VIC 3001, phone (03) 8676 0330, fax (03) 8676 0385, email lesley.austin@engagepeople.com.au.

Applications to Lesley Austin, Engage People, G.P.O. Box 5430, Melbourne VIC 3001, phone (03) 8676 0330, fax (03) 8676 0385, email lesley.austin@engagepeople.com.au.

To be considered for an interview an applicant must address the selection criteria that are contained in the Statement of Duties.

The Department prefers the electronic submissions of applications, which will be acknowledged by return email upon successful transmission.

Staff Movements

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Environment, Parks, Heritage & the Arts	C. Markby	Ranger	29.01.09
Health & Human Services	M Robinson	Medical Scientist	02.02.09
Health & Human Services	J. Hanson	Lactation Consultant	27.01.09
Health & Human Services	D. Haworth	Lactation Consultant	27.01.09
Health & Human Services	V. Brown	Quality Co-ordinator	27.01.09
Health & Human Services	M. Norris	Multi-skilled Domestic	01.12.08
Justice	N Buchanan	Director, Operations	02.02.09
Premier & Cabinet	P. Willson	Business Consultant - HR Applications	28.01.09
Primary Industries & Water	T. Wright	Deputy Director	02.02.09
Primary Industries & Water	R.Pinto	Section Head (Conservation Assessment)	05.02.09
Treasury & Finance	A. Benda	Senior Computer Systems Officer	29.01.09
Treasury & Finance	D. Campbell	Senior Computer Systems Officer	29.01.09

Termination of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Dietitian	A. Kostrzewski	28.01.09
Primary Industries & Water	Field Officer (Fox Eradication Program)	K Cunningham	19.01.09

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	Assessment Officer	M Minehan	6 months	07.01.09
Education	Clerk	L. Lynch	6 months	27.01.09
Education	School Attendant	S. Tomlin	6 months	27.01.09
Education	School Attendant	D. O'Halloran	6 months	22.12.08
Education	School Attendant	B. Appleby	6 months	22.12.08
Education	Guidance Officer	P. Lan	6 months	14.01.09
Environment, Parks, Heritage & the Arts	Regional Administration Officer	M. Avellana	6 months	02.02.09
Health & Human Services	Registered Nurse	N Towers	6 months	02.02.09
Health & Human Services	Registered Nurse	S. Sandford	6 months	02.02.09
Health & Human Services	Ambulance Officer Certificate Equivalence	T. Heys	6 months	09.02.09
Health & Human Services	Registered Nurse	T. Kilpelainen	6 Months	11.01.09
Health & Human Services	Registered Nurse	R. Kilpelainen	6 months	11.01.09
Health & Human Services	Registered Nurse	O. Hauser	6 months	01.02.09
Health & Human Services	Registered Nurse	V. O'May	6 months	18.01.09
Health & Human Services	Occupational Therapist	F Foxton	6 months	19.01.09
Health & Human Services	Child Protection Worker	E. White	6 months	27.01.09
Health & Human Services	Administrative Assistant	D. Felmingham	6 months	21.01.09
Health & Human Services	Enrolled Nurse	S. Taube	6 months	02.02.09
Health & Human Services	Hospital Assistant TCU	C Patmore	6 months	28.01.09
Health & Human Services	Hospital Assistant TCU	S Mifsud	6 months	28.01.09
Health & Human Services	Tenancy Officer	G. Sale	6 months	27.01.09
Health & Human Services	Registered Nurse	S. Childs	6 months	25.01.09
Health & Human Services	Registered Nurse	K. Chandler	6 months	02.02.09
Health & Human Services	Enrolled Nurse	A. Thompson	6 months	08.02.09
Health & Human Services	Dental Officer	S. Rossouw	6 months	02.02.09
Health & Human Services	Registered Nurse	D. James	6 months	25.01.09
Justice	Senior Inspector	M Natoli	6 Months	02.02.09
Police & Emergency Management	Clerical Support Officer	S. Murphy	6 months	09.02.09
Premier & Cabinet	Security/Utility Officer	J. Chapman	6 months	23.01.09
Premier & Cabinet	Computer Support Officer	L. Li	6 Months	27.01.09
Primary Industries & Water	Finance Analyst	A. Sarfally	6 months	02.02.09
Port Arthur Historic Site Management Authority	Senior Conservation Project Officer	R Cooper	6 months	30.01.09
The Public Trustee	Human Resource Manager	E. Chapman	6 months	02.02.09

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Registered Nurse	H. Edwards	24.01.09

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Environment, Parks, Heritage & the Arts	Manager Policy and Projects	K. Hiscock	24.01.09
Health & Human Services	Occupational Therapist	A. Leslie	27.01.09
Health & Human Services	Clinical Nurse (Midwife)	A. McTernan	27.01.09
Health & Human Services	Senior Child Protection Worker	P. Sushames	31.12.08
Health & Human Services	Registered Nurse	M. Young	25.01.09
Health & Human Services	Community Podiatrist	M Hey	09.01.09
Health & Human Services	Telehealth Development and Support Officer	K. Johnson	29.01.09
Health & Human Services	Ambulance Officer	G Richardson	23.01.09
Infrastructure, Energy & Resources	School Crossing Patrol Officer	M Pinnell	21.01.09
Infrastructure, Energy & Resources	Service Delivery Consultant	M Ryan	04.02.09
Justice	Secretarial Assistant	R. Banks	28.01.09
Justice	Senior Training Consultant	D. Ferguson	04.02.09
Primary Industries & Water	Section Head (Water Allocation and Management)	A Greenwood	04.02.09

Resignation of Officers

<i>Agency</i>	<i>Officers Name</i>	<i>Title</i>	<i>Date of Effect</i>
Justice	M. Elizabeth	Director, Community Corrections	30.01.09

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