



TASMANIAN STATE SERVICE NOTICES

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The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Practical project management

A hands-on workshop for people coordinating small to medium size projects. The workshop is not based on any software.

The small group size ensures there is plenty of time to put the techniques into practice discuss specific issues.

- How to define the scope and objectives
- Assessing risk and developing contingency plans
- What is a network diagram?
- How to identify the *critical path* and estimate the project duration
- Scheduling activities and allocating resources
- A simple scale for prioritising day-to-day tasks
- How to manage emails, interruptions and the paperwork
- Discover your natural strengths and limitations as a project manager
- How to write clear progress reports



	Public	Hobart	In-house (6 - 16 people)
Practical project management	\$595	18 & 19 Sep	\$1650 / day
Influencing skills	\$275	24 Sep	\$1650
Writing clear procedures	\$295	25 Sep	\$1650
Assertiveness & conflict resolution	\$475	21 & 22 Oct	\$1650 / day



Developing Potential (Australia) Pty Ltd

Email: training@developingpotential.com.au

Website: www.developingpotential.com.au

Phone: 6224 1066

Gazette

Email copy to

govt.gazette@thepat.com.au

or fax to (03) 6216 4294. All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110.

State Service Notices**Vacancy, Direct Selection and Staff Movement Notices**

The only way to place a State Service vacancy, direct selection and staff movement notices is through the www.jobs.tas.gov.au system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a www.jobs.tas.gov.au system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: jobsadmin@dpac.tas.gov.au

Order Information

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294.

Deadlines*Government Gazette:—*

Copy must be received by Print Applied Technology Pty Ltd by **last mail or 4 p.m. Friday** prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—*Information is to be entered on the jobs system by **6 p.m. Friday** prior to publication.

Telephone (03) 6233 6687.

Deadlines will be strictly adhered to.

Subscription or account enquiries phone (03) 6233 3148

ECONOMIC DEVELOPMENT AND TOURISM**INDUSTRY DEVELOPMENT DIVISION***Food, Manufacturing and ICT***Senior Broadband Consultant (424914).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$80,382 per annum.

Administrative and Clerical Employees Award, Level 11.

Fixed-term full-time to 30 June 2010.

Location:—Hobart.

Duties:—The Senior Broadband Consultant is responsible for the day to day management of the Tasmanian Broadband Development programme. This programme involves identifying strategic priorities regarding broadband development within Tasmania and facilitating outcomes in line with the Broadband Development element of the Australian Government's Clever Networks programme.

Desirable Requirements:—A relevant tertiary or industry recognised qualifications and/or professional affiliations. Current Drivers Licence.

Enquiries to Enquiries to Cheryl Cleaver for a copy of the Statement of Duties on (03) 6233 5802 or email [Cheryl.Cleaver@development.tas.gov.au](mailto:Cleaver@development.tas.gov.au). For further information about the position please contact Jim Wyatt, Assistant General Manager FMI, Department of Economic Development and Tourism, phone (03) 6233 5721, email Jim.Wyatt@development.tas.gov.au.

Applications to Human Resources, Department of Economic Development and Tourism, G.P.O. Box 646, Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria as outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT AND TOURISM**SPORT AND RECREATION TASMANIA***Premiers Physical Activity Council***Project Officer, Active Tasmania Awards (424874).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$49,523–\$51,357 per annum.

Administrative and Clerical Employees Award, Level 5.

Permanent full-time.

Location:—Hobart.

Duties:—Responsible for the promotion, implementation and management of the Active Tasmania Project, including the ongoing development of the awards programme and other Active Tasmania related initiatives.

Desirable Requirements:—Relevant tertiary or industry recognised qualifications and affiliations. A current driver's licence.

Enquiries to Enquiries to Nicole Reeve for a copy of the Statement of Duties on (03) 6233 5629 or email Nicole.Reeve@development.tas.gov.au. For further information about the position please contact Brook Teale, Manager Premier's Physical Activity Council, Department of Economic Development and Tourism, email Brook.Teale@development.tas.gov.au.

Applications to Human Resources, Department of Economic Development and Tourism, G.P.O. Box 646, Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT AND TOURISM**SPORT AND RECREATION TASMANIA***Sport and Recreation Services***Client Manager (424759).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$56,854–\$60,476 per annum.

Administrative and Clerical Employees Award, Level 7.

Fixed-term full-time 1 October 2008 to 30 September 2009.

Location:—Hobart.

Duties:—Provide client management services, policy and project advice to the sport and recreation sector, including peak and state organisations. As a member of Sport and Recreation Services liaise with members of other teams to identify and develop strategies to address emerging sport and recreation issues.

Desirable Requirements:—Relevant tertiary or industry recognised qualifications and affiliations. A current driver's licence.

Enquiries to Enquiries to Donna Kearney for a copy of the Statement of Duties on (03) 6233 5926 or email Donna.Kearney@development.tas.gov.au. For further information about the position please contact Alison Gade, Manager South, Department of Economic Development and Tourism, phone (03) 6233 5315, email Alison.Gaden@development.tas.gov.au.

Applications to Human Resources, Department of Economic Development and Tourism, G.P.O. Box 646, Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT AND TOURISM

TOURISM TASMANIA

*Marketing and Commercial Operations***Project Support Officer (705964).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$49,523–\$51,357 per annum.

Tourism Tasmania Staff Award, Administrative and Clerical, Level 5.

Permanent full-time.

Location:—Hobart.

Duties:—Provide support services in the nature of co-ordination, administration and research to a business unit to enable Tourism Tasmania to achieve its corporate objectives.

Enquiries to Enquiries to Troy Grundy for a copy of the Statement of Duties on (03) 6230 8262 or email Troy.Grundy@development.tas.gov.au. For further information about the position please contact Jessica Drake, Co-ordinator Advertising and Creative Services, Department of Economic Development and Tourism, phone (03) 6230 8159, email Jessica.Drake@tourism.tas.gov.au.

Applications to Human Resources, Department of Economic Development and Tourism, G.P.O. Box 646, Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au.

Applications must address the selection criteria outlined in the Statement of Duties.

EDUCATION

CORPORATE SERVICES

Finance, Facilities and Business Strategy

Business Support Service

Consultant (963146).

Applications Close:—Friday, 12 September 2008.

Salary:—\$56,854–\$60,476 per annum.

Administrative and Clerical Employees Award, Level 7.

Fixed-term full-time from 1 January 2009 to 30 June 2010.

Location:—North/North-West.

Description of the Role:—To provide quality business support and advice across a range of financial and other business processes in schools. Provide financial monitoring, advice and support that promotes best financial practice in schools. Assist in the development and implementation of strategies, policies, plans and advice to assist in effective business support services.

Desirable Requirements:—Relevant tertiary qualifications or studies. A current driver's licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Phil Dilger, Department of Education, phone (03) 6233 6989, email phil.dilger@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6234 9266, email recruitment@education.tas.gov.au.

EDUCATION

CORPORATE SERVICES

Finance, Facilities and Business Strategy

Business Support Service

Withdrawn, Consultant (963146).

Applications Close:—Friday, 12 September 2008.

Salary:—\$56,854–\$60,476 per annum.

Administrative and Clerical Employees Award, Level 7.

Fixed-term full-time from 1 January 2009 to 30 June 2010.

Location:—Hobart.

Description of the Role:—To provide quality business support and advice across a range of financial and other business processes in schools. Provide financial monitoring, advice and support that promotes best financial practice in schools. Assist in the development and implementation of strategies, policies, plans and advice to assist in effective business support services.

Desirable Requirements:—Relevant tertiary qualifications or studies. A current driver's licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Phil Dilger, Department of Education, phone (03) 6233 6989, email phil.dilger@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6234 9266, email recruitment@education.tas.gov.au.

EDUCATION

CORPORATE SERVICES

Finance, Facilities and Business Strategy

Finance and Resource Services

Budget and Resource Services

Budget Support Officer (963206).

Applications Close:—Friday, 12 September 2008.

Salary:—\$49,523–\$51,357 per annum.

Administrative and Clerical Employees Award, Level 5.

Permanent full-time.

Location:—Hobart.

Description of the Role:—Assist in the development and monitoring of departmental budgets. Liaise with schools and budget centre managers on resource issues and investigate and research school funding issues.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper

copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jacqui Wilson, Department of Education, phone (03) 6233 9410, email jacqui.wilson@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6234 9266, email recruitment@education.tas.gov.au.

EDUCATION

CORPORATE SERVICES

Human Resources Management

HR Policy and Services

Learning and Innovation

Project Leader Learning and Innovation (963802).

Applications Close:—Friday, 12 September 2008.

Salary:—\$71,326–\$73,143 per annum.

Administrative and Clerical Employees Award, Level 9.

Fixed-term full-time from as soon as possible for 12 months.

Location:—Hobart.

Description of the Role:—The duties associated with this role will focus on the refinement and introduction of the capability framework across the Corporate Services Division. The framework will be utilised in: recruitment and selection; induction and probation; employee development and performance management; and in the development of management and leadership behaviours.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for: crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Qualifications in adult or vocational education or significant experience in Learning and Development and/or Human Resource Management. A current motor vehicle driver's licence.

Applicants should forward the Application for Employment Form available on the website, an up-to date CV (résumé) focussing on your most recent employment history and a brief statement (no more than 3 pages) outlining key work achievements and experience demonstrating that you have the capability to undertake this role, giving consideration to the selection criteria and the primary duties.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Lise Plunkett, Department of Education, phone (03) 6233 6998, email lise.plunkett@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7101, fax (03) 6234 9266, email recruitment@education.tas.gov.au.

EDUCATION

CORPORATE SERVICES

Human Resources Management

HR Policy and Services

Staffing and Establishment Services

HR Project Officer (963803).

Applications Close:—Friday, 12 September 2008.

Salary:—\$56,854–\$60,476 per annum.

Administrative and Clerical Employees Award, Level 7.

Fixed-term full-time from as soon as possible to 30 June 2009.

Location:—Hobart.

Description of the Role:—Assist with the implementation of classification related changes for the department as a result of the anticipated Public Sector Unions Wages Agreement (PSUWA). Provide significant assistance towards the organisation's goal of establishing and maintaining compliance with contemporary classification methods and principles through information technology based solutions.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Current drivers licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Natalie Jackson, Department of Education, phone (03) 6233 7357, email natalie.jackson@education.tas.gov.au.

Applications to Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 8832, fax (03) 6234 9266, email recruitment@education.tas.gov.au.

EDUCATION.

CORPORATE SERVICES

Human Resources Management

Workplace Relations

Senior Workplace Relations Consultant, PSUWA (963801).

Applications Close:—Friday, 12 September 2008.

Salary:—\$71,326–\$73,143 per annum.

Administrative and Clerical Employees Award, Level 9.

Fixed-term full-time from as soon as possible to 30 June 2009.

Location:—Hobart.

Description of the Role:—Assist with the implementation of workplace relations related changes for the department as a result of the anticipated Public Sector Unions Wages Agreement (PSUWA).

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Membership of a relevant

professional organisation. The completion of tertiary qualifications in a Human Resources Management or relevant field, or a significant background in Human Resources Management.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Mark Watson, Department of Education, phone (03) 6233 7038, email mark.watson@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7101, fax (03) 6234 9266, email recruitment@education.tas.gov.au.

EDUCATION

CORPORATE SERVICES

Information and Technology Services

Schools and Client IT Support

Network Support Officer (963542).

Applications Close:—Friday, 12 September 2008.

Salary:—\$34,648–\$37,378 per annum.

Administrative and Clerical Employees Award, Level 2.

Fixed-term full-time from as soon as possible to 31 December 2009.

Location:—Learning Services (North-West).

Description of the Role:—To provide general ICT administrative and support tasks and duties for departmental computer systems. To provide support and professional development and training for staff and students using ICT resources, including troubleshooting and hardware support.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Certificate III or IV in Information Technology. Department of Education ITS Network Support Officer Accreditation. A current driver's licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Tim Latham, Department of Education, phone (03) 6421 7686, email tim.latham@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7101, fax (03) 6234 9266, email recruitment@education.tas.gov.au.

EDUCATION

CORPORATE SERVICES

Information and Technology Services

Schools and Client IT Support

Network Support Officer (963529).

Applications Close:—Friday, 12 September 2008.

Salary:—\$34,648–\$37,378 per annum.

Administrative and Clerical Employees Award, Level 2.

Permanent full-time.

Location:—Learning Services (South).

Description of the Role:—To provide general ICT administrative and support tasks and duties for departmental computer systems. To provide support and professional development and training for staff and students using ICT resources, including troubleshooting and hardware support.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Certificate III or IV in Information Technology. Department of Education ITS Network Support Officer Accreditation. A current driver's licence.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Neville Laird, Department of Education, phone (03) 6233 6880, email neville.laird@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7101, fax (03) 6234 9266, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Evandale Primary School

Principal (205203).

Applications Close:—Friday, 12 September 2008.

Salary:—\$81,967 per annum.

Teaching Service (TPS) Award, Band 3 Level 2.

Permanent full-time From 1 January 2009.

Location:—Evandale Primary School.

Duties:—To lead and direct the educational programme and administration of a school/ college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Christine Parker, phone (03) 6336 2594, email christine.parker@education.tas.gov.au.

Enquiries to Liz Banks, Department of Education, phone (03) 6336 2594, email liz.banks@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6234 9266, email recruitment@education.tas.gov.au.

EDUCATION.

LEARNING SERVICES

Learning Services (North)

Ravenswood Heights Primary School

Principal (203472).

Applications Close:—Friday, 12 September 2008.

Salary:—\$98,341 per annum.

Teaching Service (TPS) Award, Band 3 Level 5.

Permanent full-time From 1 January 2009.

Location:—Ravenswood Heights School.

Duties:—To lead and direct the educational programme and administration of a school/ college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper

copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Christine Parker, phone (03) 6336 2594, email christine.parker@education.tas.gov.au.

Enquiries to Liz Banks, Department of Education, phone (03) 6336 2594, email liz.banks@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6234 9266, email recruitment@education.tas.gov.au.

EDUCATION

LEARNING SERVICES

Learning Services (North)

Scottsdale High School

Principal (203930).

Applications Close:—Friday, 12 September 2008.

Salary:—\$98,341 per annum.

Teaching Service (TPS) Award, Band 3 Level 5.

Permanent full-time From 1 January 2009.

Location:—Scottsdale High School.

Duties:—To lead and direct the educational programme and administration of a school/ college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

For a copy of the Statement of Duties please contact Christine Parker, phone (03) 6336 2594, email christine.parker@education.tas.gov.au.

Enquiries to Liz Banks, Department of Education, phone (03) 6336 2594, email liz.banks@education.tas.gov.au.

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6234 9266, email recruitment@education.tas.gov.au.

ENVIRONMENT, PARKS, HERITAGE AND THE ARTS

ENVIRONMENT

Environmental Officer Assessments (334710).

Applications Close:—Friday, 12 September 2008.

Salary:—\$40,547–\$59,573 per annum.

Professional Employees Award, Level 1.

Fixed-term full-time until 31 July 2009.

Location:—Hobart.

Duties:—As a professional practitioner, undertake the assessment and/or ongoing management of environmentally relevant activities according to the objectives, principles and requirements of the Environmental Management and Pollution Control Act 1994 and other relevant legislation and policies.

Desirable Requirements:—A current motor vehicle driver's licence.

Enquiries to Darryl Cook, Section Head for further information regarding the vacancy, phone (03) 6233 2105 or email Darryl.Cook@environment.tas.gov.au. For a copy of the Statement of Duties phone, Astrid Sturing, phone (03) 6233 6511, email Astrid.Sturing@environment.tas.gov.au.

Applications to address the selection criteria as outlined in the Statement of Duties, quote vacancy number and address to, Sallyanne Fisher, Human Resources, Department of Environment, Parks, Heritage and the Arts, G.P.O. Box 771, Hobart 7001, phone (03) 6233 5914, fax (03) 6233 5907, email applications@depha.tas.gov.au.

HEALTH AND HUMAN SERVICES

BUSINESS SERVICES NETWORK

Facilities Management

Accommodation Planning

Property Consultant (515588).

Applications Close:—Friday, 12 September 2008.

Salary:—\$63,340–\$66,962 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 8.

Permanent full-time day work.

Location:—Hobart.

Duties:—To contribute to the delivery of real estate services for the Department of Health and Human Services by ensuring the acquisition and disposal of real estate (including leasehold property) undertaken in a professional manner that delivers value and is in accordance with Government requirements.

Desirable Requirements:—Extensive high level experience in, facilities management services and strategic asset management particularly in the acquisition and disposal of real estate. Well developed project management skills and knowledge of building practices as they apply to contemporary management approaches to risk, performance and quality for a major real estate portfolio. High level interpersonal, communication, negotiation and conflict resolution skills and an ability to represent the Facilities Management Branch and the Agency to identify and negotiate mutually acceptable solutions in situations of differing interests.

Enquiries to John Backhouse, Department of Health and Human Services, phone (03) 62334849, email john.backhouse@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

BUSINESS SERVICES NETWORK

Financial Services

Business Improvement

Manager, Business Improvement (517663).

Applications Close:—Friday, 12 September 2008.

Salary:—\$85,057 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 12.

Permanent full-time day work.

Location:—Hobart.

Duties:—As a member of the Finance Business Unit's senior management team, the Project Manager has overall responsibility for managing, planning, developing, implementing, monitoring and evaluating major financial projects within the Department, including a review of business processes and work practices as they relate to the projects, the change management processes required for implementation, and contract management (where applicable).

Desirable Requirements:—Demonstrated high level interpersonal skills, including communication, consultation, negotiation and conflict resolution skills and ability to represent the Department/Finance Business Unit, explain its goals, policies and services, and to identify and negotiate mutually acceptable solutions in situations of differing interests. Extensive knowledge of and demonstrated experience in high level project management, change management and leadership skills including an ability to initiate, formulate and manage complex and diverse projects and demonstrated experience in service development, policy, planning and evaluation techniques and strategies. Demonstrated high level skills and experience in the management of financial, human and physical resources to achieve outcomes within prescribed timeframes, including an ability to manage staff and work constructively as part of a team.

Enquiries to Eleanor Patterson, Department of Health and Human Services, phone (03) 6233 4051, email eleanor.patterson@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

BUSINESS SERVICES NETWORK

Information Services

ICT Infrastructure.

IT Officer (517724)

Applications Close:—Friday, 12 September 2008.

Salary:—\$38,464–\$50,671 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream Computer Systems Officer, Level 3-1 to 5-3 (CSO 1).

Permanent full-time day work.

Location:—South.

Duties:—As a member of the ICT Infrastructure team you will provide first point of contact support for Information Services' clients and second level on-site support through the Statewide IT Service Centre. These services include problem resolution, logging, escalation, and follow-up to completion and client satisfaction.

Desirable Requirements:—Demonstrated understanding of information technology client support issues. Demonstrated ability in computer systems, network technical support, basic network administration and basic communication support. Demonstrated knowledge and ability in the provision of software support.

Enquiries to Ian Mackintosh, Department of Health and Human Services, phone (03) 62 333948, email ian.mackintosh@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

BUSINESS SERVICES NETWORK

Information Services

Virtual Care @ Tasmania

Telehealth Co-ordinator—2 Vacancies.

Applications Close:—Friday, 12 September 2008.

Salary:—\$56,101–\$59,721 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 7.

Vacancy No. 510924,.

Permanent full-time day work.

Location:—Hobart.

Vacancy No. 510925,.

Permanent full-time day work.

Location:—Launceston.

Duties:—Manage the day to day operations of Telehealth including support and oversight of the technical aspects of the network; and assistance, where necessary, to clients with training, bookings and quality monitoring of video conference sessions. As requested, work with DHHS business areas to develop telehealth business solutions.

Desirable Requirements:—With an emphasis on Telehealth services and technologies, demonstrate knowledge of current practices, innovations and trends in the healthcare service industry and the impact of technology-enabled service delivery. Demonstrated ability to constructively apply this knowledge to improve health service delivery. Demonstrated knowledge and experience in providing technical support in a technology focused environment. Well developed conceptual and analytical skills with the demonstrated capacity to use creativity, adaptability and flexibility to identify possible solutions to specified and non routine issues and problems.

Enquiries to Kathy Kirby, Department of Health and Human Services, phone (03) 6222 7771, email kathy.kirby@dhhs.tas.gov.au.

You are encouraged to apply online at www.jobs.tas.gov.au or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Project Manager (518226).

Applications Close:—Friday, 12 September 2008.

Salary:—\$76,007 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 10.

Permanent full-time day work.

Location:—Hobart.

Duties:—Provide high level support, analysis and advice to the Director, Health Policy and the Deputy Secretary, Health Services on the establishment and service delivery aspects of the Transport and Accommodation Projects. Manage the Projects in accordance with project and quality management methodology developed by the Department of Premier and Cabinet. Provide leadership and direction in relation to service development, improvement and policy implementation.

Enquiries to Michael Pervan, Department of Health and Human Services, phone (03) 6233 3247, email michael.pervan@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Clinical Performance and Emergency Management

Statewide Medication Co-ordinator (515524).

Applications Close:—Friday, 12 September 2008.

Salary:—\$116,639 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 6.

Permanent full-time day work.

Location:—Hobart.

Duties:—Work across the Health Services Group, as the principal advisor in relation to the effective management of pharmaceutical and pharmacy practice issues for the State at hospital wide, interdepartmental, academic and community levels. Take responsibility for driving change across all the State's public hospitals to ensure a consistent approach to a range of pharmaceutical and pharmacy practice issues.

Essential Requirements:—Entitled to be granted registration by the Pharmacy Board of Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to John Milbourne, Department of Health and Human Services, phone (03) 6233 8530, email john.milbourne@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Launceston General Hospital***Administrative Assistant (516071).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$38,464–\$41,681 pro rata.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 3.

Fixed-term part-time day worker, working 67.5 hours per fortnight. To commence as soon as possible until 20 December 2008.

Location:—Medicine, Diabetes.

Duties:—To provide efficient and effective Frontline Reception services to the Diabetes Centre. To provide Clerical and Administrative support services to the Diabetes Centre.

Desirable Requirements:—Demonstrated experience in frontline reception. Demonstrated well developed communication and interpersonal skills and knowledge of medical terminology. Willingness and ability to assist with the provision of equipment and resource to clients.

Enquiries to Andrea Radford, Department of Health and Human Services, phone (03) 63487815, email andrea.radford@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Launceston General Hospital***Domestic (Relief) (501983).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$32,898–\$33,620 pro rata.

Community and Health Services (Public Sector) Award, Operational Stream, Level 3.

Permanent part-time shift worker, working 21 hours per fortnight.

Location:—Corporate Services, Cleaning.

Duties:—To provide an efficient, safe cleaning service in the wards, offices and residences of the hospital complex. To provide infection control cleaning to a level that will minimise spread of infection in the hospital.

Desirable Requirements:—The ability to use and control various items of industrial cleaning equipment, safely and efficiently. A working knowledge in the use of cleaning chemicals or the ability to acquire same. An awareness of universal precautions and all infection control policies, protocols and procedures relating to cleaning, or the ability to acquire it.

Enquiries to Darryl Morrison, Department of Health and Human Services, phone (03) 6430 6622, email darryl.morrison@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Launceston General Hospital***Nurse Unit Manager (504041).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$74,792–\$76,561 per annum.

Nurses (TPS) Award, Nurse Unit Manager.

Permanent full-time day work.

Location:—Women's and Children's Services, Ward 4K.

Duties:—The Nurse Unit Manager provides leadership to Ward 4K whilst ensuring the effective management of human, financial and physical resources, as well as providing expert clinical consultancy and maintenance of quality patient care standards. The Nurse Unit Manager supports an environment that fosters practice development, education, teaching, research and quality improvement.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Sue McBeath, Department of Health and Human Services, phone (03) 6348 8976, email sue.mcbeath@dhhs.tas.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Launceston General Hospital***Senior Finance Officer (512864).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$70,573–\$72,385 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 9.

Permanent full-time day worker.

Location:—Corporate, CEO Admin.

Duties:—Responsible to the Finance Director (FD) of the Launceston General Hospital (LGH) for the preparation of the LGH budget and the monitoring of financial resources within the Hospital. The position will offer high level business and financial support and guidance to the Hospital's Business Unit Managers and maintain Hospital-wide financial management information. The position will also be required to work on other specific projects as directed by the FD.

Desirable Requirements:—An extensive knowledge and understanding of contemporary financial management, budgeting procedures, government accounting practices and capacity to provide support, advice and guidance to senior managers. Knowledge and demonstrated experience in the use of a computer based financial management information system. Demonstrated experience in high level management planning, together with an understanding of the provision of clinical and non-clinical services in a health care organisation.

Enquiries to Sonia Purse, Director of Finance, Department of Health and Human Services, phone (03) 6348 7021, email sonia.purse@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Launceston General Hospital***Staff Specialist (Obstetrics and Gynaecology) (513818).**

Applications Close:—Friday, 12 September 2008.

Salary:—To be negotiated.

Salaried Medical Practitioners Industrial Agreement 2006, Specialist Medical Practitioner Level I-IV (Salary commensurate with qualifications and experience).

Fixed-term full-time day worker. To commence as soon as possible until 2 August 2010.

Location:—Women's and Children's Services.

Duties:—To provide quality specialist medical services to the Launceston General Hospital within the limits of specified clinical privileges.

Essential Requirements:—A medical practitioner who is registered under the provisions of the Medical Practitioners Registration Act 1996 and who holds a qualification recognised as a specialist medical qualification in accordance with the provisions of the Commonwealth/State Agreement on Mutual Recognition, which is relevant to his/her appointment.

Enquiries to Dr Amanda Dennis, Department of Health and Human Services, phone (03) 6348 8972, email amanda.dennis@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Launceston General Hospital***Tradesperson (Horticulturalist) (503376).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$41,681 per annum.

Community and Health Services (Public Sector) Award, Operational Stream, Level 8.

Fixed-term full-time day worker. To commence as soon as possible until 3 August 2009.

Location:—Corporate, Building and Engineering.

Duties:—Provide support and assistance to the Head Gardener in the management, development and maintenance of grounds and other facilities within the Launceston district. Provide a high quality gardening and landscaping service to departmental properties located in the Launceston district.

Essential Requirements:—Relevant Trades Qualification.

Enquiries to John Slore, Department of Health and Human Services, phone (03) 6348 7435, email john.slore@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Primary Health Services***Administrative Assistant (517322).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$38,464–\$41,681 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 3.

Permanent full-time Day work.

Location:—Primary Health North West, Devonport.

Duties:—To provide efficient and effective administrative and clerical support service to the Primary Health Co-ordinator Mersey.

Desirable Requirements:—A sound knowledge of office management principles and the capacity to effectively manage the day-to-day operation of the office of the Primary Health Co-ordinator Mersey, a high level of keyboard skills, including the ability to efficiently operate word processing, spreadsheet and database systems as well as well developed oral, written and interpersonal communication skills, appropriate to the undertaking of administrative and reception duties in a senior management environment.

Enquiries to Janet Clemens, Department of Health and Human Services, phone (03) 6440 7087, email janet.clemens@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Primary Health Services***Business Support Officer (507618).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$52,481–\$54,291 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 6.

Permanent full-time Day work.

Location:—Primary Health North.

Duties:—Provide business support at a district level by assisting the Manger Business Support Unit to ensure that financial targets are achieved, managing site issues at community health centres within the district, and promoting and encouraging a multi-disciplinary approach to service delivery through liaison consultation and negotiation with stakeholders.

Desirable Requirements:—Well developed ability to work individually, and as a member of a team and a proven ability to be adaptable and flexible to achieve the best results in an environment of change, ambiguity and pressure, high level interpersonal skills including communication, negotiation, conflict resolution and group facilitation skills and an ability to research, interpret and analyse financial information and to recommend appropriate action.

Enquiries to Dan Longstaff, Department of Health and Human Services, phone (03) 6336 5596, email dan.longstaff@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Primary Health Services***Community Nurse—2 Vacancies.**

Applications Close:—Friday, 12 September 2008.

Salary:—\$54,463–\$65,071 per annum.

Nurses (TPS) Award, Community FCH Nurse.

Vacancy No. 504711,

Permanent full-time or permanent part-time daywork.

Location:—St Helens and St Marys Community Nursing Service.

Vacancy No. 5047713,

Permanent full-time or permanent part-time daywork.

Location:—St Helens and St Marys Community Nursing Service.

Duties:—These vacancies provide the Community Nursing Service throughout the Break O Day Municipality and work from both St Helens and St Marys.

In accordance with Primary Health Care principles, Agency policies, legal requirements and professional competencies, the Community Health Nurse provides nursing care to individuals and families, participates in community needs assessments and the development and implementation of health promotion programmes. Collaborate with other members of the health care team to ensure the delivery of high quality health care.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Karen O'Shea, Department of Health and Human Services, phone (03) 6372 2111, email smhc.manager@dhhs.tas.gov.au or Miriam Deacon, Department of Health and Human Services, phone (03) 6376 5200, email miriam.deacon@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Primary Health Services***Enrolled Nurse (502391).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$44,751–\$46,469 per annum.

Nurses (TPS) Award, Enrolled Nurse Level 2.

Permanent full-time shiftwork.

Location:—King Island Hospital and Heath Centre.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse.

Bass Strait airfare entitlements, Rural and District Allowance and accommodation is available.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as an Enrolled Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Cathy Donnellan, Department of Health and Human Services, phone (03) 6462 9900, email kihhdon@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Primary Health Services***Enrolled Nurse (502388).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$44,751–\$46,469 per annum.

Nurses (TPS) Award, Enrolled Nurse Level 2.

Permanent full-time shiftwork.

Location:—King Island Hospital and Health Centre.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Registered Nurse. Please Note: Rural allowance and accommodation is available.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as an Enrolled Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Cathy Donnellan, Department of Health and Human Services, phone (03) 6462 9900, email kihhdon@dhhs.tas.gov.au.

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Primary Health Services***Registered Nurse (Midwife) (502995).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$43,859–\$59,950 per annum.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent full-time Shift Work.

Location:—Smithton.

Duties:—The registered nurse/midwife will practice independently and interdependently in accordance with professional standards, professional competencies and legislative requirements in providing nursing care to clients/patients/residents.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania, with authorisation to practice as a Midwife.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Nancy Grogan, Department of Health and Human Services, phone (03) 6452 4650, email nancy.grogan@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Clinical Nurse (518247).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$60,828–\$65,071 per annum.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time and permanent part-time (shift work) fully rotational, various positions available, (pro-rata salary for part-time hours).

Location:—Hobart.

Duties:—Functions as an advanced clinical practitioner within the designated area and provides management support to the Nurse Unit Manager including participation in staff education and the management of staff performance. Opportunities exist to use high level assessment skills in acute general medicine nursing, including acute stroke, renal, endocrinology and gastroenterology.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Judith Voute, Department of Health and Human Services, phone (03) 6222 8563, email judith.voute@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Clinical Nurse (514999).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$60,828–\$65,071 per annum.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time day work.

Location:—St Johns Park New Town.

Description:—Specialist Peritoneal Dialysis Nurse responsible for ongoing care of home peritoneal dialysis patients, training of all new peritoneal dialysis patients, with major responsibility to liaison with the Renal team.

Duties:—Functions as an advanced clinical practitioner within the designated area and provides management support to the Nurse Unit Manager including participation in staff education and the management of staff performance.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Stephen Harris, Department of Health and Human Services, phone (03) 6222 5404, email stephen.harris@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Director Safety, Quality, Risk and Service Improvement (507804).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$85,057 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 12.

Fixed-term full-time day work, commencing 6 October 2008 until 1 October 2010.

Location:—Royal Hobart Hospital.

Duties:—Consult and inform on key system quality and patient safety issues, and related policy and practices across RHH. Be responsible for ensuring strong relationships and linkages between the quality unit and key stakeholders in quality management. Ensure a strategic approach to staff education on quality, risk and clinical governance; develop policies and procedures; ensure a responsive and appropriate patient complaints service.

Enquiries to Dr Helen McArdle, Department of Health and Human Services, phone (03) 6222 8430, email helen.mcardle@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Enrolled Nurse (516139).**

Applications Close:—Friday, 19 September 2008.

Salary:—\$40,040–\$43,433 pro rata.

Nurses (TPS) Award, Enrolled Nurse.

Permanent part-time day work, 40 hours per fortnight.

Location:—Royal Hobart Hospital.

Duties:—Deliver care based on the nursing care plan with guidance from Registered nurses; assist in the collection of comprehensive data from patients, clients and /or family; provide information in support and reinforcement of the nursing care plan for the patient/client and/or family. This vacancy is located in the Endoscopy Unit (Admissions and Recovery).

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as an Enrolled Nurse in Tasmania.

Enquiries to Michelle Muir, Department of Health and Human Services, phone (03) 6222 7365, email michelle.muir@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Enrolled Nurse, Acute Rehabilitation (513701).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$44,751–\$46,469 per annum.

Nurses (TPS) Award, Enrolled Nurse Level 2.

Fixed-term full-time shift work (fully rotational), commencing as soon as possible to 17 January 2009.

Location:—Hobart.

Duties:—In accordance with Agency policies and legal requirements, the Enrolled Nurse delivers direct patient/client care of a prescribed recurrent nature under the supervision of a Registered Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as a Medication Endorsed Enrolled Nurse in Tasmania.

Enquiries to Louise Harrison, Department of Health and Human Services, phone (03) 6222 7363, email louise.harrison@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Enrolled Nurse Level 2 (518257).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$44,751–\$46,469 per annum.

Nurses (TPS) Award, Enrolled Nurse Level 2.

Permanent full-time and permanent part-time shift work (fully rotational) various positions available, (pro-rata salary for part-time hours).

Location:—Hobart.

Duties:—In accordance with Agency policies and legal requirements, the Enrolled Nurse delivers direct patient/client care of a prescribed recurrent nature under the supervision of a Registered Nurse. Opportunities exist to increase knowledge in acute general medical nursing, including endocrinology, gastroenterology, renal and acute stroke nursing.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as a Medication Endorsed Enrolled Nurse in Tasmania.

Enquiries to Judith Voute, Department of Health and Human Services, phone (03) 6222 8563, email judith.voute@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Royal Hobart Hospital***Nurse Unit Manager (General Surgical and Gynaecological, Womens Health Unit) (509225).**

Applications Close:—Friday, 19 September 2008.

Salary:—\$74,792–\$76,561 per annum.

Nurses (TPS) Award, Nurse Unit Manager.

Permanent full-time full-time day work.

Location:—Hobart.

Description:—The Nurse Unit Manager (NUM) manages a combined 26 bed General Surgical and Gynaecological (Women's Health) Unit with the support of a Clinical Nurse Consultant Gynaecology and a Clinical Nurse Educator.

Duties:—Work collaboratively with Nursing, Medical and Allied Health Managers and care providers to assist in achieving service delivery and nursing care outcomes by:—Providing leadership of the General Surgical/Gynaecological Unit within a professional, contemporary and effective context. Ensuring the delivery of efficient and effective evidence based care to all patients within a collaborative, multidisciplinary and risk management framework. Co-ordinating the unit's clinical and management activities whilst supporting and facilitating education and nursing research activities.

Highly Desirable: Extensive experience in the delivery and co-ordination of practice which is relevant to General Surgical/Gynaecological Services. Holds a relevant post basic/tertiary qualification.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Rae de Silva, Department of Health and Human Services, phone (03) 6222 8703, email rae.de.silva@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Registered Nurse, Transition Care Unit (515257).

Applications Close:—Friday, 12 September 2008.

Salary:—\$43,859–\$59,950 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 1.

Permanent part-time shift work (fully rotational) 72 hours per fortnight.

Location:—Hobart.

Duties:—Strengthen health outcomes through nursing by provision of quality, clinically appropriate nursing care in partnership with clients and their families and other health professionals.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Kerry Spencer, Department of Health and Human Services, phone (03) 6222 7154, email kerry.spencer@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Registered Nurse Undertaking Diploma or Certificate Studies (Various Positions)—4 Vacancies.

Applications Close:—Friday, 26 September 2008.

Salary:—\$43,859–\$59,950 per annum.

Nurses (TPS) Award, Registered Nurse, Level 1.

Vacancy No. 517824 (8 positions),

Fixed-term full-time shift worker (fully rotational) working 76 hours per fortnight commencing 11 January 2009 until 9 January 2010.

Location:—Clinical Services Medicine, Critical Care Medicine.

Vacancy No. 510066, 510079, 510080, 510081, 510082, 510083, 516806, 516813,

Fixed-term part-time shift worker (fully rotational) working 64 hours per fortnight commencing 8 February 2009 until 6 February 2010 (salary pro-rata).

Location:—Womens and Childrens, Neonatal Intensive Care Unit.

Vacancy No. 508980, 508982, 508983, 508985, 508994, 508996,

Fixed-term part-time shift worker (fully rotational) working 64 hours per fortnight commencing 27 January 2009 until 26 January 2010 (salary pro-rata).

Location:—Clinical Services Medicine, Emergency Medicine.

Vacancy No. 509977, 509978, 509979, 509980,

Fixed-term part-time shift worker (fully rotational) working 64 hours per fortnight commencing 8 February 2009 until 6 February 2010 (salary pro-rata).

Location:—Womens and Childrens Services, Paediatrics.

Postgraduate Certificates in Nursing. Emergency, Critical Care,

Paediatrics and Neonatal Intensive Care Nursing.

The School of Nursing and Midwifery (SNM), University of Tasmania and the Department of Health and Human Services, will be conducting the above courses commencing in 2009. Successful completion of the Postgraduate Certificate will grant students credit towards a Postgraduate Diploma and the Masters of Clinical Nursing with the SNM (UTAS). Student loan schemes are in place at the Royal Hobart and some scholarships may be available. Application forms are available on selection into the course. The course is of one year duration, with the semester commencing early 2009. Successful applicants may be required to start earlier to meet orientation or workplace experience requirements within the individual clinical areas. Preceptorship forms an integral component of the clinical practice placement. Students are also supported by an education facilitator for the appropriate course to guide competency development in the specialty area.

Duties:—Manage and co-ordinate client care to ensure the delivery of quality, timely and appropriate care in conjunction with other members of the Health Care Team. Show satisfactory progress towards completion of the graduate certificate/diploma.

Essential Requirements:—Registration as a nurse with the Nursing Board of Tasmania. Holder of a current practising certificate. Acceptance as a student in the relevant diploma or certificate programme.

Enquiries to Sarah Kelly, Department of Health and Human Services, phone (03) 6222 7426, email sarah.kelly@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Specialist Radiographer (CIT) or (MRI) (510815).

Applications Close:—Friday, 12 September 2008.

Salary:—\$69,974–\$80,262 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time day work (with oncall).

Location:—Hobart.

Duties:—Perform novel, complex and critical imaging procedures, exercising professional judgement.

Essential Requirements:—Entitled to be granted registration in Tasmania by the Medical Radiation Science Professionals Registration Board (MRSPRB).

Enquiries to Shane Morgan, Department of Health and Human Services, phone (03) 6222 8363, mobile 0407 050663, email shane.morgan@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

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HEALTH AND HUMAN SERVICES.

HUMAN SERVICES

Children and Family Services

South West Area

Child Protection Worker (501535).

Applications Close:—Friday, 19 September 2008.

Salary:—\$45,535–\$73,058 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Permanent full-time day work.

Location:—Hobart.

Duties:—As a member of Child and Family Services the Child Protection Worker is responsible for the safety and well-being of children and young persons.

The Child Protection Worker is responsible for the provision of assessment, advice and referral services, case management services and placements outside the child/young person's home.

The role of the Child Protection Worker is to provide professional services in accordance with legislation, practice guidelines, policies and procedures and by applying professional judgment to ensure that services are delivered in the best interest of the child/young person and their family.

Desirable Requirements:—An understanding of the social and developmental needs of individuals, children and families and the ability to apply this in a service delivery context and within statutory responsibility. Well-developed written and verbal communication skills, in particular, strong interpersonal and counselling skills and the ability to present confidently in public. A knowledge of the tasks performed in the work area together with a good knowledge of the operations of the agency and other agencies providing a service relevant to the work area or the ability to acquire such knowledge.

Essential Requirements:—University acquired degree or diploma in a humanities field. A current driver's licence.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Lee-Ann Russell, Department of Health and Human Services, phone (03) 6230 7666, fax (03) 62307653, email leeann.russell@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Disability Services

Consultant Individual Funding Unit (512198).

Applications Close:—Friday, 19 September 2008.

Salary:—\$56,101–\$59,721 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 7.

Fixed-term full-time day work commencing 6 October 2008 until 29 January 2010.

Location:—Disability Services, Hobart.

Duties:—Within Disability Services, be responsible for policy, programme development and planning in respect of individual funding packages whilst ensuring the timely and effective allocation, payment, monitoring and review of individualised funding provided to people with disabilities on a state-wide basis.

Perform a pivotal role in the broad policy framework for the Individual Funding Unit, which will include strategic development of high level policy, planning, purchasing and service development initiatives and provide high level project management support to the Co-ordinator Individual Funding Unit.

Desirable Requirements:—Demonstrated high-level ability and experience in design and implementation of programmes, guidelines, policies and procedures and a well developed ability to undertake project development, analysis and review and to co-ordinate planning activities. Well developed knowledge and understanding of current issues, which are impacting on the disability area. Demonstrated strategic, conceptual, analytical and creative skills including an ability to understand the political, social and organisational environment and identify relevant issues.

Enquiries to Gary Reardon, Department of Health and Human Services, phone (03) 6230 7731, email gary.reardon@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Youth Justice Services

Youth Justice Worker, Community Development (511473).

Applications Close:—Friday, 19 September 2008.

Salary:—\$45,535–\$73,058 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Permanent full-time day work (with On-call).

Location:—Youth Justice Services, Launceston.

Duties:—Develop, implement and maintain a comprehensive network with Community Service organizations suitable for the provision of services to young offenders. Develop specific programme and placement opportunities for young offenders to engage in pro-social and developmental opportunities. Establish local level linkages and partnerships to support the placement of young offenders to complete their Court ordered and

Community Conference, CSO/Undertaking. With specific reference to young person's assessment and orders, provide placement, supervision and other supports to ensure young offenders complete their obligations and comply with their conditions.

Desirable Requirements:—A demonstrable understanding of the Youth Justice Act 1997 and in particular the Community Service Order provisions and or ability to quickly acquire and apply this understanding in practice with a broad range of stakeholders. Project management and group work skills, including an ability to lead, motivate, facilitate, critically analyse, research and think creatively and achieve project objectives. Within the context of government programmes and policy demonstrate the ability to work with young persons who are involuntary clients, demonstrating high levels of skills in conflict resolution, negotiation skills and building resilience in young people and their community.

Essential Requirements:—University acquired degree or diploma in a humanities field. Current Driver's Licence. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Neil Warnock, Department of Health and Human Services, phone (03) 6336 2751, mobile 0419 572796, email neil.warnock@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Youth Justice Services

Youth Justice Worker, Community Development (511472).

Applications Close:—Friday, 19 September 2008.

Salary:—\$45,535–\$73,058 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Permanent full-time day work (with On-call).

Location:—Youth Justice Services, Hobart.

Duties:—Develop, implement and maintain a comprehensive network with Community Service organizations suitable for the provision of services to young offenders. Develop specific programme and placement opportunities for young offenders to engage in pro-social and developmental opportunities. Establish local level linkages and partnerships to support the placement of young offenders to complete their Court ordered and Community Conference, CSO/Undertaking. With specific reference to young person's assessment and orders, provide placement, supervision and other supports to ensure young offenders complete their obligations and comply with their conditions.

Desirable Requirements:—A demonstrable understanding of the Youth Justice Act 1997 and in particular the Community Service Order provisions and or ability to quickly acquire and apply this understanding in practice with a broad range of stakeholders. Project management and group work skills, including an ability to lead, motivate,

facilitate, critically analyse, research and think creatively and achieve project objectives. Within the context of government programmes and policy demonstrate the ability to work with young persons who are involuntary clients, demonstrating high levels of skills in conflict resolution, negotiation skills and building resilience in young people and their community.

Essential Requirements:—University acquired degree or diploma in a humanities field. Current Driver's Licence. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Mark Jessop, Department of Health and Human Services, phone (03) 6230 7634, mobile 0439 202417, email mark.jessop@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

OFFICE OF THE SECRETARY

Manager Executive Services (516761).

Applications Close:—Friday, 12 September 2008.

Salary:—\$76,007 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 10.

Permanent full-time day work.

Location:—Hobart.

Duties:—Manage the operations of the Executive Services function including providing the Minister, the Secretary, the Director and senior management with high level co-ordination, information and advice to and for the Secretary on matters which are central to the Secretary's role as a leader of the Department.

Desirable Requirements:—High level analytical, conceptual, strategic, research and creative skills and the ability to understand the political, social and organisational environment in the context of the health and human services sector; identify relevant issues and priorities and make sound judgements. High level interpersonal skills including written and oral communication skills; negotiation and conflict resolution skills; the ability to develop, manage and maintain collaborative stakeholder and client networks; and to work collaboratively with senior executives and peers to achieve common goals and objectives. Demonstrated ability to be creative and innovative in developing solutions to meet objectives including personal skills of initiative, adaptability, planning, organisation, attention to detail and flexibility including an ability to deal with pressure, ambiguity and change, to modify approach and to adapt to new situations.

Enquiries to Sharon Trueman, Department of Health and Human Services, phone (03) 6233 3761, email sharon.trueman@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

OFFICE OF THE SECRETARY

Manager Ministerial and Parliamentary Services (516394).

Applications Close:—Friday, 12 September 2008.

Salary:—\$76,007 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 10.

Permanent full-time day work.

Location:—Hobart.

Duties:—Manage the operations of the Ministerial and Parliamentary Services function including provision of high level co-ordination, information and advice services to the Department and to the Minister including the timely preparation and provision of high quality correspondence, briefings, speeches and other documents for and on behalf of the Minister.

Desirable Requirements:—High level analytical, conceptual, strategic, research and creative skills and the ability to understand the political, social and organisational environment in the context of the health and human services sector; identify relevant issues and priorities and make sound judgements. High level interpersonal skills including written and oral communication skills, negotiation and conflict resolution skills; the ability to develop, manage and maintain collaborative stakeholder and client networks; and to work collaboratively with senior executives and peers to achieve common goals and objectives. Demonstrated ability to be creative and innovative in developing solutions to meet objectives including personal skills of initiative, adaptability, planning, organisation, attention to detail and flexibility including an ability to deal with pressure, ambiguity and change, to modify approach and to adapt to new situations.

Enquiries to Sharon Trueman, Department of Health and Human Services, phone (03) 6233 3761, email sharon.trueman@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

*Mental Health Services***Community Mental Health Nurse (502831).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$54,463–\$65,071 per annum.

Nurses (TPS) Award, Community FCH Nurse.

Permanent full-time Day work (with oncall).

Location:—Oldaker Street Clinic, Devonport.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Community Nurse provides a specialist mental health service within the community setting for a designated client group, utilising evidence based practices and recovery principles, works within a multi-disciplinary team to deliver co-ordinated assertive case management including triage, crisis, intake and assessment and the development and implementation of individual service plans for designated clients and supports and works in collaboration with primary health care professionals within an identified region to provide care to clients in the community setting.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a

Registered Nurse in Tasmania. A current psychiatric nursing practising certificate or be authorised by the Nursing Board of Tasmania to work in a psychiatric nursing position. A current drivers licence. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Christine Lander, Department of Health and Human Services, phone (03) 6434 6434, email christine.lander@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

*Mental Health Services***Occupational Therapist (504878).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$69,974–\$80,262 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Permanent full-time Day work.

Location:—Ward 1E, LGH Charles St Launceston.

Duties:—As part of a multi-disciplinary team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Service principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Occupational Therapist undertakes the delivery of quality clinical services utilising evidence based best practice and recovery principles within a collaborative and multi-disciplinary framework, provides a specialist Occupational Therapy assessment and treatment service to clients of Inpatient/Extended Treatment Team and their families or carers and acts as a consultant to other Agencies with regard to the support and management of clients with mental health needs and promotes community awareness in relation to mental health.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Jan Dorman, Department of Health and Human Services, phone (03) 6348 7765, email jan.dorman@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

*Mental Health Services***Psychiatrist (511373).**

Applications Close:—Friday, 12 September 2008.

Salary:—per annum.

Salaried Medical Practitioners Industrial Agreement 2006.

Fixed-term full-time Day work (with oncall).

Location:—Mental Health Services North.

Duties:—As part of a multidisciplinary mental health service delivering high quality mental health care and, in accordance with Mental Health Services (Mental Health Services) principles, National Mental Health Standards, Agency policy, legal requirements and relevant professional competencies, the Psychiatrist will provide a comprehensive psychiatric service in the northern region of Tasmania including clinical services to the Ward 1E, Launceston General Hospital, Community Mental Health Team and other Mental Health Services facilities as required, act as a consultant to mental health professionals and health service providers including general practitioners and other agencies with regard to the assessment and management of patients with mental health disorders and undertake supervisory responsibilities with Psychiatric Registrars and other medical staff.

Essential Requirements:—A medical practitioner who is registered under the provisions of the Medical Practitioners Registration Act 1996, who holds a qualification recognised as a specialist medical qualification in accordance with the provisions of the Commonwealth/State Agreement on Mutual Recognition, which is relevant to his/her appointment and who has had at least four year's experience in that speciality subsequent to the gaining of the specialist qualification.

Enquiries to Carolyn Woll, Department of Health and Human Services, phone (03) 63362194, email carolyn.woll@dhhs.tas.gov.au.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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Please do not send applications to the contact person.

HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health Services

Office of the Chief Psychiatrist

Administrative Support Officer (518061).

Applications Close:—Friday, 19 September 2008.

Salary:—\$43,431–\$47,038 pro rata.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 4.

Permanent part-time day work, working 38 hours per fortnight.

Location:—Southern Region.

Duties:—As part of a team delivering high quality mental health services in accordance with the Mental Health Services Strategic Plan, Mental Health Services principles, National Mental Health Standards, Agency Policy, legal requirements and relevant professional competencies, the

Administrative Assistant will be responsible for providing administrative and clerical assistance and support to the Director of Training, various committees and other staff of the Unit, provide a high quality personal and telephone reception service, develop, manage and maintain the information systems, including computerised and manual training records and assist in compiling and reporting on qualitative and quantitative measures developed by the Training Unit to evaluate learning and development initiatives and programmes undertaken by Mental Health Services.

Desirable Requirements:—Demonstrated knowledge of and experience in contemporary office management practices. Sound knowledge and experience of administrative practices, procedures and processes. Demonstrated ability to plan, organise, set priorities, and meet deadlines, accompanied by an ability to handle a number of tasks concurrently with minimum supervision.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Jade O'Sullivan, Department of Health and Human Services, phone (03) 6230 7711, email jade.osullivan@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health Services

State Office Alcohol and Drug

Regional Cessation Co-ordinator—3 Vacancies.

Applications Close:—Friday, 19 September 2008.

Salary:—\$69,312–\$70,005 per annum.

Nurses (TPS) Award, Clinical Nurse Specialist.

Vacancy No. 518073,.

Permanent full-time day work.

Location:—Southern Region.

Vacancy No. 518074,.

Permanent full-time day work.

Location:—Northern Region.

Vacancy No. 518075,.

Permanent full-time day work.

Location:—North-West Region.

Please indicate for which position/s you wish to apply.

Duties:—In accordance with Primary Health Care principles, Alcohol and Drug Service policies, Agency policies, legal requirements and professional competencies, the Regional Cessation Co-ordinator, Alcohol and Drug, provides clinical leadership in all aspects of nursing care within the practice setting.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a

Registered Nurse in Tasmania. Current Drivers Licence. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Elizabeth McVey, Department of Health and Human Services, phone (03) 6230 7032, email elizabeth.mcvey@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact person.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au.

HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health Services

State Office Alcohol and Drug

Statewide Cessation Co-ordinator (517465).

Applications Close:—Friday, 19 September 2008.

Salary:—\$80,978 per annum.

Nurses (TPS) Award, Registered Nurse, Level 4 Grade 1.

Permanent full-time day work.

Location:—Southern Region with Statewide responsibilities.

Duties:—Responsible for the state wide development, co-ordination and management, at a strategic level, of smoking cessation services. This position will provide direction and support for the promotion and co-ordination of smoking cessation services in Tasmania, and will work in conjunction with and under the broad direction of the Tobacco Coalition Governance Group. Provide high level leadership and advice in the development and delivery of standardised and specialised training, brief interventions and cessation support on a statewide basis. Provide high level liaison and consultation with a range of stakeholders to identify needs and increase capacity to deliver smoking cessation services. When necessary, provide consistent clinical support to regional smoking cessation co-ordinators, in relation to smoking cessation pharmacotherapies to a small number of clients with more complex issues.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas: crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Elizabeth McVey, Department of Health and Human Services, phone (03) 6230 7032, email elizabeth.mcvey@dhhs.tas.gov.au.

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of

Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact person.

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JUSTICE

CROWN LAW

Director of Public Prosecutions

Assistant Director of Public Prosecutions (356091).

Applications Close:—Friday, 12 September 2008.

Salary:—To be negotiated.

Legal Practitioners Agreement 2005, Level 6.

Fixed-term full-time for five years.

Location:—Hobart.

Duties:—To act as solicitor and counsel in the most complex, critical, novel and sensitive criminal proceedings before the High Court, Court of Criminal Appeal, Criminal Court and Magistrates Court and in matters arising from those criminal proceedings including matters under the Crimes (Confiscation of Profits) Act, Living Marine Resources Management Act, Misuse of Drugs Act and Workplace Health and Safety Act. To provide high level legal, policy and strategic advice and assistance to the Director of Public Prosecutions in respect of complex legal issues, the management of the Office and the allocation and preparation of proceedings.

Essential Requirements:—Admitted or eligible for immediate admission as a Barrister or Practitioner of the Supreme Court of Tasmania.

Appointment as Senior Counsel or Queen's Counsel.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted; conviction checks in the following; arson and fire setting; violent crimes and crimes against the person; sex-related offences; drug and alcohol related offences; crimes involving dishonesty; crimes involving deception; making false declarations; malicious damage and destruction to property; serious traffic offences; crimes against public order or relating to the administration of law and justice; crimes against executive or the legislative power; crimes involving conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Extensive experience and demonstrated skills in the conduct of the most complex, critical, novel and sensitive criminal matters, as solicitor and counsel. A comprehensive and expert knowledge of criminal law and related legal areas. Demonstrated high level communication, negotiation, advocacy and organisational skills.

Enquiries to Mr T Ellis, S.C., Director Of Public Prosecutions, Crown Law, Department of Justice, phone (03) 6233 6649.

Applications to Daphne Webb, Administrative Support Officer, Recruitment and Establishment, Department of Justice, G.P.O. Box 825, Hobart 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Kerry Worsley on (03) 6233 8732.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

TASMANIA PRISON SERVICE

Correctional Supervisor—2 Vacancies.

Applications Close:—Friday, 12 September 2008.

Salary:—\$53,504 per annum.

Correctional Officers Agreement 2005, Correctional Supervisor Grade 1.

Vacancy No. 350516,

Permanent full-time 76 hours per fortnight.

Location:—Southern Region.

Vacancy No. 350518,

Permanent full-time 76 hours per fortnight.

Location:—Southern Region.

There are two (2) working arrangements, Full Shift Work and Day Work. On full shift work the rate is \$67,579 per annum and on day work the rate is \$53,504 per annum.

Duties:—Supervise, lead and motivate assigned TPS staff on operational and technical tasks including the appropriate management of resources. Support the implementation and delivery of the approved TPS Integrated Offender Management Framework for inmates including, case management, delivery of programmes and SASH protocols.

Essential Requirements:—Full Certificate IV Correctional Practice (Custodial); and Supervisor qualifications mapped to nationally recognised training packages, including Certificate IV Correctional Practice (Custodial) and/or others; and intermediate case management qualifications mapped to nationally recognised training packages, including Certificate IV Correctional Practice (Custodial) and/or others.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: arson and fire setting; violent crimes and crimes against the person; sex-related offences; drug and alcohol related offences; crimes involving dishonesty; crimes involving deception; making false declarations; malicious damage and destruction to property; serious traffic offences; crimes against public order or relating to the administration of law and justice; crimes against executive or legislative power; crimes involving conspiracy. Disciplinary action in previous employment check. Identification check.

Enquiries to Greg Partridge, Assistant Director of Prisons, Tasmania Prison Service, Department of Justice, phone (03) 6216 8060, email greg.partridge@justice.tas.gov.au.

Applications to Daphne Webb, Administrative Support Officer, Recruitment and Establishment, Department of Justice, G.P.O. Box 825 Hobart 7001, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Hayley Campbell on (03) 6216 8060.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

JUSTICE

TASMANIA PRISON SERVICE

*Integrated Offender Management***Sport and Recreation Officer—2 Vacancies.**

Applications Close:—Friday, 12 September 2008.

Salary:—\$53,188–\$55,020 per annum.

Administrative and Clerical Employees Award, Level 6.

Vacancy No. 355206,

Permanent full-time 73.5 hours per fortnight.

Location:—Risdon Prison.

Vacancy No. 355596,

Permanent full-time 73.5 hours per fortnight.

Location:—Risdon Prison.

Duties:—Co-ordinate, develop, implement, facilitate and negotiate the supervision of sport and recreation programmes for inmates accommodated within Tasmania Prison Service facilities. Initiate and develop specialist programmes and sporting carnivals for inmates, in close consultation with relevant Facility Reference Groups, in accordance with the inmates' contract level and sentence plan and the requirements of the facility.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: arson and fire setting; violent crimes and crimes against the person; sex-related offences; drug and alcohol related offences; crimes involving dishonesty; crimes involving deception; making false declarations; malicious damage and destruction to property; serious traffic offences; crimes against public order or relating to the administration of law and justice; crimes against executive or legislative power; crimes involving conspiracy. Disciplinary action in previous employment check. Identification check.

Desirable Requirements:—Recognised vocational qualification in Sport and Recreation and Workplace Assessment and Training.

Enquiries to Matt Bain, Acting Manager Programmes and Case Co-ordination, Tasmania Prison Service, Department of Justice, phone (03) 6216 8010, email Matt.Bain@justice.tas.gov.au.

Applications to Daphne Webb, Administrative Support Officer, Department of Justice, G.P.O. Box 825, phone (03) 6233 6809, fax (03) 6233 3254, email applications@justice.tas.gov.au.

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Diana Ivanova on (03) 6216 8031.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

PREMIER AND CABINET

CORPORATE SERVICES DIVISION

*Information Systems Branch****Systems and Network Administrator (Readvertised) (001477).***

Applications Close:—Friday, 12 September 2008.

Salary:—\$55,020–\$60,476 per annum.

Administrative and Clerical Employees Award, Computer Systems Officer, Level 2 (A and C Level 6-7).

Permanent full-time.

Location:—Hobart.

Duties:—As a member of the Technical Services team, undertake an advanced technical role in the delivery and ongoing management of new and upgraded system services, and deliver network support services to Agency clients.

Desirable Requirements:—Professional information technology knowledge gained through satisfactory completion of an appropriate course of study at a tertiary institution or equivalent experience is an advantage.

Enquiries to Carey Nairn, Technical Services Manager, Department of Premier and Cabinet, phone (03) 6233 3077, email Carey.Nairn@dpac.tas.gov.au.

Applications to Melanie Nugent, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123 Hobart Tasmania 7001, phone (03) 6233 3738, fax (03) 6233 2769, email job.application@dpac.tas.gov.au.

PREMIER AND CABINET

TASMANIA TOGETHER PROGRESS BOARD

Project Officer Benchmarking (Readvertised) (001167).

Applications Close:—Friday, 12 September 2008.

Salary:—\$64,096–\$67,714 per annum.

Administrative and Clerical Employees Award, Level 8.

Permanent full-time.

Location:—Hobart.

Duties:—Provide high level support and authoritative advice to the Tasmania Together Progress Board in relation to benchmark development, information management, monitoring and reporting.

Desirable Requirements:—A tertiary qualification in a relevant discipline or research experience to similar level would be desirable.

Enquiries to Phillip Hoysted, Director, Tasmania Together Progress Board, Department of Premier and Cabinet, phone (03) 6233 5958, email Phillip.Hoysted@dpac.tas.gov.au.

Applications to Melanie Nugent, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123 Hobart Tasmania 7001, phone (03) 6233 3738, fax (03) 6233 2769, email job.application@dpac.tas.gov.au.

PRIMARY INDUSTRIES AND WATER

INFORMATION AND LAND SERVICES

*Geodata Services****Manager (Client Services) (702904).***

Applications Close:—Friday, 12 September 2008.

Salary:—\$76,763 per annum.

Administrative and Clerical Employees Award, Level 10.

Permanent full-time.

Location:—Hobart.

Duties:—Manage the human, physical and information resources of the Client Services Section in the delivery of a wide range of geospatial data and LIST subscriber services to the Agency and its clients and maintain a marketing and consultation strategy with existing and new LIST clients. Contribute to the development of policies, processes and programmes associated with the maintenance and development of geospatial data exchange agreements and the delivery of LIST subscriber services to a diverse range of organisations; providing specialist consultative advice to facilitate the delivery and exchange of information.

Desirable Requirements:—A tertiary qualification in a relevant discipline. A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Michael Harding, phone (03) 6233 3223, email mike.harding@dpiw.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries and Water, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3004, fax (03) 6233 2660, email jonathan.horne@dpiw.tas.gov.au.

PRIMARY INDUSTRIES AND WATER

INFORMATION AND LAND SERVICES

*Geodata Services****Manager (Spatial Data) (702902).***

Applications Close:—Friday, 12 September 2008.

Salary:—\$76,763 per annum.

Administrative and Clerical Employees Award, Level 10.

Permanent full-time.

Location:—Hobart.

Duties:—Manage the human, physical and information resources of the Spatial Data Section in the systematic maintenance and continuing development of the State's framework cadastral, topographic and administrative geospatial data and related LIST (Land Information System Tasmania) data sets; including the preparation of geospatial information products and a range of complex drafting services to clients.

Desirable Requirements:—A tertiary qualification in a relevant discipline. A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Michael Harding, phone (03) 6233 3223, email mike.harding@dpiw.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries and Water, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3004, fax (03) 6233 2660, email jonathan.horne@dpiw.tas.gov.au.

PRIMARY INDUSTRIES AND WATER

INFORMATION AND LAND SERVICES

*Geodata Services***Manager (Spatial Operations) (702903).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$76,763 per annum.

Administrative and Clerical Employees Award, Level 10.

Permanent full-time.

Location:—Hobart.

Duties:—Manage the human, physical and information resources of the Spatial Operations Section for business analysis, design and development of complex software in Agency GIS and desktop mapping systems. Ensure the effective maintenance and continuing development of the systems that support the State's framework cadastral, topographic and administrative geospatial data and related LIST (Land Information System Tasmania) digital spatial data sets. Manage the development and production of TASMAR mapping publications and products.

Desirable Requirements:—A tertiary qualification in a relevant discipline. A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Michael Harding, phone (03) 6233 3223, email mike.harding@dpiw.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries and Water, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3004, fax (03) 6233 2660, email jonathan.horne@dpiw.tas.gov.au.

PRIMARY INDUSTRIES AND WATER

INFORMATION AND LAND SERVICES

*Geospatial Infrastructure***Programme Manager (Cadastral Standards) (702909).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$80,381–\$85,813 per annum.

Professional Employees Award, Level 4.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Lead the development and implementation of policies, standards and programmes for the strategic management of the State's cadastral surveying system. Undertake delegated statutory functions of the Surveyor-General required for this role.

Essential Requirements:—Registration as a Land Surveyor under the provisions of the Surveyors Act 2002.

Desirable Requirements:—Post-graduate tertiary qualifications in land surveying or a related discipline.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Peter Bakes, phone (03) 6233 2513, email peter.bakes@dpiw.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries and Water, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3004, fax (03) 6233 2660, email jonathan.horne@dpiw.tas.gov.au.

PRIMARY INDUSTRIES AND WATER

INFORMATION AND LAND SERVICES

*Geospatial Infrastructure***Supervising Surveyor (340391).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$71,331–\$76,763 per annum.

Professional Employees Award, Level 3.

Permanent full-time.

Location:—Launceston.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Supervise and co-ordinate the activities of professional, technical and operational staff of the Launceston section of the Geospatial Infrastructure Branch. Develop programmes, standards and priorities for the provision of both routine and complex surveying services, and contribute to the continuing development and implementation of the Tasmanian surveying and land information systems. Advise and assist the Chief Surveyor and the Surveyor General in the development and implementation of survey and land information policies, standards and programmes.

Essential Requirements:—Registration as a Land Surveyor under the provisions of the Surveyors Act 2002.

Desirable Requirements:—A Degree in Surveying, Spatial Information Science or Geomatics or an equivalent qualification from a recognised tertiary institution.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Peter Bakes, phone (03) 6233 2513, email peter.bakes@dpiw.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries and Water, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3004, fax (03) 6233 2660, email jonathan.horne@dpiw.tas.gov.au.

PRIMARY INDUSTRIES AND WATER

INFORMATION AND LAND SERVICES

*Office of the Surveyor General***Specialist Surveyor (702907 and 702908) (2 vacancies).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$71,331–\$76,763 per annum.

Professional Employees Award, Level 3.

Permanent full-time.

Location:—Launceston.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—As a specialist member of a team of professionals: advise and assist the Chief Surveyor in the development and implementation of survey and land information policies, standards and programmes, with a particular focus on the Cadastral Standards programme; provide professional surveying services; and contribute to the continuing development of the Tasmanian surveying and land information systems.

Essential Requirements:—Registration as a Land Surveyor under the provisions of the Surveyors Act 2002.

Desirable Requirements:—A Degree in Surveying, Spatial Information Science or Geomatics or an equivalent qualification from a recognised tertiary institution.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Peter Bakes, phone (03) 6233 2513, email peter.bakes@dpiw.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries and Water, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3004, fax (03) 6233 2660, email jonathan.horne@dpiw.tas.gov.au.

PRIMARY INDUSTRIES AND WATER

PRIMARY INDUSTRIES

Regional and Business Development

Policy Analyst (702411).

Applications Close:—Friday, 12 September 2008.

Salary:—\$64,096–\$67,714 per annum.

Administrative and Clerical Employees Award, Level 8.

Fixed-term full-time from as soon as possible until 27 March 2009, or until the return of the substantive occupant, whichever is the sooner.

Location:—New Town or Launceston (Subject to negotiation).

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To advise the General Manager, Branch Managers and project leaders on policy research legislation and industry analysis that contributes to the development of Departmental policies within the Primary Industries Division. Undertake specific projects on a broad range of primary industry topics. Support the administration of relevant sections of the Marine Farming Planning Act 1995 through provision of high-level policy research and executive support to the Board of Advice and Reference (BAR) and the Marine Farming Planning Review Panel (MFPRP).

Desirable Requirements:—A Degree in Economics, Agricultural Science or other relevant Degree, or relevant experience in public administration, policy research and industry analysis. A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Sally Smith, Department of Primary Industries and Water, phone (03) 6336 5418, email sally.smith@dpiw.tas.gov.au.

Applications to Sally Smith, Administrative Support Officer, Regional and Business Development Branch, Department of Primary Industries and Water, P.O. Box 46, Kings Meadows, 7249, phone (03) 6336 5418, fax (03) 6336 5400, email sally.smith@dpiw.tas.gov.au.

PRIMARY INDUSTRIES AND WATER

STRATEGIC POLICY

Urban Water Policy

Policy Analyst (702900).

Applications Close:—Friday, 12 September 2008.

Salary:—\$64,096–\$67,714 per annum.

Administrative and Clerical Employees Award, Level 8.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Provide high level advice on policy, operational, planning, technical and/or legislative matters relating to water and sewerage reforms, based on research, analysis and consultations. Manage research and policy development projects, co-ordinate policy input across the Agency, and prepare correspondence, reports briefing papers and submissions as required.

Desirable Requirements:—An appropriate tertiary qualification. A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Ben Goodsir, phone (03) 6233 3849, email ben.goodsir@dpiw.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries and Water, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3004, fax (03) 6233 2660, email jonathan.horne@dpiw.tas.gov.au.

PRIMARY INDUSTRIES AND WATER

STRATEGIC POLICY

Urban Water Policy

Research Officer (702910).

Applications Close:—Friday, 12 September 2008.

Salary:—\$49,523–\$51,357 per annum.

Administrative and Clerical Employees Award, Level 5.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Provide policy, research, analysis and assistance in the development, implementation and review of matters relating to the State's urban water sector. Manage the office and provide executive support services for the Director.

Desirable Requirements:—An appropriate tertiary qualification.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Ben Goodsir, phone (03) 6233 3849, email ben.goodsir@dpiw.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries and Water, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3004, fax (03) 6233 2660, email jonathan.horne@dpiw.tas.gov.au.

PRIMARY INDUSTRIES AND WATER

INLAND FISHERIES SERVICE

Clerk (700384).

Applications Close:—Friday, 12 September 2008.

Salary:—\$38,927–\$42,233 per annum.

Administrative and Clerical Employees Award, Level 3.

Fixed-term full-time from as soon as possible until 30 October 2009, or until the return of the substantive occupant, whichever is the sooner.

Location:—New Norfolk.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Provide a range of clerical support functions associated with general accounts, revenue and daily office procedures. Provide first point of contact service for internal and external clients.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Tony Wright, phone (03) 6261 8061, email anthony.wright@dpiw.tas.gov.au.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries and Water, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3004, fax (03) 6233 2660, email jonathan.horne@dpiw.tas.gov.au.

TAFE TASMANIA

DELIVERY TEAMS

*Community Services and Health***Teacher (Aged Care) (331449).**

Applications Close:—Friday, 19 September 2008.

Salary:—\$44,085–\$65,971 per annum.

TAFE Teachers Award, Teacher.

Permanent full-time.

Location:—South.

Duties:—Responsible to the designated Team Leader for teaching and co-ordination duties as may be required. It would be beneficial for potential applicants to have the following: Recent experience providing physical care to aged persons in the residential care setting. Experience with Leisure and Lifestyle programmes.

Desirable Requirements:—Successful completion of an apprenticeship and trade certificate or equivalent technical or commercial qualifications (including a technician certificate) or a Degree, Diploma, or Associate Diploma deemed appropriate to the teaching area and a minimum of 3 years relevant vocational or industrial experience, or other appropriate experience deemed relevant by the controlling authority. Certificate IV in Training and Assessment, or Certificate IV in Assessment and Workplace Training, or equivalent.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Enquiries to Christy-Lee Hunt, Team Leader, TAFE Tasmania, phone (03) 6245 8023, email Christy-Lee.Hunt@tafe.tas.edu.au.

Applications to Human Resources Branch (Recruitment), TAFE Tasmania, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4637, fax (03) 6231 2254, email HRRecruitment@tafe.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within TAFE Tasmania.

If no acknowledgement or system generated response is received contact should be made with the Human Resources Branch on (03) 6233 4637.

TAFE TASMANIA

DELIVERY TEAMS

*Construction***Teacher (Built Environment) (322167).**

Applications Close:—Friday, 19 September 2008.

Salary:—\$44,085–\$65,971 per annum.

TAFE Teachers Award, Teacher.

Permanent full-time.

Location:—South.

Duties:—Responsible to the designated Team Leader for teaching and co-ordination duties as may be required.

It would be beneficial for potential applicants for the Teaching position to have qualifications and experience that relates to the delivery teams teaching profile (see <http://www.tafe.tas.edu.au/courses/builtenvir/index.htm>). Additionally, experience in the development and delivery of flexible delivery materials would be an advantage.

Desirable Requirements:—Successful completion of a Diploma, Advanced Diploma or Degree deemed appropriate to the teaching area, and a minimum of 3 years relevant vocational experience, or other appropriate experience deemed relevant by the controlling authority and Certificate IV in Training and Assessment or equivalent.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au.

Enquiries to Steve Jeffes, Team Leader, Built Environment, TAFE Tasmania, phone (03) 6245 8058, email Steve.Jeffes@tafe.tas.edu.au.

Applications to Human Resources Branch (Recruitment), TAFE Tasmania, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4637, fax (03) 6231 2254, email HRRecruitment@tafe.tas.edu.au.

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within TAFE Tasmania.

If no acknowledgement or system generated response is received contact should be made with the Human Resources Branch on (03) 6233 4637.

TREASURY AND FINANCE

CORPORATE SUPPORT DIVISION

*Human Resources Branch***Human Resource Officer (724131).**

Applications Close:—Friday, 12 September 2008.

Salary:—\$44,019–\$47,675 per annum.

Administrative and Clerical Employees Award, Level 4.

Permanent full-time.

Location:—Hobart.

Duties:—As a member of the HR Payroll/Recruitment team, undertake payroll and recruitment related functions for the Department in accordance with established procedures and deadlines. Provide authoritative advice to internal and external clients in relation to relevant legislation and departmental policies.

In the context of the selection criteria, to be successful in the position applicants will have an understanding of human resource management practices in relation to payroll and recruitment functions; well-developed interpersonal and communication skills with a strong client focus and a demonstrated commitment to working in a team; an ability to use initiative to resolve issues; good organisational skills and good level of accuracy; and demonstrated computer skills, including familiarity with computerised payroll systems and automated workflows.

Enquiries to Karen Coggan, Human Resource Officer (Supervisor), Human Resources Branch, Department of Treasury and Finance, phone (03) 6233 3445, email karen.coggan@treasury.tas.gov.au.

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3445, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au.

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Karen Coggan on (03) 6233 3445.

Senior Executives

ENVIRONMENT, PARKS, HERITAGE AND THE ARTS

ENVIRONMENT

General Manager, Environment (334398).

Applications Close:—Friday, 12 September 2008.

Salary:—\$126,481–\$139,128 per annum.

Senior Executive, Level 3.

Senior Executive 5 year term.

Location:—Hobart.

Duties:—As the State's independent environmental regulator, exercise the statutory powers and functions of Director, Environment Protection Authority as specified in the Environmental Management and Pollution Control Act 1994 and any other legislation. The Director is also a member of the Board of Environmental of the Environment Protection Authority and is an influential contributor to Board decisions, especially with respect to development assessments.

Manage the administration of the statutory framework for the protection of environmental quality, including compliance and enforcement and the collection of environmental quality information to inform regulatory and policy responses.

Desirable Requirements:—Tertiary qualifications in a relevant discipline or an equivalent level of skills together with experience at a senior management level.

Enquiries to John Mollison, Deputy General Manager for further information regarding the vacancy phone (03) 6233 6270 or email John.Mollison@environment.tas.gov.au. For a copy of the Statement of Duties contact, Barbara McLeod, phone (03) 6233 2758, email barbara.mcleod@environment.tas.gov.au.

Applications to address the selection criteria as outlined in the Statement of Duties, quote vacancy number and be addressed to, Sallyanne Fisher, Human Resources, Department of Environment, Parks, Heritage and the Arts, G.P.O. Box 771, Hobart 7001, phone (03) 6233 5914, fax (03) 6233 5907, email applications@depha.tas.gov.au.

Staff Movements*Permanent Appointments*

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Education	School Attendant	Alison Harris	6 months	18.08.08
Education	Teacher	Danika Morse	6 months	11.08.08
Education	Teacher	Breaane Smith	6 months	18.08.08
Education	Pathway Planning Officer	Carina Whitcombe	6 months	04.08.08
Education	Pathway Planning Officer	Rachel Matchett	6 months	04.08.08
Education	Client Support Officer	Caroline Reeve	6 months	01.09.08
Education	Senior Planning & Policy Officer	Rebecca Schultz	6 months	01.09.08
Education	School Attendant	Michael Wright	6 months	29.08.08
Environment, Parks, Heritage & the Arts	Field Officer	James Grey	6 months	26.08.08
Environment, Parks, Heritage & the Arts	Communications Officer - Signs	Graham Sanders	6 months	27.08.08
Environment, Parks, Heritage & the Arts	Field Officer	Samuel Warden	6 months	21.08.08
Health & Human Services	Medical Scientist	J. Souprounova	6 months	25.08.08
Health & Human Services	Administrative Assistant	T. Kelly	6 months	01.09.08
Health & Human Services	Registered Nurse	E. Davidson	6 months	02.09.08
Health & Human Services	Registered Nurse	A. Shorter	6 months	26.08.08

Permanent Appointments continued...

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Health & Human Services	Food Services Officer	N. Button	6 months	01.09.08
Health & Human Services	Diversional Therapy Assistant	R. Ashman	6 months	28.08.08
Health & Human Services	Dental Attendant	A. Pearce	6 months	01.09.08
Health & Human Services	Registered Nurse	P. McNab	6 months	17.08.08
Health & Human Services	Registered Nurse	L. Seaman	6 months	18.08.08
Infrastructure, Energy & Resources	Technical Officer	Chris Spencer	6 months	11.08.08
Infrastructure, Energy & Resources	Planning Analyst	Phillip Cook	6 months	26.08.08
Justice	Executive Assistant (Registrar)	V Guinane	6 months	27.08.08
Justice	Inspector	S. Collins	6 months	01.09.08
Justice	Administrative Assistant	T. King	6 months	01.09.08
Police & Emergency Management	Computer Support Officer	T. Mitchell	6 months	25.08.08
Primary Industries & Water	Botanist (Threatened Speices)	R. Schahinger	6 months	01.09.08
Primary Industries & Water	Clerk	B. Wightman	6 months	25.08.08
Primary Industries & Water	Fisheries Monitoring Officer	M.Hodgson	6 months	10.09.08
Primary Industries & Water	Computer Systems Officer	M. Chung	6 months	27.08.08
Port Arthur Historic Site Management Authority	Interpretation Manager	Veronica Macno	6 months	20.08.08
Port Arthur Historic Site Management Authority	Conservation Project Officer	Claire Bester	6 months	25.08.08

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Education	Roger Manser	Senior Budget Analyst	21.08.08
Education	Sarah Wilson	Assistant Accountant	14.08.08
Education	Simon Dewhurst	Senior Network Officer	20.08.08
Education	Diane Medbury	School Office Clerk	21.08.08
Education	David Menzie	Project Officer	21.08.08
Education	Kelvin Griffiths	Project Officer	21.08.08
Education	Sonia Hodgetts	Pathway Planning Officer	04.08.08
Education	Amanda Oliver	Manager Digital Services	25.08.08
Education	Diane Clifford	School Office Clerk	22.08.08
Education	Andrew Beattie	Budget Officer	04.09.08
Education	Ngaire Young	School Office Clerk	14.08.08
Environment, Parks, Heritage & the Arts	Michael Power	Air Modelling Specialist	25.08.08
Environment, Parks, Heritage & the Arts	Wanita Wells	Community Engagement Officer - Committees and Councils	25.08.08
Environment, Parks, Heritage & the Arts	Grant Hall	Parks and Reserves Manager - South East Coast	01.09.08
Environment, Parks, Heritage & the Arts	A. Timmerman	Ranger In Charge	29.08.08
Health & Human Services	L. Hodge	Manager Social Work Department	25.08.08
Health & Human Services	G Sargent	Therapy Assistant (GEM)	26.08.08
Health & Human Services	D. Kosta	Senior Business Support Officer	20.08.08
Health & Human Services	S. Roelofs	Senior Pay/Personnel Officer	25.08.08
Premier & Cabinet	Jillian Chaffey	Administrative Officer	26.08.08
Primary Industries & Water	A.Crane	Senior Policy Officer	01.09.08
Primary Industries & Water	T.Leary	Team Leader (Water Management Operations)	01.09.08
Primary Industries & Water	C.Young	Senior Entomologist	29.08.08
Primary Industries & Water	M.Szczerbanik	Plant Health Officer	29.08.08
Treasury & Finance	A. Watt	Assistant Director (Economic Research)	27.08.08

Transfer of Permanent Employees

Agency	Employee	New Agency	Duties Assigned	Date of Effect
Primary Industries & Water	Brett Hislop	Infrastructure, Energy & Resources	OH&S Consultant	01.09.08

Retirement of Permanent Employees

Agency	Duties Assigned	Employee	Date of Effect
Education	Teacher Aide	Kirstin Butler	11.08.08
Education	School Executive Officer	Laraine Spurr	22.08.08
Health & Human Services	Administrative Officer	H. Paul	26.08.08
Health & Human Services	Clinical Nurse	C Rosewell	23.08.08
Health & Human Services	Registered Nurse	C Rosewell	23.08.08

Resignation of Permanent Employees

Agency	Duties Assigned	Employee	Date of Effect
Education	Client Support Officer	Jacqui Ford	22.08.08
Education	Senior IT Support Officer	Ewan Curtis	22.08.08
Education	Teacher	Natalie Brown	30.07.08
Education	Teacher	Shelley Van der ploeg	12.08.08
Education	Network Support Officer	Aaron Rogers	29.08.08
Environment, Parks, Heritage & the Arts	Discovery Ranger	P Reynolds	25.08.08
Environment, Parks, Heritage & the Arts	Discovery Ranger	C Cullearn	25.08.08
Health & Human Services	Community Mental Health Nurse	T. Zeiser	18.08.08
Health & Human Services	Registered Nurse	MJ Watson	12.08.08
Health & Human Services	Enrolled Nurse	K McLean	23.08.08
Health & Human Services	IT Officer	Rosanna Griffin	09.08.08
Health & Human Services	Registered Nurse	D Purse	22.08.08
Health & Human Services	Dental Attendant	M.Sweet	13.06.08
Health & Human Services	Dental Attendant	K.Hernyk	29.05.08
Health & Human Services	Branch Station Officer	L Cornish	19.08.08
Health & Human Services	Manager Occupational Therapy Services NWCS	W Houshold	08.08.08
Health & Human Services	Community Nurse - Breast Care	Janelle Hall	11.07.08
Health & Human Services	Registered Nurse	Karen Morgan	15.08.08
Health & Human Services	Social Worker - Aged Care	John Hooper	22.11.07
Police & Emergency Management	Leading Firefighter	L. Norton-Smith	30.07.08
Police & Emergency Management	Clerk	E. O'Rourke	12.09.08
Police & Emergency Management	Clerk	J. Marston	05.09.08

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