



TASMANIAN STATE SERVICE NOTICES

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CONTENTS.

VACANCIES—	
Economic Development and Tourism.....	2187
Education	2188
Environment, Parks, Heritage and the Arts.....	2213
Health and Human Services	2214
Infrastructure, Energy and Resources.....	2228
Justice.....	2228
Police and Emergency Management.....	2229
Premier and Cabinet.....	2231
Primary Industries and Water.....	2233
TAFE	2235
Treasury and Finance	2236
SENIOR EXECUTIVE APPOINTMENTS—	
Health and Human Services	2237
Infrastructure, Energy and Resources.....	2237
Premier and Cabinet.....	2238
Primary Industries and Water.....	2238
STAFF MOVEMENTS—	
Appointments.....	2239
Promotions.....	2239
Resignations	2240
Retirements	2240
Termination.....	2240
Transfers.....	2240

The State Service provides a reasonable opportunity to members of the community to apply for State Service employment.

Vacancies—General Information

Vacancy notices and job kits including statements of duties, selection criteria and an application form are available at:

www.jobs.tas.gov.au

All permanent and some Officer and fixed-term vacancies are advertised in these Notices and may also appear in State and National newspapers.

Applicants for a vacancy published in this Gazette edition (other than Senior Executive Service vacancies), should note that for a period of six months from the date of publication, the selection process for that vacancy may be used to fill subsequent or similar vacancies on the same conditions as originally published.

Tasmanian Government Gazettes are available for perusal at the Public Sector Management Office, 9th Floor, 144 Macquarie Street, Hobart and in the reference section of major branches of the State Library.

Tasmanian Government Gazettes are available for sale from Print Applied Technology Pty Ltd, 123 Collins Street, Hobart and Birchalls Newsagency, The Mall, Launceston.

Further Information

Applicants are strongly advised to seek further information including the statement of duties, from the www.jobs.tas.gov.au site or the enquiries person specified in the vacancy concerned. In addition there is information available on the selection process, interviews, post-selection counselling and conditions of employment from the www.jobs.tas.gov.au site or the enquiries person. Application forms are available from the www.jobs.tas.gov.au site and from the Agency that has advertised the vacancy.

Submission of Applications

Applications will close 9 calendar days after the date of publication in the Gazette unless otherwise stated.

Late applications may be accepted at the discretion of the Head of Agency.

Fixed-Term Appointment

Fixed-term appointment for a specified term or for the duration of a specified task may be obtained by:—

- responding to advertisements for fixed-term appointment placed in these notices;
- expressions of interest in registration on an Agency's fixed-term employment register;

Fixed-Term Employment Registers

An expression of interest in registration on a fixed-term employment register may be lodged with an Agency in response to an advertisement placed in these Notices or the www.jobs.tas.gov.au site. A list of currently operating registers is also available from this site.

Emotional Intelligence



Emotions and logic guide every decision we make.
In many cases emotions dominate the decision process.

Understanding what triggers your emotions will stop you being 'surprised' when they surface at inconvenient times.

- Why are emotions essential for making good decisions: why can't we just use logic?
- The three parts of the brain: Brain Stem, Limbic system & Cortex
- Discover why the primitive parts of your brain cause so much trouble in the modern world
- When do you find it difficult to 'read' the emotions or attitudes of other people?
- How to control your emotions when people try to push your emotional buttons e.g. guilt
- How to overcome fear at work e.g. speaking in meetings or dealing with bullies
- Learn the neurological reasons why some people become angry so quickly
- How to control your own anger at work and home
- Discover how to express your point of view assertively: without aggression or fear

	Public	Hobart	In-house (6 - 16 people)
Emotional intelligence	\$275	4 Dec	\$1650
The new supervisor	\$595	2 & 3 Dec	\$1650/day
Leading a team	\$595	9 & 10 Dec	\$1650/day



Developing Potential (Australia) Pty Ltd

Email: training@developingpotential.com.au
Website: www.developingpotential.com.au

Phone: 6224 1066

Email copy to or fax to (03) 6216 4294.

All copy must be typed in upper and lower case not ALL CAPS, if unsure please telephone (03) 6233 6110.

The only way to place a State Service vacancy, direct selection and staff movement notices is through the www.jobs.tas.gov.au system. If you wish to place a vacancy, direct selection and/or staff movement notice and do not have a www.jobs.tas.gov.au system log on, please contact your Human Resource Manager or the Public Sector Management Office on telephone (03) 6233 6687 or email: jobsadmin@dpac.tas.gov.au.

When using this facility please ensure your order and a copy of the material or vacancy reference are faxed to Print Applied Technology Pty Ltd on (03) 6216 4294.

Government Gazette:—.

Copy must be received by Print Applied Technology Pty Ltd by prior to publication.

*State Service Notices—Vacancy, Direct Selection and Staff Movement Notices:—*Information is to be entered on the jobs system by prior to publication. Telephone (03) 6233 6687.

ECONOMIC DEVELOPMENT AND TOURISM

INDUSTRY DEVELOPMENT DIVISION

Screen Tasmania

Communications and Marketing Manager (425000).

Applications Close:—Friday, 21 November 2008.

Salary:—\$56,854–\$60,476 per annum.

Administrative and Clerical Employees Award, Level 7.

Permanent full-time.

Location:—Hobart.

Duties:—To attract investment and production through promoting and raising awareness of Screen Tasmania and the Tasmanian screen industries in national and international markets. Develop and implement strategies and actions and co-ordinate events to address Screen Tasmania's communications, marketing and public relations needs.

Desirable Requirements:—Relevant tertiary qualification in communications, public relations, marketing or equivalent. A current driver's licence.

Enquiries to Anne Hutchinson for a copy of the Statement of Duties on (03) 6233 6995 or email Anne.Hutchinson@development.tas.gov.au. For further information about the position please contact Karena Slaninka, Director Screen Tasmania, phone (03) 6233 4184, email Karena.Slaninka@development.tas.gov.au

Applications to Human Resources, Department of Economic Development and Tourism, G.P.O. Box 646 Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT AND TOURISM

INDUSTRY DEVELOPMENT DIVISION

Screen Tasmania

Production Liaison Officer (424877).

Applications Close:—Friday, 21 November 2008.

Salary:—\$53,188–\$55,020 per annum.

Administrative and Clerical Employees Award, Level 6.

Permanent part-time (2 days per week).

Location:—Hobart.

Duties:—Provide high level client service and advice regarding Screen Tasmania filming incentives, Tasmanian locations, crew and facilities. Provide on the ground production liaison services and provide information and advice to the Director Screen Tasmania, the Screen Tasmania Board and Industry.

Desirable Requirements:—Relevant tertiary or industry recognised qualifications in Arts administration, media or communications and/or appropriate industry experience. Photography skills. Software packages including: Adobe Creative Suite including Photoshop. Filemaker Pro and PowerPoint. Current Driver's Licence.

Enquiries to Anne Hutchinson for a copy of the Statement of Duties on (03) 6233 6995 or email Anne.Hutchinson@development.tas.gov.au. For further information about the position please contact Karena Slaninka, Director Brand Tasmania, phone (03) 6233 4184, email Karena.Slaninka@development.tas.gov.au

Applications to Human Resources, Department of Economic Development and Tourism, G.P.O. Box 646 Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au

Applications must address the selection criteria outlined in the Statement of Duties.

ECONOMIC DEVELOPMENT AND TOURISM

INDUSTRY DEVELOPMENT DIVISION

Screen Tasmania

Program Manager (425055).

Applications Close:—Friday, 21 November 2008.

Salary:—\$56,854–\$60,476 per annum.

Administrative and Clerical Employees Award, Level 7.

Permanent part-time (3 days per week).

Location:—Hobart.

Duties:—Contribute to the growth and expansion of Tasmania's screen industries, including film, television and digital media, through the implementation of a range of programs and initiatives designed to provide vital practitioner and project development support and to maximise production activity in the state.

Desirable Requirements:—Relevant tertiary or industry recognised qualifications in Arts administration, grant funding, and/or relevant industry experience. Filemaker Pro. Current Drivers Licence.

Enquiries to Anne Hutchinson for a copy of the Statement of Duties on (03) 6233 6995 or email Anne.Hutchinson@development.tas.gov.au. For further information about the position please contact Karena Slaninka, Director Screen Tasmania, phone (03) 6233 4184, email Karena.Slaninka@development.tas.gov.au

Applications to Human Resources, Department of Economic Development and Tourism, G.P.O. Box 646 Hobart 7001, phone (03) 6233 5893, fax (03) 6233 5703, email applications@development.tas.gov.au

Applications must address the selection criteria outlined in the Statement of Duties.

EDUCATION
LAUNCESTON COLLEGE

Assistant Principal (960826).

Applications Close:—Friday, 21 November 2008.

Salary:—\$86,228 per annum.

Teaching Service (TPS) Award, Assistant Principal, Band 3 Level 3.

Fixed-term full-time from 2 February 2009 to 11 December 2010.

Location:—Launceston College.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Keith Wenn, Department of Education, phone (03) 6332 7777, email keith.wenn@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION
LEARNING SERVICES
Learning Services (North).

Senior Social Worker (308478).

Applications Close:—Friday, 21 November 2008.

Salary:—\$80,262–\$88,771 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 4.

Permanent full-time.

Location:—Learning Services (North).

Description of the Role:—Work in schools as a member of a multi-disciplinary Learning Service support team to provide a social work service which supports students and families. Contribute to capacity building of

school communities to improve access, participation and achievement of students. Provide high level advice and undertake professional social work practice leadership to the Learning Services as identified by the General Manager Learning Services.

Essential Requirements:—A degree in Social Work from a University, Institute of Technology or College of Advanced Education or an equivalent award from a recognised overseas institution. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences. A current driver's licence. Eligibility for membership of the Australian Association of Social Workers.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Stephen Murray, Department of Education, phone (03) 6336 2594, email stephen.murray@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION
LEARNING SERVICES
Learning Services (North)
Deloraine Primary School

Assistant Principal (963761).

Applications Close:—Friday, 21 November 2008.

Salary:—\$86,228 pro rata.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Fixed-term part-time 35 hours per fortnight from start term 1, 2009 to end of term 2, 2011.

Location:—Deloraine Primary School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Peter Daniel, Department of Education, phone (03) 6362 2012, email peter.daniel@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Deloraine Primary School

Teacher, Literacy Initiative (963719).

Applications Close:—Friday, 21 November 2008.

Salary:—\$44,449–\$71,133 pro rata.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time or part-time from start of term 1, 2009 to end of term 2, 2011 at a total of 1.0 FTE.

Location:—Deloraine Primary School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To implement appropriate literacy learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Peter Daniel, Department of Education, phone (03) 6362 2012, email peter.daniel@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Exeter Primary School

Assistant Principal (963757).

Applications Close:—Friday, 21 November 2008.

Salary:—\$86,228 pro rata.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Fixed-term part-time 35 hours per fortnight from start term 1, 2009 to end of term 2, 2011.

Location:—Exeter Primary School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Rod Howell, Department of Education, phone (03) 6394 4700, email rod.howell@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Exeter Primary School

Teacher, Literacy Initiative (963715).

Applications Close:—Friday, 21 November 2008.

Salary:—\$44,449–\$71,133 pro rata.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time or part-time from start of term 1, 2009 to end of term 2, 2011 at a total of 1.0 FTE.

Location:—Exeter Primary School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To implement appropriate literacy learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Rod Howell, Department of Education, phone (03) 6394 4700, email rod.howell@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Invermay Primary School.

Assistant Principal (963769).

Applications Close:—Friday, 21 November 2008.

Salary:—\$86,228 pro rata.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Fixed-term part-time 35 hours per fortnight from start term 1, 2009 to end of term 2, 2011.

Location:—Invermay Primary School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Emmy Brient, Department of Education, phone 6331 8371, email emmy.brient@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Invermay Primary School

Teacher, Literacy Initiative (963729 and 963730).

Applications Close:—Friday, 21 November 2008.

Salary:—\$44,449–\$71,133 pro rata.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time or part-time from start of term 1, 2009 to end of term 2, 2011 at a total of 1.5 FTE.

Location:—Invermay Primary School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To implement appropriate literacy learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Emmy Brient, Department of Education, phone (03) 6331 8371, email emmy.brient@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Lilydale District School

Assistant Principal (963874).

Applications Close:—Friday, 21 November 2008.

Salary:—\$86,228 per annum.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Fixed-term part-time 28 hours per fortnight from start term 1, 2009 to end of 2010.

Location:—Lilydale District High School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as

established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Greg Morgan, Department of Education, phone 6395 1231, email greg.morgan@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Lilydale District School

Clerk (305377).

Applications Close:—Friday, 21 November 2008.

Salary:—\$34,648–\$37,378 per annum.

Administrative and Clerical Employees Award, Level 2.

Permanent full-time up to 42 weeks per year from 9 February 2009.

Location:—Lilydale District School.

Description of the Role:—Under direction carry out routine clerical and keyboard support duties as required.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Helen Hale, Department of Education, phone (03) 6395 1231, email helen.hale@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Lilydale District School

Teacher, Literacy Initiative (963873).

Applications Close:—Friday, 21 November 2008.

Salary:—\$44,449–\$71,133 pro rata.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time or part-time from start of term 1, 2009 to end of term 3 2010 at a total of 1.0 FTE.

Location:—Lilydale District School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To implement appropriate literacy learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Greg Morgan, Department of Education, phone (03) 6395 1231, email greg.morgan@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Mayfield Primary School

Assistant Principal (963771).

Applications Close:—Friday, 21 November 2008.

Salary:—\$86,228 pro rata.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Fixed-term part-time 35 hours per fortnight from start term 1, 2009 to end of term 2, 2011.

Location:—Mayfield Primary School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

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Enquiries to Vicki Mackrill, Department of Education, phone 6326 2602, email vicki.mackrill@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Mayfield Primary School.

Teacher, Literacy Initiative (963731 and 963732).

Applications Close:—Friday, 21 November 2008.

Salary:—\$44,449–\$71,133 pro rata.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time or part-time from start of term 1, 2009 to end of term 2, 2011 at a total of 1.5 FTE.

Location:—Mayfield Primary School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To implement appropriate literacy learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Vicki Mackrill, Department of Education, phone (03) 6326 2602, email vicki.mackrill@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Mowbray Heights Primary School

Assistant Principal (963870).

Applications Close:—Friday, 21 November 2008.

Salary:—\$86,228 pro rata.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Fixed-term part-time 28 hours per fortnight from start term 1, 2009 to end of term 2, 2010.

Location:—Mowbray Heights Primary School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Marie Gavlik, Department of Education, phone (03) 6326 1892, email marie.gavlik@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Mowbray Heights Primary School

Teacher, Literacy Initiative (963869).

Applications Close:—Friday, 21 November 2008.

Salary:—\$44,449–\$71,133 pro rata.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time or part-time from start of term 1, 2009 to end of term 3 2010 at a total of 1.0 FTE.

Location:—Mowbray Heights Primary School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To implement appropriate literacy learning programs for students and to assess individual student progress. Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be

conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

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Enquiries to Marie Gavlik, Department of Education, phone (03) 6326 1892, email marie.gavlik@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Norwood Primary School

Clerk (963622).

Applications Close:—Friday, 21 November 2008.

Salary:—\$34,648–\$37,378 pro rata.

Administrative and Clerical Employees Award, Level 2.

Permanent part-time 35 hours per fortnight up to 42 weeks per year from 29 January 2009.

Location:—Norwood Primary School.

Description of the Role:—Under direction carry out routine clerical and keyboard support duties as required.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Ann Howard, Department of Education, phone (03) 6344 2533, email ann.howard@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Port Dalrymple School

Assistant Principal (963780).

Applications Close:—Friday, 21 November 2008.

Salary:—\$86,228 pro rata.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Fixed-term part-time 35 hours per fortnight from start term 1, 2009 to end of term 2, 2011.

Location:—Port Dalrymple Primary School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Phil Challis, Department of Education, phone 6382 0500, email philip.challis@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Port Dalrymple School

Teacher, Literacy Initiative (963747 and 963748).

Applications Close:—Friday, 21 November 2008.

Salary:—\$44,449–\$71,133 pro rata.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time or part-time from start of term 1 2009 to end of term 2, 2011 at a total of 1.5 FTE.

Location:—Port Dalrymple School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To implement appropriate literacy learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Philip Challis, Department of Education, phone (03) 6382 0500, email philip.challis@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Punchbowl Primary School

Clerk (963903).

Applications Close:—Friday, 21 November 2008.

Salary:—\$34,648–\$37,378 pro rata.

Administrative and Clerical Employees Award, Level 2.

Permanent part-time 38.85 hours per fortnight up to 42 weeks per year.

Location:—Punchbowl Primary School.

Description of the Role:—Under direction carry out routine clerical and keyboard support duties as required.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the

appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Paul Robson, Department of Education, phone (03) 6344 1382, email paul.robson@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Queechy High School

Advanced Skills Teacher (962737).

Applications Close:—Friday, 21 November 2008.

Salary:—\$77,046 per annum.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Permanent full-time.

Location:—Queechy High School.

Description of the Role:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Kathryn Davis, Department of Education, phone (03) 6341 4455, email kathryn.davis@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Ravenswood Heights Primary School

Teacher, Literacy Initiative (963725 and 963726).

Applications Close:—Friday, 21 November 2008.

Salary:—\$44,449–\$71,133 pro rata.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time or part-time from start of term 1 2009 to end of term 2, 2011 at a total of 1.5 FTE.

Location:—Ravenswood Heights Primary School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To implement appropriate literacy learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by

return email within two working days.

Enquiries to Mick Davy, Department of Education, phone (03) 6339 1066, email mick.davy@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Ravenswood Heights Primary School

Assistant Principal (963767)

Applications Close:—Friday, 21 November 2008.

Salary:—\$86,228 pro rata.

Teaching Service (TPS) Award, Assistant Principal, Band 3 Level 3.

Fixed-Term part-time 35 hours per fortnight from start term 1 2009 to end of term 2 2011

Location:—Ravenswood Heights Primary School

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction check for: Crimes of violence, Sex related offences, Serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

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Enquiries to Mick Davy, Department of Education, phone 03 6339 1066, email mick.davy@education.tas.gov.au

Applications to HR Staffing & Establishment Services, Department of Education, GPO Box 169, Hobart 7001, phone 03 6233 7251, fax 03 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Riverside High School

Advanced Skills Teacher (950404).

Applications Close:—Friday, 21 November 2008.

Salary:—\$77,046 per annum.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Permanent full-time.

Location:—Riverside High School.

Description of the Role:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

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Enquiries to Roxanne House, Department of Education, phone (03) 6327 3969, email roxanne.house@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Riverside Primary School

Assistant Principal (963876).

Applications Close:—Friday, 21 November 2008.

Salary:—\$86,228 pro rata.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Fixed-term part-time 28 hours per fortnight from start term 1, 2009 to end of 2010.

Location:—Riverside Primary School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular

location.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

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Enquiries to Colleen Breheny, Department of Education, phone 63 3731, email colleen.breheny@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Riverside Primary School

Teacher, Literacy Initiative (963875).

Applications Close:—Friday, 21 November 2008.

Salary:—\$44,449–\$71,133 pro rata.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time or part-time from start of term 1 2009 to end of term 3 2010 at a total of 1.0 FTE.

Location:—Riverside Primary School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To implement appropriate literacy learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005.

Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis.

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or

transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

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Enquiries to Colleen Breheny, Department of Education, phone (03) 6327 3731, email colleen.breheny@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Rocherlea Primary School

Assistant Principal (963778).

Applications Close:—Friday, 21 November 2008.

Salary:—\$86,228 pro rata.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Fixed-term part-time 35 hours per fortnight from start term 1, 2009 to end of term 2, 2011.

Location:—Rocherlea Primary School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or

RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Malcolm Hales, Department of Education, phone 6326 6362, email malcolm.hales@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 77101, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Rocherlea Primary School

Teacher, Literacy Initiative (963743 and 963744).

Applications Close:—Friday, 21 November 2008.

Salary:—\$44,449—\$71,133 pro rata.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time or part-time from start of term 1, 2009 to end of term 2, 2011 at a total of 1.5 FTE.

Location:—Rocherlea Primary School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To implement appropriate literacy learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Malcolm Hales, Department of Education, phone (03) 6326 6362, email malcolm.hales@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION
LEARNING SERVICES
Learning Services (North)
Scottsdale High School

Clerk (963904).

Applications Close:—Friday, 21 November 2008.

Salary:—\$34,648–\$37,378 pro rata.

Administrative and Clerical Employees Award, Level 2.

Permanent part-time 21.32 hours per fortnight up to 42 weeks per year.

Location:—Scottsdale High School.

Description of the Role:—Under direction carry out routine clerical and keyboard support duties as required.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Pamella Krushka, Department of Education, phone (03) 6352 2477, email pamella.krushka@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION
LEARNING SERVICES
Learning Services (North)
St Helens District High School

Teacher, Literacy Initiative (963720).

Applications Close:—Friday, 21 November 2008.

Salary:—\$44,449–\$71,133 pro rata.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time or part-time from start of term 1, 2009 to end of term 2, 2011 at a total of 1.0 FTE.

Location:—St Helens District High School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To implement appropriate literacy learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional

registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to John Marshall, Department of Education, phone (03) 6376 7100, email john.marshall@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION
LEARNING SERVICES
Learning Services (North)
St Leonards Primary School

Assistant Principal (963766).

Applications Close:—Friday, 21 November 2008.

Salary:—\$86,228 per annum.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Fixed-Term full-time or part-time from start term 1, 2009 to end of term 2, 2011 at a total of 1 FTE - from 9 February 2009 to 18 December 2009

Location:—St Leonards Primary School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as

defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jane Bovill, Department of Education, phone (03) 6339 1462, email jane.bovill@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

St Leonards Primary School

Teacher, Literacy Initiative (963724).

Applications Close:—Friday, 21 November 2008.

Salary:—\$44,449–\$71,133 pro rata.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time or part-time from start of term 1, 2009 to end of term 2, 2011 at a total of 1.0 FTE.

Location:—St Leonards Primary School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To implement appropriate literacy learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word

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Enquiries to Jane Bovill, Department of Education, phone (03) 6339 1462, email jane.bovill@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

St Marys District High School

Advanced Skills Teacher (203706).

Applications Close:—Friday, 21 November 2008.

Salary:—\$77,046 per annum.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Permanent full-time.

Location:—St Marys District High School.

Description of the Role:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Brian Shephard, Department of Education, phone (03) 6372 3900, email brian.shephard@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

St Marys District High School

Teacher, Literacy Initiative (963745 and 963746).

Applications Close:—Friday, 21 November 2008.

Salary:—\$44,449–\$71,133 pro rata.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time or part-time from start of term 1, 2009 to end of term 2, 2011 at a total of 1.5 FTE.

Location:—St Marys District High School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To implement appropriate literacy learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

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Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Summerdale Primary School

Assistant Principal (205760).

Applications Close:—Friday, 21 November 2008.

Salary:—\$86,228 per annum.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Permanent full-time.

Location:—Summerdale Primary School.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Craig Tyeson, Department of Education, phone (03) 6344 5333, email craig.tyson@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Summerdale Primary School

Readvertised, School Attendant, Cleaning (952552).

Applications Close:—Friday, 21 November 2008.

Salary:—\$33,637 pro rata.

Miscellaneous Workers (Public Sector) Award, School Attendant, Level 2.

Permanent part-time 20 hours per fortnight from 27 January 2009.

Location:—Summerdale Primary School.

Description of the Role:—Under supervision perform various facets of the school attendant position which may involve cleaning, grounds keeping, kitchen assistant duties and basic maintenance of school facilities to a hygienic, safe and presentable level.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Alison Tuskin, Department of Education, phone (03) 6344 5333, email alison.tuskin@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Summerdale Primary School

Teacher, Literacy Initiative (963867).

Applications Close:—Friday, 21 November 2008.

Salary:—\$44,449–\$71,133 pro rata.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time or part-time from start of term 1, 2009 to end of term 3 2010 at a total of 1.0 FTE.

Location:—Summerdale Primary School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To implement appropriate literacy learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying

for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Craig Tyeson, Department of Education, phone (03) 6344 5333, email craig.tyson@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Waverley Primary School

Assistant Principal (963782).

Applications Close:—Friday, 21 November 2008.

Salary:—\$86,228 pro rata.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Fixed-term part-time 35 hours per fortnight from 9 February 2009 to 18 December 2009.

Location:—Waverley Primary School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jeanagh Viney, Department of Education, phone 6339 1455, email jeanagh.viney@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Waverley Primary School

Teacher, Literacy Initiative (963751 and 963752).

Applications Close:—Friday, 21 November 2008.

Salary:—\$44,449–\$71,133 pro rata.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time or part-time from start of term 1, 2009 to end of term 2, 2011 at a total of 1.5 FTE.

Location:—Waverley Primary School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To implement appropriate literacy learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jeanagh Viney, Department of Education, phone (03) 6339 1455, email jeanagh.viney@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

West Launceston Primary School

Clerk (963905).

Applications Close:—Friday, 21 November 2008.

Salary:—\$34,648–\$37,378 pro rata.

Administrative and Clerical Employees Award, Level 2.

Permanent part-time 24.85 hours per fortnight up to 42 weeks per year.

Location:—West Launceston Primary School.

Description of the Role:—Under direction carry out routine clerical and keyboard support duties as required.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Samantha Morrison, Department of Education, phone 6331 4160, email samantha.morrison@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Youngtown Primary School

Assistant Principal (963872).

Applications Close:—Friday, 21 November 2008.

Salary:—\$86,228 pro rata.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Fixed-term part-time 28 hours per fortnight from start term 1, 2009 to end of 2010.

Location:—Youngtown Primary School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Shireen Thomas, Department of Education, phone 6344 6235, email shireen.thomas@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North)

Youngtown Primary School

Teacher, Literacy Initiative (963871).

Applications Close:—Friday, 21 November 2008.

Salary:—\$44,449–\$71,133 pro rata.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time or part-time from start of term 1, 2009 to end of term 3 2010 at a total of 1.0 FTE.

Location:—Youngtown Primary School.

Please include statement indicating that those wishing to pursue a part-time role are strongly advised to contact the nominated person to discuss the vacancy at that particular location.

Description of the Role:—To implement appropriate literacy learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction

check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement of up to 1500 words addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Shireen Thomas, Department of Education, phone (03) 6344 6235, email shireen.thomas@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7251, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Guidance Officer (104961).

Applications Close:—Friday, 21 November 2008.

Salary:—\$44,449–\$71,133 per annum.

Teaching Service (TPS) Award, Teacher.

Fixed-term full-time From 9 February 2009 to 18 December 2009.

Location:—Circular Head Schools.

Description of the Role:—Work in schools as a member of a multi-disciplinary Learning Service Support Team to provide a child and adolescent psychological service which supports students and families. Contribute to capacity building of school communities to improve access, participation and achievement of students.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Registration as a Psychologist within Tasmania or possession of a degree with a fourth year qualification in Psychology which will enable registration following two years of supervised practice as a Guidance Officer. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—A current driver's licence. Eligible for membership of the Australian Psychological Society.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Heather Rutherford, Department of Education, phone 0407 340 287, email heather.rutherford@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Boat Harbour Primary School

School Attendant (300040).

Applications Close:—Friday, 21 November 2008.

Salary:—\$33,637 pro rata.

Miscellaneous Workers (Public Sector) Award, School Attendant, Level 2.

Permanent part-time 20 hours per fortnight from 27 January 2009.

Location:—Boat Harbour Primary School.

Description of the Role:—Under supervision perform various facets of the school attendant position which may involve cleaning, grounds keeping, kitchen assistant duties and basic maintenance of school facilities to a hygienic, safe and presentable level.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Elizabeth Knight, Department of Education, phone (03) 6445 1187, email elizabeth.knight@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Brooklyn Primary School

Teacher Aide (300077).

Applications Close:—Friday, 21 November 2008.

Salary:—\$36,554–\$39,434 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 30 hours per fortnight for up to 42 weeks per year from 27 January 2009.

Location:—Brooklyn Primary School.

Please note that it is intended to fill this vacancy on a permanent basis. However, for a period of six months from the date of this advertisement subsequent permanent or Fixed-term vacancies may arise and may be filled as a result of this selection process.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Rhonda Dineen, Department of Education, phone (03) 6431 3975, email rhonda.dineen@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Latrobe Primary School.

Clerk (960172).

Applications Close:—Friday, 21 November 2008.

Salary:—\$34,648–\$37,378 pro rata.

Administrative and Clerical Employees Award, Level 2.

Permanent part-time 58.8 hours per fortnight up to 42 weeks per year.

Location:—Latrobe Primary School.

Description of the Role:—Under direction carry out routine clerical and keyboard support duties as required.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of

violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Vicki Hales, Department of Education, phone (03) 6426 1203, email vicki.hales@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7101, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Moriarty Primary School

Teacher Aide Special (966021).

Applications Close:—Friday, 21 November 2008.

Salary:—\$36,554–\$39,434 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 8 hours per fortnight for up to 42 weeks per year from 9 February 2009.

Location:—Moriarty Primary School.

Please note that it is intended to fill this vacancy on a permanent basis. However, for a period of six months from the date of this advertisement subsequent permanent or Fixed-term vacancies may arise and may be filled as a result of this selection process.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students.

Essential Requirements:— The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jerome Pape, Department of Education, phone (03) 6426 9275, email jerome.pape@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Mountain Heights School

Assistant Principal (963896).

Applications Close:—Friday, 21 November 2008.

Salary:—\$86,228 per annum.

Teaching Service (TPS) Award, Assistant Principal, Band 3, Level 3.

Permanent full-time From 9 February 2009.

Location:—Mountain Heights School.

Description of the Role:—To assist the Principal in the general educational leadership, management and administration of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to John Ewington, Department of Education, phone 0400 955 628, email john.ewington@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Nixon Street Primary School

Teacher Aide (952663).

Applications Close:—Friday, 21 November 2008.

Salary:—\$36,554–\$39,434 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 30 hours per fortnight for up to 42 weeks per year from 27 January 2009.

Location:—Nixon Street Primary School.

Please note that it is intended to fill this vacancy on a permanent basis. However, for a period of six months from the date of this advertisement subsequent permanent or Fixed-term vacancies may arise and may be filled as a result of this selection process.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Gail Harington, Department of Education, phone (03) 6424 7733, email gail.harington@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Parklands High School

School Attendant, Cleaning (300471).

Applications Close:—Friday, 21 November 2008.

Salary:—\$33,637 per annum.

Miscellaneous Workers (Public Sector) Award, School Attendant, Level 2.

Permanent full-time From 27 January 2009.

Location:—Parklands High School.

Description of the Role:—Under supervision perform various facets of the school attendant position which may involve cleaning, grounds keeping, kitchen assistant duties and basic maintenance of school facilities to a hygienic, safe and presentable level.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement,

please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Michael Czuplak, Department of Education, phone (03) 6433 0206, email michael.czuplak@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Parklands High School

Teacher, English/SOSE (200339).

Applications Close:—Friday, 21 November 2008.

Salary:—\$44,449–\$71,133 per annum.

Teaching Service (TPS) Award, Teacher.

Permanent full-time from 9 February 2009.

Location:—Parklands High School.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration; or limited authority to teach granted by the Teachers Registration Board (Tasmania) in accordance with the provisions of the Teachers Registration Act 2000. Please note that a person with a limited authority to teach can only be employed on a Fixed-term basis. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Ability to teach English/SOSE. Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Ann Walker, Department of Education, phone (03) 6433 0206, email ann.walker@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Ridgley Primary School

School Executive Officer (300593).

Applications Close:—Friday, 21 November 2008.

Salary:—\$44,019–\$47,675 per annum.

Administrative and Clerical Employees Award, Level 4.

Permanent full-time 42 weeks per year.

Location:—Ridgley Primary School.

Description of the Role:—Administration of a school office including accounting for funds and undertaking clerical/administrative and keyboard functions.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Denise Wotherspoon, Department of Education, phone (03) 6435 7291, email [denise.wotherspoon@education.tas.gov.au](mailto:wotherspoon@education.tas.gov.au)

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Rosebery District High School

School Attendant—2 Vacancies.

Applications Close:—Friday, 21 November 2008.

Salary:—\$33,637 pro rata.

Miscellaneous Workers (Public Sector) Award, School Attendant, Level 2.

Vacancy No. 300621,

Permanent part-time 64 hours per fortnight from 2 February 2009.

Location:—Rosebery District High School.

Vacancy No. 300620,

Permanent part-time 50 hours per fortnight from 27 January 2009.

Location:—Rosebery District High School.

Description of the Role:—Under supervision perform various facets of the school attendant position which may involve cleaning, grounds keeping, kitchen assistant duties

and basic maintenance of school facilities to a hygienic, safe and presentable level.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Alex Downes, Department of Education, phone (03) 6473 1223, email alex.downes@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Sheffield School

Teacher Aide—2 Vacancies.

Applications Close:—Friday, 21 November 2008.

Salary:—\$36,554–\$39,434 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Vacancy No. 952440,

Permanent part-time 30 hours per fortnight for up to 42 weeks per year from 9 February 2009.

Location:—Sheffield School.

Vacancy No. 981076,

Permanent part-time 30 hours per fortnight for up to 42 weeks per year from 9 February 2009.

Location:—Sheffield School.

Please note that it is intended to fill this vacancy on a permanent basis. However, for a period of six months from the date of this advertisement subsequent permanent or Fixed-term vacancies may arise and may be filled as a result of this selection process.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students.

Essential Requirements:— The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Malcolm Moore, Department of Education, phone (03) 6491 1302, email malcolm.moore@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Wynyard High School

Teacher Aide Special (963912).

Applications Close:—Friday, 21 November 2008.

Salary:—\$36,554–\$39,434 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 30 hours per fortnight for up to 42 weeks per year from 27 January 2009.

Location:—Wynyard High School.

Please note that it is intended to fill this vacancy on a permanent basis. However, for a period of six months from the date of this advertisement subsequent permanent or Fixed-term vacancies may arise and may be filled as a result of this selection process.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Jenene Mallinson, Department of Education, phone (03) 6442 2385, email jenene.mallinson@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (North-West)

Yolla District High School

School Attendant (301136).

Applications Close:—Friday, 21 November 2008.

Salary:—\$33,637 pro rata.

Miscellaneous Workers (Public Sector) Award, School Attendant, Level 2.

Permanent part-time 68 hours per fortnight from 27 January 2009.

Location:—Yolla District High School.

Description of the Role:—Under supervision perform various facets of the school attendant position which may involve cleaning, grounds keeping, kitchen assistant duties and basic maintenance of school facilities to a hygienic, safe and presentable level.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Heather Jones, Department of Education, phone (03) 6438 1888, email heather.jones@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (South)

Glenorchy Primary School

Advanced Skills Teacher (953159).

Applications Close:—Friday, 21 November 2008.

Salary:—\$77,046 per annum.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Permanent full-time From 10 February 2009.

Location:—Glenorchy Primary School.

Description of the Role:—To implement and manage appropriate learning programs for students and to assess individual student progress. To assist the Principal in the general educational leadership, management and administration of a particular sector of a school or college.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for: crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Wendy Burrows, Department of Education, phone (03) 6272 7574, email wendy.burrows@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (South)

Kingston High School

Advanced Skills Teacher English/Society and History/Literacy (204612).

Applications Close:—Friday, 21 November 2008.

Salary:—\$77,046 per annum.

Teaching Service (TPS) Award, Advanced Skills Teacher, Band 2.

Permanent full-time From 10 February 2009.

Location:—Kingston High School.

Description of the Role:—Qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Ability to teach English/Society and History/Literacy. Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Helen Gourley, Department of Education, phone (03) 6229 4388, email helen.gourley@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Manager, Learning Federation (963907).

Applications Close:—Friday, 21 November 2008.

Salary:—\$109,327 per annum.

Teaching Service (TPS) Award, Band 3, Level 8.

Fixed-term full-time from 1 January 2009 to 31 December 2010.

Location:—to be established within the range of campuses covered by the Bridgewater/Brighton Learning Federation.

Context:—The Bridgewater and Southern Midlands Task Force (BASMERT) conducted wide ranging community consultation in order to develop recommendations relating to the educational needs of the region. Among the recommendations approved by the Government was the appointment of a Manager, Learning Federation to oversee the implementation of the federation of schools structure. The federation of schools includes Bridgewater High, Gagebrook Primary, Herdsmans Cove Primary, Brighton Primary and the combined Green Point Primary/Bridgewater Primary campus. The Bridgewater/Brighton Federation model will be developed within the two year period and the nature of the Manager's role will be reviewed as part of the federation model.

Description of the Role:—Offers an exciting opportunity to lead and direct the establishment of the State's first federation of schools model. This federation will cover the provision of education and training services from birth to year 12 and beyond, expanding into adult and community learning. The Manager Learning Federation will lead the conceptual and organisational development of the model within the two year period. The development of the model will include consultation with Principals regarding the distribution of resources on a priority needs basis consistent with the Government's education policy of Student at the Centre and with the Learning Services South East vision statement that "every child succeeds". The Manager Learning Federation will take a key leadership and management role in the implementation of the building plan and service provision outlined in the

BASMERT plan. Close collaboration with Principals and school communities within the proposed federation will be required and the Manager Learning Federation will negotiate Learning Service South East service delivery to the schools in the proposed federation in collaboration with the General Manager and other areas of the learning service and department.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Lynden Leppard, Department of Education, phone (03) 6212 3117, email lynden.leppard@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 77251, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Lauderdale Primary School

Readvertised, Canteen Supervisor (961885).

Applications Close:—Friday, 21 November 2008.

Salary:—\$34,648 pro rata.

Operational Employees Award, Level 3.

Permanent part-time 10 hours per fortnight up to 42 weeks per year.

Location:—Lauderdale Primary School.

Description of the Role:—Supervise, maintain and deliver the school canteen services.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Mike Woods, Department of Education, phone (03) 6248 6270, email lauderdale.primary@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Lauderdale Primary School

Withdrawn, Canteen Supervisor (961885).

Applications Close:—Friday, 21 November 2008.

Salary:—\$34,648 pro rata.

Operational Employees Award, Level 3.

Permanent part-time 19 hours per fortnight up to 42 weeks per year.

Location:—Lauderdale Primary School.

Description of the Role:—Supervise, maintain and deliver the school canteen services.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Mike Woods, Department of Education, phone (03) 6248 6270, email lauderdale.primary@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Montagu Bay Primary School

Principal (201879).

Applications Close:—Friday, 21 November 2008.

Salary:—\$92,640 per annum.

Teaching Service (TPS) Award, Band 3, Level 4.

Permanent full-time.

Location:—Montagu Bay Primary School.

Description of the Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Melvin Freestone, Department of Education, phone (03) 6244 1897, email melvin.freestone@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Montagu Bay Primary School

Teacher Aide (953609).

Applications Close:—Friday, 21 November 2008.

Salary:—\$36,554–\$39,434 pro rata.

Teacher Aides Industrial Agreement 2008, Teacher Aide.

Permanent part-time 20 hours per fortnight for up to 42 weeks per year.

Location:—Montagu Bay Primary School.

Please note that it is intended to fill this vacancy on a permanent basis. However, for a period of six months from the date of this advertisement subsequent permanent or Fixed-term vacancies may arise and may be filled as a result of this selection process.

Description of the Role:—Provide assistance to the teacher(s) by assisting with the management and learning of students.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—College or TAFE studies in health and/or education.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Melvin Freestone, Department of Education, phone (03) 6244 1897, email melvin.freestone@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Orford Primary School

Principal (953464).

Applications Close:—Friday, 21 November 2008.

Salary:—\$77,046 per annum.

Teaching Service (TPS) Award, Band 3, Level 1.

Permanent full-time.

Location:—Orford Primary School.

Description of the Role:—To lead and direct the educational program and administration of a school/college in accordance with appropriate Acts, Regulations and guidelines.

Essential Requirements:—Teaching qualifications as established by the Tasmanian Industrial Commission in the Teaching Service (Tasmanian Public Sector) Award, 2005. Current certificate of registration; or provisional registration in accordance with the provisions of the Teachers Registration Act 2000. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Four years or more training as defined in the Teaching Service (Tasmanian Public Sector) Award 2005.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Peter Castle, Department of Education, phone (03) 6257 1126, email peter.castle@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Richmond Primary School

School Executive Officer (953533).

Applications Close:—Friday, 21 November 2008.

Salary:—\$44,019–\$47,675 per annum.

Administrative and Clerical Employees Award, Level 4.

Permanent part-time 14.7 hours per fortnight.

Location:—Richmond Primary School.

Description of the Role:—Administration of a school office including accounting for funds and undertaking clerical/administrative and keyboard functions.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Martin Hilliard, Department of Education, phone (03) 6260 2191, email martin.hilliard@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

EDUCATION

LEARNING SERVICES

Learning Services (South-East)

Tasman District High School

Laboratory Technician (981215).

Applications Close:—Friday, 21 November 2008.

Salary:—\$38,927–\$45,854 pro rata.

Technical Employees Award, Level 2.

Permanent part-time 14 hours per fortnight.

Location:—Tasman District High School.

Description of the Role:—Provide technical support to a school or college's science unit and undertake associated administrative duties.

Essential Requirements:—An Associate Diploma in Laboratory Technology from a recognised TAFE institution, or an equivalent qualification, appropriate to the nature of the work. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences.

Desirable Requirements:—Post secondary studies in the fields of science and/or technology.

Applicants should forward an Application for Employment form, with a statement addressing the selection criteria, relevant personal details and work history.

Electronic submission of applications is preferred. Instructions for applicants lodging electronic applications: Electronic applications must be in either Microsoft Word or RTF (rich text format). Do not send additional paper copies of applications through the mail. When applying for multiple vacancies within the one advertisement, please submit one application only listing relevant vacancy numbers on the Application for Employment form. Receipt of your electronic application will be acknowledged by return email within two working days.

Enquiries to Steve Bowes, Department of Education, phone (03) 6250 2126, email stephen.bowes@education.tas.gov.au

Applications to HR Staffing and Establishment Services, Department of Education, G.P.O. Box 169, Hobart 7001, phone (03) 6233 7252, fax (03) 6233 0566, email recruitment@education.tas.gov.au

ENVIRONMENT, PARKS, HERITAGE AND THE ARTS

PARKS AND WILDLIFE SERVICE

Operations and Performance

Northern Region

Ranger (706319).

Applications Close:—Friday, 21 November 2008.

Salary:—\$45,854–\$47,675 per annum.

Parks and Wildlife Service Agreement 1996, Level 4.

Fixed-term full-time, for a period of 12 months.

Location:—Northern Region.

Allowance:—In addition to the above salary a loading of 31% under the Parks and Wildlife Industrial Agreement is payable to employees who meet the allowance conditions required by the Agreement. Total salary if meeting the conditions would be \$60,068.74 - \$62,454.25.

Duties:—Assist the Parks and Reserves Manager in managing, maintaining and protecting of areas under the jurisdiction of the Department, including departmental assets, bio and geo diversity, historic and Aboriginal heritage within the Region.

Essential Requirements:—A current motor vehicle driver's licence Workplace Level 2 First Aid Certificate or the ability to acquire prior to appointment.

Desirable Requirements:—Progress towards a Diploma of Environmental and Cultural Resources (Park Management) or equivalent qualification from a recognised tertiary institution.

Enquiries to Donna Stanley, Parks and Reserves Manager Tamar/Bass, for further information regarding the vacancy, phone (03) 6336 5286 or email Donna.Stanley@parks.tas.gov.au. For a copy of the Statement of Duties, contact Rowena Lundie, phone (03) 6336 5267, email Rowena.Lundie@parks.tas.gov.au

Applications to address the selection criteria as outlined in the Statement of Duties, quote vacancy number and be addressed to Sallyanne Fisher, Human Resources, Department of Environment, Parks, Heritage and the Arts, G.P.O. Box 771, Hobart 7001, phone (03) 6233 5914, fax (03) 6233 5907, email applications@depha.tas.gov.au

ENVIRONMENT, PARKS, HERITAGE AND THE ARTS

PARKS AND WILDLIFE SERVICE

Operations and Performance

Southern Region

Information Officer (334955).

Applications Close:—Friday, 21 November 2008.

Salary:—\$34,648–\$35,933 per annum.

Parks and Wildlife Service Agreement 1996, Level 1.

Permanent part-time 10% FTE.

Location:—Hastings.

Pro-rata salary is based on the above full-time rates.

Duties:—Provide information delivery to the public relating to the natural assets of the Hastings Caves State Reserve. Provide high quality services that support the business enterprise in area such as site maintenance, security and public safety.

Essential Qualifications:—The Commissioner has determined that the person nominated for this role is to satisfy pre-employment checks before taking up the appointment, promotion or transfer. The following checks are to be conducted:—conviction check, crimes of violence, sex related offences, serious drug offences, crimes involving dishonesty Identification Check.

Desirable Requirements:—Senior or Workplace Level 2 First Aid Certificate, along with a current motor vehicle driver's licence. Requirement for the Thermal Pool role: Swim Teachers Rescue Award or equivalent. Note: As part of the training successful applicants who do not possess a Swim Teachers Rescue Award will be required to undertake and complete the Award prior to carrying out pool attendant duties.

Enquiries to Beth Russell, Business Enterprise Manager, for more information about the vacancy phone (03) 6298 3209 or email Beth.Russell@parks.tas.gov.au. For a copy of the Statement of Duties, contact Annette Madden or Gina Rodgers, phone (03) 6264 8460 or email Annette.Madden@parks.tas.gov.au or Gina.Rodgers@parks.tas.gov.au

Applications to address the selection criteria outlined in the Statement of Duties, quote vacancy number and be addressed to, Sallyanne Fisher, Human Resources, Department of Environment, Parks, Heritage and the Arts, G.P.O. Box 771, Hobart 7001, phone (03) 6233 5914, fax (03) 6233 5907, email applications@depha.tas.gov.au

HEALTH AND HUMAN SERVICES

BUSINESS SERVICES NETWORK

*Information Services***Training and Support Officer (518419) (518418).**

Applications Close:—Friday, 28 November 2008.

Salary:—\$56,101–\$59,721 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 7.

Fixed-term full-time day work from as soon as possible for a period of 12 months.

Location:—Hobart, Launceston or Burnie.

Duties:—Responsible for the development, implementation and evaluation of staff training and professional development activities that support the effective and efficient use of the Patient Administration System (PAS) application i.Patient Manager state-wide.

Desirable Requirements:—Relevant experience in the design, planning, implementation and evaluation of objectives based training and professional development programs within an adult learning principles framework, with a focus on the training of information systems to support business process change. Demonstrated commitment to excellent client service

through quality staff training and professional development, with an understanding of the complex environment of hospitals and health service delivery. High level of knowledge and experience in using word processing, spreadsheet, presentation graphics and related software, particularly in the production and presentation of information in written, numeric and graphical format.

Enquiries to David Mantle, Department of Health and Human Services, phone (03) 62330480, email David.Mantle@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania, 7001.

HEALTH AND HUMAN SERVICES

BUSINESS SERVICES NETWORK

*Information Services***Training and Support Officer, PAS (517960).**

Applications Close:—Friday, 28 November 2008.

Salary:—\$56,101–\$59,721 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 7.

Fixed-term full-time day work from as soon as possible for a period of 2 years.

Location:—Hobart or Launceston.

Duties:—Responsible for the development, implementation and evaluation of staff training and professional development activities that support the effective and efficient use of the Patient Administration System (PAS) application i.Patient Manager state-wide.

Desirable Requirements:—Relevant experience in the design, planning, implementation and evaluation of objectives based training and professional development programs within an adult learning principles framework, with a focus on the training of information systems to support business process change. Demonstrated commitment to excellent client service through quality staff training and professional development, with an understanding of the complex environment of hospitals and health service delivery. High level of knowledge and experience in using word processing, spreadsheet, presentation graphics and related software, particularly in the production and presentation of information in written, numeric and graphical format.

Enquiries to David Mantle, Department of Health and Human Services, phone (03) 62330480, email David.Mantle@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

BUSINESS SERVICES NETWORK

Information Services

Information Resources Information Services.

Library North West Information Services.

Records Co-ordinator North/North West (500601).

Applications Close:—Friday, 21 November 2008.

Salary:—\$48,862–\$50,671 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 5.

Permanent full-time day work.

Location:—North West.

Duties:—Co-ordinate the Administrative Records Service for the north and north west of Tasmania area to ensure the Records Service adheres to legislative requirements and best practice in management of the Agency's administrative records.

Desirable Requirements:—Broad knowledge and experience in records management including relevant standards, computerised records management systems and keyword classification principles, together with a demonstrated knowledge and understanding of current requirements regarding archiving and disposal of State records. Demonstrated knowledge and understanding of the principles of project management, together conceptual, analytical and creative skills and a high degree of flexibility, adaptability and motivation and the ability to plan and prioritise activities and identify relevant issues. Strong liaison and consultation skills, together with the ability to advise and negotiate effectively with a wide range of Agency staff which incorporates both administrative and client services.

Enquiries to Lorraine Baulch, Department of Health and Human Services, phone (03) 62307516, email lorraine.baulch@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

CHIEF NURSE ALLIED HEALTH

Transition Manager (518416).

Applications Close:—Friday, 21 November 2008.

Salary:—\$85,057 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 12.

Fixed-term full-time day work from as soon as possible until 30 June 2010.

Location:—Hobart.

Duties:—The Transition Manager will lead the facilitation of the National Registration and Accreditation Implementation Project (NRAIP) in Tasmania and be responsible for the delivery of a fully functioning Tasmanian Office by 1 July 2010.

Desirable Requirements:—An understanding of the broader health environment with an ability to develop high level policy documents within a broad legislative framework. Change management: Demonstrated ability to provide leadership; to motivate and encourage others and to convey a vision of the future directions. Managing Relationships: Demonstrated ability to build and maintain positive, productive, mutually beneficial working relationships; to establish and maintain network across the broader government environment.

Enquiries to Fiona Stoker, Department of Health and Human Services, phone (03) 6233 3133, email fiona.stoker@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Aged Care and Rehabilitation

Clinical Network Policy and Project Officer (518403).

Applications Close:—Friday, 21 November 2008.

Salary:—\$63,340–\$66,962 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 8.

Permanent full-time day work.

Location:—Hobart.

Duties:—Facilitate the establishment of the Palliative Care Services Clinical Network through the development of project implementation, communication and evaluation plans. In conjunction with the Network Clinical Leader, contribute to the ongoing activities of the Tasmanian Clinical Advisory Council. Provide policy and project support to the Clinical Network Steering Committee and working parties.

Enquiries to Kim Gabriel, Department of Health and Human Services, phone (03) 6222 7374, email kim.gabriel@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Clinical Performance and Emergency Management.

Co-ordinator Quality and Safety (512165).

Applications Close:—Friday, 21 November 2008.

Salary:—\$85,057 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 12.

Permanent full-time day work.

Location:—Hobart.

Duties:—Develop, implement and maintain a DHHS Quality and Safety Framework that enables consistency and encourages best practice. Provide high level strategic policy advice and support to the Manager Quality and Clinical Improvement and to senior Quality and Safety staff across the Agency. Work collaboratively with and provide strategic advice to quality and safety staff across Health Services.

Enquiries to Dr Kelly Shaw, Department of Health and Human Services, phone (03) 6233 6420, email kelly.shaw@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Hospital Aide (504254).

Applications Close:—Friday, 21 November 2008.

Salary:—\$34,059–\$34,606 pro rata.

Community and Health Services (Public Sector) Award, Operational Stream, Level 4.

Permanent part-time day worker, working 48 hours per fortnight.

Location:—Surgery, Day Procedure Unit.

Duties:—To assist with the management of all Wards supplies (excepting drugs) to ensure the delivery of a high standard of patient care in the hospital.

Desirable Requirements:—Previous experience working with patients desirable. Sound literacy and numeracy skills. Knowledge of the principles and practices of Infection Control.

Enquiries to Annette Galvin-Ridge, Department of Health and Human Services, phone (03) 6348 8723, email annette.galvin-ridge@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

House Services Assistant (511257).

Applications Close:—Friday, 21 November 2008.

Salary:—\$32,898–\$33,620 pro rata.

Community and Health Services (Public Sector) Award, Operational Stream, Level 3.

Permanent part-time shift worker, working 38 hours per fortnight.

Location:—Corporate, House Services.

Duties:—To clean allocated areas in compliance with established procedures and protocols.

Desirable Requirements:—Basic cleaning skills and knowledge of cleaning procedures and machinery. Physical capacity to handle heavy objects, operate machinery and climb and work up ladders. Sound interpersonal and communications skills.

Enquiries to Colleen Horton, Department of Health and Human Services, phone (03) 63487482, email colleen.horton@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

House Services Assistant (513392).

Applications Close:—Friday, 21 November 2008.

Salary:—\$32,898–\$33,620 pro rata.

Community and Health Services (Public Sector) Award, Operational Stream, Level 3.

Fixed-term part-time day worker, working 30 hours per fortnight. To commence as soon as possible until 23 May 2009.

Location:—Corporate, House Services.

Duties:—To clean allocated areas in compliance with established procedures and protocols.

Desirable Requirements:—Basic cleaning skills and knowledge of cleaning procedures and machinery. Physical capacity to handle heavy objects, operate machinery and climb and work up ladders. Sound interpersonal and communications skills.

Enquiries to Colleen Horton, Department of Health and Human Services, phone (03) 63487482, email colleen.horton@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Pharmacist (503612).

Applications Close:—Friday, 21 November 2008.

Salary:—\$45,535–\$73,058 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Permanent full-time shift worker.

Location:—Clinical Services, Pharmacy.

Duties:—To effectively and efficiently provide contemporary hospital pharmacy services to inpatients, outpatients, and staff of the Launceston General Hospital under the general direction and guidance of senior officers.

Essential Requirements:—Entitled to be granted registration by the Pharmacy Board of Tasmania.

Enquiries to Patrick Keefe, Department of Health and Human Services, phone (03) 6348 7733, email patrick.keefe@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au

HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Launceston General Hospital

Pharmacy Technician, Primary Health (518378).

Applications Close:—Friday, 21 November 2008.

Salary:—\$38,464–\$45,244 per annum.

Community and Health Services (Public Sector) Award, Technical Stream, Level 2.

Fixed-term full-time day worker. To commence as soon as possible until 14 November 2009.

Location:—Clinical Services, Pharmacy.

Duties:—To work with the Senior Pharmacist Primary Health to provide a quality pharmaceutical service to District Hospitals, Multipurpose Services and Centres of Primary Health Services.

Essential Requirements:—An Associate Diploma from a recognised TAFE institution, or an equivalent qualification, appropriate to the nature of the work; or relevant training and/or experience determined in accordance with the provisions of section 37 of the State Service Act 2000 appropriate to the nature of the work.

Enquiries to Patrick Keefe, Department of Health and Human Services, phone (03) 6348 7733, email patrick.keefe@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Launceston General Hospital***Senior Pharmacist, Primary Health (518379).**

Applications Close:—Friday, 21 November 2008.

Salary:—\$69,974–\$80,262 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Fixed-term full-time day worker. To commence as soon as possible until 14 November 2009.

Location:—Clinical Services, Pharmacy.

Duties:—To provide a clinical pharmacy service for Primary Health services and to optimise patient outcomes by working to achieve the cost effective and best possible quality use of medicines.

Essential Requirements:—Entitled to be granted registration by the Pharmacy Board of Tasmania.

Enquiries to Patrick Keefe, Department of Health and Human Services, phone (03) 6348 7733, email keefe@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Launceston General Hospital***Ward Clerk (504259).**

Applications Close:—Friday, 21 November 2008.

Salary:—\$38,464–\$41,681 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 3.

Fixed-term full-time day worker. To commence as soon as possible until 9 November 2009.

Location:—Surgery, Day Procedure Unit.

Duties:—To provide an effective and efficient clerical, and reception support in the Day Procedure Unit (DPU), providing an effective front line service to the public.

Desirable Requirements:—Ability to organise and prioritise workflow according to demand. A comprehensive knowledge of clerical procedures and a comprehensive level of medical terminology, with and exposure to admission and discharge of patients processes an advantage. Well developed interpersonal and a high level of communication skills with the ability to participate in a multidisciplinary teamwork environment.

Enquiries to Annette Galvin-Ridge, Department of Health and Human Services, phone (03) 6348 8723, email annette.galvin-ridge@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Mersey Community Hospital***Co-ordinator-Patient Information Management Services (515509).**

Applications Close:—Friday, 21 November 2008.

Salary:—\$52,481–\$54,291 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 6.

Fixed-term full-time day work. To commence as soon as possible until 3 April 2009.

Location:—Business Management, PIMS.

Duties:—Supervise and co-ordinate the daily activities of Patient Information Management Services (PIMS) and associated areas at Mersey Community Hospital in consultation with the Manager PIMS. Participate in goal setting, strategic planning, program development and evaluation of the service. To ensure the PIMS department adheres to legislative requirements in its management of patient information. Ensure and maintain confidentiality and work according to all Agency and Hospital policies, procedures and guidelines.

Desirable Requirements:—Proven ability to manage human, physical and financial resources within a contemporary health care environment together with proven previous supervisory/management experience. Demonstrated high level of written and oral communication skills, including the ability to liaise and negotiate with personnel from a wide variety of disciplines at all levels of the organisation. High level knowledge and experience in Medical Records Management including computerised Health Information Systems with the ability to undertake analysis of data and reports.

Enquiries to Christine Lewis, Department of Health and Human Services, phone (03) 6426 5411, email chris.lewis@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

*Mersey Community Hospital***Theatre Attendant (514617).**

Applications Close:—Friday, 21 November 2008.

Salary:—\$34,812–\$35,533 pro rata.

Community and Health Services (Public Sector) Award, Operational Stream, Level 5.

Fixed-term casual shift worker, working as and when required. To commence as soon as possible until 15 November 2009.

Location:—Nursing Services, Attendants.

Duties:—Provide support to the nursing/medical staff in undertaking general porting/orderly duties throughout the organisation. As part of the Emergency Response team, the attendant will assist with hospital wide security and participate in all emergency codes. The attendant will promote the principles of quality health care and customer service and foster a positive environment for patient outcomes.

Desirable Requirements:—A thorough knowledge of hospital areas and an understanding of the Attendant role, or the ability to acquire that knowledge and understanding. Knowledge of manual handling techniques, Accident and

Emergency procedures and Emergency response skills or the ability to acquire such knowledge. Knowledge of, and the ability to apply, Occupational Health and Safety policies and Infection Control practices, together with knowledge of Continuous Quality Improvement processes.

Enquiries to Grace Kamphuis, Department of Health and Human Services, phone (03) 6426 5206, email grace.kamphuis@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

North West Regional Hospital

Clinical Nurse (502176).

Applications Close:—Friday, 21 November 2008.

Salary:—\$60,828–\$65,071 per annum.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent full-time day worker with oncall.

Location:—Nursing Services, Diabetes.

Duties:—The North West Regional Hospital offers an experienced Diabetic Educator the opportunity to join a dynamic team of educators working with a diverse client base including paediatric, adult Type 1 and 2, inpatient and outpatient clinics, pump clinics, CGMS and group education sessions.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania.

Enquiries to Giuliana Murfet, Department of Health and Human Services, phone (03) 6430 6590, email giuliana.murfet@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Administrative Assistant (514107).

Applications Close:—Friday, 21 November 2008.

Salary:—\$38,464–\$41,681 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 3.

Permanent full-time daywork.

Location:—Primary Health North, Launceston.

Duties:—To provide efficient and effective administrative and clerical support service to the Area Services Co-ordinator North.

Desirable Requirements:—A sound knowledge of office management principles and the capacity to effectively manage the day-to-day operation of the office of the Area Services Co-ordinator North. A high level of keyboard skills, including the ability to efficiently operate word

processing, spreadsheet and database systems. Well developed oral, written and interpersonal communication skills, appropriate to the undertaking of administrative and reception duties in a senior management environment.

Enquiries to Maribeth Harris, Department of Health and Human Services, phone (03) 6336 5551, email maribeth.harris@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Clinical Nurse (506020).

Applications Close:—Friday, 21 November 2008.

Salary:—\$60,828–\$65,071 pro rata.

Nurses (TPS) Award, Registered Nurse, Level 2.

Permanent part-time Shiftwork, 56 hours per fortnight.

Location:—Deloraine District Hospital.

Duties:—Functions as an advanced clinical practitioner within the Deloraine District Hospital and provides management support to the Nurse Unit Manager (NUM) including participation in staff education and the management of staff performance.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: Conviction Check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Lester Jones, Department of Health and Human Services, phone (03) 6362 5000, email lester.jones@dhhs.tas.gov.au

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Community Options Case Manager (507488).

Applications Close:—Friday, 21 November 2008.

Salary:—\$48,862–\$50,671 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 5.

Permanent part-time daywork, working 32 hours per fortnight.

Location:—Primary Health Services North, Deloraine.

Duties:—To provide a Community Options model of case management service to frail older and younger disabled clients and their carers with complex needs within the HACC target population.

Desirable Requirements:—Well-developed understanding of and demonstrated ability to undertake the functions of the case management process as relevant to clients with complex care needs. Demonstrated understanding and knowledge of the needs of the clients of the Home and Community Care target group, the concept of packaged care and the use of brokerage funds. Ability to exercise initiative and discretion within a health care setting, and quickly acquire knowledge of local community networks and referral services relevant to the frail aged and younger people with disabilities and their carers.

Enquiries to Michelle Nicholson, Department of Health and Human Services, phone (03) 6336 4201, email michelle.nicholson@dhhs.tas.gov.au

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Enrolled Nurse (504289a).

Applications Close:—Friday, 21 November 2008.

Salary:—\$44,751–\$46,469 per annum.

Nurses (TPS) Award, Enrolled Nurse, Level 2.

Fixed-term casual shift work, hours as and when required, commencing asap for a period of 2 years.

Location:—George Town Hospital and Community Centre.

Duties:—In accordance with primary health care principles, Agency policies, legal requirements and ANMC competencies the Enrolled Nurse provides direct and indirect nursing care to the client under the direction and supervision of a Community Family Child Health Nurse.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practice as an Enrolled Nurse in Tasmania. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Beth Smith, Department of Health and Human Services, phone (03) 6380 3620, email beth.smith@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Home Care Worker (507100).

Applications Close:—Friday, 21 November 2008.

Salary:—\$34,059–\$34,606 per annum.

Community and Health Services (Public Sector) Award, Operational Stream, Level 4.

Permanent part-time daywork, 5 hours per fortnight.

Location:—Campbell Town Multipurpose Service.

Duties:—Within a Primary Health Care framework function effectively as a member of a health care team in providing basic support services for frail aged people and people with disabilities and their carers.

Essential Requirements:—

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Jan Harvey, Department of Health and Human Services, phone (03) 6381 3330, email jan.harvey@dhhs.tas.gov.au

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North

Ward Clerk (506394).

Applications Close:—Friday, 21 November 2008.

Salary:—\$38,464–\$41,681 pro rata.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 3.

Permanent part-time day work working 24 hours per fortnight.

Location:—Deloraine District Hospital.

Duties:—Provide clerical and receptionist support to Deloraine District Hospital. Provide a front line service to the general public. Receive and process all direct admissions/discharges for the ward/unit.

Desirable Requirements:—Demonstrated ability to provide administrative and clerical support duties, including experience in a range of computer packages such as patient information management systems, word processing and databases. Demonstrated ability to organise, prioritise and work in an environment subject to variable demands and constant change, and the ability to exercise judgement,

initiative and discretion in a team environment. Well developed oral, written and interpersonal communication skills, appropriate to the undertaking of support services in a clinical service delivery environment.

Enquiries to Lester Jones, Department of Health and Human Services, phone (03) 6362 5000, email lester.jones@dhhs.tas.gov.au

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health North West

Community Health Nurse (506161).

Applications Close:—Friday, 21 November 2008.

Salary:—\$54,463–\$65,071 pro rata.

Nurses (TPS) Award, Community FCH Nurse.

Permanent part-time shift work, 46 hours per fortnight.

Location:—Primary Health North West, Ulverstone.

Duties:—In accordance with Primary Health Care principles, Agency policies, legal requirements and professional competencies, the Community Health Nurse provides nursing care to individuals and families, participates in community needs assessments and the development and implementation of health promotion programs. Collaborate with other members of the health care team to ensure the delivery of high quality health care. In accordance with Primary Health Care principles, Agency policies, legal requirements and professional competencies, the Community Health Nurse provides nursing care to individuals and families, participates in community needs assessments and the development and implementation of health promotion programs. Collaborate with other members of the health care team to ensure the delivery of high quality health care.

Essential Requirements:—Must provide current practising certificate(s) as evidence of a right to practise as a Registered Nurse in Tasmania. A current drivers licence. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check. Enquiries to Pru Enniss, Department of Health and Human Services, phone (03) 6429 8425, email pru.enniss@dhhs.tas.gov.au

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Primary Health Services

Primary Health South

Administrative Assistant (506943).

Applications Close:—Friday, 28 November 2008.

Salary:—\$38,464–\$41,681 pro rata.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 3.

Fixed-term casual day work, hours (as and when required) commencing ASP for a period of 2 years.

Location:—Various sites in Southern Tasmania.

Duties:—Responsible for the provision of quality customer services via administrative and clerical support, reception duties and the co-ordination of Centre activities at various Primary Health facilities in southern Tasmania.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Anne Clark, Department of Health and Human Services, phone (03) 6262 2888, email anne.clark@dhhs.tas.gov.au

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Customer Service Officer.

Applications Close:—Friday, 21 November 2008.

Salary:—\$38,464–\$41,681 pro rata.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 3.

Vacancy No. 508695, 508515, 509226,

Permanent part-time day work. Three vacancies available, 2 working 30.4 hours per fortnight, and one working 38 hours per fortnight.

Location:—Royal Hobart Hospital.

Duties:—Input and retrieve patient information using the hospital's computerised information system in accordance with established system procedures and standards for the capture of patient details and patient activity. Receive and manage all incoming telephone and face to face enquiries. Communicate with various hospital staff as required for efficient and effective clerical support for patient care.

Enquiries to Melinda Tonks, Department of Health and Human Services, phone (03) 6222 8448, email melinda.tonks@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Food Service Officer (Relief Pool) (507950).

Applications Close:—Friday, 21 November 2008.

Salary:—\$32,898–\$33,620 pro rata.

Community and Health Services (Public Sector) Award, Operational Stream, Level 3.

Fixed-term casual commencing asap for 12 months.

Location:—Royal Hobart Hospital.

Duties:—Assist in maintaining a high standard of food preparation, production, service, meal distribution, warewashing and cleaning of the hospital service areas at all times and in accordance with the relevant codes of practice. Perform receipt and storage duties associated with food supplies. Perform general food preparation, service, menu related and cash handling duties.

Enquiries to Matthew Pockett, Department of Health and Human Services, phone (03) 6222 7951, email matthew.pockett@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Hospital Assistant, TCU (515278).

Applications Close:—Friday, 21 November 2008.

Salary:—\$34,812–\$35,533 pro rata.

Community and Health Services (Public Sector) Award, Operational Stream, Level 5.

Permanent part-time shift work, 2 vacancies at 38 hours per fortnight.

Location:—Repatriation Hospital Hampden.

Duties:—As a member of a team perform duties consistent with quality improvement guidelines to provide food services, hospital aide services, general housekeeping, portage and catering duties to both the Geriatric Evaluation and Management (GEM) and Transition Care Unit (TCU) patients.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion, transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check. Enquiries to Barry Aukorius, Department of Health and Human Services, phone (03) 6222 7830, email barry.aukorius@dhhs.tas.gov.au

You are encouraged to apply online at www.jobs.tas.gov.au or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Occupational Therapist (516217).

Applications Close:—Friday, 21 November 2008.

Salary:—\$45,535–\$73,058 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Permanent full-time day work.

Location:—Hobart.

Duties:—To assess and treat patients as part of an occupational therapy team within a multidisciplinary setting on allocated ward and to maintain optimal patient care. Assist senior occupational therapists with the development of the occupational therapy through quality improvement activities, clinical guidelines and clinical placements for undergraduate students. Maintain the Code of Ethics of O.T. Australia, the Australian Association of Occupational Therapists.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas crimes of violence; sex related offences; serious drug offences; and identification check. Disciplinary action in previous employment check.

Enquiries to Kaye Jenkins, Department of Health and Human Services, phone (03) 6222 8633, email kaye.jenkins@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Occupational Therapist (508238).

Applications Close:—Friday, 21 November 2008.

Salary:—\$45,535–\$73,058 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Permanent full-time day work. Graduates are encouraged to apply.

Location:—Hobart.

Desirable Requirements:—Assess and treat patients and to maintain optimal patient care. Maintain the Code of Ethics of O.T. Australia, the Australian Association of Occupational Therapists.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

Enquiries to Kaye Jenkins, Department of Health and Human Services, phone (03) 6222 8633, email kaye.jenkins@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HEALTH SERVICES

Royal Hobart Hospital

Senior Occupational Therapist- Acute Medical and Rehabilitation (511279).

Applications Close:—Friday, 21 November 2008.

Salary:—\$80,262–\$88,771 pro rata.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 4.

Fixed-term part-time day work (37.6 hour per fortnight), commencing as soon as possible until 11 September 2009.

Location:—Hobart.

Duties:—To be responsible for the efficient and effective management of the Acute Medical and Rehabilitation Occupational Therapy service. Provide leadership in the provision of optimal occupational therapy care in the area of neurosurgical, neurological, general medical and acute rehabilitation services of the RHH. Assist the Manager, Occupational Therapy Services with the co-ordination and management of the total occupational therapy service.

Essential Requirements:—Graduate of an approved School of Occupational Therapy and eligibility for membership to OT Australia. (Australian Association of Occupational Therapists).

Enquiries to Kaye Jenkins, Department of Health and Human Services, phone (03) 6222 8633, email kaye.jenkins@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Child Protection Worker (516195).

Applications Close:—Friday, 21 November 2008.

Salary:—\$45,535–\$73,058 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Permanent full-time day work.

Location:—Children and Family Services, South West.

Duties:—As a member of Child and Family Services the Child Protection Worker is responsible for the safety and well-being of children and young persons. The Child Protection Worker is responsible for the provision of assessment, advice and referral services, case management services and placements outside the child/young person's home. The role of the Child Protection Worker is to provide professional services in accordance with legislation, practice guidelines, policies and procedures and by applying professional judgment to ensure that services are delivered in the best interest of the child/young person and their family.

Desirable Requirements:—An understanding of the social and developmental needs of individuals, children and families and the ability to apply this in a service delivery context and within statutory responsibility. Well-developed written and verbal communication skills, in particular, strong interpersonal and counselling skills and the ability to present confidently in public. A knowledge of the tasks performed in the work area together with a good knowledge of the operations of the agency and other agencies providing a service relevant to the work area or the ability to acquire such knowledge.

Essential Requirements:—A Bachelor of Social Work or a Diploma of Community Welfare Work or other tertiary qualifications at Diploma or above level which include units of study in case management/casework practice and supervised practical work placements in relevant fields. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Lee-Ann Russell, Department of Health and Human Services, phone (03) 6230 7666, email leeann.russell@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Children and Family Services

Child Protection Worker (501682).

Applications Close:—Friday, 21 November 2008.

Salary:—\$45,535–\$73,058 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Fixed-term full-time day work commencing as soon as possible until 16 March 2009.

Location:—Children and Family Services, North.

Duties:—As a member of Child and Family Services the Child Protection Worker is responsible for the safety and well-being of children and young persons. The Child Protection Worker is responsible for the provision of assessment, advice and referral services, case management services and placements outside the child/young

person's home. The role of the Child Protection Worker is to provide professional services in accordance with legislation, practice guidelines, policies and procedures and by applying professional judgment to ensure that services are delivered in the best interest of the child/young person and their family.

Desirable Requirements:—An understanding of the social and developmental needs of individuals, children and families and the ability to apply this in a service delivery context and within statutory responsibility. Well-developed written and verbal communication skills, in particular, strong interpersonal and counselling skills and the ability to present confidently in public. A knowledge of the tasks performed in the work area together with a good knowledge of the operations of the agency and other agencies providing a service relevant to the work area or the ability to acquire such knowledge.

Essential Requirements:—A Bachelor of Social Work or a Diploma of Community Welfare Work or other tertiary qualifications at Diploma or above level which include units of study in case management/casework practice and supervised practical work placements in relevant fields. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Leonie Watson, Department of Health and Human Services, phone (03) 6336 2376, email leonie.watson@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Children and Family Services

House Supervisor, South East (518043).

Applications Close:—Friday, 28 November 2008.

Salary:—\$48,862–\$50,671 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 5.

Fixed-term full-time day work commencing as soon as possible for a period of 12 months.

Location:—Children and Family Services, South East.

Duties:—Under limited supervision, and within the established guidelines, efficiently and effectively manage the human, financial and material resources within a rostered care service so that residents receive a high standard of care in collaboration with families and other complementary services. Provide direct care to residents. There is an expectation that the successful applicant will be available for On-Call Roster.

Desirable Requirements:—Diploma in community services and health or a qualification deemed equivalent from a recognised academic /training organisation or progressing towards attaining this qualification. Demonstrated ability to effectively supervise staff and manage human, financial and physical resources. Well developed oral and written communication and interpersonal skills.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Melinda Smith, Department of Health and Human Services, phone (03) 6230 7696, email melinda.smith@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

Children and Family Services

House Supervisor, South West (518371).

Applications Close:—Friday, 28 November 2008.

Salary:—\$48,862–\$50,671 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 5.

Fixed-term full-time day work commencing as soon as possible for a period of 12 months.

Location:—Children and Family Services, South West.

Duties:—Under limited supervision, and within the established guidelines, efficiently and effectively manage the human, financial and material resources within a rostered care service so that residents receive a high standard of care in collaboration with families and other complementary services. Provide direct care to residents. There is an expectation that the successful applicant will be available for On-Call Roster.

Desirable Requirements:—Diploma in community services and health or a qualification deemed equivalent from a recognised academic /training organisation or progressing towards attaining this qualification. Demonstrated ability to effectively supervise staff and manage human, financial and physical resources. Well developed oral and written communication and interpersonal skills.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Melinda Smith, Department of Health and Human Services, phone (03) 6230 7696, email melinda.smith@dhhs.tas.gov.au

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Children and Family Services***Manager Service and System Development (513970).**

Applications Close:—Friday, 21 November 2008.

Salary:—\$85,057 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 12.

Fixed-term full-time day work commencing 15 December 2008 for up to a period of 2 years.

Location:—Children and Family Services, Hobart.

Duties:—The Manager, Service and System Development has primary responsibility for managing strategic planning, policy development, business planning, quality review and improvement processes, service development, workforce development and information management processes for Disability Services. The position provides leadership and direction in the development and management of the Disability Services Business Unit including the development of a strategic and business framework for the state-wide disability service and the management and co-ordination of the Individual Funding Unit, Quality Improvement Unit, Workforce Development Unit, Planning and Performance Unit and the Service Development Unit.

Desirable Requirements:—High level of experience in, and knowledge of, disability services and policies both on a local and national level. Significant management and leadership experience, along with contemporary management skill in strategic, human resource, business, project, change and information management. High-level strategic, conceptual, analytical and creative skills, along with the ability to plan and prioritise activities, formulate sound judgements, and provide appropriate analysis of research of relevance to the sector.

Enquiries to Meredith Hodgson, Department of Health and Human Services, phone (03) 6233 5088, email meredith.hodgson@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Children and Family Services***Support Worker (513373).**

Applications Close:—Friday, 21 November 2008.

Salary:—\$34,812–\$35,533 per annum.

Community and Health Services (Public Sector) Award, Operational Stream, Level 5.

Fixed-term casual day work commencing as soon as possible until 20 November 2009.

Location:—Children and Family Services, North.

Duties:—Under the supervision of the Co-ordinator, provide support to children, young persons and families with the aim to enable children to grow up in a safe and supportive environment including providing transport and supervision of client access visits.

Desirable Requirements:—A good knowledge of the tasks performed by Child and Family Services or the ability

to quickly acquire that knowledge. Demonstrated personal qualities including sensitivity and perseverance and the ability to work in an environment subject to work pressure and change and maintain a high level of confidentiality. Good written, verbal and interpersonal skills including conflict resolution and negotiation skills.

Essential Requirements:—Current driver's licence. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Leonie Watson, Department of Health and Human Services, phone (03) 6336 2376, email leonie.watson@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Children and Family Services***Support Worker (501650).**

Applications Close:—Friday, 21 November 2008.

Salary:—\$34,812–\$35,533 per annum.

Community and Health Services (Public Sector) Award, Operational Stream, Level 5.

Permanent part-time day work.

Location:—Children and Family Services, North West.

Duties:—Under the supervision of the Co-ordinator, provide support to children, young persons and families with the aim to enable children to grow up in a safe and supportive environment including providing transport and supervision of client access visits.

Desirable Requirements:—A good knowledge of the tasks performed by Child and Family Services or the ability to quickly acquire that knowledge. Demonstrated personal qualities including sensitivity and perseverance and the ability to work in an environment subject to work pressure and change and maintain a high level of confidentiality. Good written, verbal and interpersonal skills including conflict resolution and negotiation skills.

Essential Requirements:—Current driver's licence. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Selina McGuire, Department of Health and Human Services, phone (03) 6434 6404, email selina.mcguire@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Disability Services***Senior Disability Officer (505852, 505849, 511549)—3 Vacancies.**

Applications Close:—Friday, 21 November 2008.

Salary:—\$43,431–\$47,038 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 4.

Fixed-term full-time Shift work commencing as soon as possible until 24 November 2010 and Fixed-term full-time Shift work commencing as soon as possible until 24 November 2010 and Fixed-term full-time Shift work commencing as soon as possible until 24 November 2010.

Location:—Disability Services, South.

Duties:—Co-ordinate services to individual clients, monitor and review intervention strategies. Supervise, support, train and advocate for people with disabilities and supervise staff.

Desirable Requirements:—Qualifications in human services from a recognised academic/training organization or qualification deemed equivalent, or progressing towards attaining this qualification. Successful completion of medication training from a recognized training organization or qualification deemed equivalent, or progressing towards attaining this qualification. Comprehensive knowledge and experience in working with people with disabilities, families, service providers, advocates and other key stakeholders. Well developed written, oral communication and interpersonal skills including the ability to work under difficult and stressful situations.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Karen Keogh, Department of Health and Human Services, phone (03) 6230 7600, email karen.keogh@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Housing Tasmania***Executive Assistant (500020).**

Applications Close:—Friday, 21 November 2008.

Salary:—\$43,431–\$47,038 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 4.

Permanent full-time day work.

Location:—Housing Tasmania, South.

Duties:—Provide reception services of the State Administration of Housing Tasmania. Provide high level administrative support to the Manager Housing Strategy and Housing and Homelessness Policy of Housing Tasmania. Provide business support including the timely and accurate processing of financial and human resource

matters. Co-ordinate and prepare agenda papers, meetings minutes and diary appointments and Ministerial requests and responses. Provide secretariat support to the Sections as required.

Desirable Requirements:—Demonstrated ability to perform clerical functions and to have a sound knowledge of basic accounting/financial procedures. Experience in the interpretation and analysis of financial and statistical information considered desirable. Ability to exercise initiative, judgement, sensitivity and discretion and to prioritise and complete tasks accurately and within set deadlines. High level written and oral communication skills and a demonstrated ability to communicate effectively in a courteous and discreet manner. Ability to obtain cooperation and assistance from people within and outside the Agency.

Enquiries to Robin Bellchambers, Department of Health and Human Services, phone (03) 6233 4720, email robin.bellchambers@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Housing Tasmania***Executive Assistant (500188).**

Applications Close:—Friday, 21 November 2008.

Salary:—\$43,431–\$47,038 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 4.

Permanent full-time day work.

Location:—Housing Tasmania, Hobart.

Duties:—Provide reception services of the State Administration of Housing Tasmania. Provide high level administrative support to the Director Housing Innovation Unit and Manager Strategic Asset Management of Housing Tasmania. Provide business support including the timely and accurate processing of financial and human resource matters. Co-ordinate and prepare agenda papers, meetings minutes and diary appointments and Ministerial requests and responses. Provide secretariat support to the Sections as required.

Desirable Requirements:—Demonstrated ability to perform clerical functions and to have a sound knowledge of basic accounting/financial procedures. Experience in the interpretation and analysis of financial and statistical information considered desirable. Ability to exercise initiative, judgement, sensitivity and discretion and to prioritise and complete tasks accurately and within set deadlines. High level written and oral communication skills and a demonstrated ability to communicate effectively in a courteous and discreet manner. Ability to obtain cooperation and assistance from people within and outside the Agency.

Enquiries to Robin Bellchambers, Department of Health and Human Services, phone (03) 6233 4720, email robin.bellchambers@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Housing Tasmania***Executive Officer (512283).**

Applications Close:—Friday, 21 November 2008.

Salary:—\$56,101–\$59,721 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 7.

Permanent full-time day work.

Location:—Housing Tasmania, Hobart.

Duties:—Support the Director with high level tactical and strategic advice and investigate report and monitor complex and/or sensitive matters, including the co-ordination of the preparation of reports, briefings, correspondence and submissions.

Desirable Requirements:—Highly developed strategic, analytical and creative skills including the capacity to research and investigate sensitive and complex matters and operate within the Agency's political, social and organisational environment. Demonstrated ability to be well organised, proactive, identify business risks and issues, and take initiative to resolve problems. Effective oral and written communication skills, including proven negotiation and liaison skills, the capacity to represent the Division in relation to a broad range of issues, as well as the ability to prepare complex documents.

Enquiries to Mercia Bresnehan, Department of Health and Human Services, phone (03) 6233 6133, email mercia.bresnehan@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

HUMAN SERVICES

*Housing Tasmania***Manager, Project Development and Procurement (500001).**

Applications Close:—Friday, 28 November 2008.

Salary:—\$85,057 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 12.

Permanent full-time day work.

Location:—Housing Tasmania, South.

Duties:—As a senior member of Strategic Asset Management ensure the delivery of strategic state-wide asset solutions that provide for effective portfolio management practices. Undertake development of high value and complex asset related projects that integrate with Agency programs, facilitate affordable housing development and contribute to sustainable communities.

Desirable Requirements:—Extensive experience in, and knowledge of, strategic asset management planning, property development, with a background in residential housing developments being desirable. Demonstrated high level experience in program and project management, including the management of human, financial and physical resources. High level management skills and demonstrated experience and knowledge of contemporary management practice, especially change management and best practice, and the ability to monitor effectiveness and efficiency.

Enquiries to Glenn Hardwick, Department of Health and Human Services, phone (03) 6233 4836, email glenn.hardwick@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001 Please do not send applications to the contact.

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HEALTH AND HUMAN SERVICES

OFFICE OF THE SECRETARY

Principal Officer, Legislation (517679).

Applications Close:—Friday, 21 November 2008.

Salary:—\$76,007 per annum.

Community and Health Services (Public Sector) Award, Administrative and Clerical Stream, Level 10.

Permanent full-time day work.

Location:—Hobart.

Duties:—Contribute to the management and co-ordination of the Agency's legislative development and review program in consultation with the Minister, Secretary and members of Agency Executive Committee.

Desirable Requirements:—Demonstrated high level experience and understanding of the processes involved in the development and review of legislation, and an appreciation of the political and social context in which those processes operate. Knowledge of relevant legislation; demonstrated experience in researching, interpreting and applying legislation and providing high level advice on legal issues. High level experience in the management of issues and the facilitation of large or complex projects, particularly in a legal context.

Enquiries to Anne Horner, Department of Health and Human Services, phone (03) 6233 3225, email anne.horner@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

*Mental Health Services***Senior Clinical Psychologist (515673).**

Applications Close:—Friday, 28 November 2008.

Salary:—\$80,262–\$88,771 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 4.

Permanent full-time day work.

Location:—Hobart and Southern Districts.

Duties:—The Senior Clinical Psychologist provides a specialist clinical psychological assessment, treatment and assertive case management service to clients of the regional Adult Community Mental Health Service utilising evidence-based best practice principles within a collaborative and multi-disciplinary framework, assists the Principal Clinical Psychologist to ensure the quality of clinical psychological services in the Adult Mental Health Service through the implementation of the model of professional accountability and supervision, takes a lead role in ongoing service development and intersectoral

liaison and acts as a consultant to other Agencies with regard to the support and management of clients with mental health needs and promotes community awareness in relation to mental health.

Essential Requirements:—Eligible for registration as a psychologist in Tasmania and a Masters degree in Clinical Psychology or equivalent as deemed by the Psychologist Registration Board, or a four year degree in Psychology with two years supervised clinical experience. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Kel Ryan, Department of Health and Human Services, phone (03) 6233 6011, mobile 0407 043 498, email kelly.ryan@dhhs.tas.gov.au

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001. Please do not send applications to the contact person.

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HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health Services

Social Worker (502833).

Applications Close:—Friday, 21 November 2008.

Salary:—\$69,974–\$80,262 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 3.

Fixed-term full-time daywork, commencing as soon as possible to 27 June 2009.

Location:—Mental Health Services, North West, Oldaker Street Clinic, Devonport.

Duties:—Within the Adult Community Mental Health Team in the North West Coast provide assessment, psychosocial interventions and case management. Undertakes the delivery of quality client care services utilising evidence-based best practice and recovery principles within a collaborative and multi-disciplinary framework. Provides a specialist Social Work assessment, treatment and case management service for clients of the Adult Community Mental Health Team and their families or carers. Acts as a consultant to other Agencies with regard to the support and management of clients with mental health needs and promotes community awareness in relation to mental health.

Essential Requirements:—Degree in Social Work giving eligibility for membership in the Australian Association for Social Workers. Current Drivers Licence. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Christine Lander, Department of Health and Human Services, phone (03) 6434 6434, email christine.lander@dhhs.tas.gov.au

You are encouraged to apply on line (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart Tasmania, 7001.

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HEALTH AND HUMAN SERVICES

STATEWIDE SYSTEMS DEVELOPMENT

Mental Health Services

Youth Alcohol and Drug Worker (518396).

Applications Close:—Friday, 21 November 2008.

Salary:—\$45,535–\$73,058 per annum.

Tasmanian Public Sector Allied Health Professionals Industrial Agreement 2005, Allied Health Professional, Level 1-2.

Permanent full-time day work.

Location:—Alcohol and Drug Services North.

Duties:—The Youth Worker will provide direct clinical care; including comprehensive alcohol and drug assessments and evidence based clinical interventions, to young people who may be physically and/or psychologically dependant on legal and/or illegal substances. The worker's role will include the provision of developmentally appropriate specialist alcohol and drug services to young people (e.g. assessment, information, referral, counselling, case management and individual and group interventions), which reflect the philosophies of the National Drug Strategy and contemporary practice. The worker will operate within a multi-disciplinary team environment and is expected to work closely with other health professionals and agencies, specifically those that deliver services to young people. The position will report to the Team Leader, Alcohol and Drug Service North for supervision, professional guidance and support.

Essential Requirements:—University acquired degree or the equivalent to a university degree qualification in a health science or human service field. The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check in the following areas—crimes of violence; sex related offences; serious drug offences; and crimes involving dishonesty. Identification check. Disciplinary action in previous employment check.

Enquiries to Tua Agaiava, Department of Health and Human Services, phone (03) 6336 5577, email tua.agaiava@dhhs.tas.gov.au

To be considered for an interview applicants must address each of the selection criteria outlined in the Statement of Duties.

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart, Tasmania 7001. Please do not send applications to the contact person.

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INFRASTRUCTURE, ENERGY AND RESOURCES

FOREST PRACTICES AUTHORITY

Senior Manager, Compliance (371799).

Applications Close:—Friday, 21 November 2008.

Salary:—\$71,331–\$76,763 per annum.

Professional Employees Award, Level 3.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart or Launceston.

To provide high-level complex advice to the Chief Forest Practices Officer (CFPO) on the development and implementation of policies and strategies in key areas related to the compliance programs of the

forest practices system.

Desirable Requirements:—A minimum of five years experience in the planning, supervision or monitoring of sustainable forest management practices. A current driver licence.

Enquiries to Graham Wilkinson, Chief Forest Practices Officer, Department of Infrastructure, Energy and Resources, phone (03) 6233 7451, email graham.wilkinson@fpa.tas.gov.au

Applications to Manager Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au

INFRASTRUCTURE, ENERGY AND RESOURCES

ROADS AND TRAFFIC

*Operations***Project Manager Bridges (371681).**

Applications Close:—Friday, 21 November 2008.

Salary:—\$76,763 per annum.

Administrative and Clerical Employees Award, Level 10.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Duties:—To manage the delivery of bridge construction and maintenance projects within the Operations Branch.

Essential Requirements:—A Current Driver's Licence.

Desirable Requirements:—Relevant qualification or experience in project management, asset management or any other area relevant to the selection criteria.

Enquiries to Geoff Mulcahy, Manager Project Services, Department of Infrastructure, Energy and Resources, phone (03) 6233 3553, email geoff.mulcahy@dier.tas.gov.au

Applications to Manager, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 963, Hobart 7001, phone (03) 6233 5004, fax (03) 6233 5337, email recruitment@dier.tas.gov.au

The Department prefers the electronic submissions of applications, which will be acknowledged by return email upon successful transmission.

INFRASTRUCTURE, ENERGY AND RESOURCES

SULLIVANS COVE WATERFRONT AUTHORITY

Development Planner (424962).

Applications Close:—Friday, 28 November 2008.

Salary:—\$56,854–\$60,476 per annum.

Administrative and Clerical Employees Award, Level 7.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Undertake development assessment, review and enforcement activities of the Sullivans Cove Waterfront

Authority to enable the Authority to meet its statutory responsibilities. Provide planning advice on statutory matters, and when required contribute to the Authority's strategic planning and project activities.

Desirable Requirements:—A relevant tertiary or industry recognised qualifications and/or professional affiliations including membership of or eligibility for membership of the Planning Institute of Australia (PIA).

Enquiries to Matthew McCrossen, Senior Project Manager, Department of Infrastructure, Energy and Resources, phone (03) 6216 4273, email matthew.mccrossen@dier.tas.gov.au

Applications to Manager Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au

To be considered for an interview an applicant must address the selection criteria that are contained in the Statement of Duties. A Job Kit and Statement of Duties may be obtained at www.jobs.tas.gov.au or by contacting the Human Resources Branch on (03) 6233 2060.

The Department prefers the electronic submissions of applications, which will be acknowledged by return email upon successful transmission.

INFRASTRUCTURE, ENERGY AND RESOURCES

SULLIVANS COVE WATERFRONT AUTHORITY

Strategic Planner (702363).

Applications Close:—Friday, 28 November 2008.

Salary:—\$76,763 per annum.

Administrative and Clerical Employees Award, Level 10.

Permanent full-time 73.5 hours per fortnight.

Location:—Hobart.

Provide specialist high-level planning advice to staff, consultants, community and prospective developers, and manage and co-ordinate multiple complex projects, to enable the Sullivans Cove Waterfront Authority to meet its strategic planning objectives. This should be in a manner that reflects the Authority's broader role in enhancing the cultural, historic, social and economic components of the planning area.

Desirable Requirements:—A relevant tertiary or industry recognised qualifications and/or professional affiliations including membership of or eligibility for membership of the Planning Institute of Australia (PIA).

Enquiries to Marietta Wong, Acting Chief Executive Officer, Department of Infrastructure, Energy and Resources, phone (03) 6216 4286, email marietta.wong@dier.tas.gov.au

Applications to Manager Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 936 Hobart TAS 7001, phone (03) 6233 2077, fax (03) 6233 5337, email recruitment@dier.tas.gov.au

JUSTICE

LEGAL AID COMMISSION OF TASMANIA

Legal Practitioner (354476).

Applications Close:—Wednesday, 26 November 2008.

Salary:—\$40,960–\$55,641 per annum.

Legal Practitioners Award, Level 1.

Fixed-term full-time.

Location:—Hobart.

Duties:—To appear in the Magistrates Court on bail applications and pleas of guilty for adults and young

people, and to conduct hearings. Engage in community legal education activities fostered by the Legal Aid Commission as directed. To perform such other professional work in the civil, family and criminal law areas as directed from time to time.

Essential Requirements:—Admitted or eligible for admission to the Supreme Court as a Barrister or Practitioner of the Supreme Court of Tasmania.

Contact:—A Statement of Duties, Information for Applicants and Application for Employment form are available at www.jobs.tas.gov.au or phone Leesa Bevan on (03) 6236 3820 or email Leesa.Bevan@legalaid.tas.gov.au.

Enquiries to Leesa Bevan, Director's Assistant, Department of Justice, C/- Legal Aid Commission of Tasmania G.P.O. Box 9898 Hobart 7001, phone (03) 6236 3820, fax (03) 6236 3811, email Leesa.Bevan@legalaid.tas.gov.au

Applications to Leesa Bevan, Director's Assistant, Department of Justice, C/- Legal Aid Commission of Tasmania, G.P.O. Box 9898, Hobart 7001, phone (03) 6236 3820, fax (03) 6236 3811, email Leesa.Bevan@legalaid.tas.gov.au

JUSTICE

WORKPLACE STANDARDS TASMANIA

Inspectorate

Southern Region

Team Leader (355715).

Applications Close:—Friday, 21 November 2008.

Salary:—\$64,096–\$67,714 per annum.

Administrative and Clerical Employees Award, Level 8.

Permanent full-time 73.50 hours per fortnight.

Location:—Rosny.

Duties:—Manage, lead and develop a team of Inspectors through the provision of specialist advice, guidance, coaching, mentoring and support in often complex health and safety issues in order to maintain and improve safety in workplaces. Develop, promote, implement and evaluate projects, programs, policies and guidelines used to improve occupational management standards and safe workplaces in Tasmania.

Desirable Requirements:—Diploma in Occupational Health and Safety or a Diploma in Government (Workplace Inspections) Diploma in Frontline Management or equivalent.

Essential Requirements:—Current driver's licence.

Enquiries to Robert Millhouse, A/Regional Manager, Department of Justice, mobile 0408 479 237, email Robert.Millhouse@justice.tas.gov.au

Applications to Daphne Webb, Administration Support Officer, Department of Justice, G.P.O. Box 825, Hobart, TAS 7001, phone (03)6233 6809, fax (03)6233 3254, email Daphne.Webb@justice.tas.gov.au

For further information, please download a copy of the Statement of Duties from the www.jobs.tas.gov.au website. If a Statement of Duties cannot be downloaded, please contact Gail.Winters@justice.tas.gov.au on (03)6233 7429.

The Department prefers electronic submission of applications, which will be acknowledged by email upon submission. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format). Only those applicants shortlisted for interview will be contacted.

Ensure that your application is received by the actual closing date and time. Late applications will not be accepted.

POLICE AND EMERGENCY MANAGEMENT

CORPORATE SERVICES

Communications and Information Technology Services

Team Leader, Database Administration, Re-Advertised (002950).

Applications Close:—Friday, 21 November 2008.

Salary:—\$64,096–\$67,714 per annum.

Administrative and Clerical Employees Award, Computer Systems Officer, Level 3 (A and C, Level 8).

Permanent full-time.

Location:—Hobart.

Duties:—Provide specialist information systems and database management services to departmental clients in support of key business applications and to support core information and technology assets of the department.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Qualifications and Experience:—Qualifications are not prescribed, however appropriate tertiary qualifications in a relevant discipline or equivalent experience would be an advantage.

Direct practical experience with the administration of Microsoft SQL Server 2000/2005/2008 database environments and systems administration of Microsoft Windows 2000/2003/2008 operating systems is desirable.

Enquiries to Mr Murray Lawler, Manager, Information Technology Branch, Communications and Information Technology Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart 7001, phone (03) 6230 2921, email Murray.Lawler@police.tas.gov.au

Applications to Co-ordinator, Employment Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au

Applicants should address the selection criteria as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employment Services on (03) 6230 2266. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

CORPORATE SERVICES

Records Information Services

Team Leader (002890).

Applications Close:—Friday, 21 November 2008.

Salary:—\$44,019–\$47,675 per annum.

Administrative and Clerical Employees Award, Level 4.

Permanent full-time.

Location:—Hobart.

Duties:—To provide efficient and effective records management to customers in Administration. To undertake day to day co-ordination and training of Records Officers in Records Information Services.

Essential Requirements:—The Commissioner has determined that the person nominated for this position

is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Desirable Requirements:—Completion or progress towards obtaining qualifications relevant to records management, information management and/or project management would be an advantage.

Enquiries to Ms Angela Males, Manager, Records Information Management, Department of Police and Emergency Management, G.P.O. Box 308, Hobart 7001, phone (03) 6230 2218, email angela.males@police.tas.gov.au

Applications to Co-ordinator, Employment Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au

Applicants should address the selection criteria as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employment Services on (03) 6230 2266. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

OPERATIONS SUPPORT

Administration

District Executive Officer (002016).

Applications Close:—Friday, 21 November 2008.

Salary:—\$53,188–\$55,020 per annum.

Administrative and Clerical Employees Award, Level 6.

Permanent full-time.

Location:—Hobart.

Duties:—Provide administrative and financial advice to the Commander, particularly in the areas of budgetary devolution and control, and asset management programs.

Provide administrative support to the Commander in relation to the overall management of State Service employees within the District.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Enquiries to Ms Kate Parish, Executive Officer, Operations Support, Department of Police and Emergency Management, G.P.O. Box 308, Hobart 7001, phone (03) 6230 2140, email Kate.Parish@police.tas.gov.au

Applications to Co-ordinator, Employment Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au

Applicants should address the selection criteria as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employment Services on (03) 6230 2266. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

OPERATIONS SUPPORT

Information Services

Traffic Liaison Services

Clerk (000959).

Applications Close:—Friday, 21 November 2008.

Salary:—\$38,927–\$42,233 per annum.

Administrative and Clerical Employees Award, Level 3.

Permanent part-time (Each Wednesday, Thursday and Friday).

Location:—Hobart.

Duties:—Operation of a computer-based recording system based on various data and voice systems, including entering and extracting data. Perform associated clerical duties and ensure the accuracy of data being entered. Attend to telephone and other requests for information.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Enquiries to Ms Carol Swan, Team Leader, Traffic Liaison Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart 7001, phone (03) 6230 2278, email Carol.Swan@police.tas.gov.au

Applications to Co-ordinator, Employment Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au

Applicants should address the selection criteria as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employment Services on (03) 6230 2266. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

OPERATIONS SUPPORT

Firearms Services

Team Leader (001907).

Applications Close:—Friday, 21 November 2008.

Salary:—\$44,019–\$47,675 per annum.

Administrative and Clerical Employees Award, Level 4.

Permanent full-time.

Location:—Hobart.

Duties:—Provide day to day leadership for a team within Firearms Services including attending to training requirements of staff. Provide an information/liaison service to members of the public, Police Officers and staff from other Agencies.

Essential Requirements:—The Commissioner has determined that the person nominated for this position is to satisfy a pre-employment check before taking up the appointment, promotion or transfer. The following checks are to be conducted: conviction check for—crimes of violence, sex related offences, serious drug offences, Crimes involving dishonesty, Serious traffic offences.

Enquiries to Ms Cheryl Ames, Policy and Research Officer, Firearms Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart 7001, phone (03) 6230 2782, email Cheryl.Ames@police.tas.gov.au

Applications to Co-ordinator, Employment Services, Department of Police and Emergency Management, G.P.O. Box 308, Hobart 7001, phone (03) 6230 2266, fax (03) 6230 2119, email applications@police.tas.gov.au

Applicants should address the selection criteria as outlined in the Statement of Duties. Applications forwarded by email receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within DPEM. If no acknowledgement or system generated response is received please contact Employment Services on (03) 6230 2266. Please ensure that your application is one attachment in either Microsoft Word format or RTF (rich text format).

POLICE AND EMERGENCY MANAGEMENT

TASMANIA FIRE SERVICE

Engineering Services

Appliance Fabrication Technician.

Applications Close:—Monday, 24 November 2008.

Salary:—\$39,808–\$43,218 per annum.

Tasmania Fire Service Engineering Services Agreement, General Employee, Level 5.

Vacancy No. 520052,

Fixed-term full-time 18 months.

Location:—Engineering Services Cambridge.

Duties:—Provide trade support to Engineering Services through the fabrication and refurbishment of fire appliances and associated equipment.

Essential Requirements:—Hold a recognised trade certificate of Boilermaker/Welder or equivalent.

Desirable Requirements:—Affiliated trade courses, for example, Fitting and Turning, Mechanical or Auto Electrical. Hold a current driver's licence endorsed to at least Medium Rigid class. Hold a current Workplace Standards Tasmania Fork Lift Truck licence or equivalent.

To be considered for an interview an applicant must address each of the selection criteria outlined in the Statement of Duties. An Application for Employment is to be completed and forwarded with your application. Statement of Duties including selection criteria and Application for Employment form is available from Leon Smith on (03) 6214 8841 or from www.jobs.tas.gov.au.

Enquires to Leon Smith on (03) 6214 8841.

Applications to Tasmania Fire Service, G.P.O. Box 1526, Hobart, 7001 or fax (03) 6234 6647 or email fire@fire.tas.gov.au

PREMIER AND CABINET

CORPORATE SERVICES DIVISION

Asset Management Branch

Security/Utility Officer (001528).

Applications Close:—Friday, 21 November 2008.

Salary:—\$38,927–\$42,233 per annum.

Administrative and Clerical Employees Award, Level 3.

Permanent full-time.

Location:—Hobart.

Duties:—Responsible for the delivery of excellent customer service by providing staff and visitors to the Executive Building with a professional and efficient service in regard to Security Screening, including responding to a security situation and monitoring pedestrian and vehicular

movement. In a team-based environment undertake tasks and processes associated with the provision of minor maintenance requirements of the Executive Building and acting as first point of contact for staff and members of the public entering the building.

Desirable Requirements:—Holder of a Current Security Licence, AS4421, 1996 (Guards and Patrols). Holder of a current Workplace Level II First Aid certificate. Justice of the Peace if, qualified to do so.

Pre-Employment Check:—Medical Examinations: Security/Utility Officers will be required to undergo regular medical examinations for the purpose of ascertaining their fitness for the position. Officers under age 50 are required to undergo a medical examination every three years, while officers 50 years of age and over are to be examined annually. Officers will be examined by a doctor nominated by the employer. Police Check: Satisfactory Police record including criminal convictions or other offences.

Enquiries to Paul Jacobs, Asset Manager, Department of Premier and Cabinet, phone (03) 6233 3467, email Paul.Jacobs@dpac.tas.gov.au

Applications to Melanie Nugent, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123 Hobart Tasmania 7001, phone (03) 6233 3738, fax (03) 6233 2769, email job.application@dpac.tas.gov.au

PREMIER AND CABINET

OFFICE OF PARLIAMENTARY COUNSEL

Assistant Parliamentary Counsel (001373).

Applications Close:—Friday, 21 November 2008.

Salary:—\$62,395–\$75,860 per annum.

Legal Practitioners Agreement 2005, Level 2.

Permanent full-time.

Location:—Hobart.

Duties:—To draft legislation of a less difficult nature for Ministers, Parliamentarians and Government Agencies as directed by the Chief Parliamentary Counsel. To advise and assist Ministers, Parliamentarians and Government Agencies regarding less difficult legislative drafting matters. To assist more senior legislative drafters with the drafting of more complex legislation. To participate at a basic and routine level in the professional and general work of the Office.

Desirable Requirements:—Post-admission legal practice equivalent to 3 years would be an advantage.

Essential Requirements:—Admitted or eligible to be admitted to the legal profession.

Enquiries to Jeanette McDonald, Second Deputy Chief Parliamentary Counsel, Department of Premier and Cabinet, phone (03) 6233 6711, email Jeanette.McDonald@dpac.tas.gov.au

Applications to Melanie Nugent, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123 Hobart Tasmania 7001, phone (03) 6233 3738, fax (03) 6233 2769, email job.application@dpac.tas.gov.au

PREMIER AND CABINET

POLICY DIVISION

Senior Policy Analyst (Readvertised) (001345).

Applications Close:—Friday, 21 November 2008.

Salary:—\$76,763 per annum.

Administrative and Clerical Employees Award, Level 10.

Permanent full-time.

Location:—Hobart.

Duties:—Undertake major policy research, analysis, development, implementation and review in relation to policies at a strategic level with a focus on economic

issues. To provide the Premier and Cabinet with broad based authoritative policy advice and comment from a government-wide perspective.

Desirable Requirements:—Tertiary qualifications in a policy related discipline and/or experience in analysis and comment. Economic qualifications and/or experience will be highly regarded.

Enquiries to Christine Standish, Assistant Director, Policy Division, Department of Premier and Cabinet, phone (03) 6233 6991, email Christine.Standish@dpac.tas.gov.au

Applications to Melanie Nugent, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123 Hobart Tasmania 7001, phone (03) 6233 3738, fax (03) 6233 2769, email job.application@dpac.tas.gov.au

PREMIER AND CABINET
PUBLIC SECTOR MANAGEMENT OFFICE
Training Consortium

Consultant (001542).

Applications Close:—Friday, 21 November 2008.

Salary:—\$53,188–\$55,020 per annum.

Administrative and Clerical Employees Award, Level 6.

Permanent full-time or part-time (80%-100%).

Location:—Hobart.

Duties:—As part of a team, support the learning and development requirements of TTC member organisations by co-ordinating the development and delivery of a broad range of training courses and events. Provide wide-ranging assistance, advice and executive support to TTC and member organisations.

Desirable Requirements:—Previous experience in consultancy/co-ordination role or a learning and development field would be an advantage.

Enquiries to Paul Leitch, Business Development Manager, Department of Premier and Cabinet, phone (03) 6233 3919, email Paul.Leitch@dpac.tas.gov.au

Applications to Melanie Nugent, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123 Hobart 7001, phone (03) 6233 3738, fax (03) 6233 2769, email job.application@dpac.tas.gov.au

PREMIER AND CABINET
PUBLIC SECTOR MANAGEMENT OFFICE
Training Consortium

Events Co-ordinator (001280).

Applications Close:—Friday, 21 November 2008.

Salary:—\$44,019–\$47,675 per annum.

Administrative and Clerical Employees Award, Level 4.

Permanent full-time.

Location:—Hobart.

Duties:—As part of a team, provide wide-ranging support to The Training Consortium (TTC) to ensure the efficient and effective delivery of TTC's services to member organisations. Act as the first point of contact for TTC clients, including event participants, training providers and training venues.

Desirable Requirements:—A current motor vehicle driver's licence.

Enquiries to Andrew Street, Senior Consultant, Department of Premier and Cabinet, phone (03) 6233 6766, email Andrew.Street@dpac.tas.gov.au

Applications to Melanie Nugent, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123 Hobart 7001, phone (03) 6233 3738, fax (03) 6233 2769, email job.application@dpac.tas.gov.au

PREMIER AND CABINET

TMD

Service Delivery

HR Systems

Business Consultant, HR Applications (001085).

Applications Close:—Friday, 21 November 2008.

Salary:—\$56,854–\$60,476 per annum.

Administrative and Clerical Employees Award, Level 7.

Permanent full-time.

Location:—Hobart.

Duties:—As a member of TMD's HR Systems Unit provide high quality leadership in application consulting and customer management of human resource management systems for a range of TMD customers. Work includes business analysis and product consulting, change management services and high level liaison services at both vendor and customer levels.

Desirable Requirements:—Professional knowledge or experience gained through either a satisfactory completion of an appropriate course of study at a tertiary institution or relevant professional experience, particularly in relation to Human Resource Management, Financial Management and Enterprise Business Intelligence reporting.

Enquiries to Bruce Thomas, Manager HR Systems, Department of Premier and Cabinet, phone (03) 6233 6614, email Bruce.Thomas@dpac.tas.gov.au

Applications to Melanie Nugent, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123 Hobart Tasmania 7001, phone (03) 6233 3738, fax (03) 6233 2769, email job.application@dpac.tas.gov.au

PREMIER AND CABINET

TMD

Service Delivery

HR Systems

Senior Business Consultant, HR Applications (000917).

Applications Close:—Friday, 21 November 2008.

Salary:—\$64,096–\$67,714 per annum.

Administrative and Clerical Employees Award, Level 8.

Permanent full-time.

Location:—Hobart.

Duties:—As a member of TMD's HR Systems Unit provide high quality leadership in application consulting and customer management of human resource management systems for a range of TMD customers. Work includes business analysis and product consulting, change management services and high level liaison services at both vendor and customer levels.

Desirable Requirements:—Professional knowledge or experience gained through either a satisfactory completion of an appropriate course of study at a tertiary institution or relevant professional experience, particularly in relation to Human Resource Management, Financial Management and Enterprise Business Intelligence reporting.

Enquiries to Bruce Thomas, Manager HR Systems, Department of Premier and Cabinet, phone (03) 6233 6614, email Bruce.Thomas@dpac.tas.gov.au

Applications to Melanie Nugent, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123 Hobart Tasmania 7001, phone (03) 6233 3738, fax (03) 6233 2769, email job.application@dpac.tas.gov.au

PRIMARY INDUSTRIES AND WATER

BIOSECURITY AND PRODUCT INTEGRITY

*Diagnostic Services***Entomologist (700598).**

Applications Close:—Friday, 21 November 2008.

Salary:—\$40,547–\$59,573 per annum.

Professional Employees Award, Level 1.

Permanent full-time.

Location:—New Town or Devonport (subject to negotiation).

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Contribute to the provision of diagnostic services to aid in pest management and biosecurity issues. This includes conducting field surveys, maintenance of insect reference collection, providing technical advice to clients, with a primary focus on biosecurity issues. Perform a wide range of duties on plant health (entomology) matters.

Essential Requirements:—Satisfactory completion of an appropriate course of study at a recognised tertiary institution.

Appropriate Course of Study:—For the purpose of the previous section, an appropriate course of study is a Science Degree with emphasis on Entomology or an equivalent qualification.

Desirable Requirements:—Post graduate studies in taxonomy, or experience in insect identification. A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Helen Measham, phone (03) 6233 6833, email helen.measham@dpiw.tas.gov.au

Applications to Margaret Williams, Manager (Plant Health), Department of Primary Industries and Water, G.P.O. Box 44, Hobart 7001, phone (03) 6233 6829, fax (03) 6278 2716, email margaret.williams@dpiw.tas.gov.au

PRIMARY INDUSTRIES AND WATER

BIOSECURITY AND PRODUCT INTEGRITY

*Diagnostic Services***Technical Officer (Pathology) (702848).**

Applications Close:—Friday, 21 November 2008.

Salary:—\$47,675–\$51,358 per annum.

Technical Employees Award, Level 3.

Fixed-term full-time from asap until 30 April 2009, or until the return of the substantive occupant, whichever is the sooner.

Location:—Launceston (Mt Pleasant).

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Applicants should note that while this vacancy has been advertised as full-time, DPIW may be prepared to negotiate a part-time or job share arrangement with the successful applicant/s.

Pro rata salary is based on the above full-time rates.

Duties:—To provide technical services for the devil facial tumour research project and participate in the delivery of an effective and efficient veterinary pathology diagnostic and investigatory service for production animals and other wildlife.

Essential Requirements:—An Advanced Diploma from a recognised TAFE institution, or an equivalent qualification, appropriate to the nature of the work.

Qualification Appropriate to the Nature of the Work:—For the purpose of the previous section, an Advanced Diploma appropriate to the nature of the work is an Advanced Diploma in Science or Laboratory Technology.

Desirable Requirements:—Several years science or research laboratory experience with particular emphasis on cytogenetics, proteomics and molecular genetic applications. A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Bronwyn Gardner, phone (03) 6336 5335, email bronwyn.gardner@dpiw.tas.gov.au

Applications to Ms Bronwyn Gardner, Administrative Assistant, Department of Primary Industries and Water, P.O. Box 46, Kings Meadows 7249, phone (03) 6336 5335, fax (03) 6336 5374, email bronwyn.gardner@dpiw.tas.gov.au

PRIMARY INDUSTRIES AND WATER

INFORMATION AND LAND SERVICES

*Office of the Valuer General***Specialist Valuer (Acquisitions) (702914).**

Applications Close:—Friday, 21 November 2008.

Salary:—\$80,381–\$85,813 per annum.

Professional Employees Award, Level 4.

Permanent full-time.

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—As a senior professional practitioner, the occupant is responsible for applying the provisions of the Land Acquisitions Act 1993, relating to compulsory acquisitions and for providing high level professional and timely advice to the Valuer-General and clients of the Office of the Valuer-General. The occupant is required to appear in court as an expert witness which includes the preparation of proofs of evidence, and to manage and participate in all aspects of the Land Acquisition processes and procedures undertaken by the Office of the Valuer-General including human, physical and financial resources.

Essential Requirements:—Meet the necessary qualifications to practice as a Land Valuer in accordance with the Land Valuers Act 2001. A current motor vehicle driver's licence.

Desirable Requirements:—A Degree in Business Studies (or similar), majoring in property valuations is highly desirable. Extensive working experience in compulsory property acquisition valuations and processes. Additional tertiary qualification in a legal discipline.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Tony Wright, phone (03) 6261 4202, email anthony.wright@dpiw.tas.gov.au

Applications to Manager, Human Resources Management Branch, Department of Primary Industries and Water, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3004, fax (03) 6233 2660, email job.applications@dpiw.tas.gov.au

PRIMARY INDUSTRIES AND WATER

PRIMARY INDUSTRIES

*Licensing and Administration***Fisheries Monitoring Officer (700161).**

Applications Close:—Friday, 21 November 2008.

Salary:—\$38,927–\$42,233 per annum.

Administrative and Clerical Employees Award, Level 3.

Permanent full-time.

Location:—Hobart.

Applicants should note that while this vacancy has been advertised as full-time, DPIW may be prepared to negotiate a part-time or job-share arrangement with the successful applicant/s.

Pro rata salary is based on the above full-time rates.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To provide electronic data processing services to ensure industry compliance with fisheries management arrangements including quota management systems and the exposure of illegal fishing practices.

Desirable Requirements:—A current motor vehicle driver's licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Katrina Edwards, Department of Primary Industries and Water, phone (03) 6233 6061, email Katrina.Edwards@dpiw.tas.gov.au

Applications to Katrina Edwards, Administrative Officer (Marine Resources), Department of Primary Industries and Water, G.P.O. Box 44, Hobart 7001, phone (03) 6233 6061, fax (03) 6233 1539, email Katrina.Edwards@dpiw.tas.gov.au

PRIMARY INDUSTRIES AND WATER

RESOURCE MANAGEMENT AND CONSERVATION

*Biodiversity Conservation***Technical Officer (Biodiversity Conservation) (702918).**

Applications Close:—Friday, 21 November 2008.

Salary:—\$38,927–\$45,854 per annum.

Technical Employees Award, Level 2.

Permanent part-time (18.38 hours per week).

Location:—Hobart.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—Provide high level technical field input and support to the Threatened Species Section and the Resource Management and Conservation Division. Participate in field survey work including collecting and recording field data. Undertake laboratory duties including the isolation and identification of *Phytophthora cinnamomi* and soil characterisation.

Essential Requirements:—An Advanced Diploma from a recognised TAFE institution, or an equivalent qualification, appropriate to the nature of the work.

Qualification appropriate to the nature of the work:—For the purpose of the previous section, an Advanced Diploma appropriate to the nature of the work is an Advanced Diploma in Applied Science.

Desirable Requirements:—A current motor vehicle driver's licence. Work Place Level 2 First Aid certificate or Wilderness First Aid certificate. Four Wheel Drive certificate. Chemical handling certificate.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Louise Jerrim, phone (03) 6233 8759, email louise.jerrim@dpiw.tas.gov.au

Applications to Louise Jerrim, Administrative Support Officer, Threatened Species Section, Department of Primary Industries and Water, G.P.O. Box 44, Hobart 7001, phone (03) 6233 8759, fax (03) 6233 3477, email louise.jerrim@dpiw.tas.gov.au

PRIMARY INDUSTRIES AND WATER

RESOURCE MANAGEMENT AND CONSERVATION

Wildlife Management Project Officer (1080 Alternatives) (Re-advertised) (702429).

Applications Close:—Friday, 21 November 2008.

Salary:—\$49,523–\$51,357 per annum.

Administrative and Clerical Employees Award, Level 5.

Fixed-term full-time until 5 February 2010.

Location:—Prospect.

Commencing salary within the above range will be determined in accordance with qualifications and previous relevant experience.

Duties:—To demonstrate and communicate to private landowners and managers effective alternatives for the management of animal browsing damage including trapping, fencing and other deterrents. Assisting with research and demonstration work funded by the Alternatives to 1080 Project and the development of communication products.

Desirable Requirements:—A current motor vehicle driver's licence. A current Tasmanian firearms licence, or the ability to obtain a licence. A current Workplace Level 2 First Aid certificate, or the ability to obtain a certificate. Experience with using ATV's, or the ability to obtain a ATV Proficiency Certificate.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

Enquiries to John Dawson, phone (03) 6233 6728, email John.Dawson@dpiw.tas.gov.au

Applications to Manager, Human Resources Management Branch, Department of Primary Industries and Water, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3004, fax (03) 6233 2660, email job.applications@dpiw.tas.gov.au

PRIMARY INDUSTRIES AND WATER

INLAND FISHERIES SERVICE

Deputy Director (341269).

Applications Close:—Friday, 21 November 2008.

Salary:—\$85,813 per annum.

Administrative and Clerical Employees Award, Level 12.

Fixed-term full-time from asap for 2 years.

Location:—New Norfolk.

Duties:—To provide high level strategic policy advice to the Director of Inland Fisheries, senior members of the Executive, and other State Service Agencies. Co-ordinate and manage corporate, business and budgetary planning processes including the preparation of strategic, corporate

and operational plans. Represent the IFS on working parties and steering groups and be a strong advocate for departmental and Government policy across a wide range of forums in high level complex and often sensitive negotiations encompassing a variety of issues. Ensure the effective delivery of Business Services (including finance and marketing and promotions) and Biological Consultancy Services. Deputise for the Director as and when required.

Desirable Requirements:—An appropriate tertiary qualification in a relevant discipline.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries and Water, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3004, fax (03) 6233 2660, email job.applications@dpiw.tas.gov.au

PRIMARY INDUSTRIES AND WATER

INLAND FISHERIES SERVICE

Section Manager (Protection and Development) (700369).

Applications Close:—Friday, 21 November 2008.

Salary:—\$76,763 per annum.

Administrative and Clerical Employees Award, Level 10.

Fixed-term full-time from asap for 2 years.

Location:—New Norfolk.

Duties:—To provide and co-ordinate high level specialist advice and technical support to the Inland Fisheries Executive and the Inland Fisheries Advisory Council. Manage the human, physical and financial resources allocated to the Section within the framework of the Business Plan. Lead and co-ordinate the development, implementation, maintenance and review of policies, strategies and programs that underpin fisheries development. Manage allocated projects and co-ordinate sub-projects. Represent the Service as required in negotiations and meeting, and liaise with other departments, local government, and the community on matters relating to fisheries management.

Desirable Requirements:—Appropriate tertiary qualifications in a relevant discipline. A current motor vehicle drivers licence.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

Applications to Manager, Human Resources Management Branch, Department of Primary Industries and Water, G.P.O. Box 44 Hobart 7001, phone (03) 6233 3004, fax (03) 6233 2660, email job.applications@dpiw.tas.gov.au

TAFE TASMANIA

DELIVERY TEAMS

Health, Aged and Enrolled Nursing Services.

Team Leader (331087).

Applications Close:—Wednesday, 26 November 2008.

Salary:—\$76,783 per annum.

TAFE Teachers Award, Head of Department 1 (Team Leader).

Permanent full-time.

Location:—North West.

An increased salary may be negotiated in lieu of additional recreation leave entitlements.

Duties:—To facilitate the delivery of educational and training service programs offered by TAFE Tasmania, motivate and lead teaching teams and participate as a member of the management team.

Required to manage, contribute to, and participate in the development and delivery of a range of general and specific innovative training programs and services whilst undertaking management functions involving staff, resource allocation, monitoring, planning and student administration within a framework defined by the commercial objectives of TAFE Tasmania and with the demands of industry.

Desirable Requirements:—Relevant vocational qualifications, ie an appropriate tertiary qualification and/or industry/ professional experience relevant to the position. A teaching qualification and/or a qualification in education administration or general management. Certificate IV in Training and Assessment, or Certificate IV in Assessment and Workplace Training, or equivalent.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au

Enquiries to Michelle Eastman, Manager Health Services, TAFE Tasmania, phone (03) 6421 5522, mobile 0400 699 574, email Michelle.Eastman@tafe.tas.edu.au

Applications to Human Resources Branch (Recruitment), TAFE Tasmania, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4637, fax (03) 6231 2254, email HRRecruitment@tafe.tas.edu.au

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within TAFE Tasmania.

If no acknowledgement or system generated response is received contact should be made with the Human Resources Branch on (03) 6233 4637.

TAFE TASMANIA

DELIVERY TEAMS

Natural Resources and Forestry

Technical Employee (322970).

Applications Close:—Friday, 21 November 2008.

Salary:—\$38,927–\$45,854 pro rata.

Technical Employees Award, Level 2.

Permanent part-time 0.408 FTE, 30 hours per fortnight.

Location:—North.

Duties:—To provide technical support to teachers engaged in the delivery of programs, requiring the application of conventional practices.

Essential Requirements:—An Associate Diploma from a recognised TAFE Institution, or an equivalent qualification appropriate to the nature of the work OR relevant training and/or experience determined in accordance with the provision of Section 37 of the State Service Act 2000 appropriate to the nature of the work.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au

Enquiries to Gayle Jeffery, A/Campus Leader Alanvale, TAFE Tasmania, phone (03) 6336 4295, email Gayle.Jeffery@tafe.tas.edu.au

Applications to Human Resources Branch (Recruitment), TAFE Tasmania, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4637, fax (03) 6231 2254, email HRRecruitment@tafe.tas.edu.au

All applications are formally acknowledged within 3 working days of the closing date.

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If no acknowledgement or system generated response is received contact should be made with the Human Resources Branch on (03) 6233 4637.

TAFE TASMANIA
DRYSDALE INSTITUTE

Teacher (Tourism) (330749).

Applications Close:—Friday, 21 November 2008.

Salary:—\$45,875–\$68,649 per annum.

TAFE Teachers Award, Teacher.

Permanent full-time.

Location:—South.

An increased salary may be negotiated in lieu of additional recreation leave entitlements.

Duties:—Responsible to the designated Team Leader for teaching and co-ordination duties as may be required.

We are seeking a multi skilled professional to join the Tourism teaching team. It would be advantageous to possess experience and or qualifications in management, marketing and promotion in a Tasmanian tourism or hospitality context.

Desirable Requirements:—Successful completion of an apprenticeship and trade certificate or equivalent technical or commercial qualifications (including a technician certificate) or a Degree, Diploma, or Associate Diploma deemed appropriate to the teaching area, and a minimum of 3 years relevant vocational or industrial experience, or other appropriate experience deemed relevant by the controlling authority. Certificate IV in Training and Assessment, or Certificate IV in Assessment and Workplace Training, or equivalent.

Please note: to be considered for an interview an applicant must address each of the selection criteria, outlined in the Statement of Duties. The Job Kit for this position can be downloaded from www.jobs.tas.gov.au

Enquiries to Lisa Punshon, Team Leader, Tourism, TAFE Tasmania, phone (03) 6233 5380, mobile 0400 805 257, email Lisa.Punshon@tafe.tas.edu.au

Applications to Human Resources Branch (Recruitment), TAFE Tasmania, G.P.O. Box 1625, Hobart 7001, phone (03) 6233 4637, fax (03) 6231 2254, email HRRecruitment@tafe.tas.edu.au

All applications are formally acknowledged within 3 working days of the closing date.

Applications forwarded by email also receive an automatic response upon successful transmission. If no automated message is received within 24 hours, there may be a network, provider or system error which could prevent the application being received within TAFE Tasmania.

If no acknowledgement or system generated response is received contact should be made with the Human Resources Branch on (03) 6233 4637.

TREASURY AND FINANCE

CORPORATE SUPPORT DIVISION

Information Systems Branch

Senior Computer Systems Officer—3 Vacancies.

Applications Close:—Friday, 28 November 2008.

Salary:—\$64,096–\$67,714 per annum.

Administrative and Clerical Employees Award, Computer Systems Officer, Level 3 (A and C Level 8).

Vacancy No. 724082,

Permanent full-time.

Location:—Hobart.

Vacancy No. 724139,

Permanent full-time.

Location:—Hobart.

Vacancy No. 724140,

Permanent full-time.

Location:—Hobart.

Duties:—This position is a senior role in a small application development and support team that underpins the Agency's server based corporate applications. The role is hands on and the occupant will be required to undertake high level analysis, develop applications and provide advice on the Agency's corporate information systems. The role will provide assistance to the Manager to define the development framework and standards within the unit and work with stakeholders to create technical specifications from business requirements. In the context of the selection criteria, to be successful in the position applicants will have: high level skills and relevant experience in database and application design and development services (including e-business applications); strong analytical and problem solving skills to resolve complex technical or business related issues; excellent communication skills that enable clear and effective communication with internal and external stakeholders; and conceptual skills that assist management with the development of policies and strategies in relation to the Department's application development environment.

Desirable Requirements:—Relevant tertiary qualifications, or substantial progress thereto, is desirable.

Enquiries to Sharon Feltham, Manager Application Support, Information Systems Branch, Department of Treasury and Finance, phone (03) 6233 2532, email sharon.feltham@treasury.tas.gov.au

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

TREASURY AND FINANCE
REVENUE, GAMING AND LICENSING DIVISION
Revenue Branch

Revenue Officer (723845).

Applications Close:—Friday, 28 November 2008.

Salary:—\$53,188–\$55,020 per annum.

Administrative and Clerical Employees Award, Level 6.
Permanent full-time.

Location:—Hobart.

Duties:—This position contributes to the efficient and effective collection of State taxation revenue and the payment of a range of grants through education and compliance related activities.

In the context of the selection criteria, to be successful in the position, applicants will have the ability to interpret and administer legislation and analyse complex legal documentation; understand complex financial transactions; investigate and report on matters of identified or suspected non-compliance; work under limited supervision, manage own outputs and the outputs of others; use a wide range of contemporary computer based packages; demonstrate sound negotiation, conflict resolution and problem solving skills; exercise sound judgement; and communicate effectively, both verbally and in writing, in a range of forums. Some intra and interstate travel may be required.

Desirable Requirements:—Relevant tertiary qualifications or progress thereto is desirable.

Enquiries to Jim Lincoln, Team Leader, Revenue Branch, Department of Treasury and Finance, phone (03) 6233 5438, email jim.lincoln@treasury.tas.gov.au

Applications to Recruitment Officer, Human Resources Branch, Department of Treasury and Finance, G.P.O. Box 147, Hobart 7001, phone (03) 6233 3483, fax (03) 6233 3851, email recruitment@treasury.tas.gov.au

Applications MUST address the selection criteria outlined in the Statement of Duties. Statement of Duties and Job Kits are available on the internet at www.jobs.tas.gov.au or alternatively by phoning Melissa Webster on (03) 6233 3483.

Senior Executives

HEALTH AND HUMAN SERVICES
HEALTH SERVICES
Office of the Deputy Secretary

Director Health Policy (517168).

Applications Close:—Friday, 21 November 2008.

Salary:—\$93,075–\$102,383 per annum.

Senior Executive, Level 1.

Fixed-term full-time day work, commencing as soon as possible for a period of 6 months.

Location:—Hobart.

Duties:—The Director, Health Policy as a senior manager and a member of the Health Services senior management team is responsible for the provision of strategic leadership and direction; high-level advice and support to the Deputy Secretary and the Group in relation to the strategic positioning and sustainability of Health Services in Tasmania. As part of the duties some interstate and intrastate travel may be required. Within the employment period of six months, there may be some redesign of this vacancy. It will, nevertheless, continue to be in essence a strategic policy and planning role. The successful applicant will be a participant in the redesign process.

Desirable Requirements:—Extensive experience and demonstrated ability at a senior management level within the health and human services sector, preferably in the field of acute health care. High level project management skills, together with proven leadership qualities. The capacity to impart vision and establish long term strategic goal setting. Demonstrated ability to manage financial, human and physical resources and to monitor effectiveness and efficiency and to apply contemporary management techniques within a highly complex multidisciplinary environment. High-level conceptual, analytical and creative skills including the ability to liaise and negotiate complex and sensitive issues. Appropriate professional and/or tertiary qualifications.

Enquiries to Catherine Katz, Department of Health and Human Services, phone (03) 6233 5635, email catherine.katz@dhhs.tas.gov.au

You are encouraged to apply online (below) or forward your hard copy application quoting the vacancy number to: Recruitment Services, Human Resources, Department of Health and Human Services, G.P.O. Box 125, Hobart 7001.

Better health and quality of life around Tasmania. Visit us at www.dhhs.tas.gov.au

INFRASTRUCTURE, ENERGY AND RESOURCES

INFRASTRUCTURE POLICY AND PLANNING

Infrastructure Planning

Director Infrastructure Planning (371358).

Applications Close:—Wednesday, 26 November 2008.

Salary:—\$93,075–\$102,383 per annum.

Senior Executive, Level 1.

Senior Executive contract position for 5 years.

Location:—Hobart.

Duties:—Support whole-of-Agency outcomes and whole-of-Government policy through the provision of the highest level strategic advice on all matters relating to transport and infrastructure planning and the effective management of the Infrastructure Planning Branch. The position will also direct the further development of the State Infrastructure Planning System [SIPS], and its implementation within DIER and across Government.

Desirable Requirements:—Appropriate tertiary qualifications. Experience in strategic planning.

Enquiries to Amanda Russell, General Manager, Infrastructure Policy and Planning, Department of Infrastructure, Energy and Resources, phone (03) 6233 0423, email amanda.russell@dier.tas.gov.au

Applications to Manager, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 963, Hobart 7001, phone (03) 6233 5004, fax (03) 6233 5337, email recruitment@dier.tas.gov.au

The Department prefers the electronic submissions of applications, which will be acknowledged by return email upon successful transmission.

INFRASTRUCTURE, ENERGY AND RESOURCES

INFRASTRUCTURE POLICY AND PLANNING

*Infrastructure Policy***Director Infrastructure Policy (371647).**

Applications Close:—Wednesday, 26 November 2008.

Salary:—\$93,075–\$102,383 per annum.

Senior Executive, Level 1.

Senior Executive contract position for 5 years.

Location:—Hobart.

Duties:—Support whole of Agency and whole of Government outcomes and policy through the provision of the highest level strategic advice on all matters relating to transport and infrastructure policy and the effective management of the Infrastructure Policy Branch.

Desirable Requirements:—Appropriate tertiary qualifications. Relevant policy experience.

Enquiries to Amanda Russell, General Manager, Infrastructure Policy and Planning, Department of Infrastructure, Energy and Resources, phone (03) 6233 0423, email amanda.russell@dier.tas.gov.au

Applications to Manager, Human Resources, Department of Infrastructure, Energy and Resources, G.P.O. Box 963, Hobart 7001, phone (03) 6233 5004, fax (03) 6233 5337, email recruitment@dier.tas.gov.au

The Department prefers the electronic submissions of applications, which will be acknowledged by return email upon successful transmission.

INFRASTRUCTURE, ENERGY AND RESOURCES

SULLIVANS COVE WATERFRONT AUTHORITY

Chief Executive Officer (701898).

Applications Close:—Friday, 28 November 2008.

Salary:—To be negotiated.

CEO, Sullivans Cove Waterfront Authority.

Senior Executive Fixed Term for 3 years. 73.5 hours per fortnight.

Location:—Hobart.

The office of the Chief Executive Officer, Sullivans Cove Waterfront Authority is a statutory office established under the Sullivans Cove Waterfront Authority Act 2004. The Chief Executive Officer is responsible for the successful leadership, strategic direction and corporate governance of the organisation under the direction of the Authority and in accordance with the Sullivans Cove Waterfront Authority Act 2004.

Desirable Requirements:—Relevant tertiary qualifications or demonstration of an equivalent level of skills.

Enquiries to Ian Hughes, Director of Engage People, Department of Infrastructure, Energy and Resources, phone (03) 8676 0330, email apply@engagepeople.com.au

To be considered for an interview an applicant must address the selection criteria that are contained in the Statement of Duties. A Job Kit and Statement of Duties may be obtained at www.jobs.tas.gov.au or by contacting the Human Resources Branch on (03) 6233 2060.

The Department prefers the electronic submissions of applications, which will be acknowledged by return email upon successful transmission.

PREMIER AND CABINET

EXECUTIVE DIVISION

Deputy Secretary (Policy) (Readvertised) (000907).

Applications Close:—Friday, 21 November 2008.

Salary:—\$159,919–\$175,911 per annum.

Senior Executive, Level 4.

Senior Executive.

Location:—Hobart.

Duties:—Provide strategic leadership and direction for a diverse range of whole-of-government issues, critical multi-agency projects and designated work units within the Department.

Desirable Requirements:—A degree or other tertiary qualification.

Enquiries to Allison Round, Personal Assistant, Executive Division, Department of Premier and Cabinet, phone (03) 6233 3279, email Allison.Round@dpac.tas.gov.au

Applications to Melanie Nugent, Executive Assistant, Department of Premier and Cabinet, G.P.O. Box 123, Hobart Tasmania 7001, phone (03) 6233 3738, fax (03) 6233 2769, email job.application@dpac.tas.gov.au

PRIMARY INDUSTRIES AND WATER

RESOURCE MANAGEMENT AND CONSERVATION

*Directorate***Director (Policy and Projects) (702060).**

Applications Close:—Friday, 21 November 2008.

Salary:—\$93,075–\$102,383 per annum.

Senior Executive, Level 1.

Senior Executive (Fixed-term full-time office for 5 years).

Location:—Hobart.

Duties:—Lead cross-divisional and cross-agency projects to co-ordinate the further development of an integrated legislative and policy framework for the sustainable management of Tasmania's natural values. Act as General Manager in the General Manager's absence. As a member of the RMC senior management team contribute to the overall policy development, strategic planning, effective management and future directions of the Division and the Department.

Desirable Requirements:—Tertiary qualifications in natural resource management or a related discipline or an equivalent level of skills together with experience at a senior management level.

Applications should quote vacancy title and number, be marked Personal and Confidential and addressed as indicated.

Enquiries to Kathryn Lambert, phone (03) 6233 3295, email Kathryn.Lambert@dpiw.tas.gov.au

Applications to Manager, Human Resources Management Branch, Department of Primary Industries and Water, G.P.O. Box 44, Hobart 7001, phone (03) 6233 3004, fax (03) 6233 2660, email job.applications@dpiw.tas.gov.au

Staff Movements

Permanent Appointments

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Probation Period</i>	<i>Date of Effect</i>
Economic Development & Tourism	Sports Performance Officer - TID	R. Elsley	6 months	03.11.08
Economic Development & Tourism	Project Support Officer	L. Postma	6 months	12.11.08
Environment, Parks, Heritage & the Arts	Cave Guide	R Kearns	6 months	06.11.08
Health & Human Services	Professor of Nursing Practice Development	M Fitzgerald	6 months	30.10.08
Health & Human Services	Community Speech Pathologist	G. Hazelwood	6 months	28.10.08
Health & Human Services	Ambulance Officer	P Redmond	2 Months	12.10.08
Health & Human Services	Ambulance Officer	A Fowler	2 Months	12.10.08
Health & Human Services	Finance Services Officer Accounts Payable	R. Parsons	6 months	27.10.08
Health & Human Services	Dental Attendant	K. Lethborg	6 months	08.09.08
Health & Human Services	Dental Attendant	A. Millward	6 months	08.09.08
Health & Human Services	Registered Nurse	E. Frampton	6 months	10.11.08
Health & Human Services	Dental Technician	J. Lockley	6 months	10.11.08
Health & Human Services	Registered Nurse	J Coad	6 months	17.11.08
Health & Human Services	Pharmacy Stores Officer	R. Horne	6 months	07.11.08
Health & Human Services	House Services Assistant	T. Ward	6 months	10.11.08
Health & Human Services	Hospital Aide	S Roberts	6 months	10.11.08
Health & Human Services	Occupational Therapist	M Kern	6 months	27.10.08
Infrastructure, Energy & Resources	School Crossing Patrol Officer	L Rainbow	6 months	27.10.08
Justice	Co-ordinator Prisoner Education & Training	M McLaughlin	6 Months	10.11.08
Justice	Community Service Order Supervisor	J Hay	1 Month	26.10.08
Police & Emergency Management	Media Liaison Officer	L. Stingel	6 months	01.12.08
Police & Emergency Management	Communications Technician	D. Lowe	6 months	31.10.08
Police & Emergency Management	Clerical Support Officer	A. Ross	6 months	31.10.08
Police & Emergency Management	Clerk	M. Fabian	6 months	24.11.08
Premier & Cabinet	Ministerial Driver	J Lyness	6 Months	03.11.08
Premier & Cabinet	Policy Analyst	L Caswell	3 months	03.11.08
Premier & Cabinet	Graduate Research Officer	N Weragoda	6 months	27.10.08

Fixed-term Appointments of Greater than 12 Months

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Term</i>	<i>Date of Effect</i>
Infrastructure, Energy & Resources	Utility Officer	G Brown	3 years	27.10.08

Promotion of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Health & Human Services	M. Johnson	Principal Policy Analyst	10.11.08
Health & Human Services	A. Whittle	Clinical Nurse	17.11.08
Health & Human Services	L. Anderson	Manager (Oncology Clinical Trial Unit)	10.11.08
Health & Human Services	J. Lewis	Administrative Support Officer	10.11.08
Health & Human Services	C Thompson	Customer Service Officer	10.11.08
Infrastructure, Energy & Resources	C Warr	Senior Policy Analyst	03.11.08
Premier & Cabinet	A Murphy	Policy Analyst	23.10.08
Premier & Cabinet	C Jacobs	Information Management Coordinator	06.11.08
Primary Industries & Water	K. Goddard	Section Head (Natural Values Atlas)	04.11.08
Primary Industries & Water	T. Baker	Manager (Client Services)	05.11.08

Transfer of Permanent Employees

<i>Agency</i>	<i>Employee</i>	<i>New Agency</i>	<i>Duties Assigned</i>	<i>Date of Effect</i>
Environment, Parks, Heritage & the Arts	M. Stanborough	Environment, Parks, Heritage & the Arts	Senior Scientific Officer, Air/ Industry	12.11.08
Health & Human Services	D. Coles-Hills	Police & Emergency Management	Clerk	17.11.08
Treasury & Finance	S Oddie	Premier & Cabinet	Project Officer	10.11.08

Retirement of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Clinical Nurse	W Ashley	01.11.08
Health & Human Services	Registered Nurse	B Gardner	01.11.08
Health & Human Services	Child & Family Health Nurse	E. McCallum	30.10.08
Health & Human Services	Trade Manager - Electrical	R. Stewart	03.11.08
Health & Human Services	Customer Service Officer	K. Knott	01.11.08

Termination of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Health & Human Services	Hospital Aide	M Valentine	30.10.08

Resignation of Permanent Employees

<i>Agency</i>	<i>Duties Assigned</i>	<i>Employee</i>	<i>Date of Effect</i>
Environment, Parks, Heritage & the Arts	Discovery Ranger	A. Rider	22.10.08
Environment, Parks, Heritage & the Arts	Information Officer	L Leworthy	06.11.08
Health & Human Services	House Services Assistant	J. Hammond	02.11.08
Health & Human Services	Administrative Assistant	B. Gerke	31.10.08
Health & Human Services	Aboriginal Tenancy Officer	M. Crole	31.10.08
Health & Human Services	Support Worker	J. Jones	17.10.08
Health & Human Services	Cleaner	P. Bennett	04.11.08
Health & Human Services	Customer Service Officer	A. Bennett	31.10.08
Health & Human Services	Team Leader Respite	S. Riley	24.10.08
Health & Human Services	Rostered Carer	A. Leitch	09.10.08
Health & Human Services	Registered Nurse	P. Stanton	31.10.08
Health & Human Services	Administrative Coordinator	G. Dziewierz	21.10.08
Health & Human Services	Registered Nurse	A. Douglas	03.11.08
Health & Human Services	Enrolled Nurse (GEM)	S. James	07.11.08
Infrastructure, Energy & Resources	Mining Engineer	W Grun	07.11.08
Justice	Administrative Support Officer	R Bills	31.10.08
Justice	Executive Assistant	S Buick	07.11.08
Justice	Accounts Officer (Processing)	D Ulberg	07.11.08

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